

Instructions

1. Read the *2019-2020 Guidelines to Capstone Project* document uploaded on the course webpage in full.
2. Schedule a meeting with your Capstone Advisor in Spring 2019 to discuss your ideas for a Capstone project.
3. Fill out this form. Please save your form along with your complete proposal as a single PDF file using the following naming convention: CapPro-YourName-19-20.pdf
4. Obtain signature from your advisor and oral defense committee members.
5. In addition to online submission of the electronic copy, please submit one signed copy to the Teaching Affairs Office of the Honors College, Rm. 617, 4th Lecture Hall, Main Campus of BJUT.

*All students submitting a proposal for a Capstone Project must submit this form for approval at the time of course registration for the 2019-2020 academic year.

Student Information

Last Name	First Name
BJUT Student ID	Graduation Year
Undergraduate Program	
Local Address	
City	Zip Code
Phone Number	E-Mail Address

Primary Faculty Advisor Information

Last Name	First Name
BJUT Faculty ID	
College	
Title	
Office Address	
Phone Number	E-Mail Address

Secondary Faculty Advisor Information (If Applicable)

Last Name

First Name

BJUT Faculty ID

College

Title

Office Address

Phone Number

E-Mail Address

Project Information

Project Title

Project Description

Total Project Budget

Requested Amount

Percent of Total Budget

Type of Request

Grant Period From

Grant Period To

Multi-Year? Yes

No

Educational Impact

Student Signature: _____

Faculty Endorsement

I have discussed this project and my expectations with the student. The description reflects the project we will be working on.

Faculty Signature: _____

Date

Committee Evaluation

The following conclusions are made upon evaluation of the student's Capstone Proposal.

Conclusion	Pass
	Fail

Committee Signature: _____

Date

Associate Dean Signature: _____

Date

OFFICIAL USE ONLY

Date Received: _____

Staff Signature: _____