Guideline for *Open Source Promotion Plan Management System*

The users who have access to this system are restricted to the following roles: *Administrator, Organization, Student and Mentor.*

The information collected in the system is only served to this program operation. The organizing committee will take reasonable measures to protect private data, personal identity information and other sensitive information.

Overview of System Permission:

Administrator
 - Release Program
 - Organization Management
 - Student Management
 - Assign Administrator Account

Organization
 - Complete Organization Information
 - Apply For Program (Complete Questionnaire)
 - Release Projects

Student
 - Complete Personal Information
 - Apply For Program (Available on 10, May, 2021)
 - Apply For Project (Available on 10, May, 2021)

Mentor
 - Select the students who undertake the project
 - Review mid-term/final project output

Tips:
Organization and *Student* need to register account via e-mail to log system. *Mentor* will be assigned account by system automatically after his/her organization completes project release.
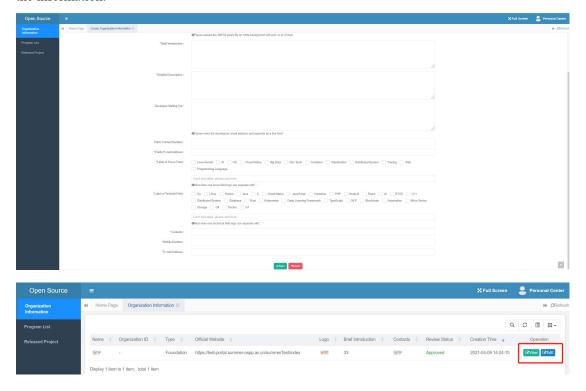
On account of the different permission between *Organization* and *Mentor*, please fill in different e-mail address if the organization registrant and mentor is the same person.
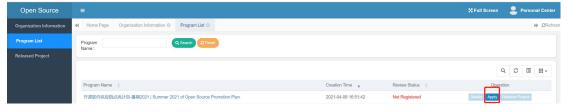
【Organization Guideline】

1. The contact person of organization registers the account via e-mail and will receive the verification mail (as the following) to login system.

发件人: summer<summer@isrc.iscas.ac.cn>
时间: 2021年3月26日 (周五) 18:11
大小: 4 KB

【开源软件供应链点亮计划管理系统】账号已注册成功，点击链接进行验证
链接: https://test-portal.summer-ospp.ac.cn/summerTest/system/user/profile/active?email=xiayifei@iscas.ac.cn

You have successfully registered in [Open Source Promotion Plan Management System] ! Please click the following link to activate the account.
Link:https://test-portal.summer-ospp.ac.cn/summerTest/system/user/profile/active?email=xiayifei@iscas.ac.cn
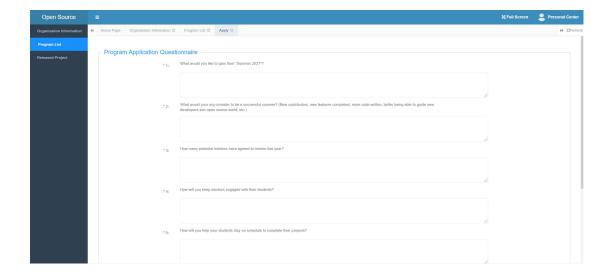
2. Complete the organization relevant information and save, then click 'View' or 'Edit' to check the information.

3. After the administrator reviewed the information, click 'Program List' and 'Program Name' to view program details, and then click 'Apply' to complete the questionnaire.
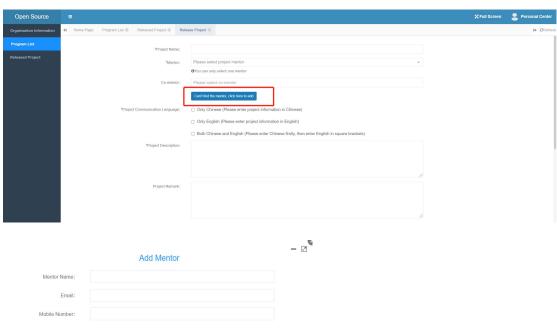
4. Click 'Release Project' directly to fill out the information after submit the questionnaire.

Tips:

1) *Mentor* information needs to be added manually and *Mentor* information is compulsory.

2) On account of the different permission between *Organization* and *Mentor*, please fill in different e-mail address if the organization registrant and mentor is the same person.

5. *Organization* completes the all functions assigned by the system after the project approved by organizing committee.