



LIONHEL NDALU

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28 January 2023

Dear Sir / Madam
HR Manager

RE:

Dear Sir / Madam,

As an ambitious professional with problem-solving proficiency and extensive IT Support Technician experience, I was thrilled to learn about the job opening in your organization. I was compelled to contact you with my interest as it would be a career highlight to be considered for such an opportunity with your organization. My professional background and passion make me an ideal candidate to fill this position.

I thrive in high-pressure and fast-paced situations, striving for positive results by applying my general PC troubleshooting and desktop support abilities. Further, I possess expertise in general networking, PC setup and configuration, Microsoft Servers, SQL and systems automation, and acumen for maximizing performance and inspiring colleagues. I can visualize success and identify unconventional yet highly effective strategies for achieving it.

I have skillfully balanced organizational objectives and productive relationships, strategizing and recommending ways in which to achieve and maintain a competitive business edge. My critical thinking and communication talents have supported my professional growth.

Enclosed, please find my resume for your review. I will look forward to contacting you within the week so we can discuss the next step in your hiring process. In closing, thank you for your time and consideration of my candidacy.

Sincerely,

Lionhel Ndalul