

Due: Beginning of each sprint (check schedule)
Turn-in: Upload to your team's project repository

The sprint plan outlines what work is intended to be done for the (approximately) one-month-long sprint. This document should contain the feature name, as well as size estimate, priority, and teammate assigned to work on feature. Each teammate should get a chance to work on HTML, CSS, PHP, JS, MySQL, etc; teams should *not* be split up by roles like “User Interface”, “Back-end developer”, “DB Admin”.

Once the features for this sprint have been identified, please add them into your *Trello* or *Repository Issue Log* list to be appropriately assigned and maintained.

Outline

Sprint Plan should contain:

1. Features to be done this sprint
 1. Approximate size of feature (tiny, small, medium, large)
Note: if it's “large”, you may consider breaking it into smaller chunks and distributing between teammates.
 2. Priority (Low, Medium, High)
 3. Team member responsible for feature implementation
2. Risk assessment

Features

Try to schedule features that the team believes can get done; don't aim to have unfinished features at the end of the sprint. Include the items listed above.

Risk Assessment

Come up with at least two possible things that could go wrong this sprint that might need to be accounted for. This might be technology issues, lack of understanding of a topic, or a feature being too large. Try to include a contingency plan, if possible.

Grading Rubric

Features

| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|--|
| Feature assignment to team mates is not even, or feature list for this sprint is too big/small. | x | Work distribution is OK but maybe not distributed very evenly; feature list may be too big/small. | x | Each team member has (approximately) equal amount of work to do; list of features seem appropriately sized for one sprint. |

Risk Assessment

| 1 | 2 | 3 | 4 | 5 |
|--|--|--|---|--|
| Nonsensical risks or contingency plans documented. | One risk / no risks / no plans specified | Two general risks identified and basic contingency plans offered for each. | At least two risks identified and analyzed; relevant contingency plans specified. | Most risks possible for this sprint have been identified and analyzed; relevant contingency plans specified. |