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\documentclass[11pt,a4paper]{article} % perusasetukset
\usepackage[latin1]{inputenc}        % suomalainen merkistö
\usepackage{graphicx}                % no, nyt ei tarvita grafiikkaa
\usepackage[english]{babel}          % Brittitavutus
\usepackage{newcent}                 % kirjasinlaji

% Levennetään tekstiä ja korjataan kappale keskelle:
\addtolength{\textwidth}{2.0cm}
\addtolength{\hoffset}{-1.0cm}
% Sama suurennus pystysuuntaan:
\addtolength{\textheight}{2cm}
\addtolength{\voffset}{-1cm}
% Emme halua sivunumerointia.
\pagestyle{empty}

\begin{document}

\begin{flushright}
\today \\\[1cm]
\end{flushright}

\begin{flushleft}
Prof. John Doe \\\
Department of Mathematics \\\
University of Oxford \\\
24-29 St Giles' \\\
Oxford, OX1 3LB, UK
\end{flushleft}

\vfill

Dear Prof. Doe, \\\[0.5cm]
Bla bla blaa wha ha gxfd eee-o gluq gluq cfgxzzc eg hifdbyrree
ddllwss boo. Wha ha gxfd eee-o gluq gluq cfgxzzc e, xzzc eg
hifdbyrr. Bla blaa wha ha o gluq gluq cfgxzzc. A wha ha gxfd eee-o
gluq gluq cfgxzzc eg. Hifdbyrree wha ha gxfd eee-o gl Bla bla blaa wha
ha gxfd eee a wha ha o gluq gluq cfgxzzc xfd eee-o gluq gluq cfgxzzc.
B laa wha ha gxfd eee-o gluq gluq cfgxzzc eg hifdbyrree ddllwss boo.
Wha ha gxfd eee-o gluq gluq cfgxzzc e, xzzc eg hifdbyrr. Bla blaa wha
ha o gluq gluq cfgxzzc. A wha ha gxfd eee-o gluq gluq cfgxzzc eg.
Hifdbyrree wha ha gxfd eee-o gl Bla bla blaa wha ha gxfd eee a wha ha
o gluq gluq cfgxzzc xfd eee-o gluq gluq cfgxzzc.

\vfill \vfill

\begin{flushleft}
Yours sincerely, \\\[1.5cm]
Matti Meikäläinen, M.Sc.

\vfill

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University of Turku\\
FIN-20014 Turku, Finland\\
Tel: 358-2-3338694\\
Fax: 358-2-3336595\\
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\end{flushleft}

\end{document}

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14th January 2005

Prof. John Doe
Department of Mathematics
University of Oxford
24-29 St Giles'
Oxford, OX1 3LB, UK

Dear Prof. Doe,

Bla bla blaa wha ha gxfd eee-o gluq gluq cfgxzzc eg hifdbyrree ddllwwss boo. Wha ha gxfd eee-o gluq gluq cfgxzzc e, xzzc eg hifdbyrr. Bla blaa wha ha o gluq gluq cfgxzzc. A wha ha gxfd eee-o gluq gluq cfgxzzc eg. Hifdbyrree wha ha gxfd eee-o gl Bla bla blaa wha ha gxfd eee a wha ha o gluq gluq cfgxzzc xfd eee-o gluq gluq cfgxzzc. B laa wha ha gxfd eee-o gluq gluq cfgxzzc eg hifdbyrree ddllwwss boo. Wha ha gxfd eee-o gluq gluq cfgxzzc e, xzzc eg hifdbyrr. Bla blaa wha ha o gluq gluq cfgxzzc. A wha ha gxfd eee-o gluq gluq cfgxzzc eg. Hifdbyrree wha ha gxfd eee-o gl Bla bla blaa wha ha gxfd eee a wha ha o gluq gluq cfgxzzc xfd eee-o gluq gluq cfgxzzc.

Yours sincerely,

Matti Meikäläinen, M.Sc.

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