

If you are filing 3 or more applications at the same time with the LTB (a bulk filing), complete the top part of the sheet and include this sheet with your applications.

**To be completed by person filing the bulk.**

No. of Files in Bulk:

**Contact Information:**

Name: \_\_\_\_\_ Tel. #: \_\_\_\_\_

Email address: \_\_\_\_\_

Each LTB Notice of Hearing (NoH) package will include a copy of the application, NoH and LTB receipt.

If you need any additional documents, check the ones you need:

☐ Point of Sale Receipt(s)      ☐ Information Sheet      ☐ L1/L9 Update Sheet

**Indicate how you wish to get these packages:**

☐ Email the NoH packages to: \_\_\_\_\_  
(neatly print email address)

or ☐ the email address above

☐ Pick up at the LTB office where the applications were filed

Address of Rental Unit	App. Form #	Address of Rental Unit	App. Form #
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**To be completed by the LTB**

**Bulk Pick-up Contact Information:**

Date of contact: \_\_\_\_\_ Staff initials: \_\_\_\_\_

Date set for pick-up: \_\_\_\_\_

**Pick-up Information:**

Bulk picked up by: \_\_\_\_\_

Date: \_\_\_\_\_ Client initials: \_\_\_\_\_ Staff initials: \_\_\_\_\_

**Packages Emailed:**

Date: \_\_\_\_\_ Staff initials: \_\_\_\_\_

**Date Received Stamp**