Request to use Alternative Service (Disponible en français)

File Number

Language Preference									
The LTB offers services in both French and English.									
What is your preferre	ed language?	Fren	ich	English					
I am asking to use an alternative method to serve a party to a Landlord and Tenant Board (LTB) proceeding. I am unable serve the party using the regular methods of service listed in section 191 of the <i>Residential Tenancies Act, 2006</i> or LTB Rule of Procedure 3.									
Name and Address of	of the Requesto	r							
First Name									
Last Name									
Company Name (if appli	cable)								
Street Address									
Unit/Apt./Suite Municipality (City, Town, etc.)					Prov.	Postal Code			
Day Phone Number		Evening Phone Number			Fax Nu				
()	-	()	-	()	-		
E-mail Address									
Address of the Renta	al Unit								
Street Number	Street Name								
Street Type (e.g. Street,	Avenue, Road)	Direction	on (e.g. East)	Unit/	Apt./Suite				
Municipality (City, Town	, etc.)					Prov.	Postal Code		

Note: A request to use an alternative method to serve a tenant or a former tenant no longer in possession of a rental unit with a L10 Application and Notice of Hearing must be given to the LTB at least 40 days before the hearing.

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Explain how you have already party using the regular method		ou must t	nave already tried to	o serve the other		
	Attach more sheets, if nec	essary.				
What alternative method of se documents using this method. the proposed email address and the proposed email address and the proposed email address.	For example, if you want to use					
	Attach more sheets, if ned	essary.				
Signature						
Landlord Landlord Rep	resentative Tenant	Tenant	Representative	Other		
First Name	Last Name	LSO #		Phone Number		
Signature		 	Date (dd/mm/yyyy)			
orgridatoro			rate (da/iiii/yyyy)			
For Board Use Only:	ethod of service is: Granted	,	Denied			
The request to use alternative me Reasons:	ethod of service is: Granted	,	_ Defiled			
Approved Method:	Deadlin	e for Ser\	/ice:			
Name of Member:		Signature: Date:				

The Landlord and Tenant Board has the right to collect the information requested on this form to resolve your application under section 185 of the *Residential Tenancies Act, 2006.* After you file the form, all information related to the proceeding may become publicly available in a tribunal decision, order or other document, in accordance with Tribunals Ontario's <u>Access to Records Policy</u> and the *Tribunal Adjudicative Records Act, 2019.* Parties wanting records or information to remain confidential must seek a confidentiality order from the adjudicator. If you have questions about confidentiality orders or access to records, please contact us by email at <u>LTB@ontario.ca</u> or our Contact Center at **416-645-8080** or **1-888-332-3234** (toll free).