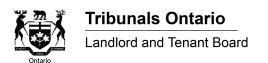
Important Information for Tenants

Use this form to apply to have the Board determine whether your landlord collected money from you that they should not have collected or failed to pay you money they owe you. Instructions for the T1 form are available on the Board's website at tribunalsontario.ca/LTB.

- Complete all three parts of this application.
 - Part 1 asks for general information about:
 - the rental unit covered by this application,
 - you and the other tenants living in the unit, your landlord and other parties to the application,
 - your tenancy and any other unresolved applications that relate to the rental unit.
 - **Part 2** asks you to select and explain the reasons for your application.
 - Part 3 requires your signature or that of your representative, and, if you are being represented, your representative's contact information.
- Complete the Request for French-Language Services or Request for Accommodation form at the end of this application if you will need additional services at the hearing.
- File all pages of the application with the Board (not including this page). The Board will send you a Notice of Hearing showing the time and location of your hearing.
- Pay the application fee to the Board at the same time as you file the application. The Board will not process your application unless you pay the fee. Your T1 application fee is \$53 for the first unit and \$5 for each additional unit to a maximum of \$450. If you file the application in person, you can pay the fee by cash, credit card, debit card, certified cheque or money order (certified cheques and money orders must be made payable to the Minister of Finance). If you mail the application, you can't pay by cash or debit card. If you pay online, email your receipt and application to LTBpayments@ontario.ca.
- Contact the Board if you have any questions or need more information.

416-645-8080 1-888-332-3234 (toll free) tribunalsontario.ca/LTB



(Disponible en français)

Read the instructions carefully before completing this form. Print or type in capital letters.

PART 1: GENERAL INFORMATION

Address of the Rent	al Unit Covere	ed by Thi	s Application	ı			
Street Number	Street Name						
Street Type (e.g. Street, Av	enue, Road)	Direc	ction (e.g. East)	Unit/Apt./Sui	te		
Municipality (City, Town, et	c.)				Р	rov. P	ostal Code
Tenant Names and A	Address						
Tenant 1: First Name (If the	ere are more than 2	tenants, co	mplete a <i>Schedu</i>	<i>le of Parties</i> form	and file it wit	h this appli	cation.)
Tenant 1: Last Name							
Tenant 2: First Name							
Tenant 2: Last Name							
Mailing Address (if it is diffe	erent from the addre	ess of the rer	ntal unit)				
Unit/Apt./Suite	Municipality (City, ⁻	Γown, etc.)			Prov.	Postal C	ode
Day Phone Number		Evening Ph	one Number		Fax Numbe	r	
() E-mail Address	-	()	-	()	-

OFFICE USE ONLY		
File Number		
v. 22/03/2021		



(Disponible en français)

Landlord's Name and Address

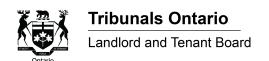
First Name (If there is m	nore than 1 landlo	rd, complete a	Schedule of	<i>Parties</i> form and	I file it with this app	lication.)	
Last Name							
Company Name (if appli	cable)						
Street Address							
Unit/Apt./Suite	Municipality (C	ity, Town, etc.))		Prov.	Postal Code	е
Day Phone Number		Evening F	Phone Numb	er	Fax Numb	er	
()	-	()	-	()	-
E-mail Address							
Other parties to t	he Applicatio	n					
Are you also applyir Shade the circle cor				andlord's age	nt because they	y caused the	problem?
○ No							
○ Yes	► Complet	e and attach	n a <i>Schedi</i>	ule of Parties	form available	from the Bo	ard.
Related Application	ons						
If you or your landle been resolved, list t			s that rela	te to this ren	tal unit and tho	ose application	ons have not
File Number 1			File Nu	mber 2			



(Disponible en français)

PART 2: REASONS FOR FILING THIS APPLICATION

Sha	ade the box completely next	to each of your reasons for a	applying to the Board.		
	Reason 1: My landlord char	ged me an illegal rent, whic	h I have paid.		
	My landlord must pay me \$. т	his is the total amoun	t I have been overcharged	
	over the past twelve months	ò.			
	Rent History: When did you about?	u move into the rental unit y	ou are applying	/ / dd/mm/yyyy	
	In the table below provide in	nformation about the rent yo	ou have paid in the pas	,,,,	
	 since you moved in (amount you paid: ore you filed this application if you moved in less than 12			
		ne date you started to pay ea ast date of the rental period		ch rent amount.	
	Rent Amount \$ (per month / per week)	Rent From: (dd/mm/yyyy)	Period To: (dd/mm/yyy	y)	
	\$.	/ /	/ /		
	\$.	/ /	/ /		
	\$.	/ /	/ /		
	\$.	/ /	/ /		
	I am required to pay rent by Reason 2: I paid an illegal of		_	superintendent.	
	To whom did you Name	u pay the charge? Provide th	e person's name and	title.	
	Title				
	How much did yo	ou pay?	4		
	On what date did you pay the charge? / / dd/mm/yyyy				



(Disponible en français)

Reason 3:	The landlord did not use my last month's rent deposit to pay for t tenancy and did not return the deposit to me.	he last rental perio	od of the
	How much was the last month's rent deposit?	\$	•
	On what date did you move out of the rental unit?	/ /	
		dd/mm/yyyy	/
Reason 4:	I entered into a tenancy agreement with the landlord but the land move into the rental unit and did not return the money I paid as a		me to
	How much was the deposit?	\$	•
	On what date were you supposed to move into the rental unit?	/ / dd/mm/yyyy	/
Reason 5:	The landlord owes me interest on the last month's rent deposit.		
	How much interest does the landlord owe you?	\$	•
Reason 6:	The landlord gave me one of the following notices to end my tena compensation by the termination date on the notice:	ncy and did not pa	ay me
	• an N12 Notice to End your Tenancy Because the Landlord, a Pu Requires the Rental Unit. Note: if the N12 notice was given to purchaser or a family member of the purchaser requires the re has to be paid if it was given to the tenant on or after July 21,	the tenant becausental unit, compens	se a
	 an N13 Notice to End your Tenancy Because the Landlord want Unit, Repair it or Convert it to Another Use. Note: if there are units in the complex, compensation only has to be paid if the N tenant on or after July 21, 2020. 	fewer than five re	sidential
	How much compensation does the landlord owe you?	\$	•
Reason 7:	The landlord sold my personal property and did not pay me the pr	roceeds from the s	ale.
	How much does the landlord owe you for the sale of your property?	\$	•
Reason 8:	The landlord did not give me the required notice telling me that the Prohibiting a Rent Increase affecting my rental unit.	nere was an <i>Order</i>	
	I want the Board to do one or both of the following. (shade the box completely next to your answer):		
	Order the landlord to pay a fine to the Board.		
	 Determine the lawful rent for my unit, and, if the rent is unlaw to pay me a rent rebate. 	ful, order the land	llord

(Disponible en français)

Explaining your Reasons

For Reasons 1 - 7 you must explain in the table below why you are filing this application. List the number of each reason you chose on pages 3 and 4. Then describe the events that led you to apply to the Board and explain why you believe the landlord owes you money as a result of those events.

- What happened? What were the dates and times of the events?
- Who caused the problem? What were the names and titles (such as superintendent) of all the people involved?
- If you are applying for Reason 1, explain why you believe the landlord charged you an illegal rent and show how you calculated the amount you were overcharged.
- If you are applying for Reason 2, explain what the payment was for and why you think the payment was illegal.
- If you are applying about a rent deposit and/or about interest on the rent deposit, include the date you paid the deposit and the last date the landlord paid you interest on the deposit.

Reason #	Describe in Detail

Attach more sheets if necessary.



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E-mail Address

Tenant Application for a Rebate of Money the Landlord Owes FORM T1

(Disponible en français)

PART 3: SIGNATURE Tenant/Representative's Signature dd/mm/yyyy Who has signed the application? Shade the circle completely next to your answer. ○ Tenant 1 Tenant 2 Legal Representative **Information About the Legal Representative** First Name Last Name LSUC# Company Name (if applicable) Mailing Address Unit/Apt./Suite Municipality (City, Town, etc.) Postal Code Prov. Day Phone Number **Evening Phone Number** Fax Number

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(Disponible en français)

Collecting Personal Information

The Landlord and Tenant Board has the right to collect the information requested on this form to resolve your application under section 185 of the *Residential Tenancies Act, 2006*. After you file the form, all information related to the proceeding may become publicly available in a tribunal decision, order or other document, in accordance with Tribunals Ontario's <u>Access to Records Policy</u> and the *Tribunal Adjudicative Records Act, 2019*. Parties wanting records or information to remain confidential must seek a confidentiality order from the adjudicator. If you have questions about confidentiality orders or access to records, please contact us by email at <u>LTB@ontario.ca</u> or our Contact Center at **416-645-8080** or **1-888-332-3234** (toll free).

Important Information from the Landlord and Tenant Board

- 1. You can ask the Board to provide French-language services at your hearing. If you are the applicant, you can fill out the *Request for French-Language Services or Request for Accommodation* form included at the end of this application. If you are the respondent, the *Request for French-Language Services or Request for Accommodation* form is available at Board offices and at the Board's website at tribunalsontario.ca/LTB.
- 2. You can ask the Board to make special arrangements (called a Request for Accommodation) under the Ontario *Human Rights Code* to help you participate in the hearing. For example, you can ask the Board to make arrangements to provide a sign-language interpreter. You can make a request for accommodation under the *Code* by telephone, fax or mail. If you are the applicant, you can fill out the *Request for French-Language Services or Request for Accommodation* form included at the end of this application. If you are the respondent, the *Request for French-Language Services or Request for Accommodation* form is available at Board offices and at the Board's website at tribunalsontario.ca/LTB.
- 3. It is an offence under the *Residential Tenancies Act, 2006* to file false or misleading information with the Landlord and Tenant Board.
- 4. The Board can order either the landlord or the tenant to pay the other's costs related to the application.
- 5. The Board has *Rules of Practice* that set out rules related to the application process and *Interpretation Guidelines* that explain how the Board might decide specific issues that could come up in an application. You can read the *Rules and Guidelines* on the Board's website at tribunalsontario.ca/LTB or you can buy a copy from a Board office.

OFFICE USE ONL	-Y:						
Delivery Method:	O In Person	○ Mail	O Courier	○ Email	○ Efile	○ Fax	MS FL



Request for French-Language Services or Request for Accommodation

(Disponible en français)

Use this form to ask the Landlord and Tenant Board (LTB) to provide French-language services or to let the LTB know you need accommodation under the Ontario *Human Rights Code*.

Par	t 1: Request for French-Language Services
	Check this box if you want the dispute resolution process (e.g. case conferences and hearings) to be conducted in French.
Par	t 2: Request for Accommodation under the Ontario Human Rights Code
	Check this box if you need accommodation under the Ontario <i>Human Rights Code</i> to participate in the dispute resolution process. The LTB will provide accommodation for <i>Code</i> related needs to help you throughout the application and hearing process in accordance with the Tribunals Ontario policy on accessibility and accommodation. You can get a copy of the policy at tribunalsontario.ca .
ı	Please explain: What accommodation do you need?



Select how you a	are paying the ap	pplication fee:
Online Pa	<u>iyment</u> Receip	ot #:
Note: Re	ceipt must be er	mailed with application to LTBpayments@ontario.ca.
◯ Cash (Debit Card	○ Money Order ○ Certified Cheque
		Money orders and certified cheques must be made payable to the "Minister of Finance"
Credit Card	: Visa (MasterCard
Importa	complete The informal confident	re paying by credit card, you must e the information on the next page. mation you fill in on the next page is ital. It will be used to process your on, but will not be placed on file.

Part 2: Information Required to Schedule the Hearing

The LTB will normally schedule your hearing between 3 weeks and 6 weeks after the date you file your application. The LTB will schedule your hearing on the first available hearing date within this 3 week period.

List the date(s) you are **not available** during this 3 week period. The LTB will not schedule your hearing on the date(s) you indicate you are not available and will schedule your hearing on the next available hearing date. **The LTB will not contact you to schedule a hearing**.

I am not available on the following of	date(s).	



	rmation
~ -11.	

Credit Card Number:	Expiry Date (mm/yy):
Cardholder's Name:	
Cardholder's Signature:	