#### CAREER FORWARD GUIDE

Unlock your professional strengths, discover new career possibilities and take charge of your future! The Career Forward Guide is a uniquely powerful tool designed specifically to help you see yourself and your career in a whole new light. The report reveals your interests, motivational needs and those work environments that hold the greatest potential for your success.

Equipped with this new knowledge, the Career Forward Guide supercharges your career search, helping you take full advantage of the media-rich platform provided by The Hilo Project to:

- · Create a compelling job seeker profile;
- Craft an effective 30 90 second marketing video;
- Intelligently explore new career opportunities; and
- Develop useful interview and negotiation strategies.

The Career Forward Guide is powered by The Birkman Method®, an integrated behavioral, motivational, and occupational assessment backed by over 50 years of research and application. The benchmark assessment tool for executives of the world's most prestigious companies, The Hilo Project is pleased to bring the power of The Birkman Method® to everyone.



## COLOR KEY

#### Powered By BIRKMAN®

#### Career Forward Guide

Based on the results of your Birkman assessment, you have been assigned a particular color in each of the five areas included in the Career Forward Guide. Each color is associated with the attributes and behaviors of a particular personality type. Typically, you will have more than one color in your report, each representing a different aspect of your unique personality.



### DOER



Ray is a doer. He makes quick decisions and organizes others to get results. Ray is very direct and action-oriented, giving his full attention to the task at hand. He enjoys building, organizing, working with his hands, solving practical problems, and producing an end product he can see and feel. He's objective, competitive, and commanding. If you want something done quickly, Ray's your man.



### **ANALYZER**



**Yelena** loves working with processes, details, definitions, and rules. She's happiest doing detailed calculations, scheduling, record-keeping, and establishing systematic procedures. Yelena is an excellent person to consult on financial matters because she is always cautious and thorough in her analysis. She is task oriented and prefers indirect communication (e.g. forms, rules and regulations, etc.)



## COMMUNICATOR

REEN

**Greta** is a born salesperson with a strong desire to communicate directly and work with people. Every time you see her she is selling, persuading, promoting, motivating, counseling, teaching, or working with people in some way to get results. When she believes in a product, service, or idea, she can sell it. If you want to win friends and influence people, Greta is the right person for the job.



## **THINKFR**



**Barry** is the best idea person around. He is creative, innovative, and an excellent long-range planner. He enjoys abstract ideas and finding new ways to solve problems. Barry thrives when generating ideas and coming up with the most viable solutions for the problem at hand. He is innovative and introspective, yet may need to be around other creative people to trigger the spark.

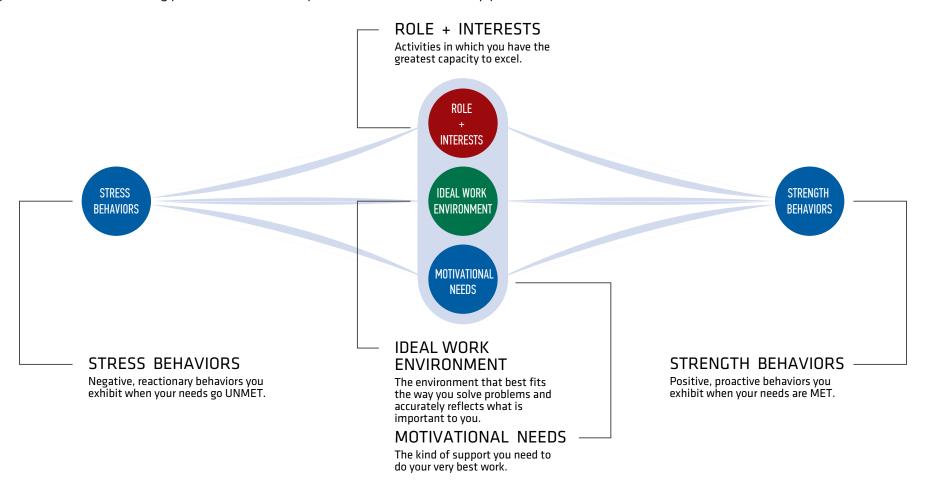
Each color is associated with the attributes and behaviors of a particular personality type.

## INTRODUCTION

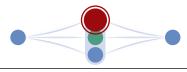


#### Career Forward Guide

The Birkman Method brings to light specific aspects of your personality that are useful in identifying and building a career that is truly right for you. The Career Forward Guide helps you understand how your interests, motivational needs and an ideal work environment can function together to bring out your strengths. The report also details your stress behaviors, enabling you to find the source of your stress in real-time and keep your career on track.



# Use the Career Forward Guide to understand, foster and clearly communicate your most effective behaviors.





#### Career Forward Guide

## ROLE + INTERESTS: DOER

Activities in which you have the greatest capacity to excel.

#### You will be most effective in roles that also involve:

Innovation and implementation Producing tangible outcomes Fiscal responsibility and analysis

#### When evaluating a role, ensure that it allows for:

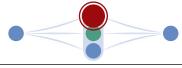
Exploring new ways to improve efficiency and effectiveness Testing new ideas using practical methods Working on concrete projects with tangible outcomes

Compiling and analyzing budgets or other numerical data Working with numerical data to make and support decisions

**THINKER** dealing with abstraction innovating working with ideas DOER **ANALYZER** implementing seeing a finished product solving practical problems working through people COMMUNICATOR selling + promoting persuading motivating people working with people

## The large RED circle details your optimal role within an organization or team.

Hands-on work



Career Forward Guide



## TOP INTERESTS

Activities in which you have the greatest capacity to excel.



**INNOVATION AND IMPLEMENTATION** 

Exploring curiosity and thinking of new ways to make processes and products more efficient and effective. Testing new ideas using practical methods

## **NUMERICAL**

FISCAL RESPONSIBILITY AND ANALYSIS

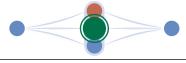
Working with budgets or other numerical data for purposes of analysis and decision

## MECHANICAL

PRODUCING TANGIBLE OUTCOMES

Hands-on work with a broad range of technical responsibilities. Interests may include design, fabrication, maintenance, operation or repair.

Explore career opportunities that involve all three areas of interest.



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#### Career Forward Guide

## IDEAL WORK ENVIRONMENT: COMMUNICATOR

The environment that best fits the way you solve problems and accurately reflects what is important to you.

#### **DOER**

team collaboration implementation practical solutions tangible projects

#### Target work environments that:

Stress energy and enthusiasm
Offer flexible rules and policies
Encourage competitiveness and individualized rewards
Promotes influential leadership

#### When evaluating a potential workplace, ask:

Are relationships considered to be the most important part of any process?

Does the department/company recognize and reward for individual performance?

Does the department/company value energy and enthusiasm? Does the environment allow for flexibility within the boundaries of standard operating procedures?

### **COMMUNICATOR**

flexible rules + policies personalized benefits energy + enthusiasm personal engagement

#### **THINKER**

idea-driven creativity + imagination vision + possibilities intuitive leadership

#### ANALYZER

systematic approach stability + accuracy process oriented democratic leadership

# The large GREEN circle details your ideal work environment.





## MOTIVATIONAL NEEDS: THINKER

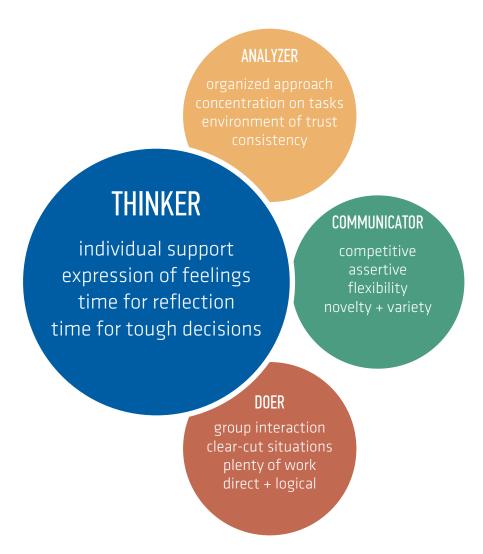
The kind of support you need to do your very best work.

#### Target opportunities that also offer:

Individual reassurance Varied activities Specific direction and control Strong, direct authority

#### To determine if a career opportunity is a good fit, ask:

What is the communication style within the organization? Are responsibilities and accountabilities clearly defined? Are rewards based on individual or team achievements? What is the pace like within the organization? What is my direct manager's leadership style?



## The large BLUE circle details the motivational support you need from others and your environment.



Career Forward Guide



## GTH BEHAVIORS: THINKER

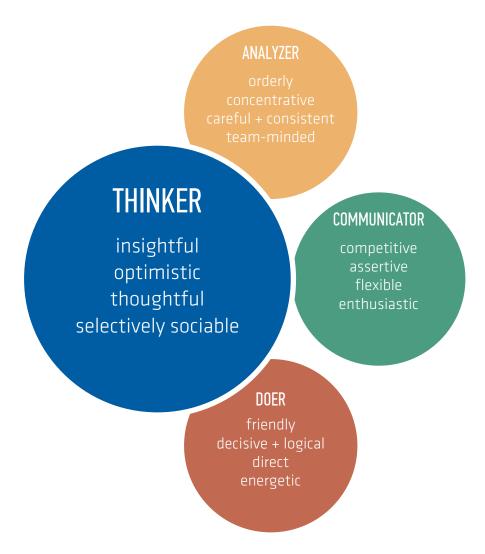
Positive, proactive behaviors you exhibit when your needs are MET.

#### When at your best, you are also:

Reflective Creative

#### In an interview, say that you:

Spend enough time on decisions to avoid careless mistakes Take time to listen to what others have to say Enjoy exploring possibilities Emphasize benefits for the group, not just for yourself



## The large BLUE circle details your strength behaviors.



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#### Career Forward Guide

## STRESS BEHAVIORS: THINKER

Negative, reactionary behaviors you exhibit when your needs go UNMET.

#### When frustrated and under stress, you may also:

Become overly sensitive to criticism Get impatient and restless Appear defensive and distracted Be overly cautious

#### To manage stress behaviors when they occur:

Realize that others are just stating the facts as they see them Make timely decisions even if you have to modify them later Take time to be thoughtful and reflective Commit to understanding and accommodating the needs of others Risk a little by trying innovative approaches



## The large BLUE circle details your stress behaviors.

## CHRIS GETNER'S SUMMARY



Career Forward Guide

