

## CD2H EAB and All Hands Meeting, May 9 through May 11, Baltimore, Maryland

### May 8<sup>th</sup>

5:30 pm – 8:30 pm	External Advisory Board Reception and Dinner with 45 min presentation
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### May 9<sup>th</sup>

7:30 am - 8:30 am	Registration and Breakfast		
Plenary Session: Welcome to the CD2H			
8:30 am - 8:35 am	Welcome	Chris Chute	Pullen Plaza
8:35 am - 9:05 am	Introduction	Melissa Haendel	
9:05 am - 9:35 am	Overview of CD2H	Sarah Biber	
9:35 am - 9:55 am	<a href="#">Four corners Ice-Breaker</a>	All	
9:55 am - 10:10 am	Break		
10:10 am - 10:30 am	Showcase example - the power of DREAM challenges	Justin Guinney	
Plenary Session: Workgroup Visions - where we are and where we are headed			
10:30 am -10:40 am	Data Workgroup Overview	Chunlei Wu	Pullen Plaza
10:40 am - 10:50 am	Software Workgroup Overview	Sean Mooney	
10:50 am - 11:00 am	Ontologies Workgroup Overview	Peter Robinson	
11:00 am - 11:10 am	Education Workgroup Overview	Shannon McWeeney	
11:10 am - 11:20 am	People Workgroup Overview	David Eichmann	
11:20 am - 11:30 am	Evaluation Workgroup Overview	Kristi Holmes	
Plenary Session: CD2H Initial Project Highlights			
11:30 am - 11:35 am	HPO2LOINC	Peter Robinson	Pullen Plaza
11:35 am 11:40 am	Maturity model	Adam Wilcox	
11:40 am - 11:45 am	Self service clinical data in the cloud demo	Kari Stephens	
11:45 am - 11:50 am	Licensing	Melissa Haendel	
11:50 am - 11:55 am	Strategic FHIR-based data harmonization	Chris Chute	
11:55 am - 12:00 pm	Announcements - Goals and <a href="#">facilitation</a> for breakouts	Sarah Biber	
12:00 pm - 1:00 pm	Lunch - with additional announcement towards the end		

### Thematics Breakout Sessions: Implementing the change ala CD2H

Time	Theme	Breakout topic	Related CD2H Projects	Facilitator	Panelist for May 10	Note taker	Room
1:00 pm - 2:10 pm (70 min)	Data: Sharing and reuse	<a href="#">Licensing and Policy to Promote Sharing and Reuse</a>	The Data Licensing Initiative	Sarah Biber	John Wilbanks	Connor Cook	C-42
		<a href="#">Semantic data interoperability across the translational divide</a>	LOINC2HPO	Jennifer Sprecher	Peter Robinson	Tricia Francis	C-31
		<a href="#">Creating a Healthy Metadata Ecosystem</a>	Data Index	Kari Stephens	Chunlei Wu	TBD	C-33
		<a href="#">Clinical Data Model and Sharing Landscape</a>	FHIR-based data harmonization  Aligning and strategizing data sharing networks within CTSA hubs	Nicole Weiskopf	Chris Chute	TBD	C-18
2:10 pm - 2:25 pm	<i>15 minute break    Location: Centralized Break Area</i>						
2:25 pm - 3:35 pm (70 min)	Tools: Collaborative building, accessibility, and interoperability	<a href="#">Supporting a collaborative environment for projects and data</a>	Synapse and CIELO Connectivity	Beth Johnson	Philip Payne	Connor Cook	C-18
		<a href="#">Leveraging the Cloud for Translational Research</a>	Cloud Demonstration of Data EDW/EHR Sharing	Jennifer Sprecher	Kari Stephens	Tricia Francis	C-31
		<a href="#">CD2H-DREAM Challenges</a>	Framework for supporting CD2H-DREAM Challenges	Sean Mooney	Justin Guinney	TBD	C-33
		<a href="#">Visual analytics to gain actionable insights</a>	Dashboard for Hub Level common metrics	Sarah Biber	Keith Herzog	TBD	C-42

3:35 pm - 3:50 pm	15 minute break						
3:50 pm - 5:00 pm (70 min)	Community engagement and culture change	<a href="#">Finding people &amp; leveraging expertise</a>	CTSAsearch People Finder	Kari Stephens	David Eichman	TBD	C-18
		<a href="#">Attribution: giving credit where credit is due</a>	Contribution Role & Research Outputs Ontologies  Stakeholders & culture	Jennifer Sprecher	Kristi Holmes	Connor Cook	C-42
		<a href="#">Innovative training strategies</a>	Biodata Club Starter Kit  Entrepreneurial training module	Robin Champieux	Shannon McWeeney	Tricia Francis	C-31
		<a href="#">Taking action to improve your organization's ability to do open science</a>	Maturity Model for governance, policy, and data	Sarah Biber	Adam Wilcox	TBD	C-33
6:00 pm – 7:00 pm	Reception (Breakout topics for the afternoon of May 10 (2 - 5 pm) will be announced)						South Dining Terrace
7:00 pm -	Dinner - sign ups or freestyle						

May 10<sup>th</sup>

Panel Report Backs from Breakout Sessions on m May 9 - Key takeaways			
8:00 am - 8:05 am	Introduction	Melissa Haendel	
8:05 am - 8:15 am	Overview of day two	Sarah Biber	
8:15 am - 8:45 am	Panel Data: sharing and reuse	Panelists: John Wilbanks, Peter Robinson, Chunlei Wu, Chris Chute Moderator: Sarah Biber or TBD	
8:45 am - 9:15 am	Panel Tools: Collaborative building, accessibility, and interoperability	Panelists: Philip Payne, Kari Stephens, Justin Guinney, Keith Herzog Moderator: Sarah Biber or TBD	
9:15 am - 9:45 am	Panel Community engagement and culture change	Panelists: David Eichman, Kristi Holmes, Shannon McWeeney, Adam Wilcox Moderator: Sarah Biber or TBD	
9:45 am - 10:00 am	Break		Pullen Plaza
Idea-to-Implementation Workshop - What should the first CD2H Dream Challenge be?			
10:00 am - 10:45 am	I2I Brainstorming Session	Everyone - large group	Pullen Plaza
10:45 am - 11:15 am	Breakouts to Vet and Refine ideas	Everyone - small groups	
11:15 am - 12:30 pm	I2I Pitches and Voting	Everyone - large group	
12:30 pm – 1:30 pm	Lunch	Everyone but EAB	
	Working Lunch: Closed External Advisory Board meeting	EAB	
1:30 pm - 2:00 pm	EAB meets with CD2H Leadership for debriefing	PDs + site Pls,	
	Provide Input for the CD2H Style Board	Anyone interested	
	Free time, ad hoc meetings		
2:00 pm - 2:30 pm	Put yourself in someone else’s shoes in the future - team building exercise	Everyone	Pullen Plaza

Forward looking (Ad Hoc) CD2H breakout sessions				
Time	Breakout topic	Leader	Note taker	Room
2:30 pm - 3:15 pm				
45 min				

**Potential Topics for second breakout session:**

Guidebook to enable data reusability

Strategies for a nimble CD2H

NIH IT planning and infrastructure

FDA-NCATS-BRIDG harmonization effort

Work facilitation and planning

Seminar Series platform

CD2H labs instantiation - How implement to make most effective

Evaluation and strategic management of projects

Design and execute program evaluation & dissemination for the CD2H - Evaluation

Educational module delivery

Website growth and implementation

Voting on a new logo - sketch a new logo - Mini Brand Lab - identify images that resonate with you? (S2S PR will prepare this)

**Suggest a topic**

4-5 pm: Leadership Debrief (PDs + Site PIs)

**May 11th**

8 am – TBD

Optional: Specific Work Group working sessions – contact your WG Lead for more details.

Need time for questions for EAB.

Emphasize what we have accomplished.

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## **DRAFT BELOW HERE**

Chairs and then long tail of folks who are not thinking about the bigger picture

Goals for breakouts:

- Create stronger sense of group cohesion (shared mission)
- Explore how best to coordinate with other workgroups on cross cutting projects
- Get a better sense of how group fits into the big picture goals of the CD2H
- How will the group engage the community
- Engage EAC
- Showcase the signature/innovative CD2H approach

Individual workgroup meetings on May 9:

- Quick intros (maybe intro the person next to you to have it be more fun)
- Quick updates on deliverables - progress
- Review project plans: scope, tasks, milestones for projects
- Answer high level questions
- Frame WG projects in the context of larger-scale perspectives posed by questions
- Quick brainstorm next steps

Potential High level questions for workgroups: **PLEASE MAKE SUGGESTIONS FOR QUESTIONS**

- Next steps
- How are we going to be nimble and fail fast when needed? (self identify risks and early indicators of success and failure)
- How do we include others in the community?
- How do we include the CTSA hubs?
- How do we include folks outside the CTSA hubs?
- What are we coordinating and for whom for each group?
- How is your workgroup going to help drive engagement with cd2h products across the CTSA Program? (blurb on engagement)
- How is your workgroup going to incorporate input from clinicians and patients?
- What is the long term vision for your workgroup
- How can we make sure that we incorporate input from everyone in the group

Things we want to accomplish during the plenary session:

Reduce data overlap -

Report back from workgroups

## **PDF for EAB**

Use old logo for this meeting

Tricia will be lead for printing

Go with minimal viable product (velo / comb binding)

Instructions on how to get to meeting

Agenda

Roster

Executive summary (recycle from RPPR)

Core presentations slides (EAB)

Polished write up from Deliverable/Project Teams

WG Charters

RPPR

Blank pages for notes

Evaluation form (Kristi or Julie? And Sarah) include in packet, not PDF

Use same packet for All Hands meeting

Plan next EAB following RPPR deadline

Prong folder/Combed/Packet:

**Sections:**

1. All of the logistics information (not printed)
2. Agenda
3. Roster of people attending
4. Executive Summary
5. EAB presentation slides - not including
6. Plenary presentation slides - if we can get them
7. Polished WG Project write ups (Near Term Deliverables)
8. Notes pages
9. Evaluation (not printed)

**To do:**

- Finalize agenda
- Identify note takers for each breakout
- All plenary slides need to be put into one big slide deck; confirm how we're loading (usb drive, directly from google drive? (Connor)
- Need to make sure we have the right rooms and supplies organized for each part of the agenda (Tricia)
- Create fill in the blank forms for the facilitation guides (Connor)