

Access to global records at beginning or early stages of data collection

The screenshot shows the 'Design Spreadsheet' section of the Databrary interface. On the left, there's a sidebar with links like Overview, Manage Access, Get Help with Upload, Design Spreadsheet, Enter Data, Add Links, and List Funding. A circular progress bar indicates 'Your volume is 46% complete'. The main area has a heading 'Design Spreadsheet' and a sub-instruction: 'Here you will design a spreadsheet for uploading videos and entering information about their content. You will need to select the categories and the fields within each category that apply to your study. Please select all the categories and fields that you know about, even if the information is constant across the entire dataset or true of every participant or session. This makes your dataset more valuable and enhances its potential for reuse.' Below this, there's a 'Categories' section with several expandable items:

- participant**:
Selected fields: ID, birthdate, gender, race, ethnicity, disability, language
- pilot**:
Selected fields: pilot
- exclusion**:
Selected fields: reason
- condition**:
Selected fields: name
- group**:
Selected fields: task
- context**:
Selected fields: setting, country, state

To the right, a large pink box contains the 'participant Pre-define options' section with many checked checkboxes:

- ID: A unique, anonymized, primary identifier, such as participant ID
- info: Other information or alternate identifier
- description: A longer explanation or description
- birthdate: Date of birth (used with session date to calculate age; you can also use the group category to designate age groups)
- gender: "Male", "Female", or any other relevant gender
- race: As classified by NIH, or user-defined classification
- ethnicity: As classified by NIH (Hispanic/Non-Hispanic), or user-defined classification
- gestational age: Pregnancy age in weeks between last menstrual period and birth (or pre-natal observation)
- pregnancy term: "Full term", "Preterm", or other gestational term
- disability: Any developmental, physical, or mental disability or disabilities (assumed "typical" by default)
- language: Primary language(s) spoken by and to participant (assumed "English" by default)
- country: Country where participant was born (assumed "US" by default)
- state: State/territory where participant was born
- setting: The physical context of the participant (please do not use for new data: see the context category instead)

Where global records interface would be

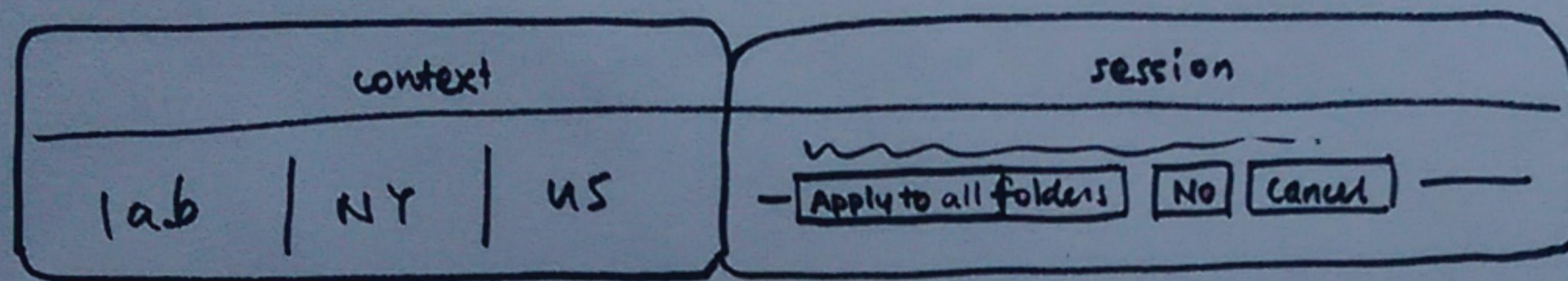
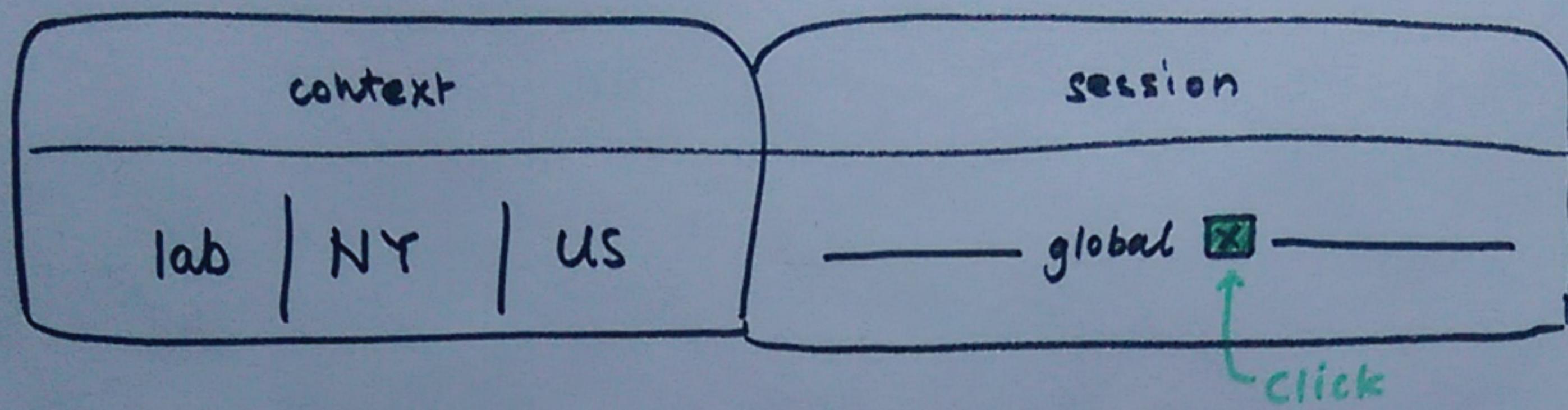
The screenshot shows the 'Enter Data' section of the Databrary interface. The sidebar includes links for Overview, Manage Access, Get Help with Upload, Design Spreadsheet, Enter Data, and Add Links. A circular progress bar indicates 'Your volume is 46% complete'. The main area has a heading 'Enter Data' and a sub-instruction: 'Here you can upload videos and other materials for each session. You can also enter data about individual sessions, participants, or data collections. Each row in this spreadsheet represents a single session. Note that you can label each session with any number of items from each category, including none, and can also assign these labels to specific parts of each session or upload files using the timeline. Use the Design tab to edit columns in the spreadsheet.' Below this, there's a note: 'See our [list of accepted file types](#).'

You are in **context view**. Here you can manage the list of labels in this category. Return to the [folder view](#) to edit session data.

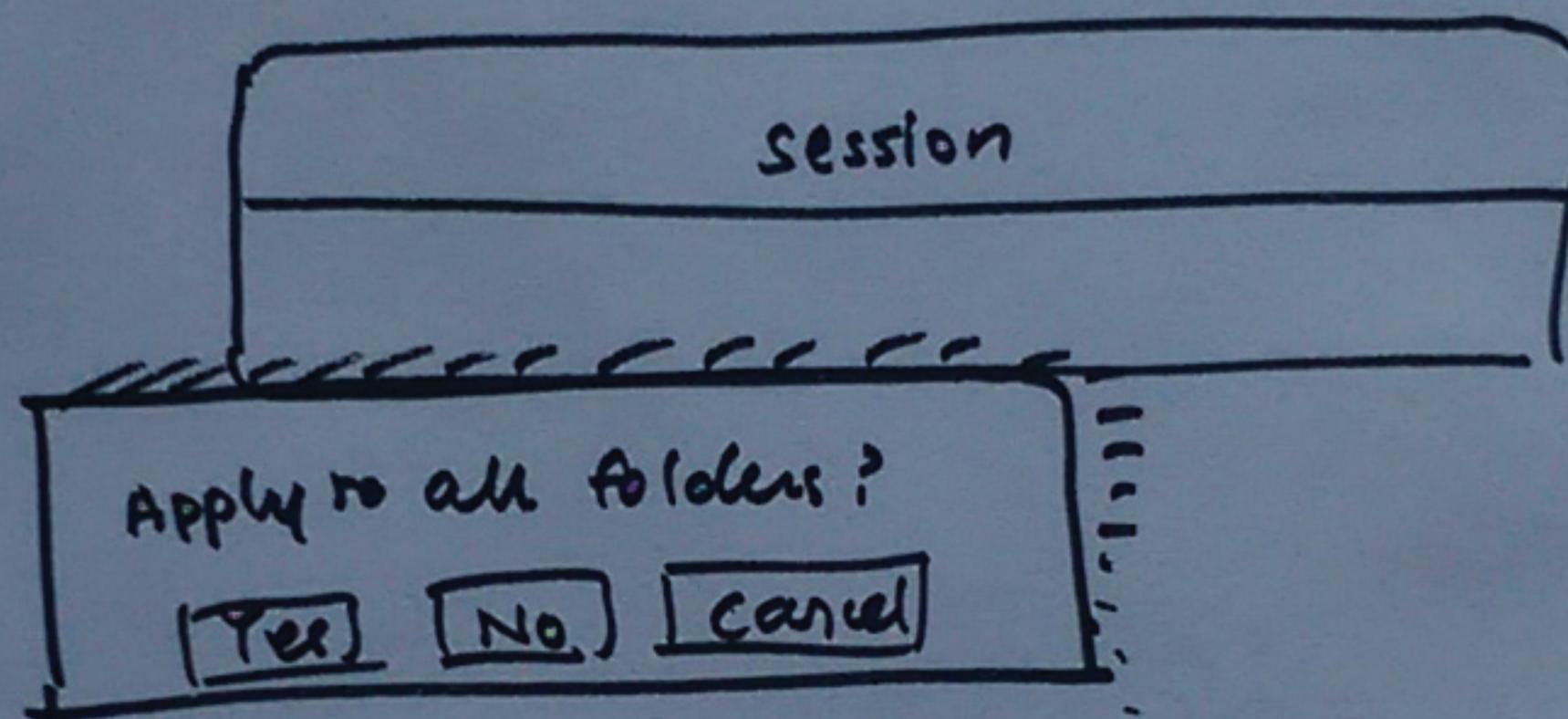
setting	country	state	type	name	test date	release	summary
Lab	US	NY					26 folders
+ add context							

UI sketch when adding and removing global records

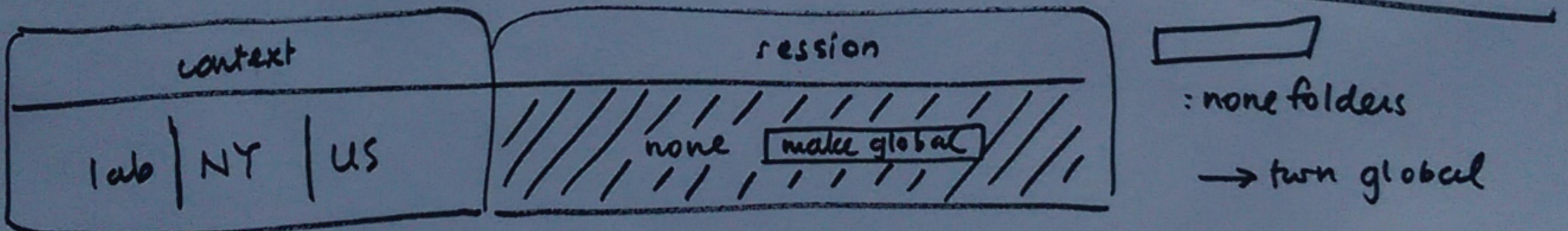
when removing global



if you
click away
from this,
just goes back
to global.



when adding



: none folders

→ turn global

: all folders, some
folders

→ turn global as well

