

- Project has progressed with a clear understanding of what has been and what has to be accomplished.
- Team planning is thoroughly documented, collaborative and consistent.
- Team is working together well with any conflicts identified and resolved

Team planning/how the team is working (present) (Ed):

Team communication and collaboration:

- **We're using trello** exhaustively to track issues and create todos for future reference
 - We've used it to assign tasks to ourselves and each other which is something we can use github for but for the sake of familiarity, we're using trello
 - Zenhub is something that we're kinda migrating towards but it's not really priority at this point
- **We're using slack** to communicate and confirm meeting times (*2 meetings a week, plus a 3rd if necessary*). Constant communication, very stable.
 - Team is messaging the chat at least three times a day, every day.
- **Meetings have been productive** even if they start off looking bleak
 - Might walk in thinking that there's nothing to do but after 15 - 30 minutes, we'll find an issue that requires some serious thinking and by the next meeting, we're pretty eager to share opinions.
- **Google docs** is being used for pretty much everything. I've been chucking a bunch of documents on google drive so if there's something that needs to be talked about, there's a document for it. Chris has more on that later.
- **Planning for various checkpoints** has been equally collaborative (with the help of documents and communication).
- I plan on future-proofing documents and planning them ahead of time as well as implementing some research into prototypes asap
- Research: different layouts and systems for formatting, voting systems and voting visualization
- Call to action: if you guys need any documents or resources, let me know but at this point, I'll think of a few and chuck em to slack.
- ~~I mean, we met up at 8:30 this morning so if that doesn't mean team communication then i don't know what is.~~

Chris:

1. I worked on a digital sketch for the app.

- **Two purposes:**
 - **To visualise how it looks. Make tough choices** on what to show. Forms basis of wireframes and interactive prototype.
 - **More importantly, to see unforeseen issues.**
- back-forth communication via slack.

2. Issue resolving. Made sure to not 'hold back' criticisms. Started with Jesse.

- Issues raised:
 - **What to votes look like?** Represented by colour? Position? Scale? Compass? What does a 'mixed' article look like?
 - **How to vote?** Slider or absolute votes?
 - **When to show votes?** At what point do we want to display the votes?
 - **Why show votes?** Do we even want the user to see it?

After this standup, we will finalise the designs, resolve the remaining issues and begin the next phase.

What do we need to do (future) (Jesse):

- Medium to long term:
 - Example:
 - What's important to have in the nav bar.
 - This is in addition to the Github feedback we received.
 - Comment moderation
 - User registration
 - Filter by local vs global content
 - Basic prototyping of current static mocks using an app such as Marvel or Pop.
 - Visual refinement.

Call for feedback (optional)

1. At this point, which voting system would you prefer?
2. Should comments be voted on or not?
3. After how long should an article be archived (i.e. a post that can't be voted or commented on)?