### Track your knowledge, track your life

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# PKM – Personal KnowledgeBase management

- Why PKM and why it's hard
- 2 Showcase
- How to enforce
- 4 Challenges

### What's PKM I



# Why PKM is crucial I

#### PKM is a useful and lifelong marathon:

- Repeatable success with no extra effort
- Remember your memory and your life
- Start point for sharing and discussion

### PKM is the key to continuous success I

Improving self productivity normally means:

- Knowledgebase management
- Time management
- Task management

### Quiz for your PKM I

- When facing a problem you experienced twice, how long you need to solve it?
- When others're facing a problem you experienced twice, can you always share your knowledge easily?
- How you share, for the above question? And how long it takes?
- How many megabytes your knowledgebase is?

## Quiz for your PKM II

- How frequent you suffer from finding some information among tons of files in your computer?
- When discussing some topic with friends, can you easily get all questions and lesson learned which you pondered before?
- You may find a lot of new stuff to learn during work. But when you're free or idle, do you still get the task list?

### Management levels of PKM I

- L0: No comment :)
- L1: Well organized
   Remember everything, easily to be retrieved
- L2: Knowledgebase can evolve
   Similar knowledge can be easily combined and integrated
- L3: Grow in a collaborate way
   Sharing to others, leverage others to learn

# Why it's hard I

- Fighting against human natures
   Lack of persistence, Innocence, Laziness, Greed
- Take too much effort Maintaining PKM is like gardening

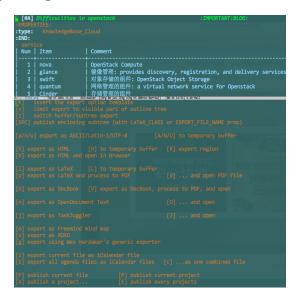
# Why it's hard II

- Too fragile
  - Information are generated from may different scenarios.
  - And it come from different files.
- Too easily to mess up
  - Consider how many pdf, ppt, images, txt you have.
  - How they are mixed up, after time goes?

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### Share anything in 3 seconds I



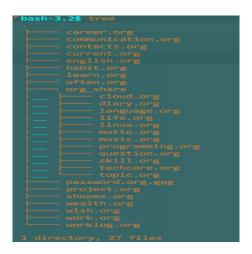
### Easy to capture I



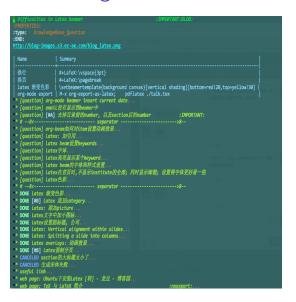
### Easy to retrive I



#### How to track I



### How similar knowledge evolve I



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### Guidline of PKM I

Item	Comment	
Remember everything	Work, Life, Interests, etc	
Fast to retrieve	Plain text search and hierarchy seach	
Self-evolution	It's simple not just record	
Public share	Public export will force you to improve it	
Easy to share	Low the overhead, do it socially	
Keep it in plain text	Different binary files tend to be isolated	
Clear division	No ambiguous for the hierarchy search	

# Hierarchy I

#### Maintain PKM in three tiers:

Tier	Summary	Comment
1	Hot list	Current todo and wish list
2	Active Knowledgebase	work/life/contacts/project/Diary, etc
3	Full Knowledgebase	Anything useful

### PKM with GTD I



#### What to track I

For me, the content can be divied into:

#### Work:

- major tasks in daily work, working projects
- code snippets, console output, various usage of cli
- mail, screenshots, meeting notes
- links and partial content of web pages, etc

#### What to track II

#### Life:

- songs, books, movie, etc
- random thoughts, pain points coming out in a flash
- phone call, f2f chat, im chat
- diary, contacts, personal ledger
- Ideas, brainstorming, lesson learned, etc

#### What to track III

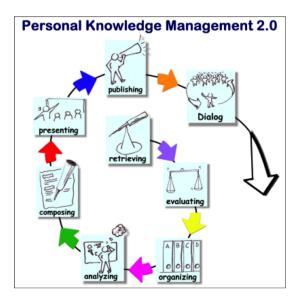
#### Interests:

- programming lanuages
- emacs, cloud computing, mobile computing, etc

#### Misc:

Other stuff

# Lifecyle of PKM I



#### Tools of PKM I

- Org-mode of emacs
- Wiki Pattern: Vimwiki, Tiddlywiki
- Email Pattern: gmail, Outlook, qqmail
- Mindmap Pattern: Freemind, Xmind
- Web page pattern: Evernote, OneNote, WizKnowledge
- And so forth

## Backup it in a minimum size I

#### Keep data small

- No need to backup everything, just the important things.
- Never store useless, huge files
- Never store eBooks you won't read
- Prevent storing too many store high resolution photos
- Prevent storing movies, large software

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### Challenges for me I

- How to do it in a more collaborate way
- Make my exported knowledgebase more attractive
- Integrate PKM with my mobile phone
- Track 'soft' knowledge
- ...

#### References I

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http://www.mindtools.com/index.html
http://www.mifengtd.cn/
http://zenhabits.net/
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# THX

