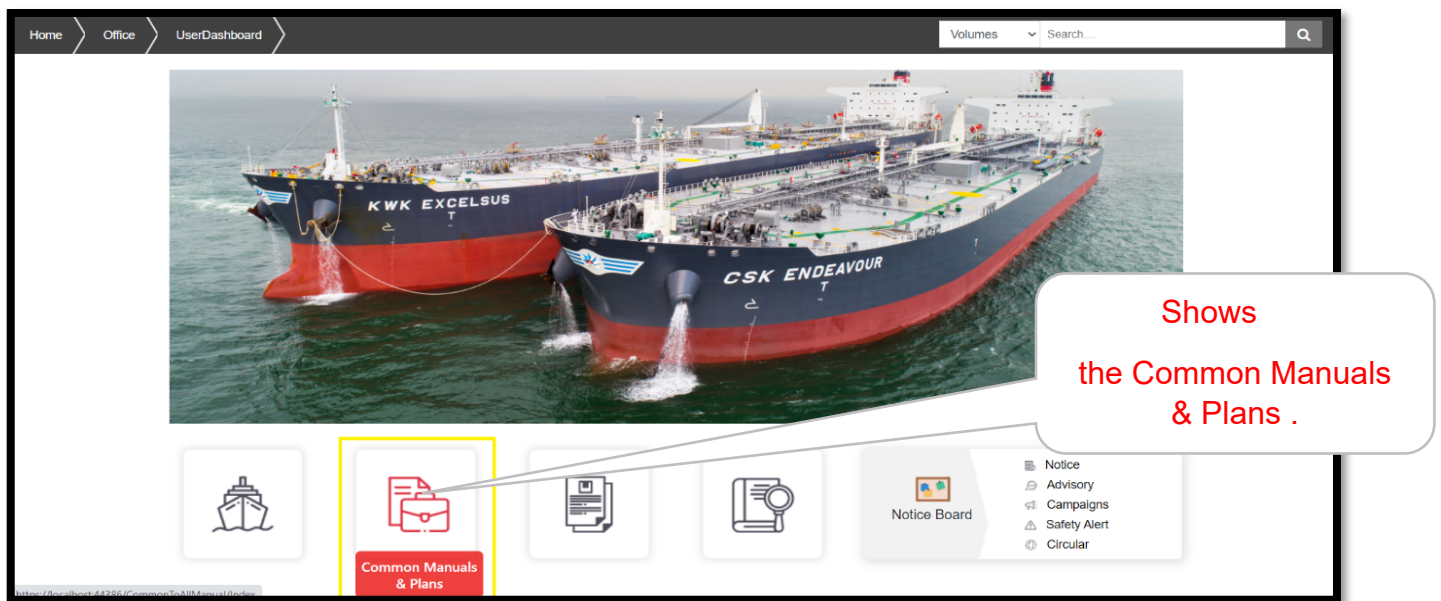
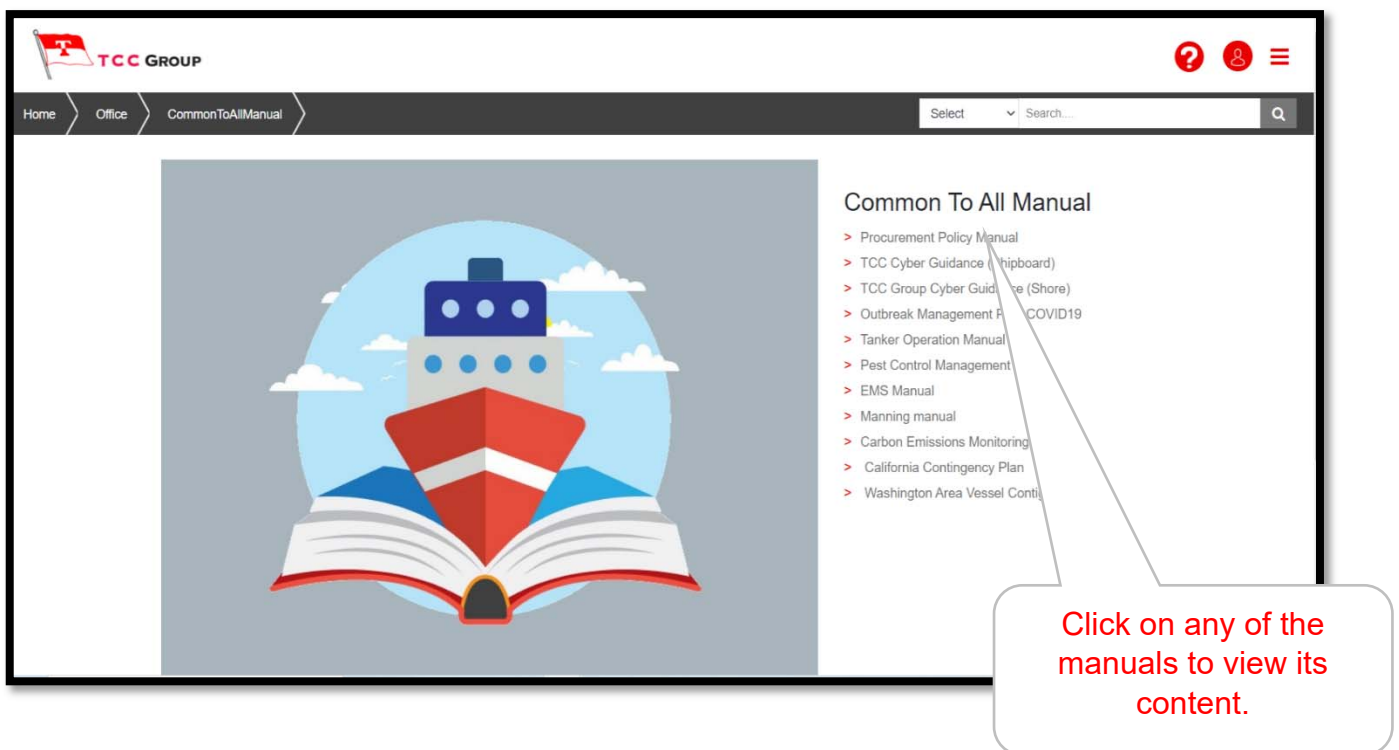


## How to View Common to All Manual?

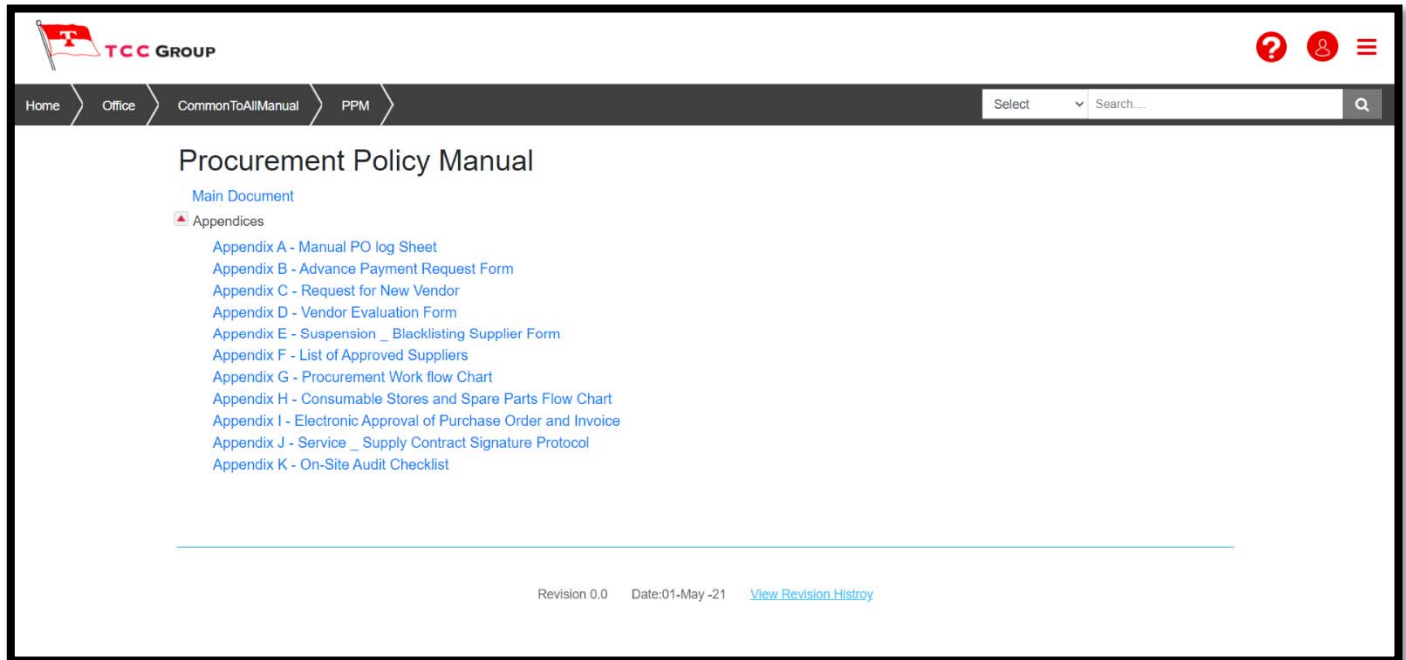


By Clicking the common manuals and plans Tab the Common To All Manual window will appear.



## How to access a Particular Manual in Common to All?

To access a particular manual, click on the Manual and the contents of the same will open.  
e.g Procurement Policy manual has been clicked in this case.



A. The picture above shows the Procurement Policy Manual window.