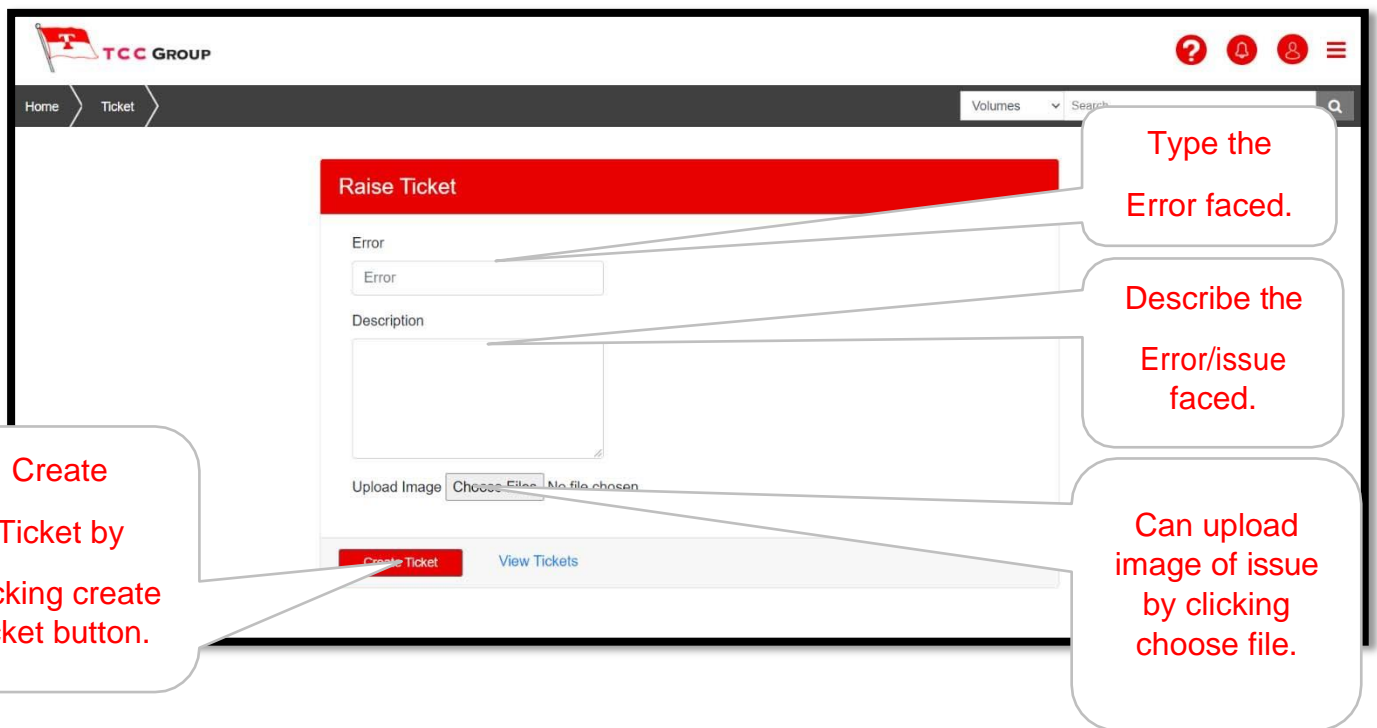
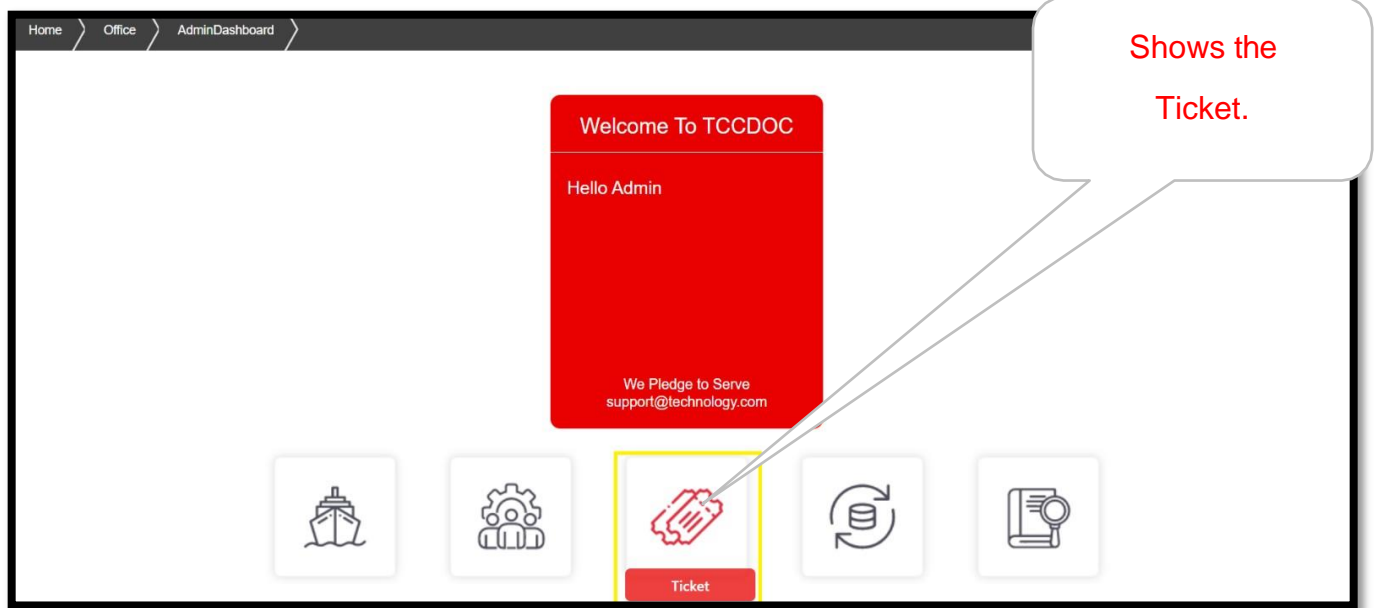


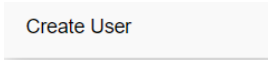
How to raise tickets?

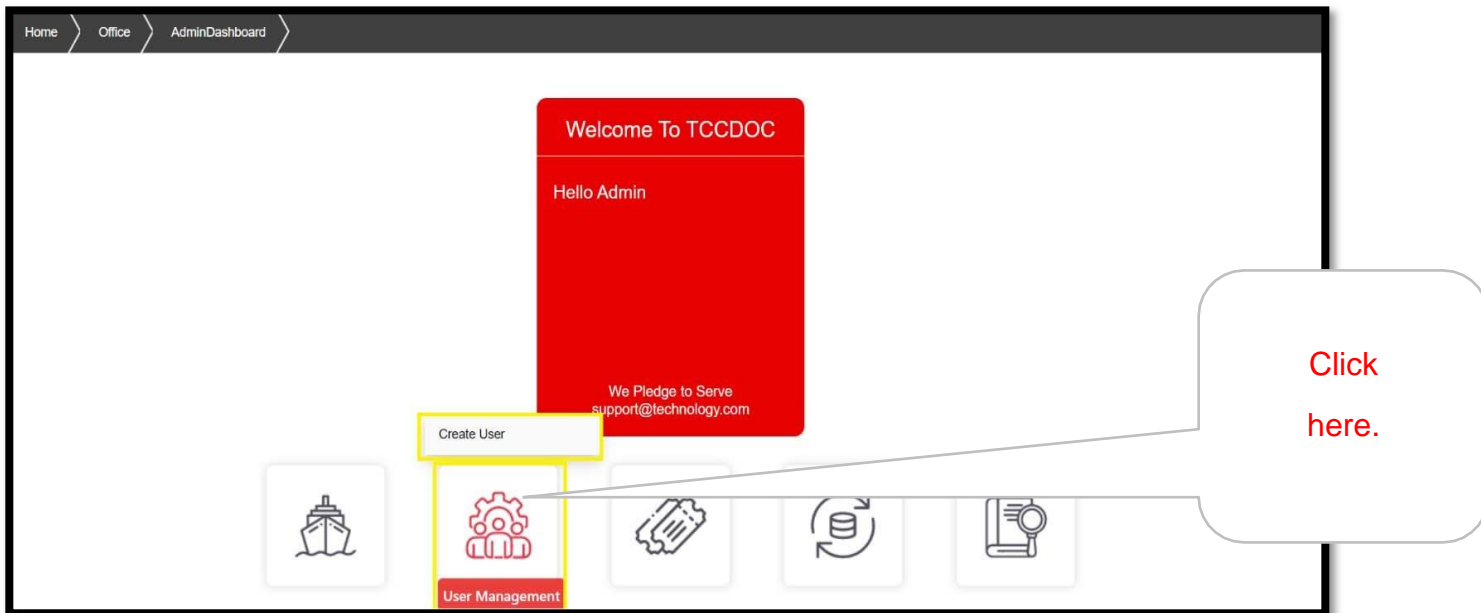
Tickets can be raised by clicking the tickets button, then a window will appear as shown below:



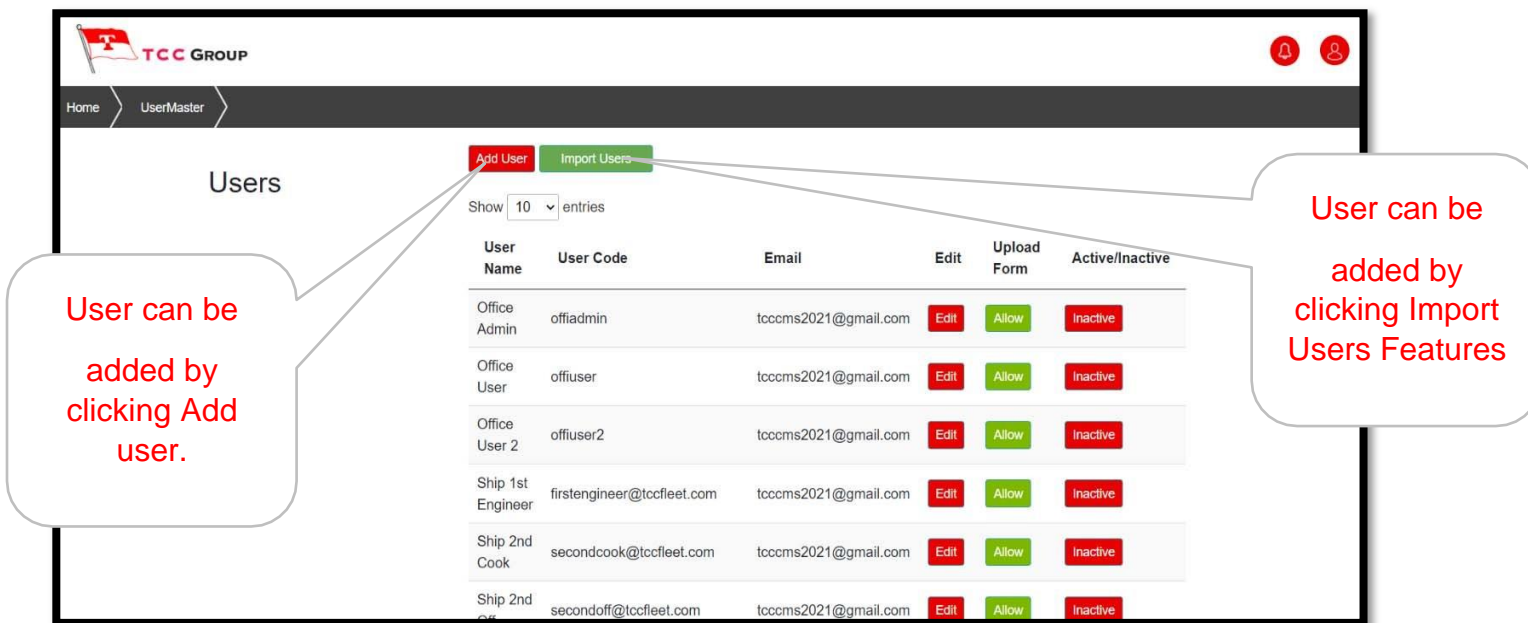
How to add user?

User can be added By Admin Only in the following steps:

1. By moving the cursor on the user management button, the  box pops up. Then click on the create user button as shown below:



2. After clicking on the create user button, a window will appear as shown below:



3. Now after clicking the add user button, a window will appear where user can be created by filling up the details as shown below:

The screenshot shows a web browser window with the URL `https://localhost:44386/UserMaster/Index`. The page title is "Index - My ASP.NET Application". The main content area is titled "Users" and contains a table with columns: "Ship", "IMO Number", "Rank", "User Code", "Email", "User Name", "Gender", "Password", "Confirm Password", "User Role", "Active/Inactive", and "Allow Signature". A red box highlights the "Add User" button. A modal form titled "Add User" is open, showing the "Ship User" tab. The form contains the following fields: "Ship" (dropdown), "IMO Number" (text input), "Rank" (dropdown), "User Code" (text input), "Email" (text input), "User Name" (text input), "Gender" (dropdown), "Password" (text input), "Confirm Password" (text input), and "User Role" (dropdown). The "User Role" dropdown is set to "ShipUser". At the bottom of the modal are "Add" and "Close" buttons. A red box with the text "Window showing the details to be filled." points to the modal form.

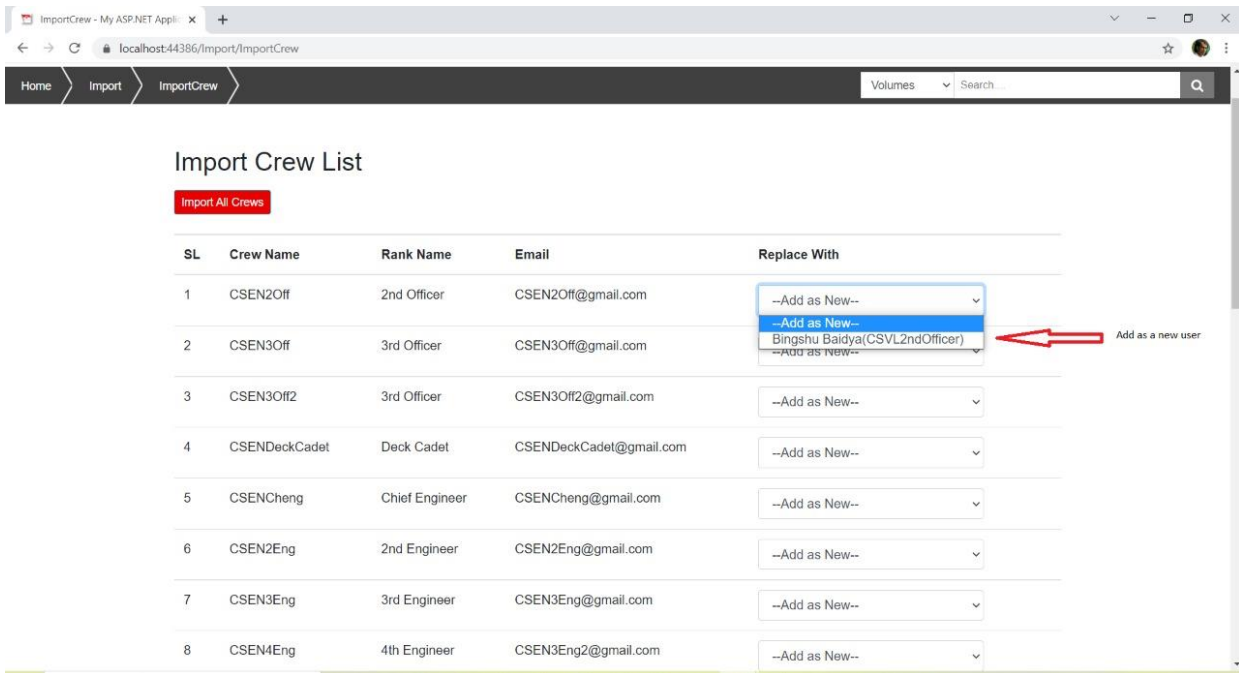
4. Multiple User can also be added by means of uploading excel sheet template of the same is provided.

The screenshot shows a web browser window with the URL `https://localhost:44386/Import/Index`. The page title is "Index - My ASP.NET Application". The main content area is titled "Import" and contains a table with columns: "Ship", "IMO Number", "Rank", "User Code", "Email", "User Name", "Gender", "Password", "Confirm Password", "User Role", "Active/Inactive", and "Allow Signature". A red box highlights the "Import Excel" button. A modal form titled "Import Excel" is open, showing the "Select File" section. The form contains the following fields: "Select File:" (text input), "Choose File" (button), "IMOCrewlistForm5.xlsx" (text input), "Upload" (button), and "Download Excel" (button). A red box with the text "1. Click Download Excel and then insert data on it." points to the "Download Excel" button. Another red box with the text "2. Choose the updated excel file by clicking choose file." points to the "Choose File" button. A third red box with the text "3. Upload file by clicking this." points to the "Upload" button. Below the "Select File" section is the "Important Instructions" section, which contains the following text: "* Data will not be inserted if there is no name" and "* Default password is 1234 for all users during bulk entry".

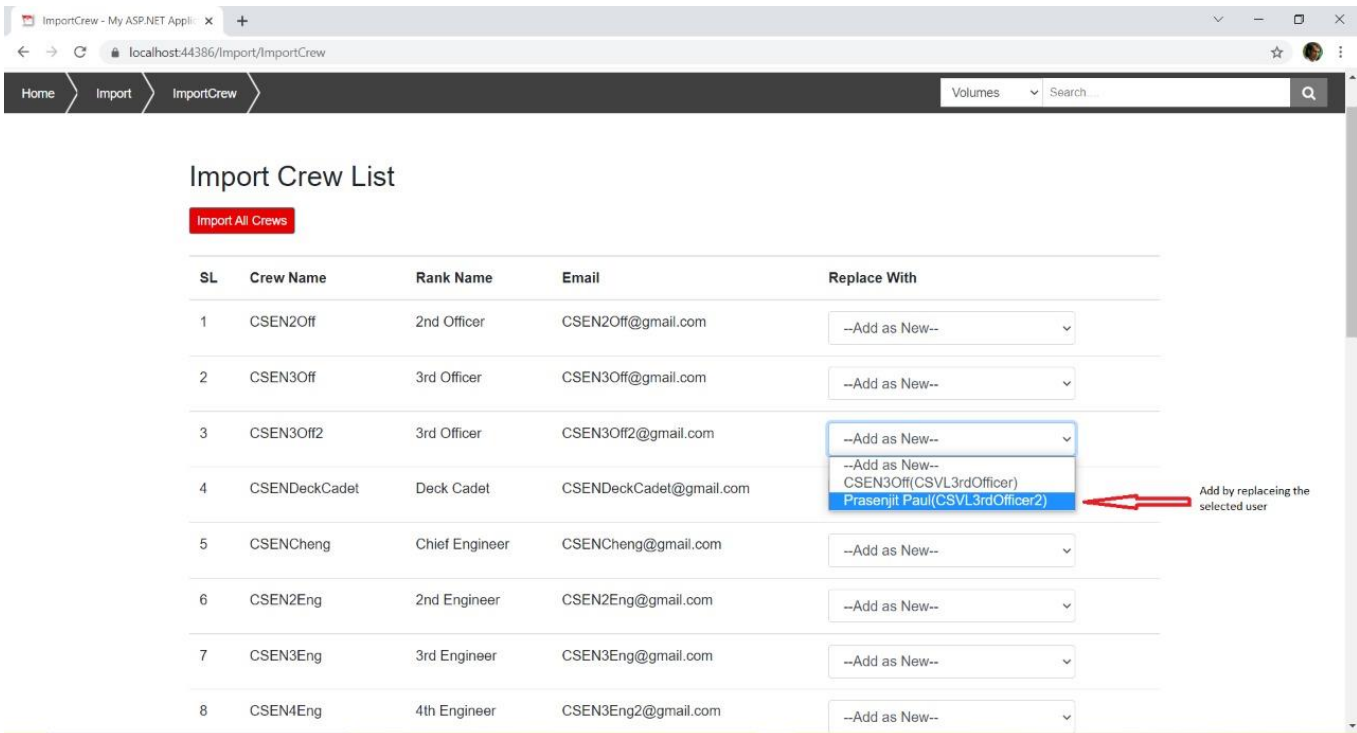
CREW LIST				
No	Crew Name	Rank	Ship Number	Email
1	Andrew	Chief Officer	1	tcccms2021@gmail.com
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				

- The above picture shows the excel sheet which is to be downloaded first and then users be added manually and then upload it. (For example: - here Andrew is taken as a crew name.)

- The above picture shows the chosen file and now it is ready to upload.



7. After clicking the upload button, the Crew List come as shown above. If you want to set as new user, then leave it as **"Add as New"**.



8. Select a user name who will be replace from the Drop Down of the specific row. If a user will be add as Fresh/New then no need to select any user from Drop Down list of the specific row.

ImportCrew - My ASP.NET Appli x +

localhost:44386/Import/ImportCrew

TCC GROUP

Home Import ImportCrew Volumes Search...

Import Crew List

Import All Crews Click to Save all New and Replacement user

SL	Crew Name	Rank Name	Email	Replace With
1	CSEN2Off	2nd Officer	CSEN2Off@gmail.com	--Add as New--
2	CSEN3Off	3rd Officer	CSEN3Off@gmail.com	--Add as New--
3	CSEN3Off2	3rd Officer	CSEN3Off2@gmail.com	--Add as New--
4	CSENDckCadet	Deck Cadet	CSENDckCadet@gmail.com	--Add as New--
5	CSENCheng	Chief Engineer	CSENCheng@gmail.com	--Add as New--
6	CSEN2Eng	2nd Engineer	CSEN2Eng@gmail.com	--Add as New--
7	CSEN3Eng	3rd Engineer	CSEN3Eng@gmail.com	--Add as New--

9. After that click on 'Import All Crews' button to save New/Replace user. If any user already Exist and select as 'Add as New' then that user will not be saved.

LogForUserExcel - My ASP.NET x +

localhost:44386/LogForUserExcel/LogForUserExcel

TCC GROUP

Home LogForUserExcel LogForUserExcel

Log For User

1 record(s) has been Saved Or Replaced Successfully

Below 24 records were not save or update

1 : Bingshu Baidya - 2nd Officer - CSEN2Off@gmail.com(Already exists and Active User Or not select as replace user)

2 : CSEN3Off - 3rd Officer - CSEN3Off@gmail.com(Already exists and Active User Or not select as replace user)

3 : Prasenjit Paul - 3rd Officer - CSEN3Off2@gmail.com(Already exists and Active User Or not select as replace user)

4 : CSENDckCadet - Deck Cadet - CSENDckCadet@gmail.com(Already exists and Active User Or not select as replace user)

5 : Jim Ayiar - Chief Engineer - CSENCheng@gmail.com(Already exists and Active User Or not select as replace user)

6 : CSEN2Eng - 2nd Engineer - CSEN2Eng@gmail.com(Already exists and Active User Or not select as replace user)

7 : CSEN3Eng - 3rd Engineer - CSEN3Eng@gmail.com(Already exists and Active User Or not select as replace user)

8 : CSEN4Eng - 4th Engineer - CSEN3Eng2@gmail.com(Already exists and Active User Or not select as replace user)

9 : CSEN4Eng2 - 4th Engineer - CSEN4Eng@gmail.com(Already exists and Active User Or not select as replace user)

10 : CSENElectrician - Electrician - CSENElectrician@gmail.com(Already exists and Active User Or not select as replace user)

11 : CSENEngCadet - Engine Cadet - CSENEngCadet@gmail.com(Already exists and Active User Or not select as replace user)

10. Next, you will be redirect to Log page where to see the list of users who are not saved and how many users name has been saved or replaced successfully.