

Gabriel Cornejo

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Portfolio: www.github.com/gccornejo441

Summary of Qualifications:

Mission-driven, motivated by ideas with a deep desire of completing tasks. Trained as an effective leader, ensuring innovation and a strong believer in creativity as a foundational source for growth. Proven to disseminate complicated requests and accurately optimize the cost of materials, furthermore, superseding effectively desired outcomes. Bilingual in Spanish and English.

Marine Corps

Management

Knowledge Graphs

Information Technology Planning

Experience

USA Homeownership Foundation

2021 - Current

Administrative Assistant

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United States Marine Corps

2015 - 2019

Marine

- Maintained a total of 54 pieces of Military trucks and equipment: 32 MTRV(s)/7 Ton trucks, 8 MK593/7 Ton Cargo Trailers, 14 M119/Water Bowl(s).
- Trained (73) Marines base wide in special licenses; 44 Pax bus, MKR16 Tractor Trailer, 870S-A2 Fifth-Wheel Trailer, Palletized Logistical System Trailer, and incidental drivers in HMMWV.
- Wrote up military awards and recommendations using Microsoft Word and government interfaces.
- In preparation for biannual Executive Officer's Readiness Inspection; identified and conducted training seminars for untrained team members, updating administrative files on Military trucks and equipment.

Education

- A.A in Liberal Arts: Science and Math: Coastline Community College 2017 - 2018
- B.A in Education Sciences: University of California, Irvine 2019 - 2020
- B.S in Computer Science: Western Governors University 2021 - Current