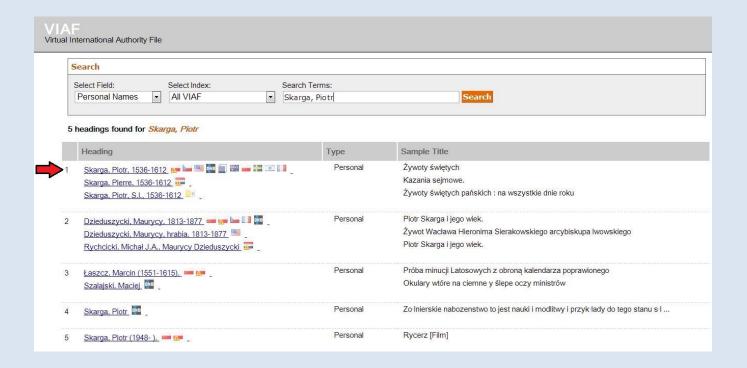# VIAF Search Help

*(Last Updated: July 16, 2013)*

The CRMS system generates a warning message when a main author (1xx) and/or added entry author (7xx) is detected as having a nationality other than US in VIAF (the Virtual International Authority File). When this message is generated, it appears as a red warning note just below the CRMS search boxes:



When this message appears, select VIAF from the drop down CRMS search menu to generate a VIAF search (search will be based on the first found potential foreign author). You may be confronted with several choices. Choose the one with the most flags and/or the one that most closely matches the author you are interested in and select it.
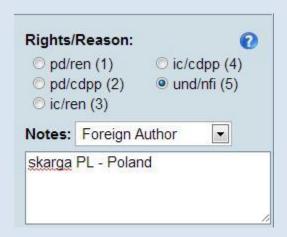
Please be aware that the automated matching is not always completely accurate. It's possible that none of the items presented may be relevant, or that you may need to modify your search to find a relevant record. You can check the "Selected Titles" or "Selected Publishers" sections to see if the name you are looking for is a likely match. So please use common sense. If the match is good, then scroll down the page to find the +About section (circled in red in the example below):



Click on the plus sign next to "About" to open it up and it should look something like this:



Locate the nationality information and copy/paste it into the CRMS note field. In the example above, you would type in (or copy) the associated author's name and copy/ paste "PL – Poland" into the note field (Do Not Copy Flags which will input unnecessary coding). Then code the item und/nfi with the note category of "Foreign Author" and submit. See next example for proper review coding:

**Rights/Reason:**

- ○ pd/ren (1)
- ○ pd/cdpp (2)
- ○ ic/ren (3)
- ○ ic/cdpp (4)
- ◉ und/nfi (5)

**Notes:** Foreign Author ▼

skarga PL - Poland

You <u>may</u> need to check an additional author in VIAF. If the system detects multiple, possible foreign authors and the first author was not found to be foreign, you should check each author in the warning message until you find a foreign author or have eliminated all listed authors as potentially foreign. The VIAF search field box can be found at the top of the VIAF page within the CRMS frame and follow the same procedures as above for the next author.

Finally, if the names presented in the CRMS warning do not match your author or if there is no nationality information in a VIAF record that *is* a good match, move on to the next step in the review process.