CRMS World Online Training: The Review Interface

Hello - welcome to the CRMS-World Online Training! This segment deals with the CRMS-World review interface. In this segment, you'll:

1. Get acquainted with the CRMS-World review interface

Allright, let's go!

1. **Getting acquainted with the CRMS-World review interface**

As we saw earlier, this is the main review interface for the CRMS World process:

This is the navigation toolbar.

You will see a scan of the book being reviewed.

This interface is broken down into two main areas: the scan of the book being reviewed on the right:

1930

Cont.
Sotheran
12-17-37
37750

RULES

OF THE

Susser Archæological Society

(EMBODYING AMENDMENTS ADOPTED AT ANNUAL MEETING
ON 19TH MARCH, 1930.)

—

SUMMARY

And the CRMS-World toolbar on the left:

The catalog record information of the scan

Links to our approved resources and a toggle button to change views

Author death date record field (and resizing window)

Rights/reason codes with notes and note field.

Hover your mouse over this question mark icon to bring up definitions of the reason codes

Hello Bobby Glushko
Home   Logout

Select Help Documentation

ID: mdp.39015038111004
Title: Rules of the Sussex Archaeological Society
Author: Sussex Archaeological Society.
Pub Date: 1930
Country: United Kingdom
Report to MDPCorrections

View 1:   HathiTrust
View 2:   VIAF
Toggle View

Display Options:
Size: 100%

Author Death Date:
Publication Date

Rights/Reason:
pd/add (1)   icus/gatt (4)
pd/exp (2)   und/nfi (5)
ic/add (3)

Notes: none

Submit   Cancel

Do not invalidate other reviews for this volume

Hold for Question

Questioned reviews will be held unprocessed for 2 working days. It is up to you to get in touch with an expert.

Title   more »   Rules of the Sussex A

View full catalog record
Download this page (PDF)
Download whole book (PDF)

Jump to   Go

size   100%

rotate

You can move back and forward in the book using the arrows at the top, you can jump to a given page, you can size and rotate the scan, and you can change views.

Classic View

Scroll

Flip

Thumbnails

Plain Text

The different views allow you to interact with the scan in different ways: classic allows you to page through as if web browsing, with each page loading when you move to it, scroll allows you to scroll as if you were in a document file, flip turns the scan into a virtual book you can page through, and thumbnails allows you to see each page as a thumbnail.

Contents:
Front Cover
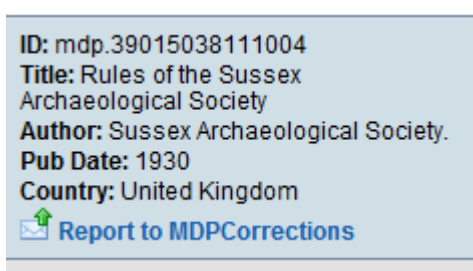Section 1   1
Section 2   2

The right half of the toolbar is more or less self explanatory. Take a second to familiarize yourself with the different views.

One thing you may notice as you do this is that the different views have different load times and speeds. Scroll and thumbnail have long load times in particular. While these views can be useful, they should be used with care given their speeds.

The right side of the toolbar has four main components:
   a.   The catalog record information of the scan
   b.   Links to our approved resources and a toggle button to change views
   c.   Author death date record field (and resizing window)
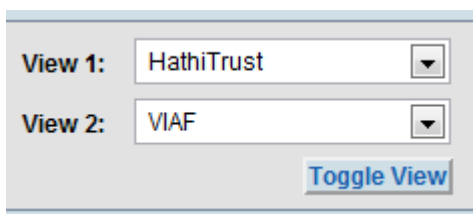   d.   Rights/reason codes with notes and note field.

   A.   **The catalog record:**


```
ID: mdp.39015038111004
Title: Rules of the Sussex
Archaeological Society
Author: Sussex Archaeological Society.
Pub Date: 1930
Country: United Kingdom
  Report to MDPCorrections
```

This part of the toolbar reproduces the relevant information from the scan's catalog record. The first field is the unique HathiTrust ID associated with the record, followed by the title of the work, the author's name, the date of publication, and the country of origin. Below this is a link which allows you to report discrepancies between the scan and the scan's record. (This will be covered in depth in the guide "Understanding the Decision Tree.")

This section of the view is important because it allows you to establish that the scan and the record associated with the scan match; matching the scan with the record is vital in order to ensure that any reviews undertaken will be accurate.

   B.   **Links to approved resources and toggle button**


```
View 1:   HathiTrust      ▼
View 2:   VIAF            ▼
                    Toggle View
```
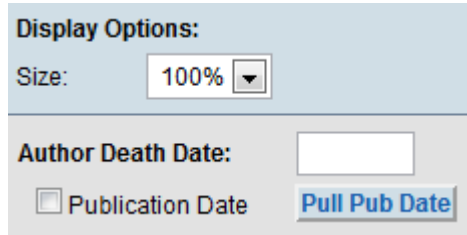
The next section in the toolbar links to the resources we will be using to find author death dates. These resources were identified by the Library of Congress for the CRMS-World project and will enable reviewers to efficiently and accurately identify author death dates for works subject to our review

process. (The resources are described in depth in the Using the Review Resources guide and in the Library of Congress resources report).

Clicking on the arrow opens up a pulldown tab listing the resources generally, and by specific jurisdiction. The toggle button switches the view on the left side of the interface, which defaults to the scan of the book being reviewed, to the other selected resource. This can be especially useful for quickly switching between resources and the scan.

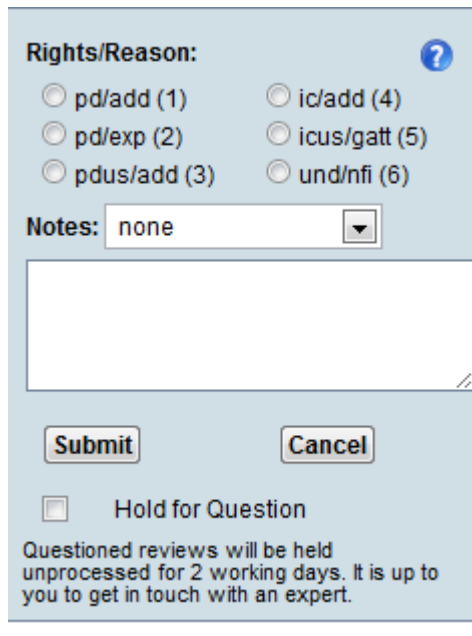### C. Author death date/publication date field

Display Options:

Size: 100% ▼

Author Death Date:

☐ Publication Date   **Pull Pub Date**

Author death dates or publication dates should be recorded here in this field. Clicking the "Publication Date" box switches to collecting publication date, and should be used for corporate or government works. (This is discussed at length in the Understanding the Decision Tree guide). It is important to note that only one date can be assigned to this field. If there is more than one author, please put the **latest** date in this field and record all earlier dates in the notes field, which will be discussed below.

D. Rights/reason codes and the notes field

Rights/Reason: ❓

○ pd/add (1)   ○ ic/add (4)
○ pd/exp (2)   ○ icus/gatt (5)
○ pdus/add (3) ○ und/nfi (6)

Notes: none ▼

Submit   **Cancel**

☐ Hold for Question

Questioned reviews will be held unprocessed for 2 working days. It is up to you to get in touch with an expert.

The last section of the toolbar is the rights/reason codes and the notes field. This is where you record your rights status determination after undertaking a review. There are five possible reason codes:

a. pd/add- this work is in the public domain worldwide due to the author's death date
b. pd/exp- this work is in the public domain worldwide due to the expiration of a fixed term
c. pdus/add- this work is in the public domain in the United States but in copyright abroad due to the author's death date
d. ic/add- this work is in copyright
e. icus/gatt- this work is in copyright in the US due to treaty obligations
f. und/nfi- this work is undetermined and needs further explanation

These codes correspond to rights determinations and allow the HathiTrust page viewer to make appropriate access to a work available. If you ever need to be refreshed on the meanings of the reason codes, hovering your mouse button over the question mark icon will bring up a window with definitions.

The second part of this view, the notes field, is very important in the determination process. When you have information about a work that will be useful to later reviewers or to adjudicate conflict, you should make use of the notes field. For example, if there are multiple authors, you can select a note category and make note of those additional death dates. If there are inserts, you can make a note of where they are and what type. (This process is covered in more detail in the document Understanding the Decision Tree).

That's all for the review interface. Hopefully, at this point, you should be familiar with the features of the CRMS-World review interface and be able to navigate them. Next, we'll be learning about how to actually undertake a review, using the decision tree.

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