

2nd Meeting, Wednesday 22/4/15 | MINUTES

Meeting Date | time 20/4/15 16:00-20:00 | Meeting location MI Library

Meeting called by	n/a	Attendees
Type of meeting	Working Meeting	Roland, Stan, Jakob, Stefan, Fin
Facilitator	n/a	
Note taker	Stefan, Fin	
Timekeeper	n/a	

AGENDA TOPICS

Time allotted | 15 min | Agenda topic **Dataset** | Presenter *Stefan*

Discussion Face datasets that are publicly available are not as large as we would like. Bigger data set cost money and are usually limited to faces from a few hundred individuals

Conclusion The “Labeled Faces in the Wild” dataset will be used for now to create proof of concept and booth. We might ditch this dataset and chose a different application in the second half of the semester, when we want to seriously test different methods on big data.

Action items	Person responsible	Deadline
Preprocess dataset for further use	Stefan	Jour Fixe, Mon 27/4 (?)
Ask at the chair of ML/CV whether they have access to one of the non-free datasets	Stefan, Stan (??)	-/-

Time allotted | 5 min | Agenda topic **Planning, Meeting minutes** | Presenter *n/a*

Discussion We need to be able to provide meeting minutes and times worked of each member. Stefan proposes using burndown charts. Reactions are mixed. Stan proposes using a colorscheme of “todo”, “in progress”, “done” in the Project Schedule.

Conclusion see below

Action items	Person responsible	Deadline
Change colors in project schedule	Stefan	Jour Fixe, Mon 27/4

Time allotted | 1.5 hours | Agenda topic **Tutorials** | Presenter *Roland, Stan*

Discussion Roland and Stan present tutorials on principal component analysis and eigenfaces, respectively and answer questions.

Conclusion -/-

Action items	Person responsible	Deadline
(none)		

Time allotted | 2 hours | Agenda topic **Poster Design** | Presenter *n/a*

Discussion Brainstorming of poster ideas. No general agreement is reached, other than that the poster shouldn't contain either too much math, nor the word "eigenfaces".

Conclusion Fin and Jakob will plot several sketches over the weekend, anyone else may feel free to contribute

Action items	Person responsible	Deadline
Plot several sketches for possible poster designs for further discussion	Jakob, Fin	Jour Fixe, Mon 27/4
