SERVICE, VERSION	SERVICE, VERSION	
RELEASE	RELEASE	
COMPLETE CURRENT SPRINT	COMPLETE CURRENT SPRINT	
ALL CHANGES ON DEVELOP BRANCH (UNMERGED FEATURES?)	ALL CHANGES ON DEVELOP BRANCH (UNMERGED FEATURES?)	
CHECK VERSION NUMBER IN CHANGELOG FILE	CHECK VERSION NUMBER IN CHANGELOG FILE	
CHECK RELEASE DATE IN CHANGELOG FILE	CHECK RELEASE DATE IN CHANGELOG FILE	
CHECK VERSION NUMBERS IN FILES (package.json, build.gradle,)	CHECK VERSION NUMBERS IN FILES (package.json, build.gradle,)	
DOES LICENSE FILE EXIST	DOES LICENSE FILE EXIST	
CREATE RELEASE BRANCH	CREATE RELEASE BRANCH	
START NEW SPRINT	START NEW SPRINT	
DEPLOYMENT	DEPLOYMENT	
IS BUILD ON LOCAL MACHINE SUCCESSFUL	IS BUILD ON LOCAL MACHINE SUCCESSFUL	
IS CI/CD ENVIRONMENT ACCESSIBLE	IS CI/CD ENVIRONMENT ACCESSIBLE	
IS BUILD ON CI/CD ENVIRONMENT SUCCESSFUL	IS BUILD ON CI/CD ENVIRONMENT SUCCESSFUL	
IS CORRECT VERSION DEPLOYED ON TEST ENVIRONMENT	IS CORRECT VERSION DEPLOYED ON TEST ENVIRONMENT	
TEST	TEST	
ADD TEST INSTRUCTION TO ISSUE / FOR FEATURE	ADD TEST INSTRUCTION TO ISSUE / FOR FEATURE	
PREPARE TEST DATA FOR TESTING	PREPARE TEST DATA FOR TESTING	
ASSIGN ISSUES / FEATURES FOR TESTING	ASSIGN ISSUES / FEATURES FOR TESTING	
ROLLOUT	ROLLOUT	
CORRECT VERSION DEPLOYED ON PRODUCTION ENVIRONMENT	CORRECT VERSION DEPLOYED ON PRODUCTION ENVIRONMENT	
FINISH RELEASE (MERGE BRANCH INTO DEVELOP AND MASTER)	FINISH RELEASE (MERGE BRANCH INTO DEVELOP AND MASTER)	
TAG VERSION ON MASTER BRANCH	TAG VERSION ON MASTER BRANCH	
DELETE RELEASE BRANCH	DELETE RELEASE BRANCH	
SEND RELEASE LETTER IF NECESSARY	SEND RELEASE LETTER IF NECESSARY	
DELETE RELEASE BRANCH	DELETE RELEASE BRANCH	