



HM Courts &  
Tribunals Service

Courts and Tribunals Service Centre  
HMCTS Digital Divorce  
PO Box 12706  
Harlow  
CM20 9QT

Email: [divorcecase@justice.gov.uk](mailto:divorcecase@justice.gov.uk)

Phone: 0300 303 0642 (Monday to Friday: 8am to 8pm, Saturday 8am to 2pm)

John Smith  
82 Landor's Road  
London  
SW9 9PE

Case number: LV17D80100  
31 July 2019

Dear John Smith,

Your wife Maria Smith has applied for a divorce. You can find a copy of the application included with this letter.

Once your wife's solicitor has confirmed service you will be sent further instructions via post on how to proceed. You will have 7 days to respond from the date these documents have been served on you. If you don't respond, your wife can ask the court to move the divorce forwards without you. You may have to pay extra fees if this happens.

Please contact us if you wish to request response instructions to be sent via email or if further instructions have not arrived within 7 days.

**HM Courts and Tribunals Service**