

Courts and Tribunals Service Centre c/o HMCTS Digital Divorce PO Box 12706 Harlow CM20 9QT

Email: divorcecase@justice.gov.uk Phone: 0300 303 0642 (Monday to Friday 8am to 8pm, Saturday 8am to

2pm)

Jane Jamed 82 Landor Road London SW9 9PE

Notice of proceedings

Case number: 1517833758870511

05 February 2018

Dear Jane Jamed,

Your wife ČĆĐŁukasz John Smith has applied for a divorce.

**You need to respond within 7 days from receipt of this letter.** If you don't respond, your wife can ask the court to move the divorce forwards without you. You may have to pay extra fees if this happens.

## How to respond

- 1. Read the application for divorce
- 2. Go to www.gov.uk/divorce-respond
- 3. Create an account or sign in using your email address
- 4. Enter this reference number: 1517-8337-5887-0511
- 5. Enter your access code: 4321

Please contact us if you can't use the online service for any reason, or if the 7 days have passed.

## **Getting help**

The online service is written in plain English and designed to be used by citizens. You can find further guidance at:

- www.gov.uk/divorce
- Citizens Advice (www.citizensadvice.org.uk/family/ending-a-relationship/)
- Advicenow (www.advicenow.org.uk/divorce)
- Personal Support Unit (www.thepsu.org)

If you disagree with your wife about these arrangements it is usually cheaper and quicker to resolve this through mediation, rather than through the courts. You can find more information about mediation at www.familymediationcouncil.org.uk.

You must tell us if you've been married to more than one person during this marriage (polygamy).

You must only sign in to this service if you are Jane Jamed. You could be fined or imprisoned for contempt of court if you access this service illegally.

**HM Courts & Tribunals Service**