

To,

The Chairman
Society of Computer Applications
Department of Computer Applications
National Institute of Technology Jamshedpur
Jharkhand, INDIA - 831014

Date - 06/03/2017

Subject – Request for granting permission to conduct Android workshop in association with Aptech Computer Education (Jamshedpur) and subsidization of registration fees for the same by 50% for SCA members.

Dear Sir,

This is to inform you that **Aptech Computer Education (Jamshedpur)** had agreed to conduct a 2 hour workshop on **Android App development**. Mr. Chintan Vasani of Aptech Computer Education (Jamshedpur) had requested for permission to conduct this workshop on 08/03/2017 through email whose copy is attached with this application.

Aptech Computer Education (Jamshedpur) will be charging Rs. 100/- per student to attend the workshop and will be giving out a certificate of participation to all attendees.

I therefore kindly request you to grant the permission to organize this workshop details of whose are as below-

Venue: - Room 312

Date: - 08/03/2017

Time: - 05:00 P.M. - 08:00 P.M.

In addition i would like to point out that because members of SCA had already paid Rs. 250/- as membership fees of SCA there should be some subsidy for SCA members. I therefore request you to permit subsidization of the registration fees of above mentioned workshop by 50% only for SCA members.

SCA will collect the registration fees of Rs.100/- from participants who are not SCA members and Rs. 50/- from SCA members and after the workshop is conducted successfully SCA will issue a cheque to Aptech Computer Education (Jamshepdur) in accordance with Rs. 100/- per attendee.

I therefore request you to kindly grant the permission to conduct the workshop and subsidization of registration fees by 50% for SCA members.

Thanking you,

Regards

VISHAL KHARE

(VICE - PRESIDENT)

Society of Computer Applications
National Institute of Technology Jamshedpur
Jharkhand, INDIA - 831014