#### Important Information for Tenants

Use this form to apply to have the Board determine whether your landlord collected money from you that they should not have collected or failed to pay you money they owe you. Instructions for the T1 form are available on the Board's website at tribunalsontario.ca/LTB.

- Complete all three parts of this application.
  - Part 1 asks for general information about:
    - the rental unit covered by this application,
    - you and the other tenants living in the unit, your landlord and other parties to the application,
    - your tenancy and any other unresolved applications that relate to the rental unit.
  - **Part 2** asks you to select and explain the reasons for your application.
  - Part 3 requires your signature or that of your representative, and, if you are being represented, your representative's contact information.
- Complete the Request for French-Language Services or Request for Accommodation form at the end of this application if you will need additional services at the hearing.
- File all pages of the application with the Board (not including this page). The Board will send you a Notice of Hearing showing the time and location of your hearing.
- Pay the application fee to the Board at the same time as you file the application. The Board will not process your application unless you pay the fee. Your T1 application fee is \$53. If you are filing the application for more than one rental unit, the fee is \$53 for the first unit and \$5 for each additional unit to a maximum of \$450. If you mail or courier the application, you can pay the filing fee by money order, certified cheque, or by credit card. You can't pay by cash or debit card if you file by mail or courier. If you pay online, email your receipt and application to <u>LTBpayments@ontario.ca</u>. If you cannot afford the fee, you can submit a Fee Waiver Request.
- Contact the Board if you have any questions or need more information.

416-645-8080 1-888-332-3234 (toll free) tribunalsontario.ca/LTB

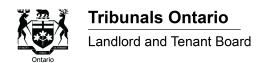
(Disponible en français)

Read the instructions carefully before completing this form. Print or type in capital letters.

#### **PART 1: GENERAL INFORMATION**

v. 01/04/2022

Address of the Renta	l Unit Cover	ed by Th	is Application	1			
Street Number	Street Name						
Street Type (e.g. Street, Ave	nue, Road)	Dire	ection (e.g. East)	Unit/Apt./Suit	e		
Municipality (City, Town, etc.	)					Prov.	Postal Code
Tenant Names and A							
Tenant 1: First Name (If ther	e are more than	2 tenants, co	omplete a <i>Schedul</i> e	e <i>of Parties</i> form	and file it	with this a	ipplication.)
Tenant 1: Last Name							
Tenant 2: First Name							
Tenant 2: Last Name							
Mailing Address (if it is different	ent from the addr	ess of the re	ental unit)				
Unit/Apt./Suite	Municipality (C	ity, Town, et	c.)			Prov.	Postal Code
Day Phone Number		Evening Pl	hone Number		Fax Num	nber	
( ) E-mail Address	-	(	)	-	(	)	-
OFFICE USE ONLY							
File Number							



(Disponible en français)

#### **Landlord's Name and Address**

File Number 1

First Name (If there is mo	ore than 1 landlo	rd, complete a 3	Schedule of Pa	arties form and	I file it with this a	pplication.)	)	
Last Name								
Company Name (if application	able)							
Street Address								
Unit/Apt./Suite	Municipality	(City, Town, et	tc.)			Prov.	Postal Code	
Day Phone Number		Evening F	hone Number		Fax Nu	mber		
( )	-	(	)	-	(	)	-	
E-mail Address								
Other parties to th	e Applicatio	on						
Are you also applying Shade the circle com				dlord's age	nt because th	ney caus	ed the problem?	
☐ No								
Yes	► Complet	e and attach	n a <i>Schedul</i>	e of Parties	form availab	ole from	the Board.	
Related Application	าร							
If you or your landlo			that relate	to this ren	tal unit and t	hose ap	plications have n	ot

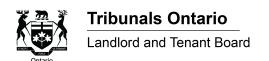
File Number 2



(Disponible en français)

#### PART 2: REASONS FOR FILING THIS APPLICATION

Shade the box co		•						
Reason 1: №	iy landlord char	ged me an	illegal rent, whicl	i i nave paid	l.			
My landlord r	must pay me \$		. т	his is the tot	al amount	I have	e been ove	rcharged
over the past	twelve months							
Rent History about?	<b>y:</b> When did you	ı move into	the rental unit y	ou are apply	ing	,	/ / dd/mm/yy	VV
In the table l	oelow provide in	formation a	about the rent yo	u have paid	in the pas	t 12 m	• • •	,,
<ul><li>in the</li><li>since</li><li>Rent Per</li><li>Under</li></ul>	th different rent 12 months befo you moved in (i riod From, fill in th	ore you filed f you move e date you	u paid: d this application d in less than 12 started to pay ea	months ago	unt, and	h rent :	amount.	
	mount \$ n / per week)	From: (d	Rent I dd/mm/yyyy)		l/mm/yyyy	y)		
\$	•	/	/	/	/			
\$	•	/	/	/	/			
\$	•	/	1	/	/			
\$	•	/	1	/	/			
Reason 2: I	,	charge to m	onth  week   y landlord, my la narge? Provide th	_	nt or the s	·	tendent.	
Т	itle							
Н	ow much did yo	u pay?			\$			•
0	n what date did	you pay th	e charge?			/	/ dd/mm/yyyy	



### Tenant Application for a Rebate of Money the Landlord Owes FORM T1 (Disponible en français)

Reason 3:	The landlord did not use my last month's rent deposit to pay for tenancy and did not return the deposit to me.	he last rental period	of the
	How much was the last month's rent deposit?	\$	•
	On what date did you move out of the rental unit?	/ / dd/mm/yyyy	
Reason 4:	I entered into a tenancy agreement with the landlord but the land move into the rental unit and did not return the money I paid as a		e to
	How much was the deposit?	\$	•
	On what date were you supposed to move into the rental unit?	/ / dd/mm/yyyy	
Reason 5:	The landlord owes me interest on the last month's rent deposit.		
	How much interest does the landlord owe you?	\$	•
Reason 6:	The landlord gave me one of the following notices to end my tena compensation by the termination date on the notice:	ncy and did not pay	me
	• an N12 Notice to End your Tenancy Because the Landlord, a Pu Requires the Rental Unit. Note: if the N12 notice was given to purchaser or a family member of the purchaser requires the re has to be paid if it was given to the tenant on or after July 21,	the tenant because ental unit, compensate	a
	<ul> <li>an N13 Notice to End your Tenancy Because the Landlord want Unit, Repair it or Convert it to Another Use. Note: if there are units in the complex, compensation only has to be paid if the N tenant on or after July 21, 2020.</li> </ul>	fewer than five resid	dential
	How much compensation does the landlord owe you?	\$	•
Reason 7:	The landlord sold my personal property and did not pay me the pr	roceeds from the sal-	e.
	How much does the landlord owe you for the sale of your property?	\$	•
Reason 8:	The landlord did not give me the required notice telling me that the Prohibiting a Rent Increase affecting my rental unit.	nere was an <i>Order</i>	
	I want the Board to do one or both of the following. (shade the box completely next to your answer):		
	Order the landlord to pay a fine to the Board.		
	Determine the lawful rent for my unit, and, if the rent is unlaw to pay me a rent rebate.	ful, order the landlo	rd

(Disponible en français)

#### **Explaining your Reasons**

For Reasons 1 - 7 you must explain in the table below why you are filing this application. List the number of each reason you chose on pages 3 and 4. Then describe the events that led you to apply to the Board and explain why you believe the landlord owes you money as a result of those events.

- What happened? What were the dates and times of the events?
- Who caused the problem? What were the names and titles (such as superintendent) of all the people involved?
- If you are applying for Reason 1, explain why you believe the landlord charged you an illegal rent and show how you calculated the amount you were overcharged.
- If you are applying for Reason 2, explain what the payment was for and why you think the payment was illegal.
- If you are applying about a rent deposit and/or about interest on the rent deposit, include the date you paid the deposit and the last date the landlord paid you interest on the deposit.

Reason #	Describe in Detail

Attach more sheets if necessary.



E-mail Address

## Tenant Application for a Rebate of Money the Landlord Owes FORM T1

(Disponible en français)

#### **PART 3: SIGNATURE** Tenant/Representative's Signature dd/mm/yyyy Who has signed the application? Shade the circle completely next to your answer. Tenant 1 Tenant 2 Legal Representative **Information About the Legal Representative** First Name Last Name LSUC# Company Name (if applicable) Mailing Address Postal Code Unit/Apt./Suite Municipality (City, Town, etc.) Prov. Day Phone Number **Evening Phone Number** Fax Number ) ) ( ( ( )

(Disponible en français)

#### **Collecting Personal Information**

The Landlord and Tenant Board has the right to collect the information requested on this form to resolve your application under section 185 of the *Residential Tenancies Act, 2006*. After you file the form, all information related to the proceeding may become publicly available in a tribunal decision, order or other document, in accordance with Tribunals Ontario's <u>Access to Records Policy</u> and the *Tribunal Adjudicative Records Act, 2019*. Parties wanting records or information to remain confidential must seek a confidentiality order from the adjudicator. If you have questions about confidentiality orders or access to records, please contact us by email at <u>LTB@ontario.ca</u> or our Contact Center at **416-645-8080** or **1-888-332-3234** (toll free).

#### Important Information from the Landlord and Tenant Board

- 1. You can ask the Board to provide French-language services at your hearing. If you are the applicant, you can fill out the *Request for French-Language Services or Request for Accommodation* form included at the end of this application. If you are the respondent, the *Request for French-Language Services or Request for Accommodation* form is available at Board offices and at the Board's website at tribunalsontario.ca/LTB.
- 2. You can ask the Board to make special arrangements (called a Request for Accommodation) under the Ontario Human Rights Code to help you participate in the hearing. For example, you can ask the Board to make arrangements to provide a sign-language interpreter. You can make a request for accommodation under the Code by telephone, fax or mail. If you are the applicant, you can fill out the Request for French-Language Services or Request for Accommodation form included at the end of this application. If you are the respondent, the Request for French-Language Services or Request for Accommodation form is available at Board offices and at the Board's website at tribunalsontario.ca/LTB.
- 3. It is an offence under the *Residential Tenancies Act, 2006* to file false or misleading information with the Landlord and Tenant Board.
- 4. The Board can order either the landlord or the tenant to pay the other's costs related to the application.
- 5. The Board has *Rules of Practice* that set out rules related to the application process and *Interpretation Guidelines* that explain how the Board might decide specific issues that could come up in an application. You can read the *Rules and Guidelines* on the Board's website at <a href="mailto:tribunalsontario.ca/LTB">tribunalsontario.ca/LTB</a> or you can buy a copy from a Board office.

OFFICE USE ONLY:	
Delivery Method:	MS FL



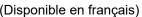
### Request for French-Language Services or Request for Accommodation

(Disponible en français)

Use this form to ask the Landlord and Tenant Board (LTB) to provide French-language services or to let the LTB know you need accommodation under the Ontario *Human Rights Code*.

Part 1: Request for French-Language Services
Check this box if you want the dispute resolution process (e.g. case conferences and hearings) to be conducted in French.
Part 2: Request for Accommodation under the Ontario Human Rights Code
Check this box if you need accommodation under the Ontario <i>Human Rights Code</i> to participate in the disput resolution process. The LTB will provide accommodation for <i>Code</i> related needs to help you throughout the application and hearing process in accordance with the Tribunals Ontario policy on accessibility and accommodation. You can get a copy of the policy at <a href="tribunalsontario.ca">tribunalsontario.ca</a> .
Please explain: What accommodation do you need?

## Payment Information Form (Disponible en français)





Payn	nent	Metho	a	

Selec	t how you are paying the application fee:
	Online Payment Receipt #:
	<b>Note:</b> Receipt must be emailed with application to <u>LTBpayments@ontario.ca</u> .
	Money Order Certified Cheque
	Money orders and certified cheques must be made payable to the "Minister of Finance".
	Credit Card
	If you are paying by credit card and filing your application by mail or courier, you must complete the