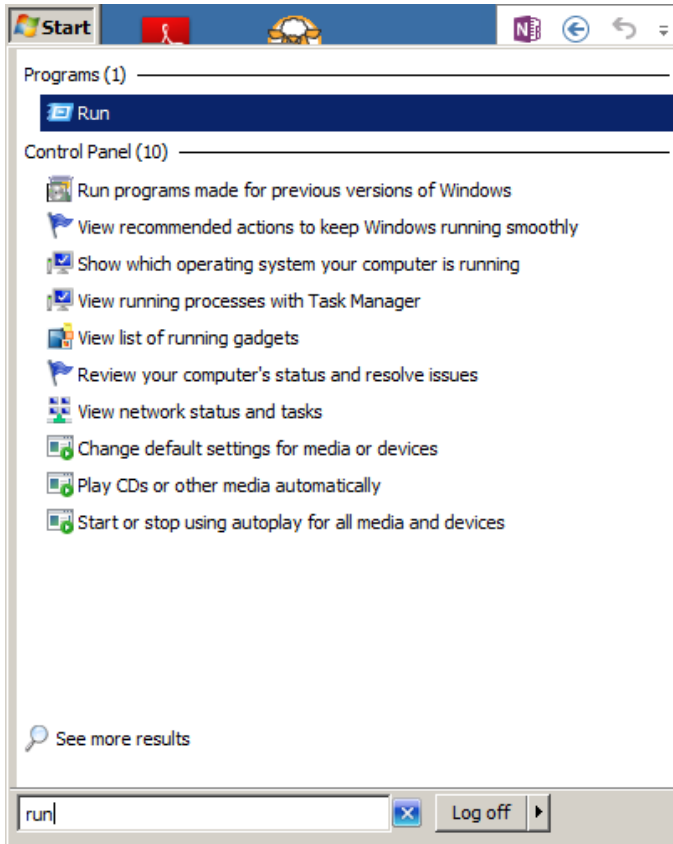
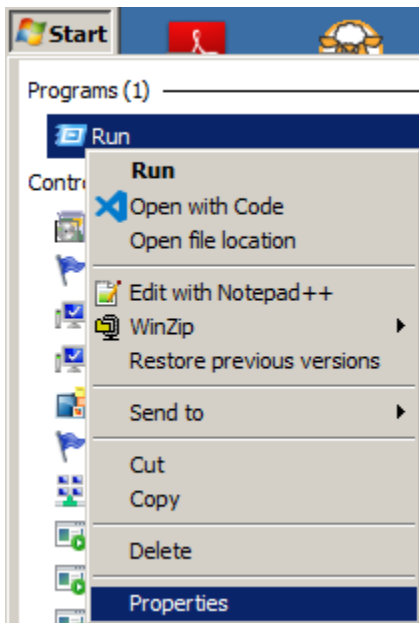


Using Folder Paths with the Run Application

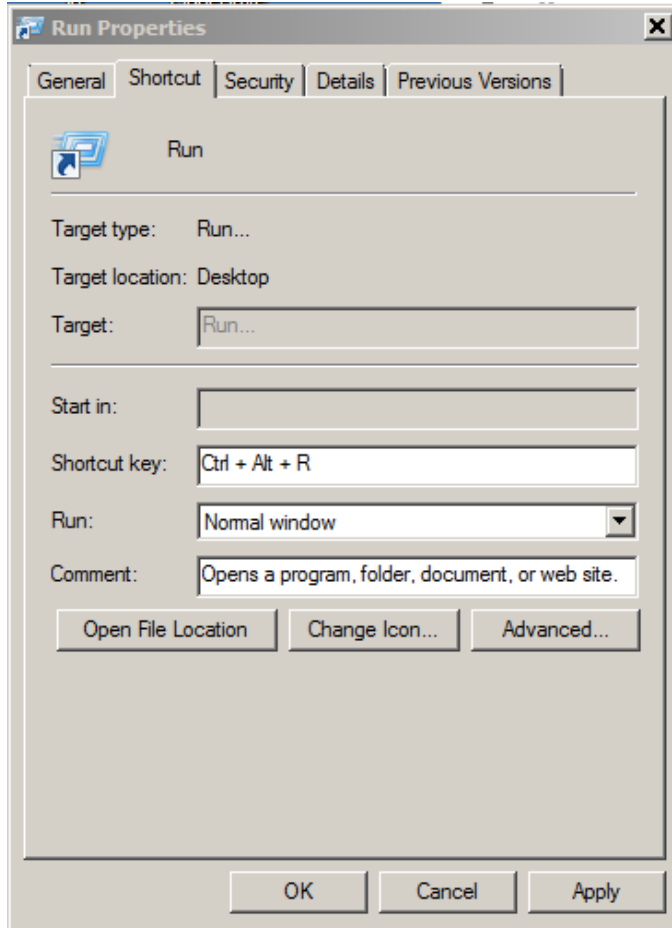
1. Navigate to the “Start” menu and search for the “Run” program:



2. Right click on the “Run” program and choose “Properties”:



3. Click in the “Shortcut key” field and click “R”:



How to use this setup:

You now have a shortcut mapped for the “Run” program. When using the Home Base link application in a modern browser, some links will take you to new browser tabs and others will copy a folder path. When a folder path is copied, a notification will display above the link. You can now use the keyboard shortcut **Ctrl + Alt + R** to open the “Run” program then paste in the folder path (**Ctrl + V**). Hitting “**OK**” or the **Enter** key will then take you to the desired folder.