

An Organizer/Planner Desktop Application

**USER MANUAL** 

#### **About this User Manual**

This manual will guide you on how to use CodiePie (An Organizer/Planner Desktop Application) from signing up to adding a hashtag and task.

#### The Developers

CodiPie is developed by Christian Simon E. Cruzada and Kurt Jalen M. Jonson from Bachelor of Science in Computer Engineering 2-2, Cavite State University - Main Campus.

#### **Story Behind the Application**

The developers are close friends who always use the same server and interact through the application Discord. The task management desktop application concept was generated when the final project pitching procedure for the subject Data Structures and Algorithm Analysis began. The program was later created using influence from Discord. The name of the application, on the other hand, comes from the term "codify," which means "to arrange according to a plan or system."

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#### **Introduction to CodiPie**

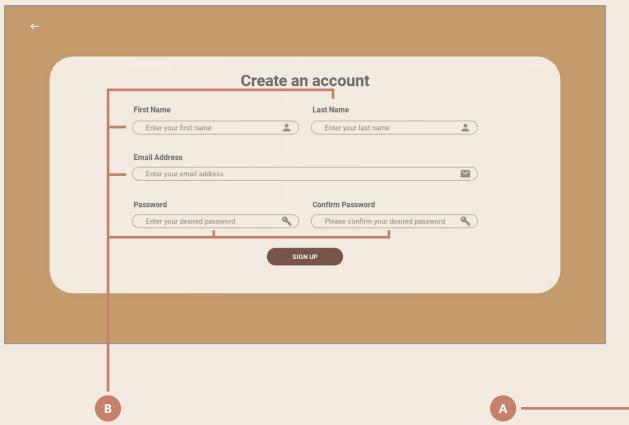
CodiePie is an organizer/planner desktop application that aims to make task organization easier for users by offering a program that allows people to save tasks easily, by category, and arranged them by their due dates.





#### **Creating an Account**





(A) Press this portion to go to register/sign up screen. In the sign up portion (B), simply enter your first name, last name, email address, password, and confirmation of password.

# Signing In



To log in, simply input in (C) the registered email address and password.

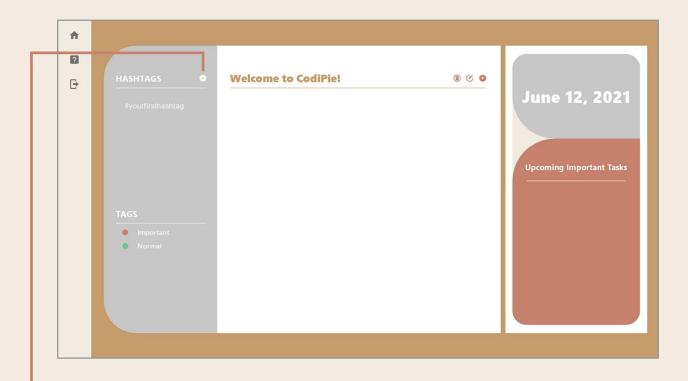
### **Forgot Password**

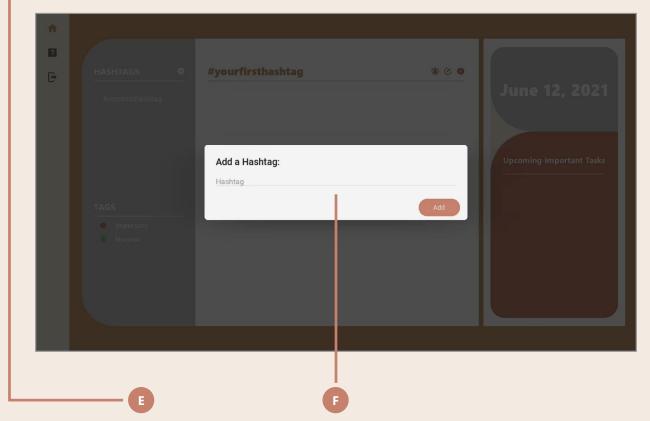


D

In case you forgot your password, you can reset it by entering in (D) your registered email address, new password, and verification of new password.

### **Adding a Hashtag**

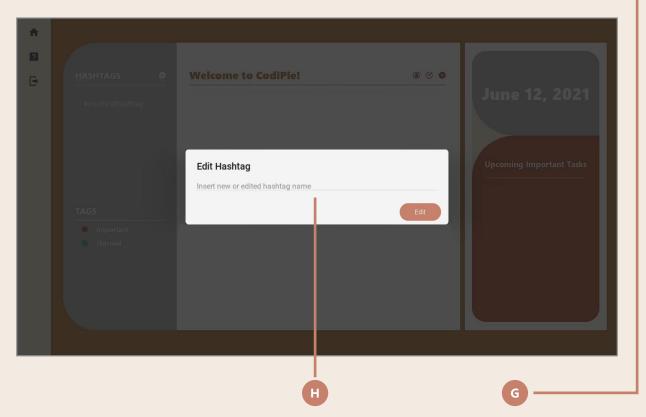




Select the plus icon (E) to add a hashtag. After that, a dialog box will appear. Enter the name of hashtag in (F). After submitting, click any hashtag on the left portion to refresh your hashtag list.

#### **Editing a Hashtag**

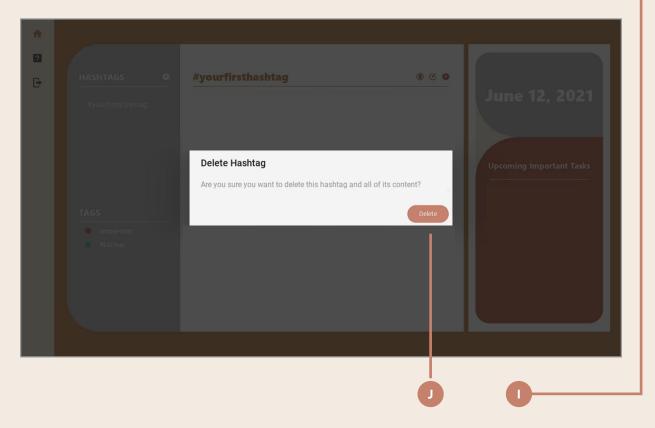




Select the edit icon (G) to edit a hashtag. After that, a dialog box will appear. Enter the new name of hashtag in (H). After submitting, click again any hashtag on the left portion to refresh your hashtag list.

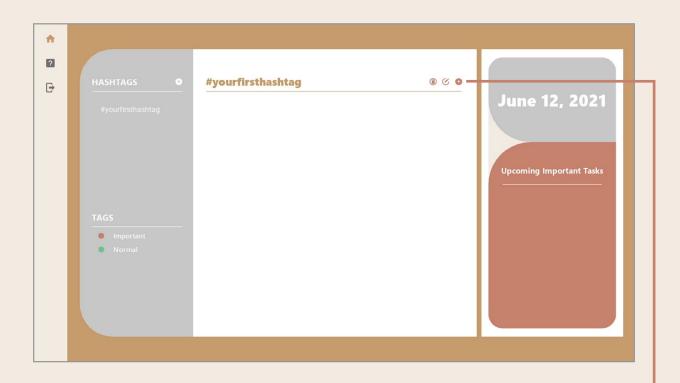
#### **Deleting a Hashtag**

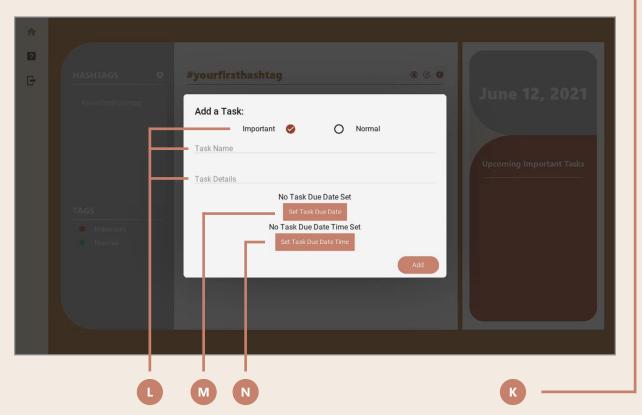




Select the delete icon (I) to delete a hashtag and all of its content. After that, a dialog box will appear to confirm if you want to proceed with the deletion of hashtag. Press 'Delete' (J) to finalize.

### **Adding a Task**





Select the plus icon (K) to add a task on the hashtag you selected. To know the hashtag you selected, simply view the hashtag in the center portion of the app. After clicking the plus icon, a dialog box will appear to start collecting input from you.

In the dialog box, (L) are the required fields to fill up in order to add a task. The first one is the checkbox for tag, whether the task you will add is important or normal. This will be followed by the task name and details.

(M) is for picking the task due date and will prompt this dialog box containing a calendar starting from the present date:



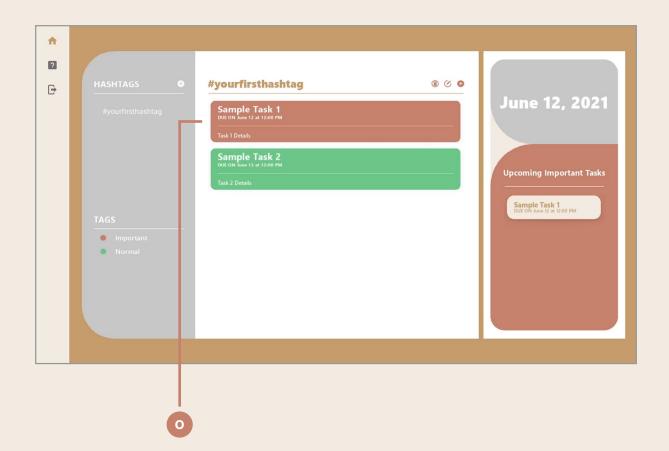
To select a date, simply click any date that is highlighted and press the 'OK' button.

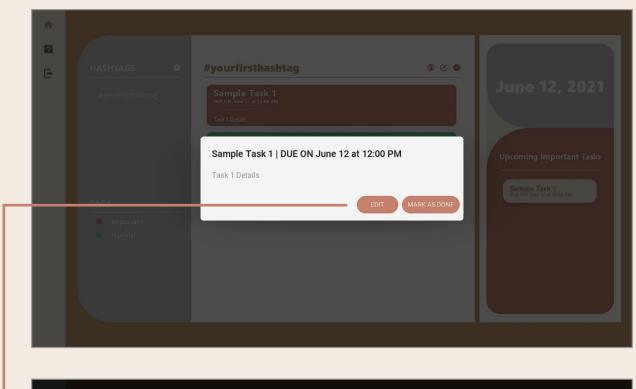
On the other hand, (N) is for picking the task due date time and will prompt this dialog box containing a digital clock:

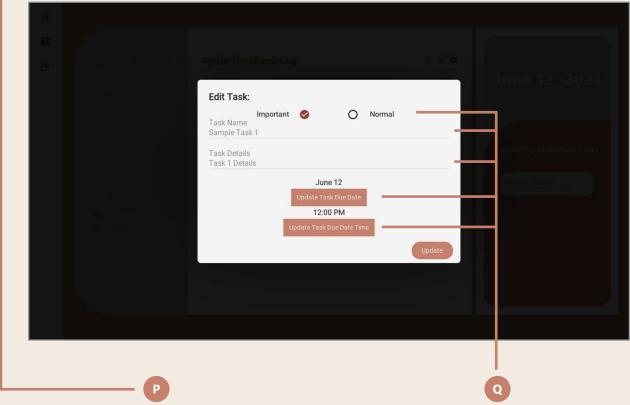


To select a time, simply click the AM and PM and adjust the clock hands. You can also scroll in the time above the AM and PM box.

### **Editing a Task**

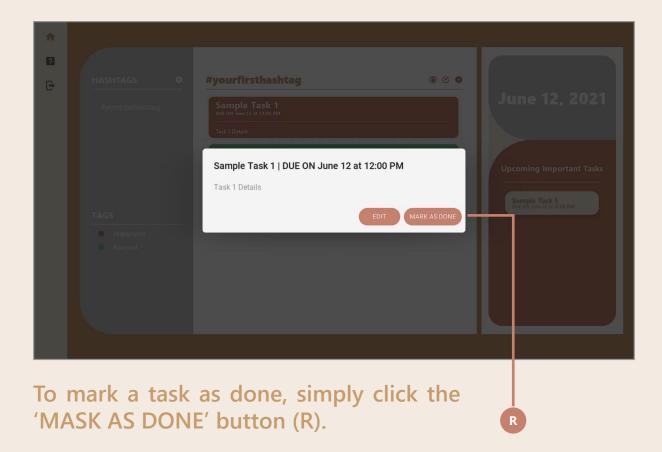




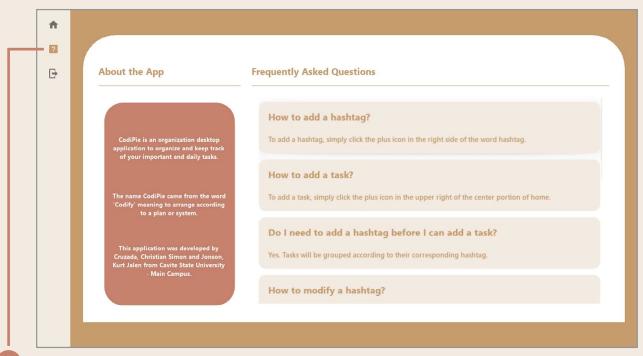


To edit a specific task, simply click any task card (O) on your home section. Once you clicked a card, a dialog box containing the detailed view of the task you entered, together with an edit and mark as done button will be shown. Simply click the 'EDIT' buttoon (P) to open a dialog box containing the details of the task you want to edit. TO update the task details, simply change any of the following fields in (Q) and select 'UPDATE' to save changes.

### **Marking a Task as Done**



# **Frequently Asked Questions**



To view the FAQ portion of the application, simply click the question mark button (S) in the navigation bar found in the left-most part of the application.

#### The FAQ:

How to add a hashtag?

-To add a hashtag, simply click the plus icon in the right side of the word hashtag.

How to add a task?

-To add a task, simply click the plus icon in the upper right of the center portion of home.

Do I need to add a hashtag before I can add a task?

-Yes. Tasks will be grouped according to their corresponding hashtag.

How to modify a hashtag?

-In the upper right of the center portion of home, simply click the edit icon and enter your new hashtag name.

How can I delete a hashtag?

-Simply click the delete icon in the upper right of the center portion of home.'

If I delete a hashtag, will all the task connected to it will also be deleted?

-Yes. All of tasks added on the hashtag you deleted will also be erased.

How to view a specific task?

-Simply click the card of a certain task to expand. By clicking it, a dialog box containing the information of the task you selected will be shown

How can I mark as done a certain task?

-Simply click the task and click the MARK AS DONE button in the dialog box.

How to refresh the app to show newly added task or hashtag? -Simply pull down in the center portion of the app or simply click any hashtag on the left panel.