



NYC Parks

CITY OF NEW YORK PARKS & RECREATION

CITYWIDE JOB VACANCY NOTICE: Job ID No. 389381

Office Title: Parks Enforcement Patrol

Civil Service Title: Urban Park Ranger **Title Code No:** 60421 **Level:** NA

Salary: \$47,135

Number of Positions: TBD **Work Location:** Citywide

Parks Enforcement Patrol's (PEP) mission is to provide a safe and clean environment for all New Yorkers to enjoy. PEP officers are uniformed, shielded officers who provide security and safety in city parks, provide information about Parks rules to patrons, and safeguard Parks' wildlife and facilities. PEP officers are empowered to issue summonses for violations and to make arrests. In addition to regular patrols, PEP patrols city parks by bicycle, horseback, and on scooters.

Major Responsibilities

- Under supervision, perform patrols of park facilities as part of a highly visible uniformed division. Ensure the safety and enjoyment of park users and the protection and stewardship of parks property.
- Issue summonses for the violation of park rules and regulations; may detain or arrest violators of City and State laws.
- Provide first aid and emergency response to park patrons.
- Assist in the inspection of concessionaires to insure compliance with provisions of health and sanitary codes.
- Staff Recreation Centers, greet visitors and disseminate information regarding Park Rules & Regulation, health & safety hazards and park events to the public.
- Escort individuals and provide security at special events, such as marathons, parades, concerts and related presentation.
- Disseminate information regarding rules and regulations, health and safety hazards and park events to the public.
- May be assigned to work on any tour in any borough.

Qualification Requirements

1. An associate degree or completion of 60 college-level semester credits from an accredited college or university, accredited by regional, national, professional or specialized agencies recognized as accrediting bodies by the U.S. Secretary of Education and by the Council for Higher Educational Accreditation (CHEA); or
2. A four-year high school diploma or its educational equivalent approved by a State's Department of Education or a recognized accrediting organization and one year of full-time satisfactory experience in one of the following: law or code enforcement; security; ecology; or as an environmental instructor or ranger in a recognized park, recreation or ranger program, cultural institution or accredited school; or
3. A satisfactory combination of education and experience that is equivalent to "1" or "2" above. College education may be substituted for the required experience in "2" above on the basis of 5 semester credits for 1 month of experience. Experience working as a clerk or secretary is not acceptable. At the time of appointment, candidates must qualify for deputization as Special Patrolman by the New York City Police Department. Such individuals must be of good moral character, have U.S. citizenship, be at least 21 years of age, and have no record of conviction for any felony or for any serious offense against public safety as defined in New York State Penal Law.

Special Patrolman Requirement: At the time of appointment, you must meet the following qualifications for Special Patrolman status (a status given by the New York City Police Department pursuant to Title 38, Chapter 13 of the Rules of the City of New York): must be twenty-one years of age or older; a citizen of the United States; a resident of New York City; have no record of convictions for any felony or for any serious offense against public safety (as defined in the New York State Penal Law); if discharged from military service, the discharge must not have been dishonorable; and be of good moral character.

Driver License Requirement: By the time you are appointed to this position, you must have a motor vehicle driver license valid in the State of New York. If you have moving violations, license suspension(s) or an accident record, you may be disqualified. This license must be maintained for the duration of your employment.

Medical Requirement: Medical guidelines have been established for the position of Urban Park Ranger. Candidates will be examined to determine whether they can perform the essential functions of the position of Urban Park Ranger. Where appropriate, a reasonable accommodation will be provided for a person with a disability to enable him or her to take the examination, and/or to perform the essential functions of the job.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required for all other candidates.

Other Requirements

1. Able to work any shift, including weekends and holidays.
2. Able to work outdoors in all kinds of weather; able to walk and/or stand in an assigned area; able to drive or sit in a patrol vehicle while remaining alert.

Preferred Skills/Qualifications

Preference will be given to applicants who file for the upcoming Urban Park Ranger Civil Service Examination (Exam No. 9055). The filing period begins May 1, 2019 and ends on May 21, 2019. For details, visit www.nyc.gov/dcas, 1) click on "Employment", 2) click on "Take an Exam", 3) click on "Current & Upcoming Exams".

1. Bachelor's degree. 60 college credits in Criminal Justice, Environmental Studies, Security Management, Emergency Management or a related field.
2. Excellent oral/written communication skills.

How to Apply

Parks Employees:

1) From a Parks computer: Access **Employee Self Service (ESS)** from the Parks Intranet under Applications or use this link: <https://hrb.nycaps.nycnet/>. Once in **ESS**, go to Recruiting then Careers and search for **Job ID# 389381**.

Do not access **ESS** using nyc.gov/ess from a Parks computer.

Parks & City Employees:

2) From a Non-Parks computer: Access **Employee Self Service (ESS)** by going to nyc.gov/ess or use this link: <https://a127-ess.nyc.gov/>. Once in **ESS**, go to Recruiting then Careers and search for **Job ID# 389381**.

Include your ERN and **Job ID# 389381** on your cover letter and resume.

All other applicants:

Click here to apply: [Parks Enforcement Patrol](#) OR

Go to nyc.gov/careers/search and search for **Job ID# 389381**.

POST DATE: 04/05/19

POST UNTIL: 05/31/19

NOTE: All resumes must be received no later than the last day of the posting period. References will be required upon request.

nyc.gov/parks

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TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115