# **WORDSERVICE**

Thank you for using our freeware. This service provides 37 functions to convert, format or speak the currently selected text, to insert data or to show statistics of the selection within all Cocoa applications (e.g. TextEdit, Mail, Stickies, DEVONthink) and Carbon applications supporting services.

#### **SYSTEM REQUIREMENTS**

Mac OS X 10.5 or later.

## **INSTALLATION/UPDATING**

Copy WordService into the directory 'Services' (located in the Library folder of your home directory), then log out and log in again. If there's no such folder, just create one using the Finder.

#### **USAGE**

Select a text and choose the desired menu item in the Services menu (or press the appropriate shortcut if available).

Note: The default tabulator width is set to 4. If you want to change this value, modify the file 'org.grunenberg.wordservice.plist' in your Preferences folder using PropertyListEditor, PrefEdit, or any text editor (e.g. TextEdit or SubEthaEdit).

#### **FUNCTIONS**

- Insert
  - Contents Of Path
    Insert files and folders of the selected path (tilde is expanded) and of all
    its subdirectories (e.g. select the path '~/' and this function will insert all
    contents of your home directory).
  - Short Date
  - Long Date

- Short Date & Time
- Long Date & Time
- Time

Insert the current date, time, or both (no text selection necessary) in short or long form.

# • Speak Text

- German

Speak selected text (see above) and tries to convert German into English phonemes. Do not expect too much, this is experimental yet;-)

- Native

Speak selected text using the installed text-to-speech languages.

StopStop speaking.

#### • Convert

- Initial Caps Of Sentences
- Initial Caps Of Words
- Lowercase
- All Caps

Change the case of sentences or words.

- Decode Tabs
- Encode Tabs

Convert tabulators to spaces and back.

- Macintosh Line Endings (CR)
- Unix Line Endings (LF)
- Windows Line Endings (CR+LF)
  Convert all line breaks according to Mac, Unix, or Windows conventions.
- Smart Quotes
- Straight Quotes

Convert straight to smart or smart to straight quotes. These commands honor language settings for English, German, and French.

- Rotate13
Rotates characters 13 positions in the alphabet

- Windows- to Mac-Encoding
- Mac- to Windows-Encoding Converts between MacOSRoman encoding and Windows code page 1252.

#### • Format

- Reformat

A combination of 'Trim Lines', 'Remove Line Endings', 'Remove Multiple Spaces' and 'Remove Quotes' preserving paragraphs.

- Remove Attachments
- Remove Line Endings
- Remove Links
- Remove Multiple Feeds
- Remove Multiple Spaces
- Remove Quotes

Remove attachments, e.g. images, from rich text, all line breaks, links from rich texts, multiple line feeds or space, and quotes (like in '<me@me.com>') from email addresses.

- Shift Left
- Shift Right

Shift text to the left or right using tabulators (outdent, indent).

- Sort Lines Ascending
- Sort Lines Descending
  Sort lines (not case sensitive).
- Trim Line Beginnings
- Trim Line Endings
- Trim Lines

Remove white characters from line beginnings, endings, or from both beginnings and endings.

#### • Statistics ...

Count characters, spaces, words and lines. As this function does not modify the selected text, it is possible to use this also for read-only text like received email messages or HTML pages.

#### **KNOWN BUGS & LIMITATIONS**

Don't use another WordService command while a statistics panel is displayed.

## **CONTACT**

Do you want to send us comments, bug reports or feature requests concerning WordService? Do you have any questions about our products, our technology or our company? Do you work for the press or are you an investor? Please do not hesitate and feel free to <u>contact us</u> at any time.

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