

October 14, 2018

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Faculty Search Committee

Name of University
Name of Department
Address of Department
City, State. Zip Code

Dear Sir or Madam,

My name is Keiland Cooper and I'm applying to the academic position in this subject at the Name of University. I have experience teaching something and something else and my research focuses on this and that. I completed my Ph.D. in this subject in September 2015 at my alma mater.

My educational background is in this and that at the former university along with an earned Master's and Ph.D. degree in this recent subject at this alma mater. I have taught this, that, and everything else. My research is in this area, that area, and another area still.

My dissertation advisor, Professor Head Adviser, and committee members Professor Two and Professor Three have been instrumental throughout my time at Home University. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Phillips' or 'Phillips', written in a cursive style.

John Smith