

BUSSINESS COMMUNICATION ASSIGNMENT

TOPIC :

❖ **PROJECT REPORT ON EXTEMPORE**

- **NAME – CHIRAG GUPTA**
- **CLASS – FYBBA(CA)**

REPORT ON EXTEMPORE

21 July 2019

On 21/07/2019, Ms. Ruby Phumale who teaches the subject, “Business Communication” organized an extempore for Class FYBCA in Christ College, Pune. This Activity was held during the last lecture for about 30 minutes. An extempore is a speech where you have to speak on a topic which is given on spot for about 2-3 minutes.

So, it was the Business Communication lecture on Saturday 21st. Ruby mam was all set to organize a fun extempore activity in the class. She wrote four topics on four separate chits and jumbled it. Any four volunteers from the class were asked to come forward and pick a chit. They were given 30 seconds to think about the topic and then were allocated 1 minute to speak about the same. The first volunteer who came forward was Vikas Dhiwar. He picked up a chit and got the topic about Stress Management. He looked little nervous and thought about the topic for 30 seconds. Vikas spoke on how stress management was important in everyone’s lives. Most of the suicides takes place because we don’t know how to handle stress and we go in depression and from there we can become drug addicts. Stress affects our body in many ways which is not good for our health, we cannot eat, sleep and our thinking power becomes weak. He ended by saying that how meditation and proper sleep is required to keep us mentally fit. Everyone applauded him and he felt confident. Our second volunteer was Ali Ubvani, he had to speak about pollution. He took his time and then started by saying how pollution can affect the environment and how this world is going to end if we don’t take any action. He gave some measures and ideas on how to control pollution. The next volunteer was Shaveena Menezes, she picked a chit and got the topic on Time Management. She seemed confident and was ready to speak. Shaveena implemented on how time management plays an important role in everyone’s daily lives. No one in this world can become successful if he/she doesn’t know how to do things and manage time accordingly. Our last volunteer who came forward was Ryan Anthony, he had to speak about Disaster Management, but by the time he was thinking, the bell ran off, thus putting an end to this activity called extempore.

After this, everyone held a round of applause for every volunteer who came forward and gave their opinion on their given topics. The importance of extempore speech is it helps you think and develop presence of mind and it directly helps your brain to react fast. We all had fun and people got to experience many things by this extempore which plays an important part in the subject, “Business Communication.”