

philmeup CONTRACT

Team Members

Spencer Kim

Phillip Ou

Max Lancaster

Bruno Praela

TEAM GOALS

Our team shall strive

- To do our personal and group best
- To earn an A on this assignment

TEAM NORMS

We expect to always

- Strive to make decisions by consensus in a timely manner; in the event that no consensus can be reached, attempt to make majority or approval vote; in the event of a deadlock, the most recent lab leader will be the tiebreaker
- Be respectful of your team members at all times
- Put the team's collective goals above personal issues with other team members
- Give and receive feedback understanding that criticism is made in good faith, i.e. should not be taken personally

TEAM MEMBER RESPONSIBILITIES

Team members are expected to

- Be engaged in meetings and be honest about commitments and expectations
- Divvy up work fairly according to interests and capabilities
- Hold yourself and the team accountable
- Respond to time-sensitive emails (e.g. scheduling) on the day the email is sent or at least within 24 hours
- Communicate with the team when particularly large amounts of stress arise (e.g. other classwork, tests, essays, performances, projects, etc.) that may prevent the team member from being fully engaged

Signatures

| Team Member Name | Team Member Signature | Date |
|------------------|-----------------------|------------|
| Spencer Kim | SK | 11/10/2016 |
| Phillip Ou | PO | 11/10/2016 |

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| Max Lancaster | ML | 11/10/2016 |
| Bruno Prela | BP | 11/10/2016 |