

Milburn Parish Council - 14<sup>th</sup> July 2020

Due to Coronavirus – Covid-19 – The Parish Council held the meeting outside the Village School at 7pm, enabling the Councillors to adhere to the 2m distancing rule. Prior to the meeting a notice was placed on the notice board and via the electronic correspondence system, to enable all parishioners to either contact Councillors or Clerk direct with any concerns or attend if they felt it was justified.

Present

Councillors D Richardson (Chair), R. Healey, M Armstrong and P Moran  
Clerk Mrs J Todd

20.07.01 Election of Chair

The Councillors nominated and resolved that Councillor Richardson remain as Chair. Councillor Richardson accepted and signed the Declaration of Office as Chair.

20.07.02 Apologies

Councillor Cresswell

20.07.03 Register of Interests

None

20.07.04 Minutes

The minutes of the meeting held on the 3<sup>rd</sup> March 2020 had been circulated prior to this meeting. All agreed this was a true record and were signed and approved.

20.07.05 Matters Arising

None.

20.07.06 Review of Policies

The policies had been circulated prior to the meeting and Councillors resolved all to be satisfactory

<i>Privacy,</i>	<i>Data Protection</i>
<i>Standing Orders</i>	<i>Contract of Employment</i>
<i>Asset Register</i>	<i>Risk Assessment</i>
<i>Complaints Policy</i>	<i>Code of Conduct</i>
<i>Financial Regulations</i>	

*The High Consequence Infectious Disease Policy was circulated and accepted in April*

Signed \_\_\_\_\_ Dated \_\_\_\_\_

#### 20.07.07 Re-Instatement of Village Green Corners

Due to the pandemic, the village green corners has not been restored.

The Councillors will hopefully get a working party together in the middle of August, when top soil will also be available to carry out these repairs.

#### 20.07.08 Finance

Audit of Accounts - The Accounts were approved by the Parish Council and signed by the Chairman

Annual Governance Statement - The Statement was completed and signed by the Chairman

Notification from Data Protection of forthcoming direct debit payment of £35 to be made

Calc Subscription notice - resolved to pay £102.48

G & AM Johnston mowing & strimming of village green resolved to pay £ 1080.00

Accounts Draft 1 - 2020/2021 were circulated to Councillors

The Councillors would like to thank Aelwen Evans for auditing the accounts for the Parish Council

Standing Orders for Tenders was due for renewal in May, after discussion, the Councillors resolved to increase to £2700

#### 20.07.09 Correspondence

Clerks & Councils Direct – May & July 2020

Creative Play

#### 20.07.10 Public Participation

The Chair had received a couple of notices from a member of the public, the first being the waste bin in the Bus Shelter, it has been noted that people are placing dog poo in the bin, which makes it very unpleasant, smell wise and also to empty the bin,

Would dog owners please refrain from doing this. The Clerk to laminate a sign to notify dog owners not to do this.

Also a member of the public would like to volunteer to paint the seat under the chestnut tree, using osma oil, if the Parish Council will purchase the oil. The Chair will obtain the oil and pass it on, with thanks from the Parish Council.

There are people within the village wishing to play croquet on the village green but the grass is too long at times, the Councillors have no objection to the players cutting the grass shorter if it is required. (all equipment to be taken away after play, not left on the green)

Signed \_\_\_\_\_ Dated \_\_\_\_\_

20.07.11 Any Other Business

a. Information has been received regarding website accessibility and it was agreed the website for Milburn Parish Council appears to cover all requirements

b. Planning approval notices were received for External alterations to Crossfell View and Tree work at Cobble Courtyard

c. The Garden Waste Skip will be provided seven times even though the first one did not arrive until May.

Please note plastic has been placed in the skip, do not put plastic, dog poo, stones or large pieces of wood, as this is not acceptable and may result in the cancellation of the garden waste skip.

d. No response as yet to any on-going items with the Highways Dept.

Meeting Closed at 7.45

Signed \_\_\_\_\_ Dated \_\_\_\_\_