

STANDARD TERMS AND CONDITIONS

These are the Contractor ("we" or "our") standard Terms and Conditions which will apply to every contract when you as the Customer engage the Contractor to perform its services. When providing our services, we may also need to supply product/s. The Contractor reserves the right to amend these Terms and Conditions from time to time at their discretion. Any changes made in such revision take immediate effect once the Customer is notified of such a change.

ENGAGEMENT

1. The Contractor represents and warrants that the Contractor has all the necessary skills, knowledge, experience and expertise to perform the services and will perform the service in a proper and competent manner.
2. The Contractor holds all necessary licences and permits required in order to allow the Contractor to perform the services. Where there are any applicable industry standards and codes, they will at all times be complied with by the Contractor. The Contractor and all the Contractor's employees and permitted sub-contractors are properly qualified, experienced, licensed (where applicable) and competent to properly perform and will perform the service to the required standards and codes.
3. Where any manuals are required in order for the Customer to enjoy or use the services, the Contractor will provide these to the Customer in such form as the Customer may reasonably require and for no additional fee if provided as such by the Vendor.
4. If an event occurs that is beyond the reasonable control of the Contractor which prevents the Contractor from performing the service on or by the date agreed, the Contractor will immediately notify the Customer and give an estimate of the time for completion of the service.
5. The Contractor will provide all equipment and all materials as may be necessary to properly and efficiently perform the service. Unless otherwise agreed in writing all materials including products supplied will be new and of high quality fit for their purpose. All Contractor equipment will be safe for use, be properly maintained and capable of being used to carry out the service.
6. If the Customer requires a variation to the service, the Contractor will provide a quotation for performing the service as varied which additional sum will be added to the price if accepted by the Customer. If the Customer does not accept the quotation, the Contractor is not obliged to carry out the variation.
7. The Contractor may use sub-contractors to provide any of the service. In such circumstances, the Contractor will ensure that:
 - a. the sub-contractors so engaged are suitably qualified, hold all necessary licences and are

otherwise able to perform the service in a proper and workman-like manner;

- b. the sub-contractors so engaged do not by act or omission do or not do anything that would if done or not done by the Contractor be a breach any of these terms;
 - c. the sub-contractors so engaged have current or necessary insurances.
8. The Contractor is solely responsible for all fees payable to sub-contractors.

ACCEPTANCE OF THESE TERMS

9. Any act by the Customer or those legally acting on behalf of the customer which requests the Contractor to begin performing any services or providing any materials will be deemed as acceptance to these Terms and Conditions.
10. Once these Terms and Conditions are accepted they are irrevocable and cannot be amended without the written consent of the Contractor.
11. In the event there is more than one party as a Customer to these Terms and Conditions, all Customers will be jointly liable for these Terms and Conditions.
12. Should the Customer cancel the engagement of the Contractor after it has been accepted, the Customer agrees they may be held liable for any costs incurred by the Contractor in relation to the provision of the services and/or provision of products up to the point of cancellation.

QUOTES, INVOICES AND PAYMENT

13. A quote provided by the Contractor will remain valid for thirty days. On expiry of that period, if the Customer wishes to proceed a new quote will need to be provided prior to the Contractor undertaking the service.
14. The Customer will pay the Contractor's fee as detailed on the approved final quotation. The price includes GST and is the full amount which the Customer will pay for the service.
15. The Contractor will issue a tax invoice for the service setting out the service performed, including any variation, the date the service was performed and by whom. The tax invoice will also separately identify all expenses and any GST payable. This tax invoice will include the final price for the services performed and any goods provided, this price may vary from the quoted price at the discretion of the Contractor
16. Payment of the Contractor's tax invoice should be made in the following manner: Credit card, cheque, electronic transfer to the Contractor's bank account or Cash.
17. Where the Customer fails to pay any tax invoice on or before the due date, the Customer agrees that the Contractor will add interest to the total outstanding amount at the rate of 3% interest per calendar month

and that the Customer will be liable to pay an accrued interest in addition to the outstanding amount.

18. In the event the Customer defaults in payment of an invoice, the customer shall indemnify the Contractor from any costs incurred by the Contractor in recovering the outstanding amount, including but not limited to solicitors fees.
19. In the event the Customer does not respond to requests for information in a timely manner, or the customer requests changes which create unforeseen delays to the deliverables, HubOne will be entitled to charge the customer, at contingency rates for additional time reasonably incurred for such customer created delays.
20. The Customer is not entitled to deduct any invoiced amount from any amounts owing to the Customer by the Contractor. Occupational Health and Safety/Workplace Health and Safety
21. The Customer will ensure that, if the service is to be performed on the Customer's property, the Customer is authorised to occupy those premises and obtain the service.
22. The Customer will ensure that if the service is to be performed on the Customer's property, that at all times the property is safe and that all facilities provided by the Customer for the purposes of enabling the service to be performed are also safe.
23. The Customer will ensure that the Contractor will have unencumbered and unobstructed access to the area/s of the premises requiring the service.
24. The Contractor will ensure that at all times in performing the service it uses safe and proper procedures and practices and that all its employees are properly trained and supervised and observe all proper safety practices. Where protective equipment, materials or clothing are required these will be provided by the Contractor and the Contractor will ensure that these are used at all relevant times.
25. The Contractor will at all times have current Workers Compensation insurance and will, on request with prior notice, provide evidence to the Customer of its currency. **LIMITATION ON WARRANTY**
26. The Contractor warrants that all the service it performs including any product it supplies as part of the service will be fit for its intended purpose, will be capable of being used by the Customer for its intended purpose and will perform in accordance within its applicable specifications (if any).
27. All statutory warranties that can be lawfully excluded are hereby expressly excluded.
28. To the extent permitted by law, the Contractor is not liable for negligence or otherwise to any person including the Customer for any loss or damage including consequential loss suffered or incurred in relation to the Contractor's service or products supplied.
29. Where the service is not of the kind ordinarily required for personal, domestic or household use or consumption then the liability of the Contractor is

limited pursuant to s.64A of the Competition and Consumer Act 2010 (Cth) to, at the discretion of the Contractor:

- a. the supplying of the service again; or (b) the payment of the cost/s of having the service supplied again.

JURISDICTION

30. It is agreed by the Parties that these Terms and Conditions will be construed in accordance with the Law of New South Wales and each Party covenants that it submits to the jurisdiction of the Courts of New South Wales for the resolution of any dispute under the Agreement.

FORCE MAJEURE

31. Neither the Contractor nor the Customer shall be held liable for any breach of these terms where the breach arises from an act of God, war, natural disaster, terrorism or any other event beyond the reasonable control of either party.