To whom it may concern,

I am in my 4th year completing BSc(Hons) degree in Information Systems and Information Technology in the Dublin Institute of Technology.

Currently I am specialising in key subjects within my degree, paying special attention to databases, networking, web development and project management.

Considering my relevant education in this area and my skill set that has been challenged, tested and refined throughout my academic career along with my other skills discussed below, I believe that this will make me a very competitive candidate for the position that is listed.

I also have experience in learning and excelling at new technologies and am open to continuing to broaden my skill set as required. My technical skill set is listed in detail in my curriculum vitae.

From my job working as a bar supervisor I refined my inter-personal and leadership skills and have trained myself to be able to engage with a wide variety of people stemming from all different backgrounds. This also instilled a strong work ethic in me and trained me to understand the importance of people being able to work as part of a team and on their own initiative, being punctual and learning how to deal with the public sometimes in difficult situations. From my most recent managerial role I had to be self-driven and learned how to be an inspirational and approachable team leader while still being focused on the successful running of the business. I was entrusted with many responsibilities from ensuring all relevant administration that I was responsible for was done correctly, training in new staff, ensuring they work together to provide exceptional customer service at all times to effective and efficient running of the bar on a nightly basis.

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

I am available for interview at any time and should you require any further information or references please do not hesitate to contact me.

Yours sincerely,

Cezary Karpinski