
Shree Lakhdatar Steels

401/7, Krishna Palace, Loha Mandi

B S Road Industrial Area

Ghaziabad- 201001 (U.P.)

GSTIN: 09AHJPT9572G1ZK

State Name: Uttar Pradesh, Code: 09

To,

The Branch Manager
Union Bank of India
Loha Mandi Branch
Ghaziabad

26 May 2021

Subject- **Reply to your Notice for Renewal of credit limits dated 25.05.2021**

Sir,

I would like to inform you that I have been infected with Covid-19 and suffering from it for the past few weeks. My doctor has prescribed me complete bed rest and care. I am also attaching my RT-PCR test report and doctor's prescription for instance. My chartered accountant (CA), Mr. Nitin Gupta (Nitin Brij &Co.) is also infected with Covid-19 and he is not coming to his office for a while. The office of the CA is closed due to Lockdown. Hence getting the balance sheets required is not possible at the moment. And I will not be able to provide the above-mentioned documents to you at this time. Therefore, Sir kindly give me 15 days time to submit the required documents.

I hope you understand the serious nature of the situation and help me in this regard. I would be very grateful to you.

Thanking you

Yours sincerely,

A K Tiwari

M/s Shree Lakhdatar Steels

401/7 Krishna Palace

Loha Mandi

Ghaziabad
