



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**SCHOOLS DIVISION OF BAYAWAN CITY**

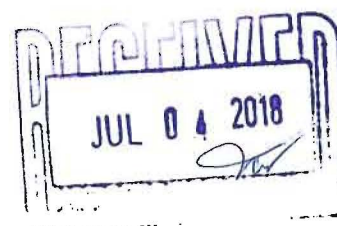


(035) 430-0529  
deped.in/bayawancity  
bayawan.city@depd.gov.ph

DM-SDS-2018-079

**TO : ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS**

**FROM : MA. THERESA V. AVANZADO, CESE**  
**OIC, Schools Division Superintendent**



**DATE : July 4, 2018**

**SUBJECT : DIVISION SCHOOL CALENDAR**

1. This Division hereby announces the schedule of activities for school year 2018-2019. This calendar of activities will help enable the schools to effectively and efficiently implement the school events and activities.
2. Schools may observe national and local celebrations/activities other than those indicated in the enclosure provided that the activities are beneficial to the teaching-learning process, and the total number of days shall not be compromised. Foundation day celebrations shall be scheduled on a weekend.
3. Make-up classes are recommended in lieu of class cancellations due to celebrations and holidays, as well as natural and man-made calamities. Mechanism for the conduct of make-up classes must be agreed upon by the school heads and the Parent-teachers Associations.
4. Division, Clusters and School Meetings and other activities not included in the School Calendar shall be scheduled on a Friday; the concern shall secure prior approval from the Division Office.
5. School Heads are only allowed to leave their respective stations on Fridays to transact business at the Division Office or do procurement tasks.
6. Division Office personnel on official business to learning centers or schools shall register their attendance on the biometric machines installed in every school.
7. Attached herewith are the following:
  1. Enclosure 1: DO 25, series of 2018, Implementing Guidelines on the School Calendar
  2. Enclosure 2: Division Calendar of Activities
8. For compliance.

**IMPLEMENTING GUIDELINES ON THE SCHOOL CALENDAR  
FOR SCHOOL YEAR (SY) 2018-2019**

1. The school year (SY) shall formally open on **Monday, June 4, 2018** and shall end on Friday, **April 5, 2019**. It shall consist of **208 school days** inclusive of the five-day In-Service Training and three days of Parent-Teacher Conferences (PTC).
2. Learners are expected to be in school for a total of **200 class days** for this SY. To ensure quality in the school operation and actual teaching learning, the 187-day contact time for teachers and learners is non-negotiable. The physical presence of school heads in schools shall also be enforced.
3. Local activities and observances that involve student participation, such as competitions, festivities, press conferences, culminating activities, and field demonstrations **must be regulated** so as not to cause disruption of classes and to ensure that the required contact time or number of teaching-learning days is met. Regions, Divisions and Schools are encouraged to plan and implement these activities once in a school year or after each quarter. There shall be no co-curricular and extra-curricular activities two weeks before the quarterly examinations.
4. A general assembly shall be conducted by all schools to orient stakeholders on the curriculum, co-curricular programs and ancillary services to support learner development and the continuous improvement of school outcomes. The assembly shall be done at least a week before the school opening to ensure that the conduct of classes is done on the formal opening of classes on June 4.
5. Parent-teacher conferences shall be done to apprise the parents on the performance of their children and ensure their involvement in school activities. These conferences shall be conducted back-to-back with the General Assembly and every second Saturday after the Quarterly Examinations except on the last conference in April 2019.
6. All elementary schools shall administer the Philippine Early Childhood Development (ECD) Checklist for Kindergarten Children during the opening of classes, midyear, and end of school year. The result will be used as basis for planning and formulating appropriate interventions for children.
7. Deworming of children in school shall be conducted within the months of July 2018 and January 2019.
8. A career guidance program shall be conducted between July and November 2018 to guide Grades 9 and 10 students in making informed choices on their preferred Senior High School track.
9. At the end of the Second Quarter, a semestral break for learners shall be observed to evaluate individual teachers and their collective performance, to conduct the In-Service Training (INSET) activities, and to prepare their Instructional Materials (IMs) for their continuing professional development.

## Division Calendar of Activities

Date	Activity
July 2018	<p>July 3, 2018, 7:30 AM-8:30 AM Simultaneous Nutrition Month Kick Off Program (School Level)</p> <p>July 11-14, 2018, Physical Fitness Test (School Level)</p> <p>July 27-29, 2018 Cluster Checking of Form 9 of Grade 10 and Grade 12 students</p>
August 2018	<p>August 3, 2018, 2:00 PM School Buwan ng Wika Kick-Off Program (School Level)</p> <p>August 9-10, 2018 First Quarter Examinations (School Level)</p> <p>August 10-12, 2018 Nation of Heroes 5.0/ Division SSG Training (Division Level)</p> <p>August 18, 2018 Distribution of Cards and 2<sup>nd</sup> Parent-Teacher Conference (School Level)</p> <p>August 21-22, 2018 Intramurals/Buwan ng Wika Activities (School Level) PressCon, Festival of Talents, Science Fair (School Level)</p>
September 2018	<p>September 14-16, 2018 Division Festival of Talents/Division Press Conference (Division Level) Division Science Fair (Division Level)</p> <p>September 21-23, 2019 Scouting Activities(School Level/Cluster Level)</p>
October	<p>October 4, 2018, 2:00 PM School Level World Teachers Day Celebration (School Level)</p> <p>October 5, 2018 World Teachers Day Robinsons Place Dumaguete (Division Level)</p> <p>October 18-19, 2018 Second Quarter Examinations (School Level)</p> <p>October 22, 2018 Start of Sem Break</p>



	<p>October 22-26, 2018 In-Service Training for Teachers (Division Level)</p> <p>October 27, 2018 Distribution of Report Cards (School Level)</p> <p>October 29-31, 2018 SDO Bayawan Athletic Meet (Division Level)</p>
November 2018	
December 2018	<p>December 20, 2018 School Level Christmas Program/Party (School Level)</p> <p>December 21, 2018 Division Teachers Christmas Fellowship (Division Level)</p> <p>December 22, 2018 Start of Christmas Break</p>
January 2019	<p>January 2, 2019 Resumption of Classes</p> <p>January 10-11, 2019 Third Quarter Examinations (School Level)</p> <p>January 19, 2019 Distribution of Cards/ PTA Assembly (School Level)</p> <p>January 26, 2018 Math Challenge (Division Level)</p> <p>January 26 to February 27, 2019 Early Registration for Kindergarten to Grade 12 (School Level)</p>
February 2019	<p>February 4-15 , 2019 SSG/SPG Election Week (School Level)</p> <p>February 15, 2019 SSG/SPG Elections (School Level)</p> <p>February 17, 2018 Juniors and Seniors Prom (School Level)</p>
March 2019	<p>March 14-15, 2019 Fourth Quarter Examinations for Grades 6 and 12 (School Level)</p> <p>March 21-22, 2019 Fourth Quarter Examinations for Grades 1-5 &amp; 7-11 (School Level)</p>

April 2019	<p>April 1-5, 2019 End of School Year Rites (School Level)</p> <p>April 5, 2019 Last Day of Classes (School Level)</p> <p>April 15, 2019 Start of Summer Classes (School Level)</p>
May 2019	<p>May 24, 2019 End of Summer Classes (School Level)</p>