

Travel Requisition Request

Requestor	Kitiya Keeprasit Corporate Services Center Gulf Energy Development Co.,Ltd.
Passenger names	1. Prawarnpat Nuchaharn 2. Napat Siengsommboon 3. Kitiya Pitt
Trip purpose	เพื่อประชุม
Venue/Place	โรงไฟฟ้ายะลากรีน
Company billing to	Gulf Yala Green Co.,Ltd.
Booking type	Flight + Hotel
Contact information	Kitiya Keeprasit 089-888-8888 kitiya@gulf.co.th

Domestic flight request:

Booking type	Air ticket/Round trip/Domestic
Outbound date	Monday 20 March 2017
From-To	Donmuang (DMK) – Yala (YLY)
Airline/Departure time	Thai Lion Air เวลา 7.00น.
Airline membership no.	548763912370
Return date	Tuesday 21 March 2017
From-To	Yala (YLY) – Donmuang (DMK)
Airline/Departure time	Thai Air Asia เวลา 15.00น.
Airline loyalty program	AA888999
No. of passengers (ECO)	3 Passengers
Passenger names (ECO)	1. Ms. Prawarnpat Nuchaharn (26/07/1988) 2. Mr. Napat Siengsommboon (13/03/1995) 3. Mrs. Kitiya Pitt (18/07/1983)
No. of passengers (BZ)	-
Passenger names (BZ)	-
Baggage	ไม่มี
Reference price	Xx,xxx บาท
Source of booking	www.traveloka.com
Remarks	มีอุปกรณ์กีฬาถุงกอล์ฟ
Attachment(s)	1
Approved by	Peter Peter

International flight request:

Booking type	Air ticket/Round trip/International
Outbound date	Monday 20 March 2017

From-To	Suvarnabhumi (BKK) – Munich, Germany (MUC)
Airline/Departure time	Thai Lionair / 7.00Hrs
Airline loyalty program	548763912370
Return date	Tuesday 21 March 2017
From-To	Frankfurt, Germany (FRA)– Suvarnabhumi (BKK)
Airline/Departure time	Thai Air Asia 15.00Hrs.
Airline loyalty program	AA888999
No. of passengers (ECO)	2 Passengers
Passenger names (ECO)	1. Ms. Prawarnpat Nuchaharn (26/07/1988) 2. Mr. Napat Siengsomboon (13/03/1995) Visa is required
No. of passengers (BZ)	1 Passenger
Passenger names (BZ)	1. Mrs. Kitiya Pitt (18/07/1983)
Baggage	20 Kg.
Reference price (Total)	Xx,xxx Baht
Source of booking	www.traveloka.com
Remarks	ที่นั่งติดริมทางเดินสำหรับคุณ Kitiya
Attachment(s)	1
Approved by	Peter Peter

Hotel booking request:

Hotel name	Le Meridien Hotel
Amphur/City	Muang
Province/Country	Chiangmai
Check in*	Monday 20 March 2017
Check out*	Tuesday 21 March 2017
Night(s)*	1 Night
Room(s) for 2 pax	1 Room
Price/room/night	1,000 Baht
Room(s) for 1 pax (Name required)	1 Room for Mrs. Kitiya Pitt)
Price/room/night	2,000 Baht
B/F	Breakfast included
Total guest(s)	3 Guests
Reference price (Total)	3,000 Baht
Source of booking	www.booking.com
Approved by	Peter Peter