

Section A: Improvements in Current Fields

1. Meta Details

- **Auto-generate meta description & keywords** → Based on *Job Title + Short Description*.
Example: For “SSC CGL 2025 Notification,” description auto-fills as “SSC CGL 2025 Notification: Apply Online, Eligibility, Important Dates, Vacancy Details, Selection Process.”
- **Schema Support** → Preloaded *Job Posting schema template* for SEO (Google Job cards).

2. Basic Job Details

- **Experience Required** → Predefined list (No/ Freshers / 1–3 yrs / 3–5 yrs / 5+ yrs).
 - Must include “**Other**” option → If selected, custom text field opens (e.g., “2 years in Defence Services”).
- **Mode of Exam** → Online / Offline / Walk-in + “Other.”
- **Sector/Type** → Central Govt / State Govt / PSU / Defence / Academic + “Other.”
- **Age Limit** → Field for *Minimum Age* and *Maximum Age* with relaxation section.
 - *Example:* UR – 27 yrs, OBC – 30 yrs, SC/ST – 32 yrs.
- **Pay Level / Grade Pay** → Dropdown for Level-6, Level-7, etc., with “Other” for custom entry.

3. Important Dates

- Current fields good, but extend to include and keep it optional
 - Application Start Date
 - Application End Date
 - Exam Date(s)
 - Admit Card Release Date
 - Result Date
- **Multiple Entries Allowed** → If an exam has multiple stages (Pre, Mains, Skill Test), admin can add each separately.
- **Notifications** → Each date should have an option to trigger reminders to students automatically.

4. Application Fee

- Structured format: Enter fee per category instead of free text.
 - Example Table:

▪	UR: ₹1000
▪	OBC: ₹500
▪	SC/ST: Nil
▪	PwD: Nil
▪	Female: Nil
- **Payment Mode** → Online / Bank DD / Challan + “Other.”

5. Vacancy Details

- **Category-Wise Vacancy Table** → UR / OBC / SC / ST / EWS.
- **Trade-Wise Vacancy** → If exam has multiple streams (e.g., Civil Engg, Mechanical Engg), each should be entered separately.

6. Eligibility Criteria

- **Qualification Dropdown** → 10th / 12th / Diploma / UG / PG / Engineering (with discipline).
- “**Other**” **Option** → Custom text field if unique qualification is required (e.g., “LLB with 2 years practice”).
- **Final Year Eligible Toggle** → Yes / No (so students know if they can apply while studying).
- **Additional Requirements** → Separate optional field for Physical Standards, Medical Fitness, Typing Speed, etc.(make it optional)

7. Salary & Benefits

- Structured entry:
 - Basic Pay: e.g., ₹44,900
 - Allowances: e.g., DA, HRA, TA
 - In-Hand Estimate: e.g., ₹55,000 approx.
- **Optional PDF Upload** → For detailed Pay Scale chart.

8. Selection Process

- Predefined step options: Written Test / Interview / Document Verification / Medical.
- **Allow Reordering** → If Medical is before DV, admin can rearrange.
- **Other Option** → For special steps like “Skill Test” or “GD.”

9. Important Links

- Multi-link option with predefined *types*:
 - Apply Online
 - Official Notification
 - Admit Card
 - Answer Key
 - Result
 - **Other** → Custom entry (e.g., *Provisional Allotment List*).
- **Auto Icons/Thumbnails** → PDF icon for PDFs, web icon for websites.

10. How to Apply

- Ck Editor
- Optional upload of *Sample Application Form* (if available).

Section B: New Features

1. Notifications

- **Manual Notifications** → Admin can click “Send Update Notification” to all subscribers.
- **Auto Notifications** → Triggered whenever:
 - New file is uploaded (e.g., Answer Key PDF).
 - Date is modified (e.g., Exam postponed).
 - Important Link is updated (e.g., Admit Card released).
- **Student Control** → Students subscribed to that job receive instant push/app notifications.

2. File Attachments

- Multiple file uploads allowed (Notification PDF, Exam Calendar, Admit Card Notice, Result Notice).
- Show with **auto-preview icons** → PDF icon, DOC icon, Image thumbnail.

3. Thumbnail / Logo

- **Auto-Fetch** → From official site metadata if possible.
- **Manual Upload** → Option to upload Department/Organisation logo or exam-specific thumbnail.
- Improves attention and brand recognition for students.

4. Auto Expiry & Archive

- After *Last Date of Application* → Job auto-hides from active list.
- Moves into *Archive Section*.
- Still searchable under “Past Jobs” for reference.

5. Sharing

- **Open Graph (OG) auto-generation** → For WhatsApp, Telegram, and social media sharing.
 - Auto includes: Thumbnail, Short Description, Last Date.
- Ensures posts look clean and professional when shared.

6. Student Filters Compatibility

- Every job post must be stored with structured fields:
 - Qualification
 - Age Limit
 - Experience
 - Category (UR / OBC / SC / ST / EWS)
 - Sector (Central / State / PSU / Other)
- This ensures **student profiles auto-filter only eligible jobs**.

Section C: “Other” Option Functionality

In all dropdowns (Experience, Sector, Mode, Fee, Qualification, Selection Process, Links, etc.), add an **“Other” option**.

- When “Other” is selected → A **custom text input field** opens up for admin to type specific details.
- Example:
 - Experience: Dropdown → “Other” → Field appears → “2 yrs in Aviation Security”.
 - Mode of Application: Dropdown → “Other” → Field appears → “Through State PSC Portal”.