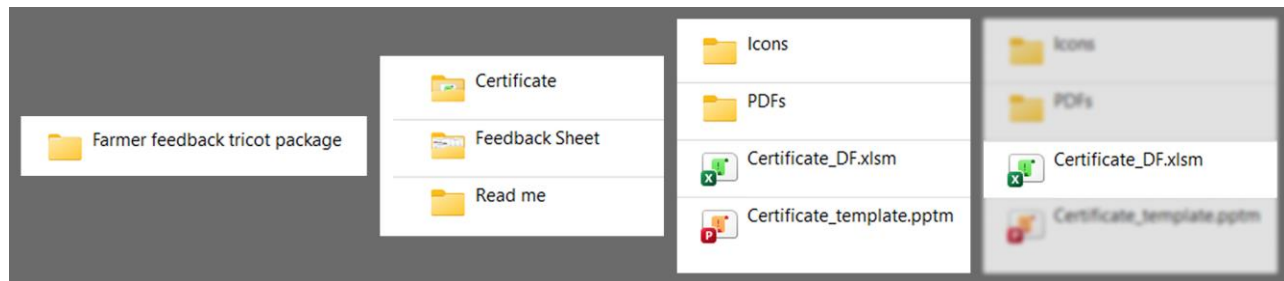# Certificate – Quick Access User Manual

1. Download the Farmer Feedback Tricot Package folder to your computer.
   a. Open the Certificate folder

2. Fill in the data frame

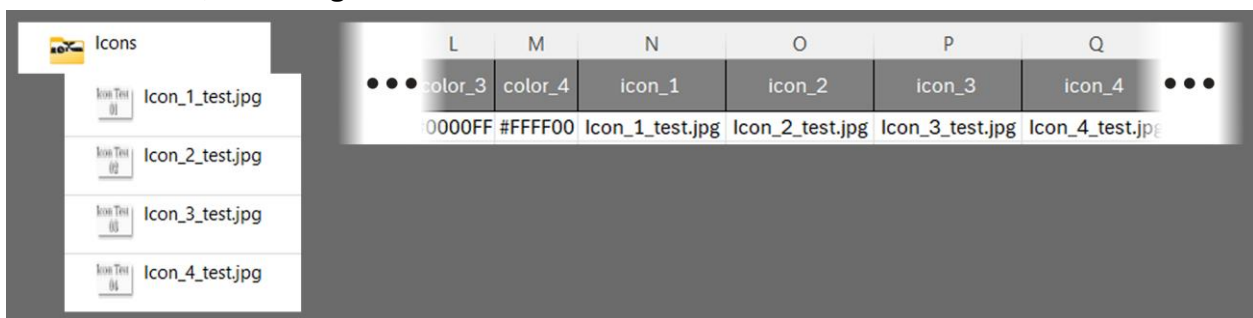Open the **Certificate_DF (Excel file)** and complete it with the participants' information.

- **One row = one participant**
- Save the file once all required information is complete.
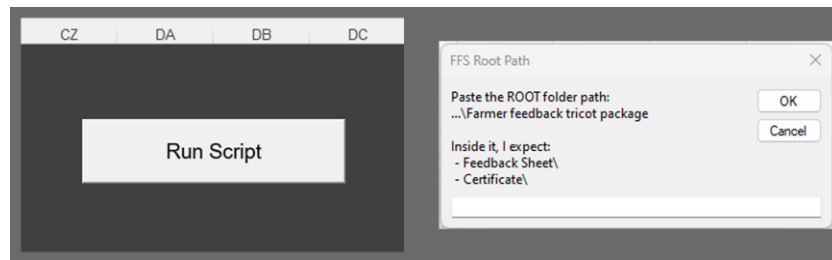

3. Icons handling

- Icons must be jpeg or .jpg files.
- Icons must be stored in their respective folders.
- Paste the icon, including extensions in their data frame column.

4. Run the script

When prompted, paste the file path of the main folder (Farmer Feedback Tricot Package) into the input box.
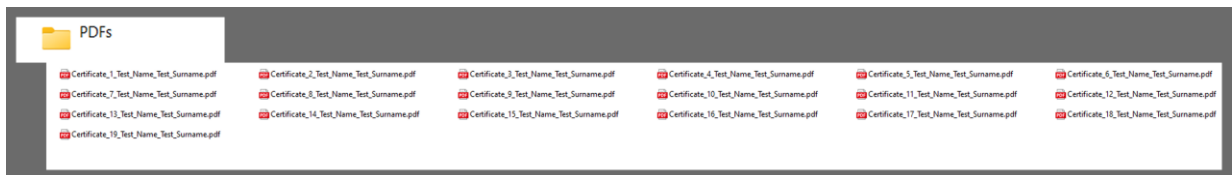
- **One participant = One PDF**

5. Review the output

Open the PDFs folder inside the *certificate* directory.

- **If anything is incorrect, update the data frame and run the script again.**

6. Print on demand

- Paper size: A5 (Half letter or half A4)
- Paper type: smooth cardstock
- Full Color printing