

Scrum Meeting 1:

- Date: 2/5/2022
- Hour: 6:00pm-7:30pm
- Location: Online Meeting

Meeting Attendees

1. Daniel Ortiz-Chaves
2. Alec Hubacher
3. Nikita Udodenko
4. Matthew Mueller
5. Zeling Li

Meeting Agenda Items

- Make overall project plans
- Refine team member roles and duties
- Divide tasks for this week
- Research necessary technologies

Status Update Since Last Meeting

- Getting to know each other
- Gained clear understanding of the goals and needs of the project

Tasks Completed:

Task Description	Assigned to	Completed?
Make Group Chat	Daniel	Yes
Contact Client	Nikita	Yes
Project Scope	Alec	Yes
Started Data Design	Matthew	Yes
Made Jira Board	Zeling	Yes

Before The Next Meeting Plans:

- Get necessary libraries installed and understood
- Finalize web server set up
- Further refinement of project scope / data design

Task Assignments:

Task Description	Assigned to
Revise Scope	Nikita
Revise Data Design	Daniel

Make clarifications about the project	Alec
Create New Rails Project	Matthew
Create a Github Repo	Zeling