

Memorandum

DATE: July 12, 2016

REPLY TO: SAIC - Michael Breslin

SUBJECT: Investigative Travel of SA's (b)(6); (b)(7)(C) to Attend the Annual Blackhat and DEFCON Seminar

TO: Chief Financial Officer - Gwendolyn Sykes

THRU: AD - Kenneth Jenkins Office of Investigations

U.S. Secret Service

FILE: 230 , 000

Following is a request for personnel/division to attend the following conference:

Event Details

Event Title: Blackhat and Defcon Seminars and Practical Threat Intelligence Course

Purpose/Objective:

The purpose of this training seminar and intelligence course is for the above notated personnel to attain a deeper understanding of the cyber criminal underground. These agents investigate these groups on a daily basis as part of their casework. In addition, these agents are considered subject matter experts within the USSS concerning these groups and cyber crime.

Justification:

Cyber criminals continually adapt their online operations to counter the efforts of law enforcement. This seminar and practical threat intelligence course will better train the above mentioned SAs to counter that threat

Project Code: 775.00

Location (City, State): Las Vegas, Nevada

Event Date(s): August 1-7, 2016

Travel Date(s): Departure July 31, 2016, Return August 8, 2016

Total Number of Attendees: (b)(7)(E) SAs (b)(6); (b)(7)(C)

Total Number of Attendees Traveling: (b)(7)(E) SAs (b)(6); (b)(7)(C)

**If more than one attendee please attach a list of names*

Travel Estimated Costs

- o Location of Lodging: N/A (*If same as above location, state N/A)
- o Lodging per attendee (Per Diem Rate): (b)(7)(E) Lodging total # of days (b)(7)(E)
Lodging Total: \$ 1,488.00
- o M&IE per attendee (Per Diem Rate) (b)(7)(E) Departure day (3/4 Per Diem): (b)(7)(E)
Return day (3/4 Per Diem): (b)(7)(E) Total all other days: (b)(7)(E)
Per Diem Total: (b)(7)(E) x No. Attendees: (b)(7)(E) = M&IE Total: \$ 1,088.00
- o Total Transportation to/from training/conference (b)(7)(E) x No. Attendees (b)(7)(E)
= Total \$ 1,600.00
- o Total Local Transportation (i.e. charter bus, taxi, rental, etc.): \$ 200.00
- o Total Other Travel related costs: \$ 200.00

Total Travel Costs:
\$ 4,576.00

Travel Funding Source

- ☒ **General Travel Fund**
☒ **Funds verified** (FOR BUD USE ONLY)
☐ **Other** (please state funding source): _____

Training/Conference/ Miscellaneous Costs

- Registration Fee: (b)(7)(E) x No. Attendees: (b)(7)(E) = Total \$ 15,670.00
- Light Refreshments/Meals (Attach General Counsel Approval Memo): \$ 0.00
- Venue: \$ 0.00
 o Facility: \$ 0.00
 o Audio/Visual Equipment: \$ 0.00
 o Supplies/Printing: \$ 0.00
 o Exhibit Booth: \$ 0.00
 o Total Misc. Costs (describe): \$ 0.00

- Certification or Credit Hours (if applicable) ☐ yes ☒ no

**Total Training/Conference/
Misc. Costs: \$ 15,670.00**

Training/Conference Funding Source

Directorate/Office Fund:

- ☒ **Funds verified**

Funds paid by an outside source/other:

- ☐ **Yes** (please state source): _____
☐ **No**

TOTAL EVENT COST:
\$ 20,246.00

Approved:

(b)(6); (b)(7)(C)

(Signature)

7/12/16
Date

SAIC - Michael Breslin

Criminal Investigative Division

Approved:

(b)(6); (b)(7)(C)

(Signature)

7/12/16
Date

for AD - Kenneth Jenkins

Office of Investigations

Approved:

- ☐ **Yes** ☐ **No**

Chief Financial Officer - Gwendolyn Sykes

Date

//ROUTINE//

FROM: SAIC - Criminal Investigative Division

FILE: 120.000

TO: CTO - Technical Development and Mission Support

INFO: AD - Office of Investigations
Chief - Financial Management Division
SAIC - Las Vegas Field Office

SUBJ: Authorization to Attend - DEFCON 2021 Conference

Criminal Investigative Division (CID)/Critical Systems Protection (CSP)
Special Agents [REDACTED] (b)(6);(b)(7)(C) are authorized to attend
- DEFCON 2021 Conference in Las Vegas, NV from August 5, 2021 to August 8,
2021.

The purpose of this conference is to provide access to the latest research
and training in Information Technology and Operational Technology security.

Dates: August 4, 2021 - August 9, 2021

Location: Las Vegas, NV

Amount: \$3,877.00 (includes registration, per diem, airfare, transportation,
and lodging)

No scheduled overtime is authorized with this travel.

This message serves as authorization to travel, please attach a copy of this
message to all applicable vouchers. Project code 120.000 should be used on
all documentation.

Questions regarding this request should be directed to ATSAIC [REDACTED] (b)(6);(b)(7)(C)

[REDACTED] (b)(6);(b)(7)(C)

Headquarters (CID)

[REDACTED] (b)(6);(b)(7)(C)



U.S. Department of Homeland Security
UNITED STATES SECRET SERVICE

Washington, D.C. 20223

January 14, 2013

MEMORANDUM FOR: Jane H. Lute
Deputy Secretary
Department of Homeland Security

FROM: A.T. Smith
Deputy Director
United States Secret Service

SUBJECT: Approval for training related activities and expenses for the
DefCon training conference

The U.S. Secret Service respectfully requests approval of the following training attendance proposal. For further reference, please see the attached copy of the DHS Conference Related Activities Approval Form.

Purpose: The annual DefCon training conference provides training and briefings on current cyber related topics such as: Memory Forensics, malware analysis, mobile device exploitations, network defense and exploitation methods. This training would provide information and training on emerging computer forensic analysis techniques and methods.

(b)(7)(E)

Proposed Attendees: A total of [] US Secret Service agents will attend.

Location: Las Vegas, NV

Estimated Costs:

Travel Costs:	
Lodging:	\$990.00
Per Diem:	\$781.00
Travel:	\$1,382.00
Facility Costs:	\$0.00
Meals:	\$0.00
Total:	\$3,153.00

Thank you for your consideration of this request. If you have any questions, please contact Deputy Assistant Director Hugh Dunleavy at (b)(6); (b)(7)(C)

memorandum

DATE: March 31, 2022

REPLY TO
ATTN OF: SAIC – Criminal Investigative Division

SUBJECT: Training Request – Encase v7 Transition Training

TO: AD – Office of Investigations

U.S. Secret Service

120.000

Name of Attendee: (b)(7)(E) TBD Attendees

Training Title: DefCon Training Conference

Purpose/Training Objective: The annual DefCon training conference provides training and briefings on current cyber related topics such as: Memory Forensics, malware analysis, mobile device exploitations, network defense and exploitation methods. This training would provide information and training on emerging computer forensic analysis techniques and methods.

Dates of Training:	August 1 -4, 2013
Location of Training:	Las Vegas, NV
Training Cost:	\$400
Funding Source:	CID
Sub-Object Class:	25202
Project Code:	775.570
Dates of Travel:	July 31 – August 5, 2013
Hotel Cost:	(b)(7)(E) = \$990.00
Per Diem Cost per Person:	(b)(7)(E) = \$781.00
Travel Cost:	(b)(7)(E) = \$1,382.00
Name of Hotel:	TBD
Total Travel Costs:	\$3,153.00
Total Cost:	\$3,553.00

Approved:

SAIC – Criminal Investigative Division

Date

- ☐ Approval for attendance, training, travel costs is granted by The Office of Investigations for:
- ☐ Attendance is disapproved for the subject training for:

AD - Office of Investigations

Date

AD - Office of Administration

Date

Department of Homeland Security
Conference Hosting Approval Form

Component Name
Point of Contact
POC E-mail:
POC Telephone:

U.S Secret Service
Hugh Dunleavy
(b)(6); (b)(7)(C)

Date: 1/15/2013

Description			
Event Information:			
Event Name	DefCon		
Event Dates	August 1 - 4, 2013		
Event Location	Las Vegas, NV		
Event Purpose	DefCon provides training and briefings related current cyber related topics such as malware, mobile, network defense, memory forensics, and network exploitation methods.		
Alignment to QHSR Mission & Goal	4.1 Create a Safe Secure and Resilient Cyber Environment		
	Number of Attendees		
Number of DHS Attendees	(b)(7)(E)		
Number of Non-DHS Federal Attendees without Invitational Travel			
Number of Non-DHS Federal Attendees with Invitational Travel			
Number of Non-Federal Attendees without Invitational Travel			
Number of Non-Federal Attendees with Invitational Travel			
Total Number of Attendees	(b)(7)(E)		
Number of Federal Attendees who will travel			
Conference Costs:			
	Number of Days/ Occurrences	Cost	Cost per Attendee per day
Food & Refreshments: ¹			
Breakfast	0	\$ -	\$ -
Lunch	0	\$ -	\$ -
Dinner	0	\$ -	\$ -
Breaks		\$ -	
Total Food & Refreshments		\$ -	
Planning & Venue Cost:			
Conference Space			
Conference Planner			
Conference Facilitator			
Audio-Visual Equipment & Services			
Other Equipment Costs			
Printing & Materials			
Other Costs		\$ -	
Total Planning & Venue Cost		\$ -	
Attendee Travel Paid by DHS:			
	Invitational	DHS Employees	
Transportation to conference		1,382	
Lodging		990	
Local Transportation		\$ -	
Meals & Incidental Expenses(M&IE) Per Diem		781	
Total Attendee Travel	\$ -	\$ 3,153	
Total Travel Paid by DHS		\$ 3,153	
		Total Cost per Attendee	(b)(7)(E)
Total Conference Cost Estimate		\$ 3,153	
Component Approving Official _____			
Component Approval/Date _____			
Deputy Secretary Approval/Date _____			
Comments _____			

¹ As a general rule, meals, snacks and beverages are not allowable conference costs. If food and refreshments are inclusive of room charges or other charges provide an estimate of the food and refreshments costs charged. Any request for conference-related food costs, including when the costs are incorporated in other charges, must include a legal determination that such costs are permissible.

Memorandum

DATE: June 4, 2021 U.S. Secret Service

REPLY TO: SAIC (Acting) (b)(6); (b)(7)(C) FILE: 230 . 000

ATTN OF: (b)(6); (b)(7)(C)

SUBJECT: DEFCON

TO: Chief Financial Officer - Gwendolyn Sykes

THRU: AD- Jeremy Sheridan Office of Investigations

Following is a request for INV to attend the following conference ☒

Event Details

Event Title: DEFCON

Purpose/Objective:

To provide in depth training in operational readinesses for CSP's network monitoring and advance mission skill sets.

Justification:

Provides access to the latest research and training in IT and OT security including various presentations pertinent to CSP. Also, provides a good opportunity to network with industry and research professionals.

Project No. & Task No. : TEC003_21_0400_01_01 (CSP OMS)

Location (City, State): Las Vegas, NV USSS Facility: ☐ YES ☒ NO

Event Date(s): 08/05/2021 - 08/08/2021

Travel Date(s): Departure 08/04/2021, Return 08/09/2021

Total Number of Attendees: (b)(6); (b)(7)(C); (b)(7)(E)

Total Number of Attendess Traveling: (b)(6); (b)(7)(C); (b)(7)(E)

**If there are additional attendees please attach a list of names*

Travel Estimated Costs

- o Location of Lodging: Las Vegas, NV (*if same as above location, state N/A)
- o Lodging per attendee (Per Diem Rate): (b)(7)(E) Lodging total # of days (b)(7)(E)
Lodging Total: \$ 1,200.00
- o M&IE per attendee (Per Diem Rate): (b)(7)(E) Departure day (3/4 Per Diem): (b)(7)(E)
Return day (3/4 Per Diem): (b)(7)(E) Total all other days: (b)(7)(E)
Per Diem Total (b)(7)(E) x No. Attendees (b)(7)(E) = M&IE Total: \$ 671.00
- o Total Transportation to/from training/conference (b)(7)(E) x No. Attendees (b)(7)(E)
= Total \$ 1,206.00
- o Total Local Transportation (i.e. charter bus, taxi, rental, etc.): \$ 200.00
- o Total Other Travel related costs: \$ 0.00

Total Travel Costs:
\$ 3,277.00

Travel Only Funding Source

Travel Funds paid by an outside source/other:

☐

Yes

☒

No (General Travel Fund)

Training/Conference/ Miscellaneous Costs

- Registration Fee: (b)(7)(E) x No. Attendees: (b)(7)(E) = Total \$ 600.00
- Light Refreshments/Meals (Attach General Counsel Approval Memo): \$ 0.00
- Venue: \$ 0.00
 - o Facility: \$ 0.00
 - o Audio/Visual Equipment: \$ 0.00
 - o Supplies/Printing: \$ 0.00
 - o Exhibit Booth: \$ 0.00
 - o Total Misc. Costs (describe): \$ 0.00
- Certification or Credit Hours (if applicable) ☒ yes ☐ no

**Total Training/Conference/
Misc. Costs: \$ 600.00**

Registration Only Funding Source

Directorate/Office Fund:

☐

Funds verified

Registration Funds paid by an outside source/other:

☐

Yes (please state source):

☐

No

TOTAL EVENT COST:

\$ 3,877.00

Approved:

(b)(6); (b)(7)(C) for Digitally signed by (b)(6); (b)(7)(C)
(b)(6); (b)(7)(C) SAIC (Acting) (b)(6); SAIC (Acting)
Date: 2021.06.09 07:54:01 -04'00'

(Signature)

Approved:

(Other Approver)

SAIC (Acting) -

(b)(6);
(b)(7)(C)

☒

Office - Criminal Investigations Division

Approved:

(b)(6); (b)(7)(C) Digitally signed by (b)(6); (b)(7)(C)
(b)(6); (b)(7)(C) (b)(6); (b)(7)(C)
Date: 2021.06.10 10:30:28 -04'00'

(Signature)

FOR AD- Jeremy Sheridan

Office of Investigations

Approved:

Chief Financial Officer - Gwendolyn Sykes

Submit Form