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MEMORANDUM FOR THE RECORD:

9 Sep 66

SUBJECT: Minutes of the COINS I/Soviet Personality Files Panel



1. The third meeting of the COINS I/Soviet Personality Panel was held 29 August 1966 at 1000 at NSA.

2. The following individuals were present:




NSA
NSA
NSA
NSA
DIA
CIA
STATE/CISR

3. Minutes for the second meeting of 22 August 1966, were read, corrected and approved.

4. Next meeting scheduled for 12 September 1966 at DIA 
 DIA will attempt to arrange conference room and take care of clearances.

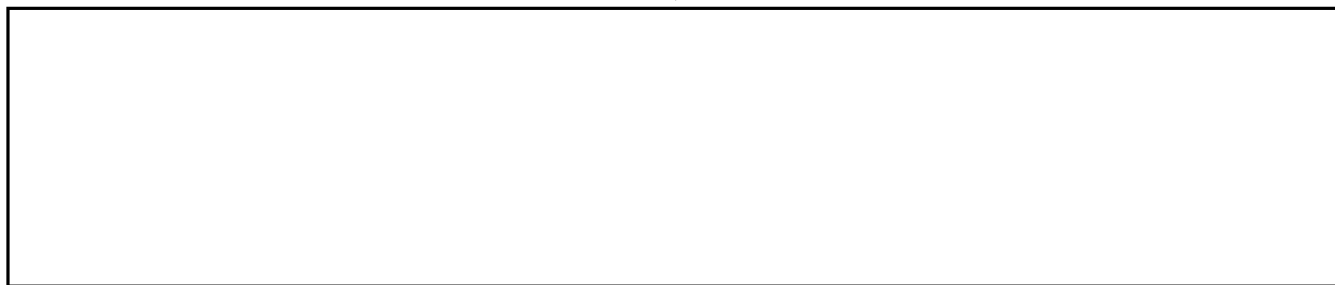
5. Transliteration Problem

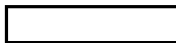
a. The transliteration problem will be discussed at the meeting scheduled for 19 September 1966 at NSA. All members are urged to have representatives at this meeting who are capable of discussing:

(1) The problem and the proposals furnished by 

(2) Possible alternative methods of operating in COINS I
(See minutes of previous meetings).

b.  NSA distributed:



c. Additional copies of the description of  computer program for handling transliteration problem were distributed.

GROUP 3

DOWNGRADED AT 12 YEAR INTERVALS;

NOT AUTOMATICALLY DECLASSIFIED

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Record was defined as all information relative to a personality which may involve more than one unique format.

a. Specific sources used to gather information should be identified (e.g., names of newspapers, journals, etc.).

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13. Discussed requirement within the U. S. Intelligence Community for information relative to specific Soviet Personalities. Studies, if made, should make a distinction between current or past requirements. A study of these requirements should indicate what kind of information is required and by whom.

14. On several occasions representatives of DIA have asked whether or not participating agencies couldn't receive a print-out of all changes made to the files. Today two possible plans were discussed:

a. Users could ask the same set of questions every day with respect to specific Soviet personalities to determine if any new information has been added.

b. An updated index of significant Soviet Personalities could be kept in the system and then whenever a record is added or changed on one of these individuals a report would automatically be distributed to the agency concerned. This is similar to the "Hot List" of stolen cars distributed by the police.

(1) State Department has a "Look-Out List" for key personalities as well as a Soviet Watch List.

(2) [] CIA indicated that they had some experience in attempting to do this manually. He will prepare a paper for the next meeting indicating some of the problems they encountered.

15. Source

a. [] DIA distributed a description of the "Construction of Intelligence Report Numbers" (See Handout # 10).

b. Problem of how to indicate source in each record remains as a major problem for future discussions.

16. Next Meeting

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(2) Individual Assignment Codes.

(a) Occupations

(b) Specialty

(c) Current billet or assignment

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b. [] indicated that for the Individual Assignment Codes it had been suggested that we might use the "Specialty List" as used by the "National Register of Scientific and Technical Personnel."

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Chairman

COINS I/Soviet Personality Panel

DISTRIBUTION: 1
Special

10 Handouts:

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a/s



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