

# Data Analyst

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## Module 1: Introduction to Data Analytics

- What is Data Analytics?
  - Importance of Data Analytics in Business
  - Types of Data Analytics (Descriptive, Diagnostic, Predictive, Prescriptive)
  - Data Science vs Data Analytics vs Business Intelligence
  - Real-World Applications of Data Analytics
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## Module 2: Understanding Data & Data Collection

- Types of Data (Structured, Semi-Structured, Unstructured)
  - Data Sources (Databases, APIs, Web Scraping, Files, Cloud)
  - Data Warehousing Concepts
  - ETL (Extract, Transform, Load) Process
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## Module 3: Data Handling & Cleaning using Excel & Google Sheets

- Excel Basics & Formulas
  - Data Cleaning Techniques (Removing Duplicates, Handling Missing Data)
  - Data Validation & Conditional Formatting
  - Pivot Tables & Data Visualization in Excel
  - Automating Reports with Macros
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## Module 4: SQL for Data Analysts

- Introduction to Databases & SQL
- SQL Commands (SELECT, INSERT, UPDATE, DELETE)
- Filtering & Sorting Data (WHERE, ORDER BY, GROUP BY)
- Joins & Subqueries (INNER, LEFT, RIGHT, FULL Joins)

- Window Functions & CTEs
  - Optimizing SQL Queries for Performance
  - Hands-on: Writing Complex Queries on Real Datasets
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## **Module 5: Python for Data Analytics**

### **Python Basics**

- Python Setup & Installation
- Variables, Data Types & Operators
- Loops & Conditional Statements
- Functions & Lambda Functions

### **Pandas & NumPy for Data Manipulation**

- DataFrames & Series in Pandas
- Handling Missing Values
- Grouping & Aggregations
- Merging & Joining Data
- Working with Time Series Data

### **Matplotlib & Seaborn for Data Visualization**

- Line, Bar, Scatter, Histogram Charts
  - Heatmaps, Boxplots, Violin Plots
  - Customizing Plots & Styling
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## **Module 6: Data Visualization with Power BI & Tableau**

- Introduction to Data Visualization Tools
  - Connecting to Data Sources
  - Creating Interactive Dashboards
  - Filters, Slicers & Parameters
  - Storytelling with Data
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## **Module 7: Statistics & Probability for Data Analytics**

- Measures of Central Tendency (Mean, Median, Mode)
  - Measures of Dispersion (Variance, Standard Deviation)
  - Probability Distributions (Normal, Binomial)
  - Hypothesis Testing (T-Test, Chi-Square, ANOVA)
  - Correlation & Regression Analysis
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## **Module 8: Exploratory Data Analysis (EDA)**

- Identifying Patterns & Trends
  - Outlier Detection Techniques
  - Feature Engineering & Data Transformation
  - Hands-on EDA with Real-World Datasets
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## **Module 9: Business Intelligence & Reporting**

- Introduction to BI Tools
  - Creating Reports & Dashboards
  - Automating Data Refresh & Scheduling Reports
  - Storytelling with Data
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## **Module 10: Machine Learning Basics for Data Analysts**

- Introduction to Machine Learning
  - Supervised vs Unsupervised Learning
  - Regression & Classification Models
  - Clustering (K-Means, Hierarchical)
  - Implementing ML Models using Scikit-Learn
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## **Module 11: Working with Big Data & Cloud Platforms**

- Introduction to Big Data Technologies
  - Using Google BigQuery & AWS Redshift
  - Hadoop & Spark Basics
  - Handling Large Datasets in SQL & Python
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## **Module 12: Data Governance & Ethics**

- Data Privacy & Security
  - GDPR & Compliance Regulations
  - Ethical Considerations in Data Analytics
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## **Module 13: Real-Time Data Analysis Projects**

- Building a Sales Dashboard
- Customer Segmentation Analysis
- Predictive Analytics for Business Growth
- Resume & Interview Preparation for Data Analyst Roles