

- (c) **Information:** The information of General meeting will be by regd. Post or U.P.C., email or telephone prior to 7 days of the meeting in which date, time and place will be mentioned.
- (d) **Quorum:** 2/3 of all members. However no quorum is required for adjourned meeting. Adjourned meeting may be conducted after half an hour of the scheduled meeting.
- (e) **Annual function:** The date of the Annual function will be decided by governing body and there will be annual function every year of the society.
- (f) **Right and Duties of General body:**
- To elect Governing body.
 - To pass budget.
 - To approve the Appointments of staff.
 - To amend the Bye laws.
 - To pass the budget for the coming year.
 - To accept the recommendations of Secretary about purchasing and selling moveable and immoveable properties and also recommend the report of the secretary about the staff of society.
 - To analyze audit report sent by auditor of the society.
 - To do any work which is beneficial and necessary for the betterment of the society?



II. **Governing Body:**

(a) **Formation:**

It will be formed by the General Body.

(b) **Meetings:**

There will be 2 meetings of the Governing body in a year but special meeting shall be called at any time according to the circumstances and situation.

(c) **Information:**

The information for the meeting will be given before 10 days of the meeting by U.P.C., by Telephones, by e-mail or by Regd. Post according to circumstances and the information for the special meeting will be given by telephone/ email or individually.

(d) **Quorum:** 1/3 of total governing body.

प्रतिलिपि

सहायक निबन्धक
सोसायटीज एव चिट्स
सहायक निबन्धक सोसायटीज

Yusuf Masood Javed