

## Introduction

In Oracle Fusion General Ledger, **Auto-Reversal Journals** are a powerful automation feature used to reverse accruals or temporary entries in the following period. Despite being a simple tool, misconfigurations often lead to confusion, reporting discrepancies, or double entries.

In this guide, you'll learn:

- How to set up Auto-Reversal in Fusion GL
- When to use it
- Common errors users face and how to fix them

## What are Auto-Reversal Journals?

Auto-Reversal Journals are system-generated journals that automatically reverse previously posted entries on a defined future date. Typical use cases include:

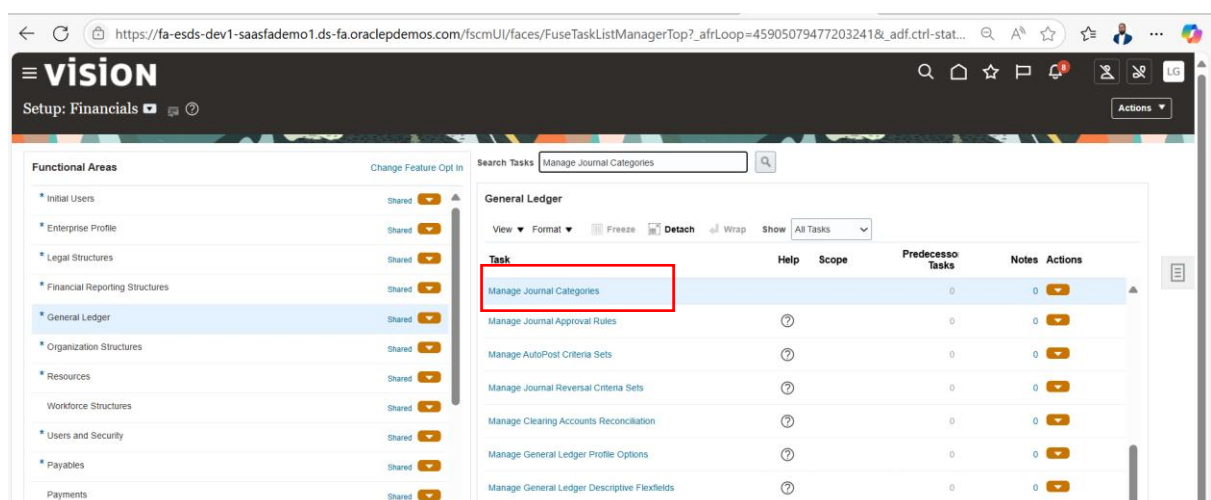
- Month-end accruals
- Temporary estimates
- Reversals of reclassification entries

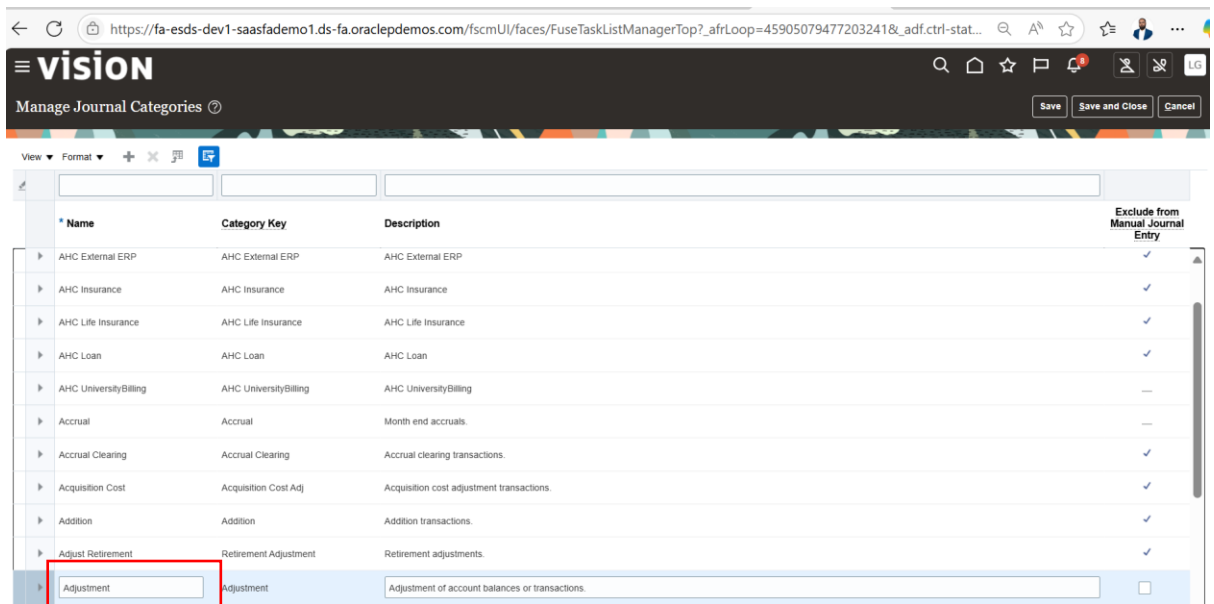
*Example:* You record an expense accrual on 5th May. Fusion can auto-reverse it on 1st April with no manual intervention.

## Step-by-Step Setup of Auto-Reversal Journals

### Step 1: Enable Auto-Reversal in Journal Categories

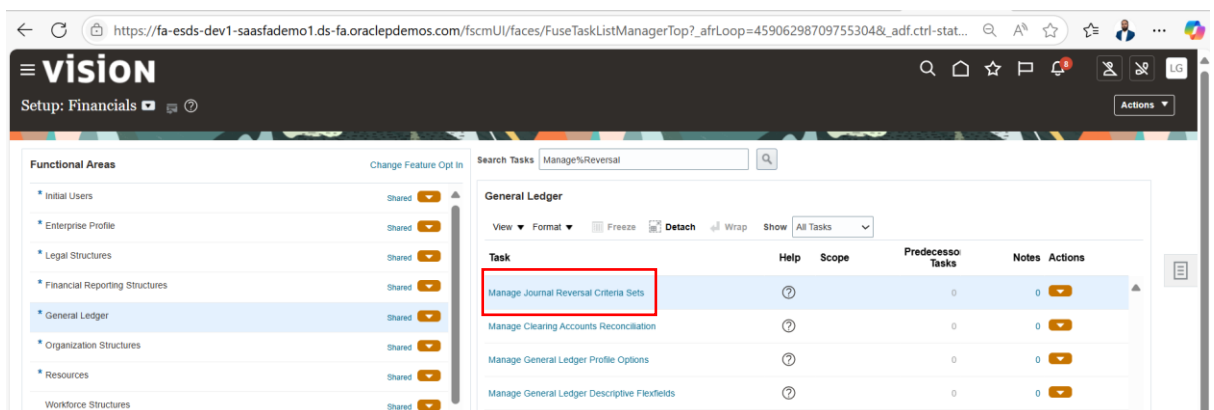
- Go to: **Setup and Maintenance** > Financials > General Ledger > Manage Journal Categories > Create the Category





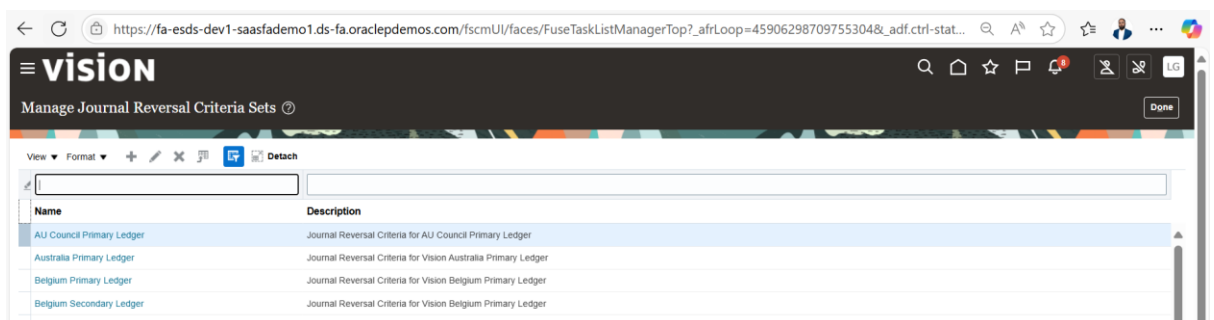
Name	Category Key	Description	Exclude from Manual Journal Entry
AHC External ERP	AHC External ERP	AHC External ERP	<input checked="" type="checkbox"/>
AHC Insurance	AHC Insurance	AHC Insurance	<input checked="" type="checkbox"/>
AHC Life Insurance	AHC Life Insurance	AHC Life Insurance	<input checked="" type="checkbox"/>
AHC Loan	AHC Loan	AHC Loan	<input checked="" type="checkbox"/>
AHC UniversityBilling	AHC UniversityBilling	AHC UniversityBilling	<input type="checkbox"/>
Accrual	Accrual	Month end accruals.	<input type="checkbox"/>
Accrual Clearing	Accrual Clearing	Accrual clearing transactions.	<input checked="" type="checkbox"/>
Acquisition Cost	Acquisition Cost Adj	Acquisition cost adjustment transactions.	<input checked="" type="checkbox"/>
Addition	Addition	Addition transactions.	<input checked="" type="checkbox"/>
Adjust Retirement	Retirement Adjustment	Retirement adjustments.	<input checked="" type="checkbox"/>
Adjustment	Adjustment	Adjustment of account balances or transactions.	<input type="checkbox"/>

Then go to Setup & Maintenance > Manage Journal Reversal Criteria Sets

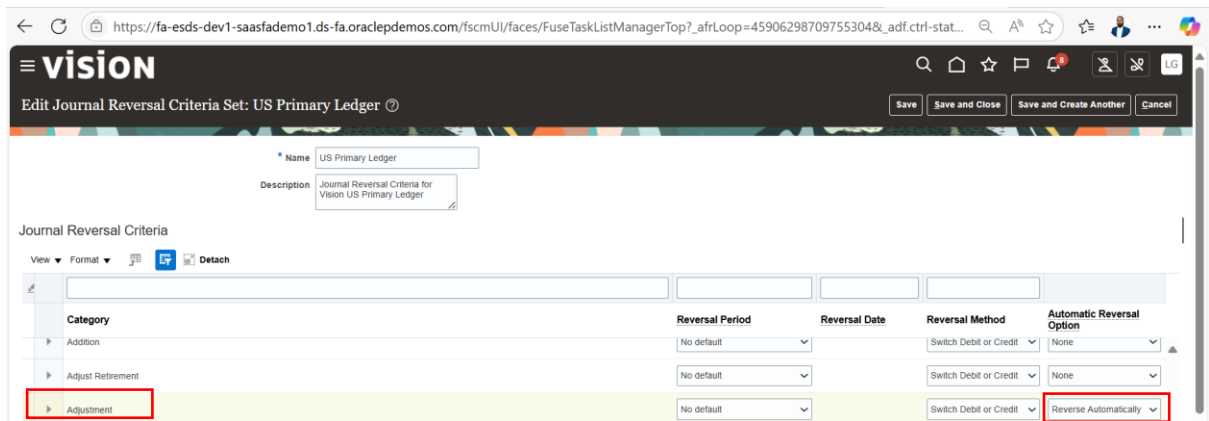


Task	Help	Scope	Predecessor Tasks	Notes	Actions
Manage Journal Reversal Criteria Sets	<a href="#">?</a>		0	0	<a href="#">+</a>
Manage Clearing Accounts Reconciliation	<a href="#">?</a>		0	0	<a href="#">+</a>
Manage General Ledger Profile Options	<a href="#">?</a>		0	0	<a href="#">+</a>
Manage General Ledger Descriptive Flexfields	<a href="#">?</a>		0	0	<a href="#">+</a>

Then Create the Criterial Sets



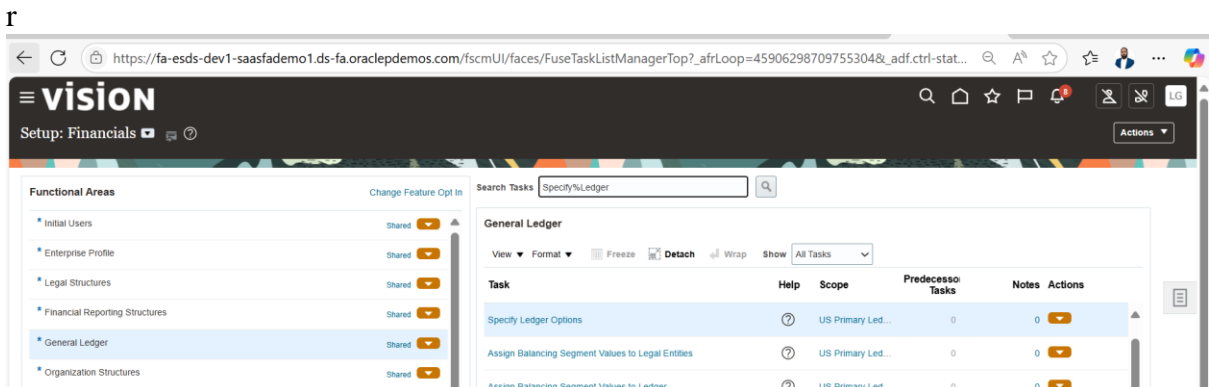
Name	Description
AU Council Primary Ledger	Journal Reversal Criteria for AU Council Primary Ledger
Australia Primary Ledger	Journal Reversal Criteria for Vision Australia Primary Ledger
Belgium Primary Ledger	Journal Reversal Criteria for Vision Belgium Primary Ledger
Belgium Secondary Ledger	Journal Reversal Criteria for Vision Belgium Primary Ledger



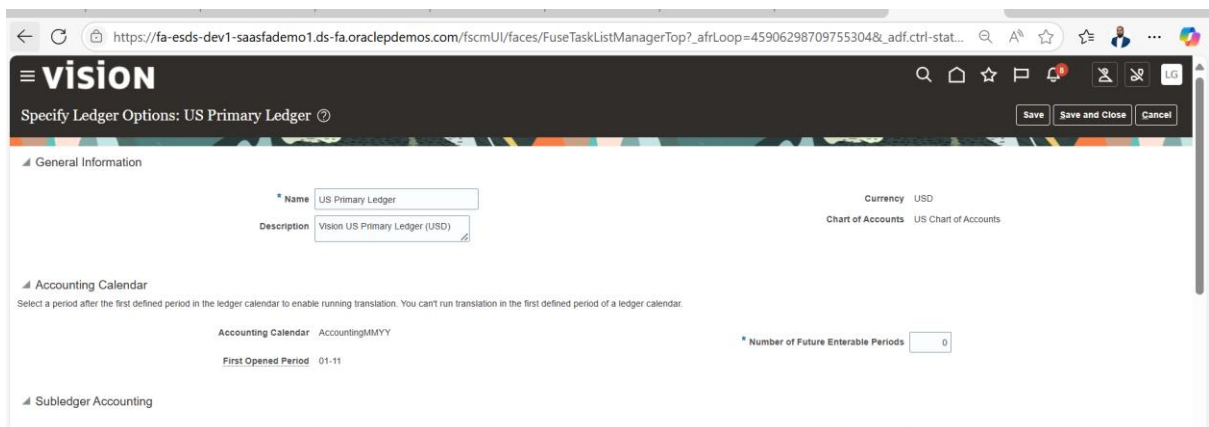
Category	Reversal Period	Reversal Date	Reversal Method	Automatic Reversal Option
Addition	No default		Switch Debit or Credit	None
Adjust Retirement	No default		Switch Debit or Credit	None
Adjustment	No default		Switch Debit or Credit	Reverse Automatically

- Set **Reversal Period**: Next Non Adjusting Period, Set Reversal Date as **First Day**
- Set Reversal Method : **Switch Debit or Credit**
- Automatic Reversal Option : **Reverse Automatically**

Then go to the Setup & Maintenance >Specify Ledger Options



Task	Help	Scope	Predecessor Tasks	Notes	Actions
Specify Ledger Options	?	US Primary Led...	0	0	▶
Assign Balancing Segment Values to Legal Entities	?	US Primary Led...	0	0	▶
Assign Balancing Segment Values to Ledger	?	US Primary Led...	0	0	▶



**General Information**

Name: US Primary Ledger  
Description: Vision US Primary Ledger (USD)  
Currency: USD  
Chart of Accounts: US Chart of Accounts

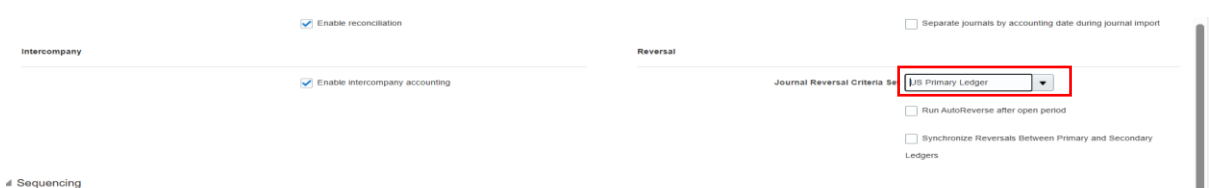
**Accounting Calendar**

Select a period after the first defined period in the ledger calendar to enable running translation. You can't run translation in the first defined period of a ledger calendar.

Accounting Calendar: AccountingMMYY  
First Opened Period: 01-11  
Number of Future Enterable Periods: 0

**Subledger Accounting**

Assign the Auto Reversal Criteria Set



**Reversal**

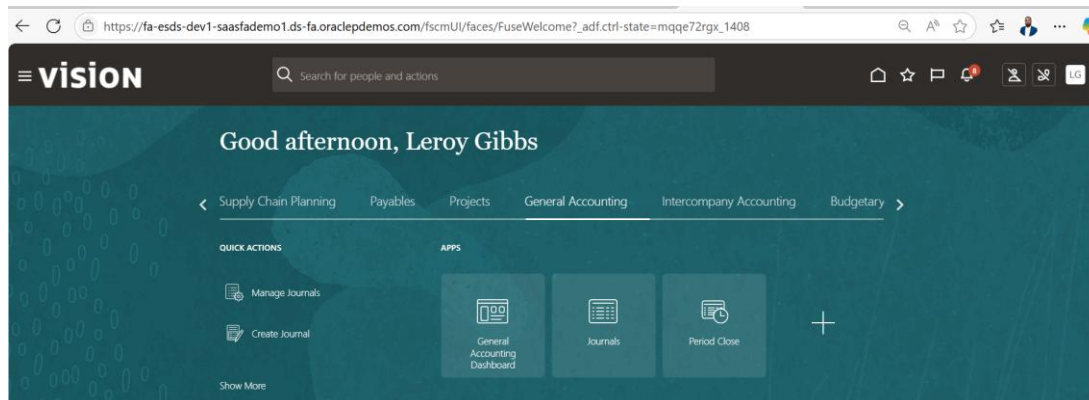
Journal Reversal Criteria Set: US Primary Ledger

☐ Run AutoReverse after open period

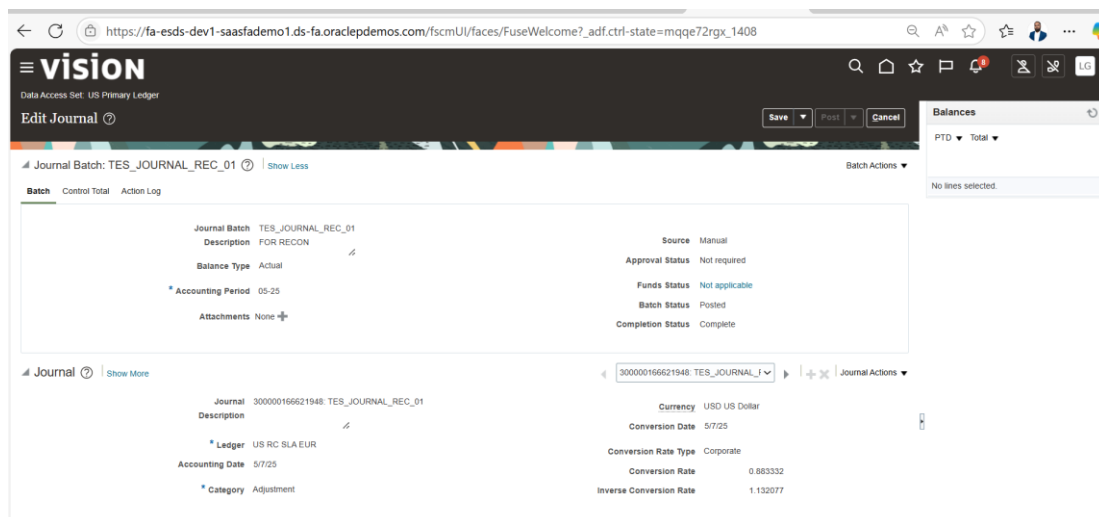
☐ Synchronize Reversals Between Primary and Secondary Ledgers

### Step 2: Create the Original Journal

- Use the selected category (e.g., *Adjustment*)

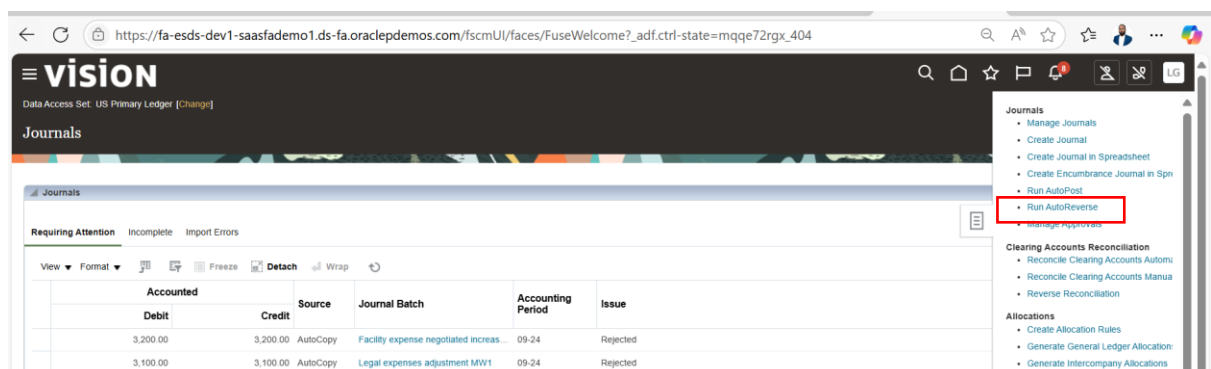


### Post the journal



### Step 3: Run "Auto Reverse Journals" Process

- Scheduled daily or run manually



- Go to **Scheduled Processes** > Search for: *Auto Reverse Journals*
- Provide ledger name, period, and category (or leave blank for all)

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**vision**

Data Access Set: US Primary Ledger [Change]

This process will be queued up for submission at position 1

Process Options Advanced Submit Cancel

Name: AutoReverse Journals

Description: Creates and posts journal reversals based on th...

Schedule: As soon as possible

Submission Notes:

Notify me when this process ends: ☐

Basic Options

Parameters

Data Access Set: US Primary Ledger

\* Ledger: US Primary Ledger

\* Reversal Period: 06-25

e72rgx\_404

Process Options Advanced Submit Cancel

**Confirmation**

Process 8178298 was submitted.

OK

Search

Search Results

View: Flat List Hierarchy

Actions: Schedule New Process Resubmit Put On Hold Cancel Process Release Process View Log

Name	Metadata Name	Process ID	Status	Scheduled Time	Submission Time	Submission Notes
AutoReverse Journals	AutomaticReversal	8178298	Succeeded	6/20/25 10:37 AM UTC	6/20/25 10:37 AM UTC	
Resubmit Undelivered Signals	ResubmitUndeliveredSignalsProcess	8178283	Wait	6/20/25 10:41 AM UTC	6/20/25 10:31 AM UTC	Resubmit Undelivered Signals
Refresh Access Control Data	RefreshAccessControlDataJob	8178281	Wait	6/20/25 11:30 AM UTC	6/20/25 10:30 AM UTC	Refresh Access Data Hourly

Process Details Status Details

Journal

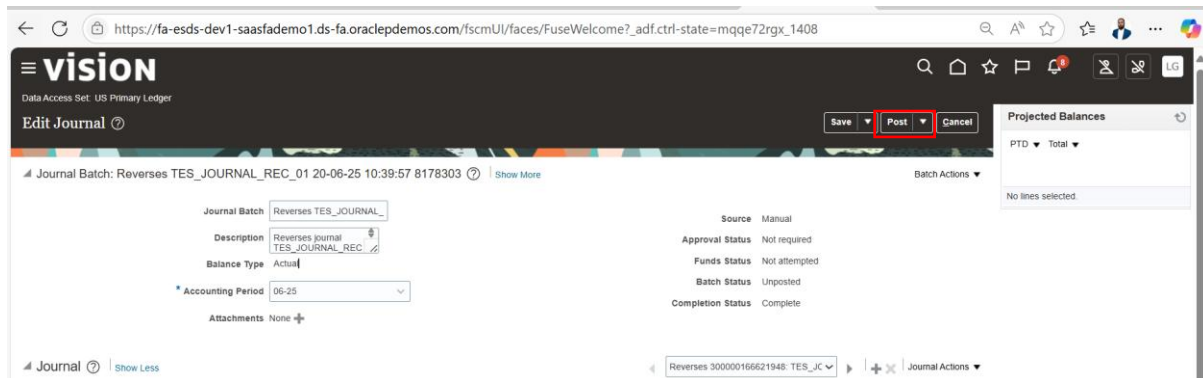
Journal Control Total Sequencing Reversal

Reversal Period: 06-25

Reversal Method: Switch DR or CR

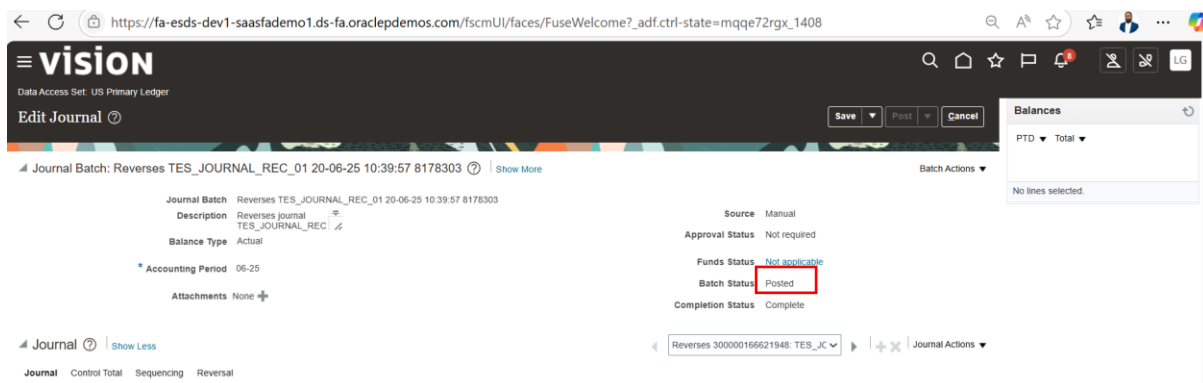
Reversal Status: Reversed

Reversal Journal

*Step 4: Post the Reversal Journal*

The screenshot shows the 'Edit Journal' form in the Vision application. The 'Journal Batch' is 'Reverses TES\_JOURNAL\_REC\_01 20-06-25 10:39:57 8178303'. The 'Description' is 'Reverses journal TES\_JOURNAL\_REC'. The 'Balance Type' is 'Actual'. The 'Accounting Period' is '06-25'. The 'Attachments' are 'None'. The 'Batch Actions' section shows 'Source: Manual', 'Approval Status: Not required', 'Funds Status: Not attempted', 'Batch Status: Unposted', and 'Completion Status: Complete'. The 'Post' button is highlighted in red.

- After reversal is created, run the **Post Journals** process
- Can also be scheduled together with AutoReverse



The screenshot shows the 'Edit Journal' form after the 'Post' action. The 'Batch Status' is now 'Posted', which is highlighted in red. The 'Funds Status' is 'Not applicable'. The 'Batch Actions' section shows 'Source: Manual', 'Approval Status: Not required', 'Funds Status: Not applicable', 'Batch Status: Posted', and 'Completion Status: Complete'. The 'Journal' tab is selected at the bottom.

## Common Errors & How to Resolve Them

### ✗ Error 1: “No Journal Found for Reversal”

- **Cause:** The original journal doesn't use a category with reversal required.
- **Fix:** Ensure journal category is enabled for reversal and used correctly in journal entry.

### ✗ Error 2: “Reversal Journal Not Generated After Process”

- **Cause:** Reversal method or period isn't correctly configured in category.
- **Fix:** Check *Manage Journal Categories* setup for the selected category.

### ✗ Error 3: “Reversal Created in Incorrect Period”

- **Cause:** Reversal period setup is misaligned (e.g., Next Available vs. Specific)
- **Fix:** Set appropriate reversal period logic in journal category setup.

### ✗ Error 4: “Auto-Reversal Fails in Closed Period”

- **Cause:** Journal reversal is scheduled into a period that's not open.
- **Fix:** Ensure future periods are open before reversal process is scheduled.

### ✗ Error 5: “Duplicate Reversal Journals Created”

- **Cause:** Manual and automatic reversal both triggered.
- **Fix:** Standardize reversal method—use only Auto-Reverse OR manual.