

# Tax Fusion Setup & Guide

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- Manage Tax Regimes
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- Manage Tax Rates & Tax Recovery Rates
- Create Invoices

## 2- Tax - WHT (Withholding Tax) Setup & Guide

- Create Supplier (Tax Authority)
- Enable WHT from Supplier
- Manage Tax Reporting and Withholding Tax Options
- Manage Tax Codes
- Create Invoice



- To Complete the Setup of VAT Tax we have to Define the Following Tasks:
- 1- Tax Regimes
- 2- Manage Taxes
- 3- Manage Tax Rates & Tax Recovery Rates

## **1-Tax Regimes**

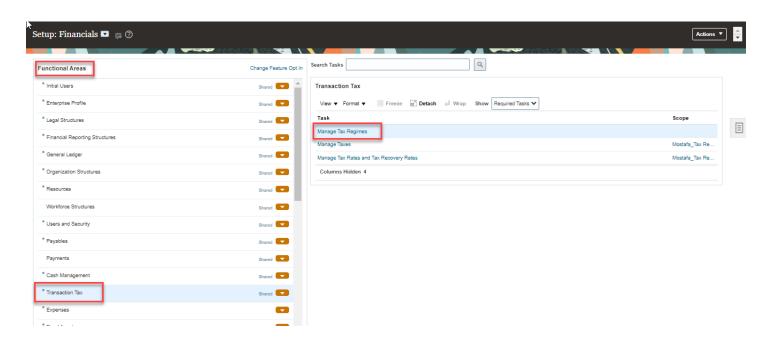
- Tax Regimes Means the Tax System in your Country whether you follow the Tax System in your Country or you will follow a Tax Zone like the European Union.
- When we Setup Tax Regimes we will Define it based on the Business Unit level.
- In order to Setup Tax Regimes, we will follow the Path as Following:
- 1- Setup and Maintenance > Functional Area> Tax Transactions> From Tasks Choose Tax Regimes.
- 2- Then we will Click on Create Button +.
- 3- Will Define Tax Regime Code & Tax Regime Name.
- 4- Regime Level will be Country.
- 5- Will Choose your Country.
- 6- Start Date.
- 7- If you have a Conversion Rate Type Then Choose It.
- 8- Will ☑ Allow Tax Rounding Override.

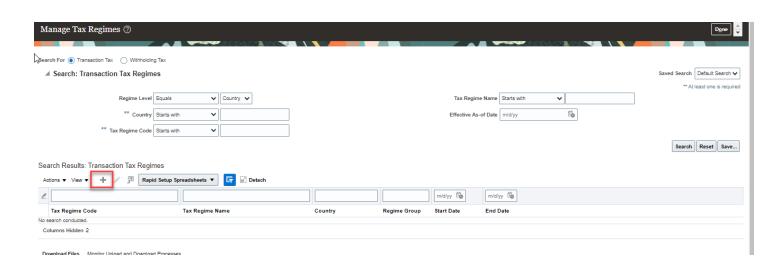


- 9- Will ☑ Allow override and entry of inclusive tax lines.
- 10- From Configuration Options Will Choose our Business Unit from Party Name and from Configuration for Taxes and Roles will Choose Second Option "Common Configuration with Party Override".
- 11- Then Click on Save and Close.

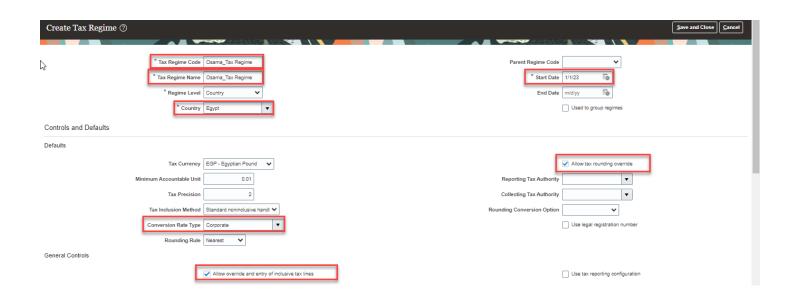


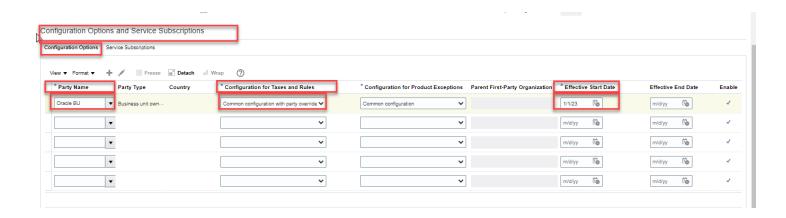




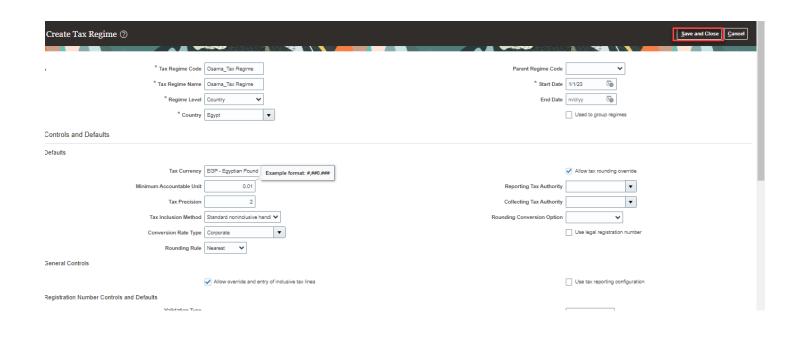










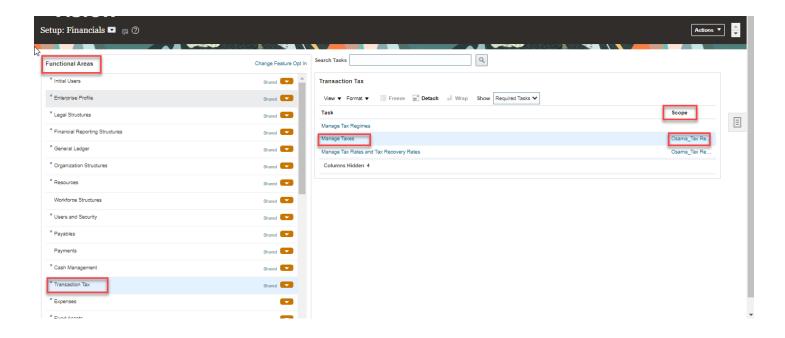


## 2- Manage Taxes

- Manage Taxes Task is the most important task that we will use it to complete the most Configuration Tax Setup
  - In order to Setup Tax Regimes, we will follow the Path as Following:
- 1- Setup and Maintenance > Functional Area > Tax Transactions > From Tasks Choose Manage Taxes.
- 2- From Scope we will Select and add our Tax Regime Code Then Click on Save and Close.
- 3- Then Click on Create Button
- 4- From Configuration Owner Will Select Business Unit.
- 5- in Tax & Tax Name Will Define a Name for Them.
- 6- In Geography Type Will Choose Country

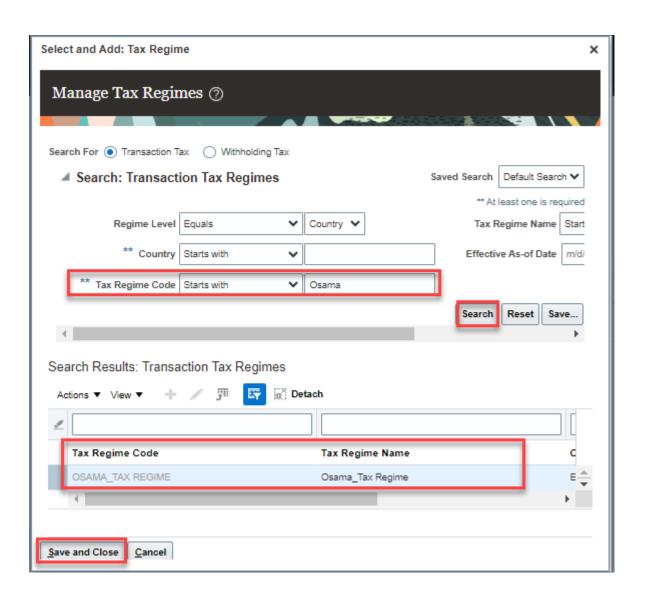


- From Controls and Defaults
- 7- In Tax Point Basis Will Choose Invoice.
- 8- Will Check ☑ Allow Tax Recovery.
- 9- In Primary Recovery Type Will Select Recoverable.
- 10- Then Click on Save Then Make a Check ☑ on Enable Tax for Simulation & Enable Tax for Transactions.

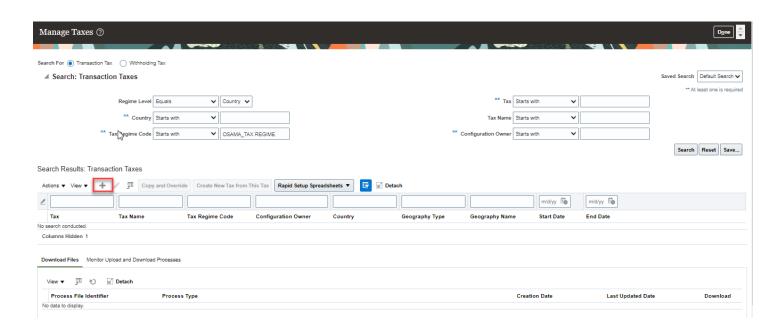


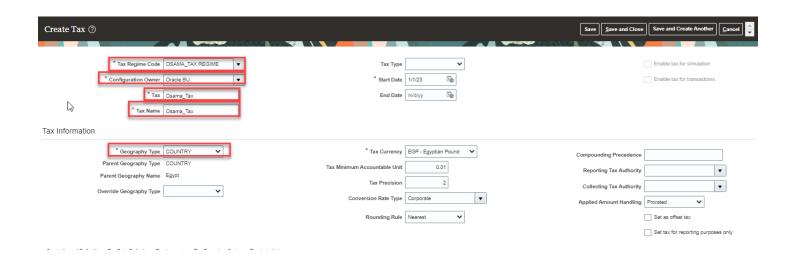




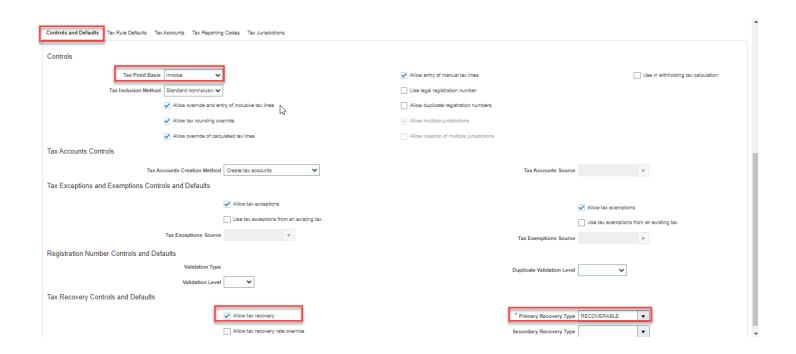


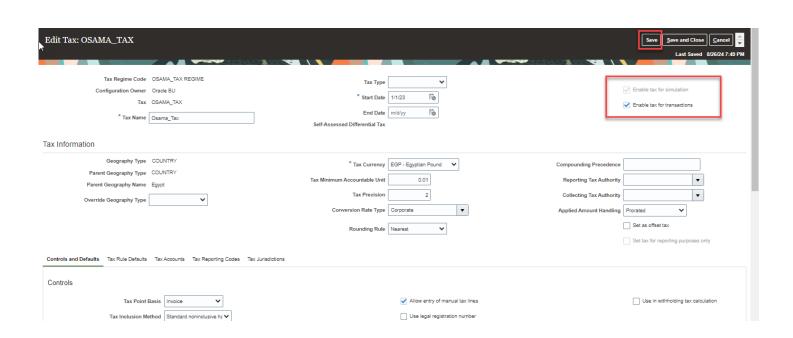






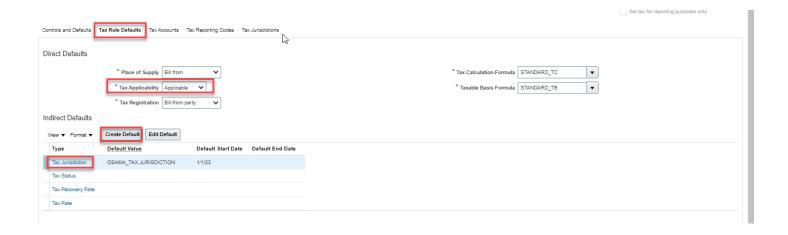




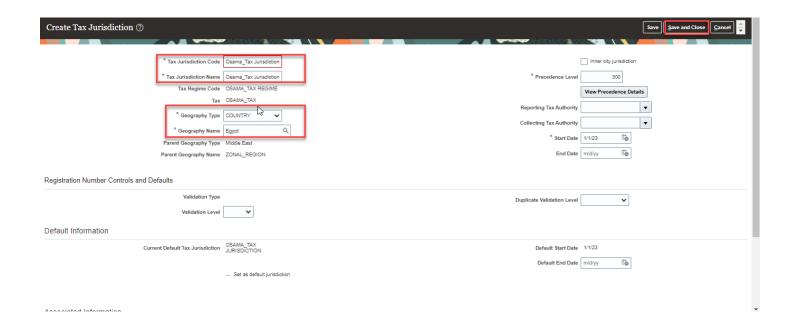




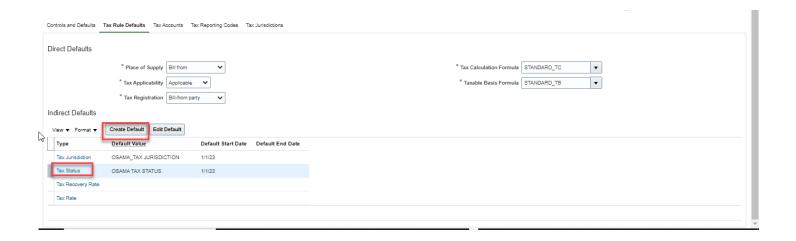
- From Tax Rule Default
- 1- From Direct Defaults in Tax Applicability Will Choose Applicable.
- 2- In Indirect Defaults We Will Create Defaults for the Following:
  - Tax Jurisdictions
  - Tax Status
  - Tax Recovery Rate
  - Tax Rate
- 3- Will Select Tax Jurisdictions and Click on Create Defaults.
- 4- Will Create A name in Tax Jurisdiction Code & Tax Jurisdiction Name.
- 5- In Geography Type Will Choose Country.
- 6- In Geography Name Will Select Country.
- 7- Then Save and Close.



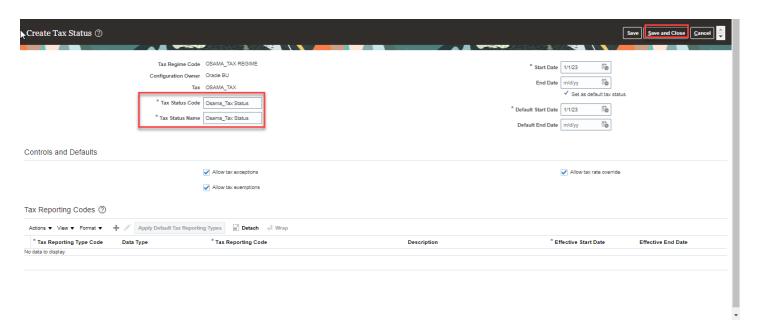




- 8- In Tax Status Will Create Default.
- 9- Will Create Tax Status Code & Tax Status Name.
- 10- Then Click on Save and Close.

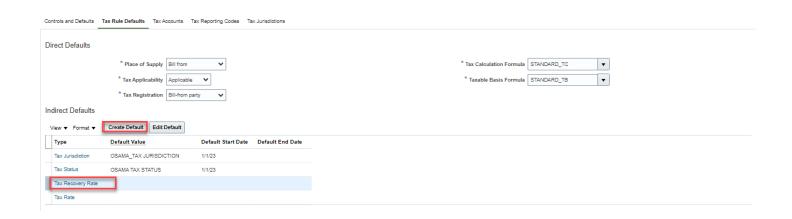


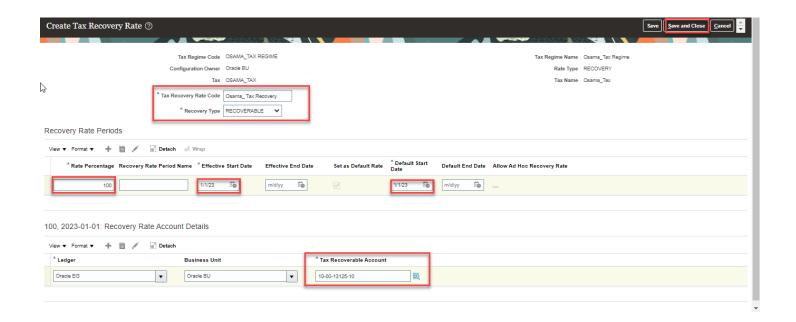




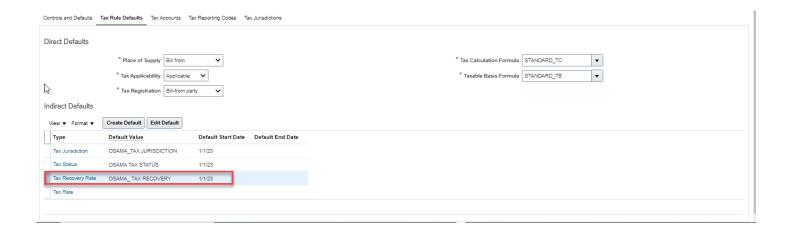
- 11- In Tax Recovery Rate Will Select it and Create Default.
- 12- In Tax Recovery Rate We Will Create 2 Tax Recovery, one to be 100 % Recoverable and The Other One will be 0 % Non-Recoverable, But the Default That will be Created Now will be the 100 % Recoverable.
- 13- Will Create a Name in Tax Recovery Rate Code.
- 14- Will Select Recoverable in Recovery Type.
- 15- in Rate Percentage will Write 100.
- 16- Will Select Effective Start Date & Default Start Date.
- 17- In Tax Recoverable Account Select the Account Code Combination.
- 18- Then Click on Save and Close.



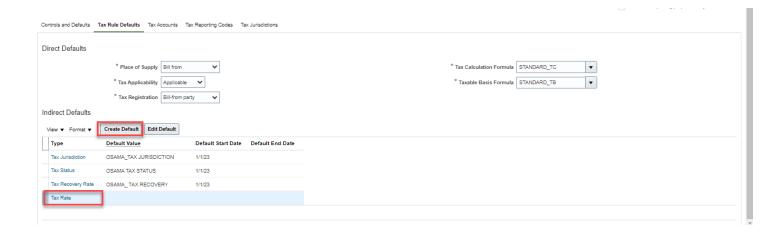




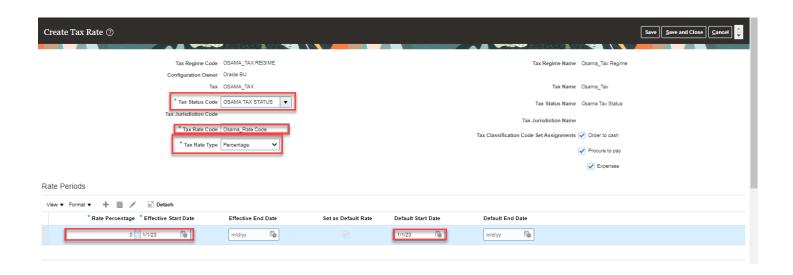


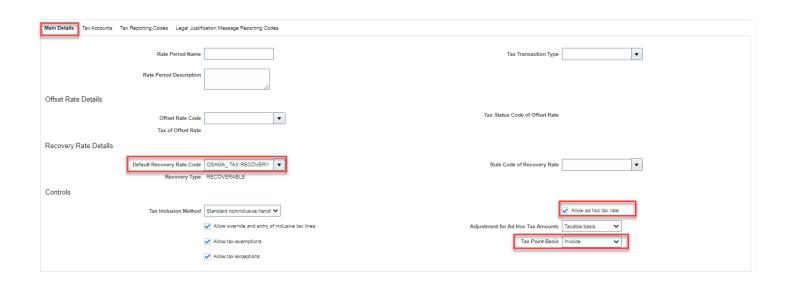


- 19- In Tax Rate Will Select it and Create Default, but we will Create the Default to be 0 %
- 20- Will Select Tax Status Code.
- 21- Will Define a Name in Tax Rate Code.
- 22- In Tax Rate Type Will Select Percentage.
- 23- In Rate Percentage Will Write 0 & Select Effective Start Date & Default Start Date.
- 24- In Main Details Tab Will Select Default Recovery Rate Code.
- 25- Will Check ✓ on Allow ad hoc tax rate.
- 26- In Tax Point Basis Will Select Invoice.
- 27- Then Click on Save and Close & Save and Close.

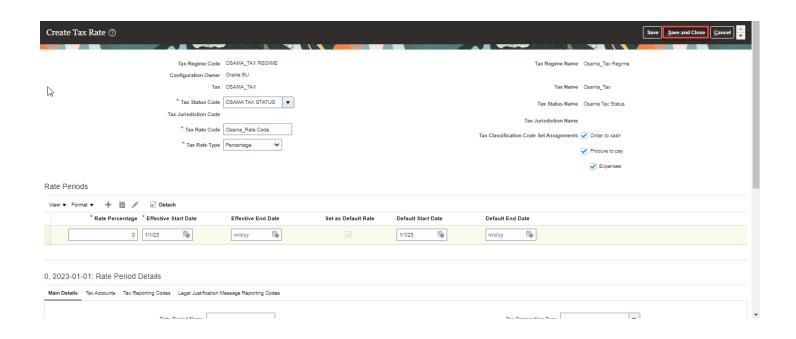








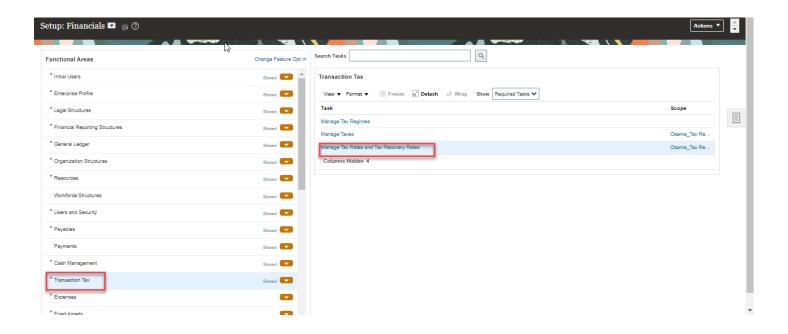




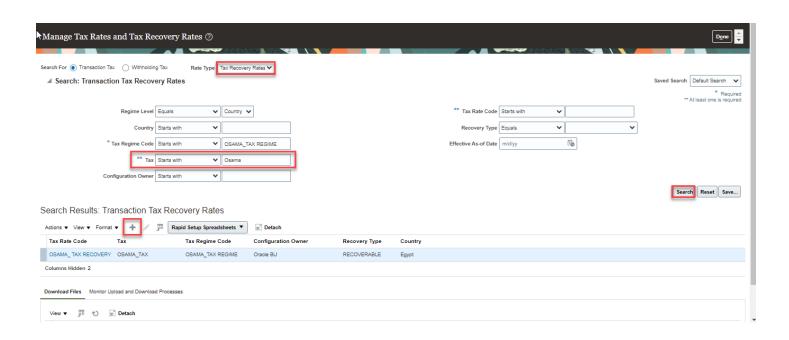


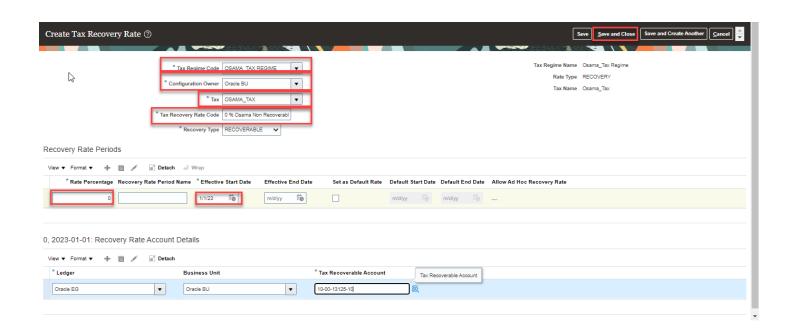
#### 3- Manage Tax Rates and Tax Recovery Rates

- From This Task We Will Create 0 % Non Recoverable Rate.
- In order to Setup Tax Rates and Tax Recovery Rates, we will follow the Path as Following:
- 1- Setup and Maintenance > Functional Area> Tax Transactions> From Tasks Choose Manage Tax Rates and Tax Recovery Rates.
- 2- From Rate Type Will Select Tax Recovery Rates.
- 3- From Search Parameter Will Search by Tax Name Then Click on Search.
- 4- Will Click on Create Button to Create 0 % Non Recoverable Rate.
- 5- Will Select Tax Regime Code & Configuration Owner (Business Unit).
- 6- Will Select Tax Name.
- 7- Will Create a Name in Tax Recovery Rate Code.
- 8- In Rate Percentage Will Write 0 & Select Effective Start Date.
- 9- Click on Save and Close.

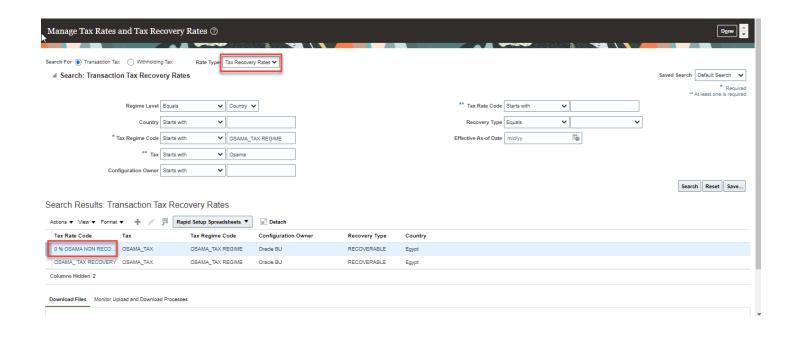






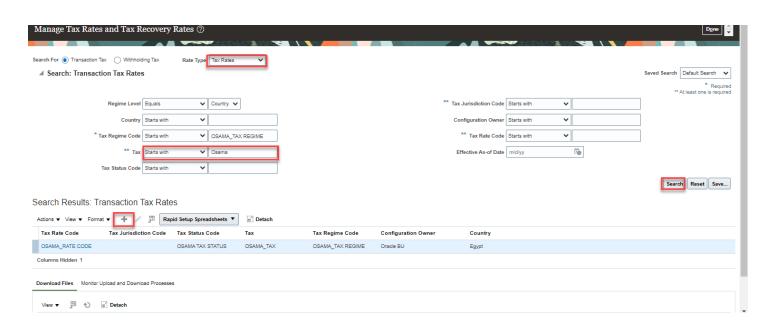


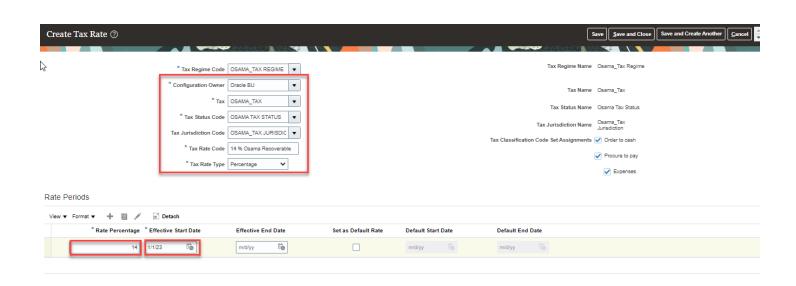




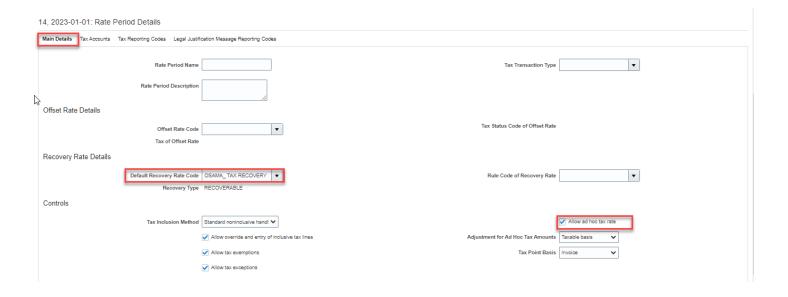
- Now we Will Define Tax Rate 14 % one to be Recoverable and Another One to be non-Recoverable.
- 1- From the Same Task Manage Tax Rates and Tax Recovery Rates.
- 2- From Rate Type Will Select Tax Rates.
- 3- From Search Parameter Will Search by Tax Name Then Click on Search.
- 4- Will Click on Create Button to Create 14 % Recoverable Rate.
- 5- Will Select Configuration Owner (Business Unit).
- 6- Will Select Tax.
- 7- Will Select Tax Status Code.
- 8- Select Tax Jurisdiction Code.
- 9- Define Tax Rate Code.
- 10- In Rate Percentage Will Write 14 % & Select Effective Start Date.
- 11- In Main Details Tab Will Select Default Recovery Rate Code (Recoverable).
- 12- Will Check ✓ on Allow ad hoc tax rate.
- 13- Then Click on Save and Create Another.

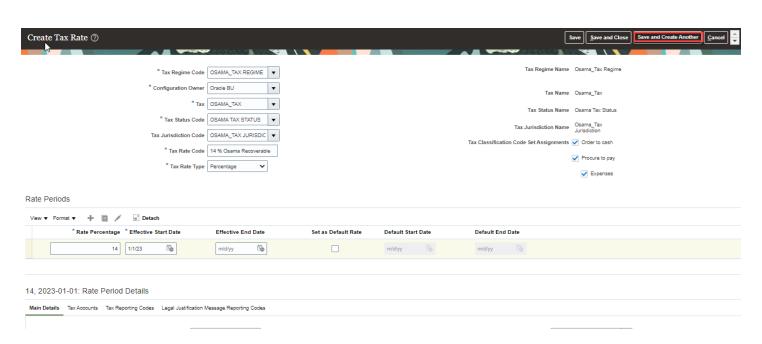






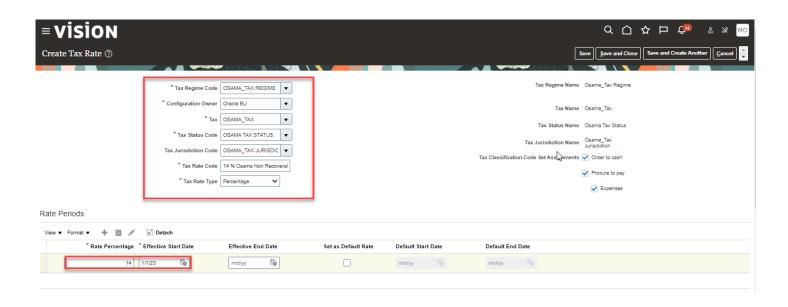






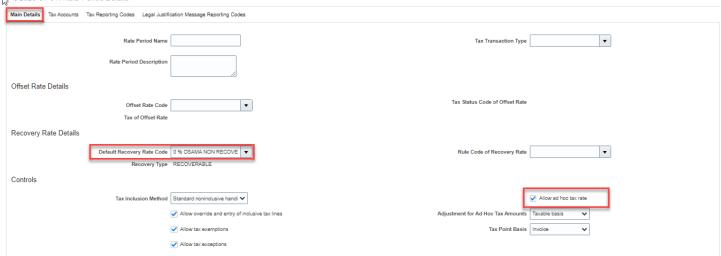


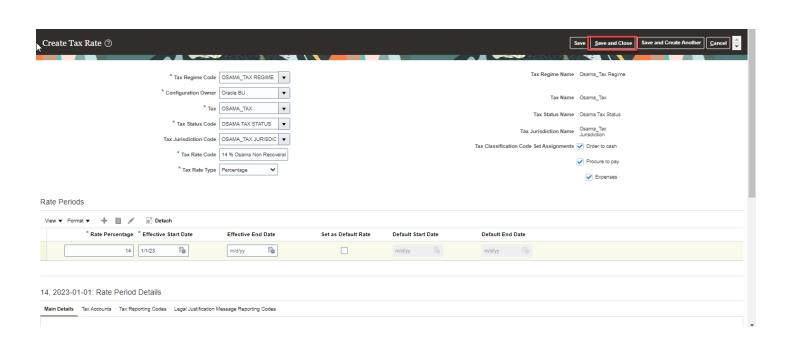
- Now We Will Create another Tax Rate 14 % non Recoverable.
- 1- Will Select Configuration Owner (Business Unit).
- 2- Will Select Tax.
- 3- Will Select Tax Status Code.
- 4- Select Tax Jurisdiction Code.
- 5- Define Tax Rate Code.
- 6- In Rate Percentage Will Write 14 % & Select Effective Start Date.
- 7- In Main Details Tab Will Select Default Recovery Rate Code (Non Recoverable).
- 8- Will Check ✓ on Allow ad hoc tax rate.
- 9- Then Click on Save and Close & Done.





#### 14, 2023-01-01: Rate Period Details

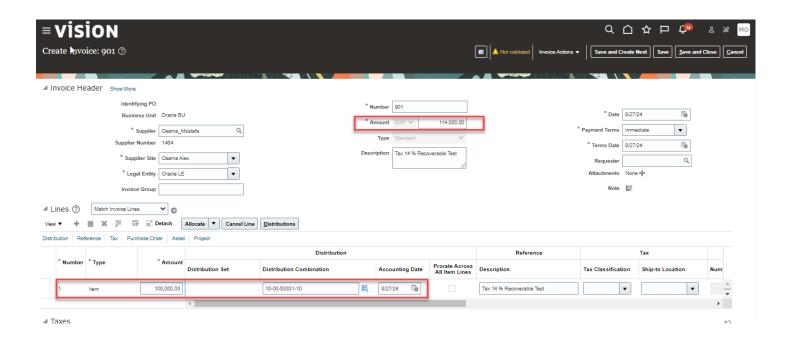




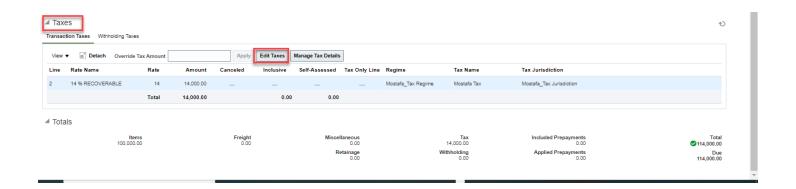


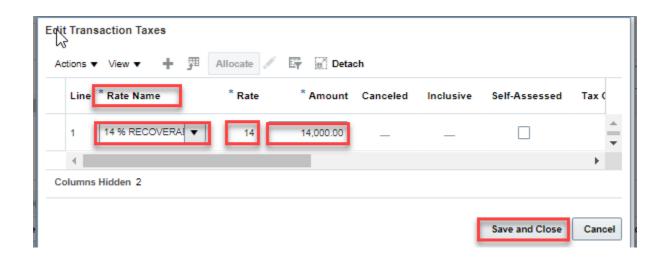
## **Create Invoice**

- Now We Will Create an Invoice and See the Effect of Using the Tax Rate 14 % Recoverable on the Invoice and to See the Journal Entries After Validating It.
- Invoice Amount in Invoice Header will Be 114,000 EGP then on the Invoice Lines the Expense Item Will be 100,000 EGP.
- From Taxes Will Edit Taxes and from Rate Name Will Select 14 % Recoverable then Click on Save and Close.
- Then From Invoice Actions Will Click on Validate Then When Validated Will Click on Account in Draft to See the Journal Entry.

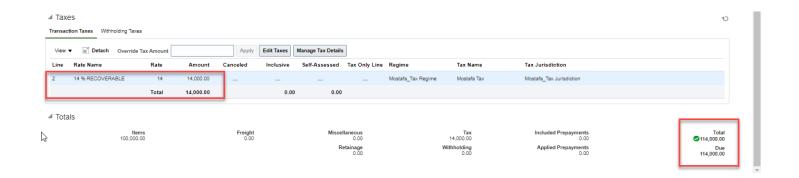


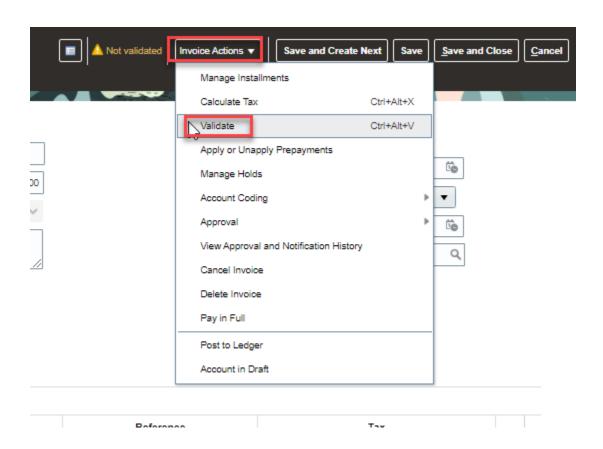




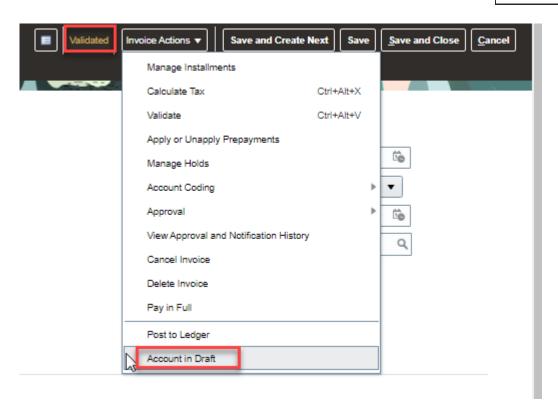


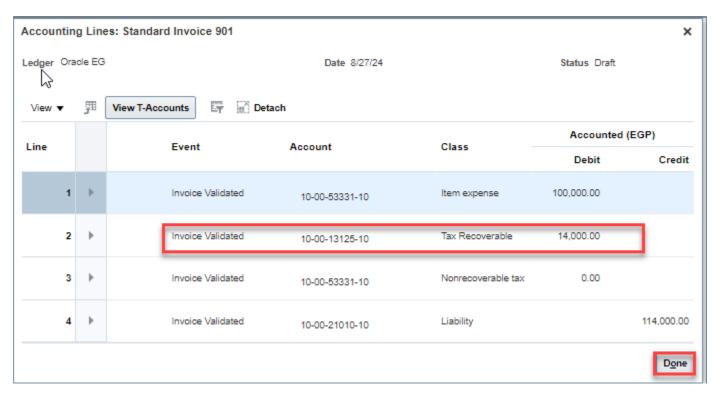












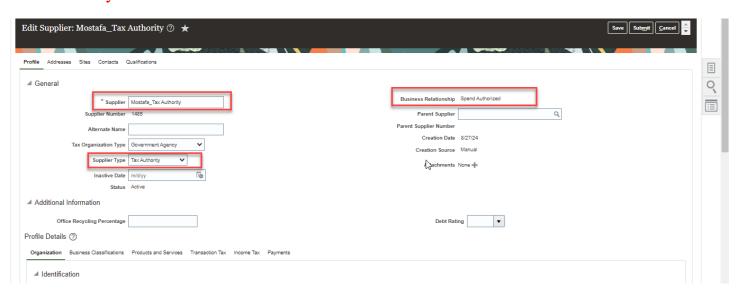


## WHT (Withholding Tax)

- To be able to Setup Withholding Tax and Use it when creating an Invoice, we have to Create First the Following:
- 1- Create Supplier (Tax Authority)
- 2- Enable WHT from Supplier
- 3- Manage Tax Reporting and Withholding Tax Options
- 4- Manage Tax Codes

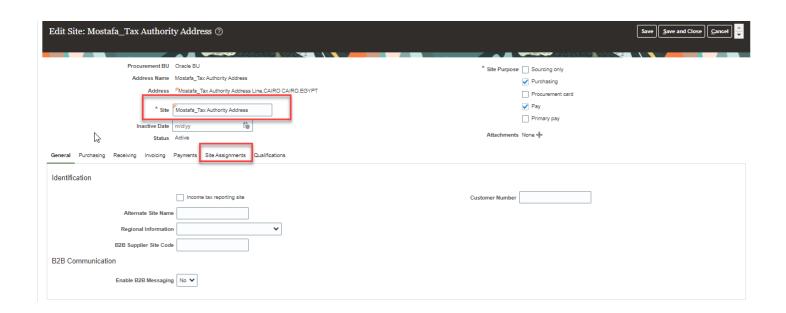
## 1- Create Supplier (Tax Authority)

- Now we will Create the Tax Authority as a supplier and in Supplier type we have to choose Tax Authority.

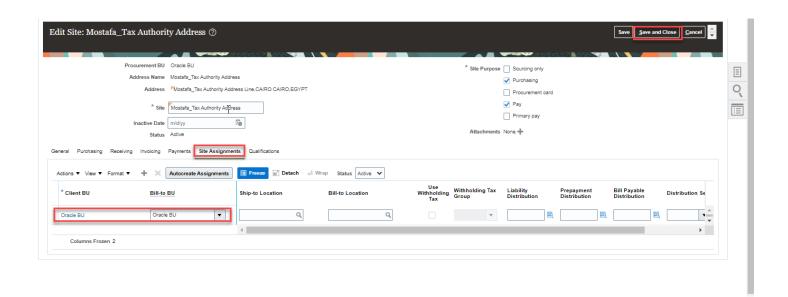


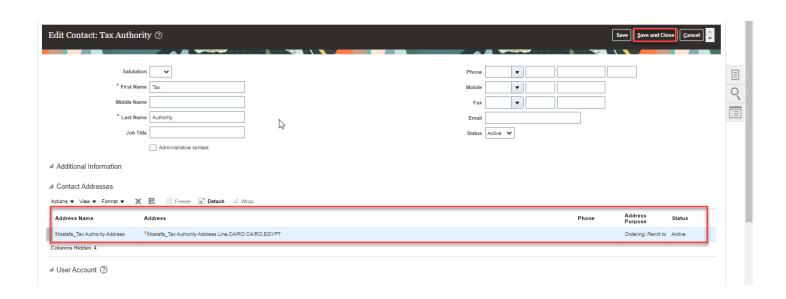








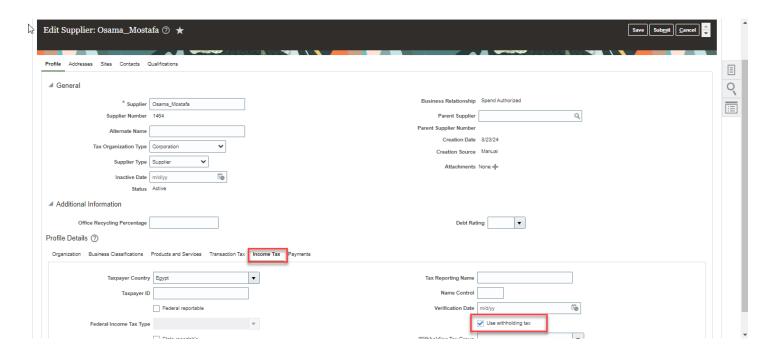






## **2- Enable WHT From Supplier**

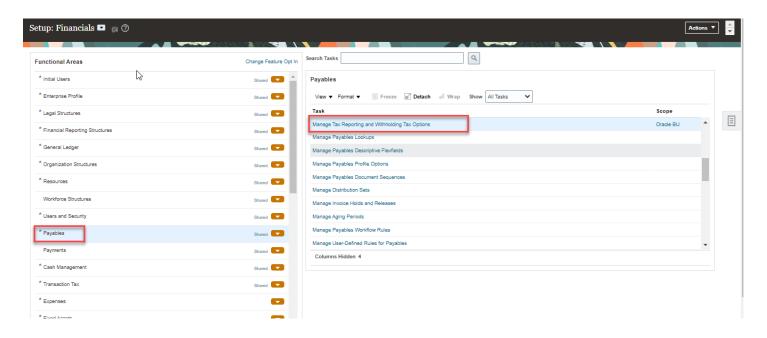
- After Creating the Tax Authority as a supplier now we will Create another supplier that I will purchase from and pay for him and From Income Tax Tab will ☑ on Use Withholding Tax.



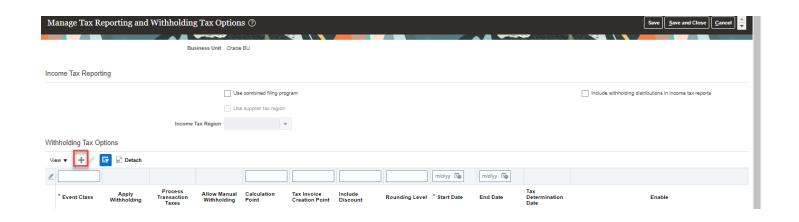


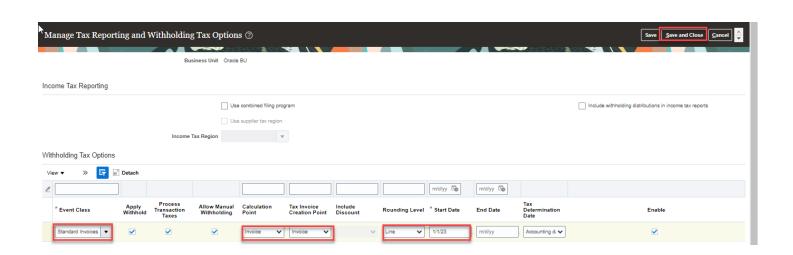
## 3- Manage Tax Reporting and Withholding Tax Options

- The Third Step in the Setup is to go through this Task or This Screen and Complete the Setup of WHT.
- To Reach This Task from Setup and Maintenance > Functional Area > Payables > From Tasks Choose Manage Tax Reporting and Withholding Tax Options.
- Will Click on Create Button +







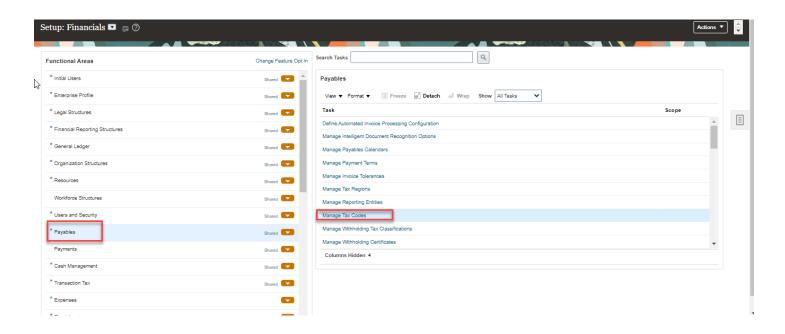


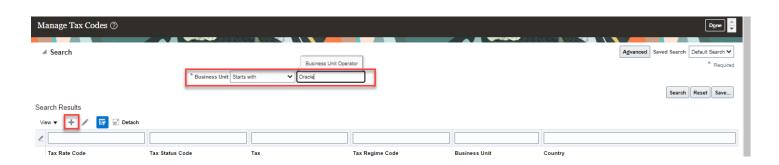


## 4- Manage Tax Codes

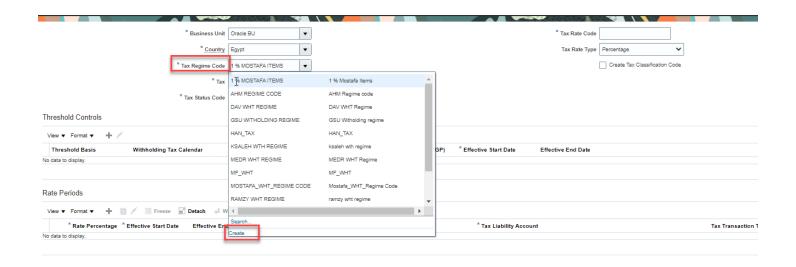
- Now we will Create Withholding Tax Codes:
- 1- 1% For Items
- 2-3% For Services
- 3-5% For Consulting
- To Create Withholding Tax Codes will follow the Navigator as following:
- Setup and Maintenance > Functional Area> Payables> From Tasks Choose Manage Tax Codes.
- Will Click on Create Button +
- Will Select Business Unit.
- Choose Country.
- In Tax Regime Code Will Click on Create, then will Define the Tax Regime Code & Tax Regime Name & Start Date Then Save and Close.
- In Tax Will Click on Create, then will Define the Tax & Start Date & Tax Liability Account & Tax Authority & Site then Save and Close.
- In Tax Rate Code Will Define a name for the Tax Code.
- Will ✓ on Create Tax Classification Code.
- In Rate Periods Will Write Rate Percentage & Select Effective Start Date.
- Then Click on Save and Create Another to Create the other percentages like 3 % & 5 %.
- Then Click on Save and Close.

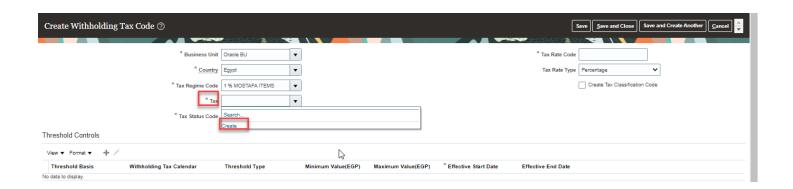




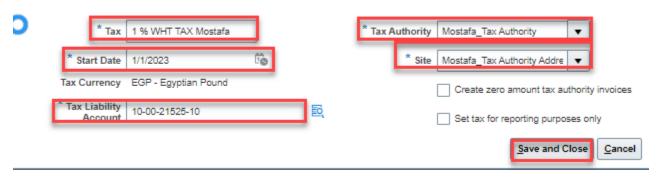




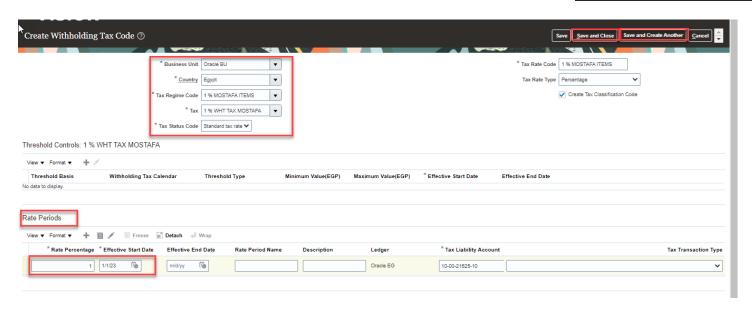




#### Create Withholding Tax

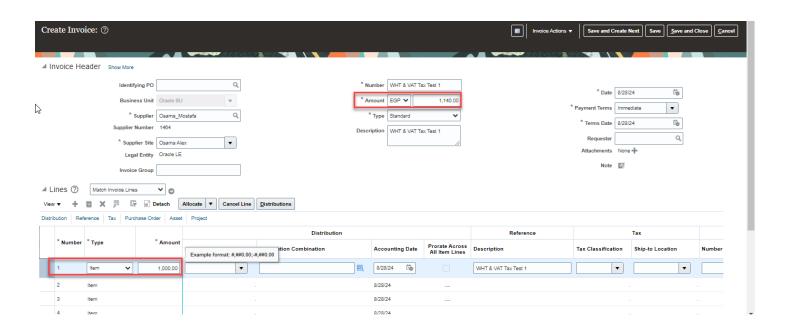




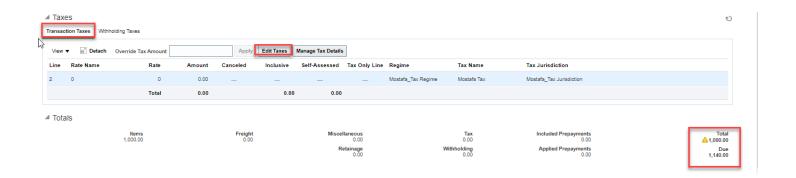


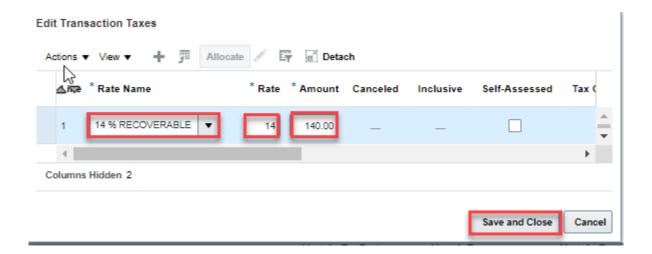
## **Create Invoice**

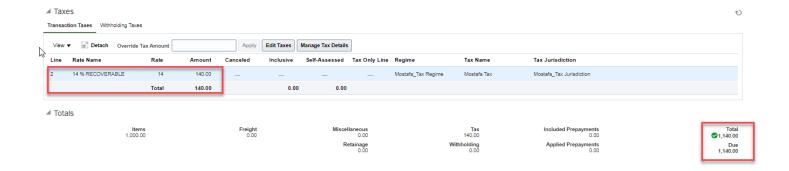
- Now We will Create and Invoice using VAT & WHT and see the Effect of Amount and Journal Entries.



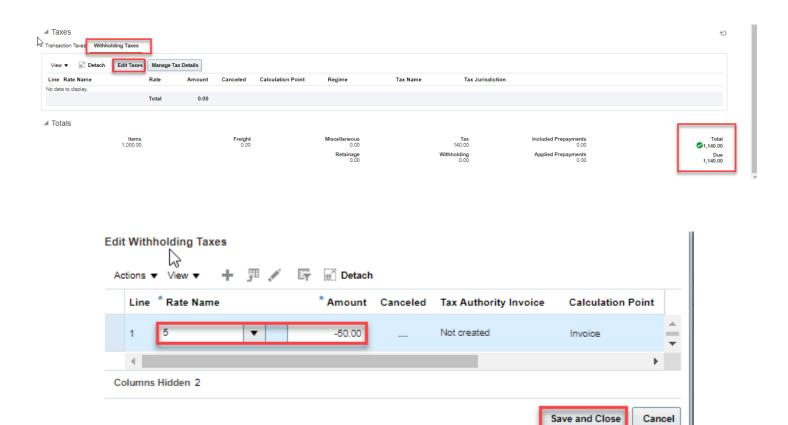




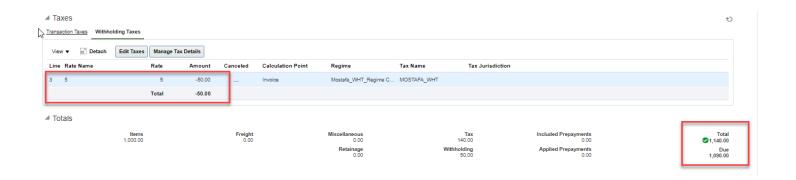




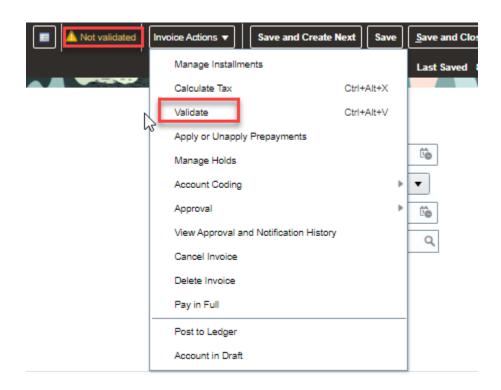


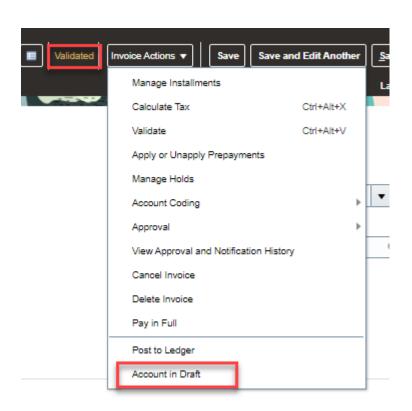


- Now we Deducted 50 EGP from Total Amount of Invoice that will be paid for the Supplier









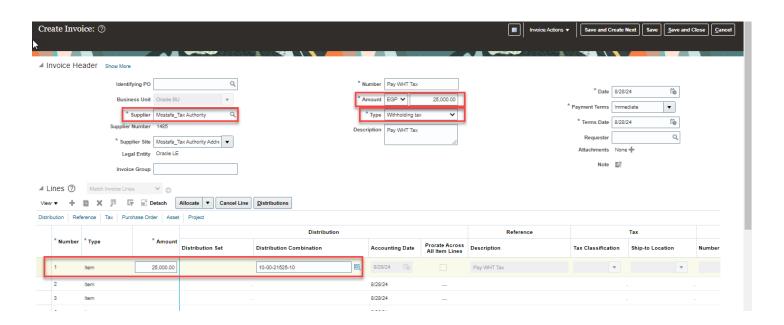


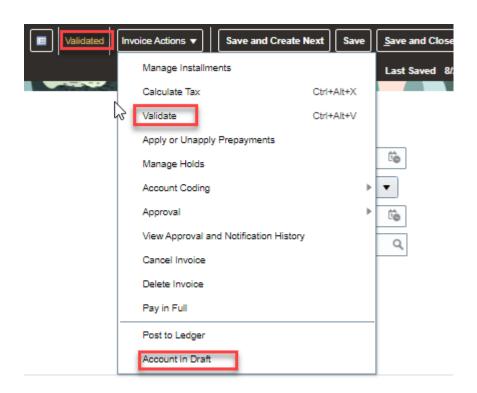
Accounting Lines: Standard Invoice WHT/VAT  Ledger Oracle EG			Date 8/27/24		X Status Draft	
View ▼	Ħ	View T-Accounts ET Det	ach			
Line		Event	Account	Class	Accounted (EGP)	
					Debit	Credit
1	+	Invoice Validated	10-00-53331-10	Item expense	1,000.00	
2	<b>+</b>	Invoice Validated	10-00-13125-10	Tax Recoverable	140.00	
3	<b>&gt;</b>	Invoice Validated	10-00-21010-10	Liability	50.00	
4	<b>&gt;</b>	Invoice Validated	10-00-53331-10	Nonrecoverable tax	0.00	
5	<b>&gt;</b>	Invoice Validated	10-00-21010-10	Liability		1,140.00
6	<b>&gt;</b>	Invoice Validated	10-00-21525-10	Withholding tax		50.00
						[



## **Create Invoice**

- Now we will Create a Separate One Invoice at the end of the month by the total Amount of WHT That will be Paid for the Tax Authority and Will select our Tax Authority Supplier then from Type will choose Withholding Tax.

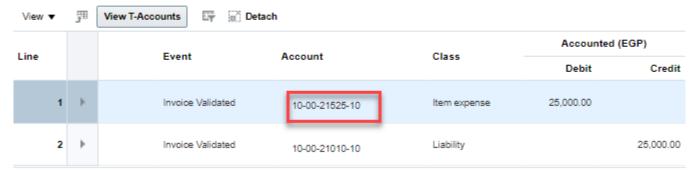






## Accounting Lines: Withholding tax Pay WHT Tax

Ledger Oracle EG Date 8/28/24 Status Draft





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