

Example person was hired on 07/17/2019, attempting to assign the Line Manager who was hired a day after 07/18/2019 will not work within Manage Users.

Manager Users does not have the date effective update functionality.

The manager did not exist in the system until 07/18/2019 so would not exist when searching on 07/17/2019 and attempting to search for on that date.

In Manage User, Manager Search will be using the Hire Date of the worker to bring all persons active as of that day. If manager was hired after this date, then it won't be available. This is the intended functionality at the moment as the update perform on this page is considered a correction of the hire record.

You can go to Manage Employment and update the employee record with new manager and effective start date on or later than the hire date of new Manager.

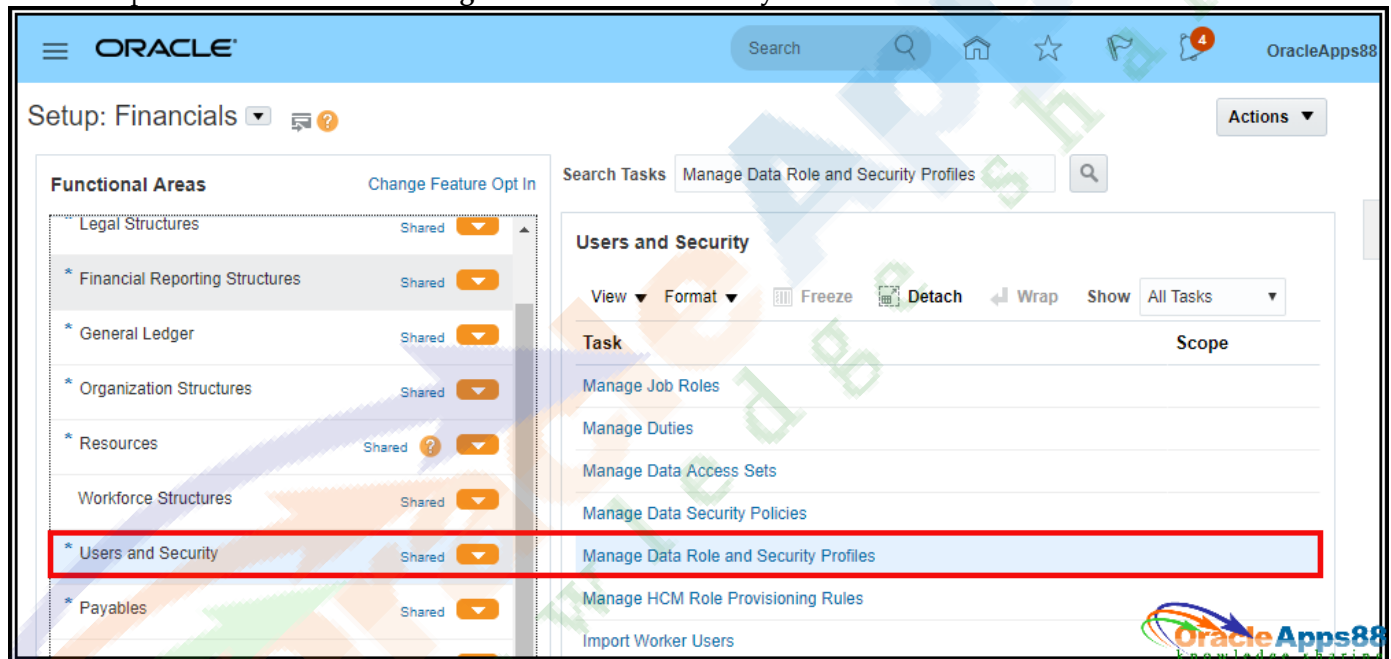
You may need add job and data roles to perform the update

Line Manager (ORA_PER_LINE_MANAGER_ABSTRACT) and

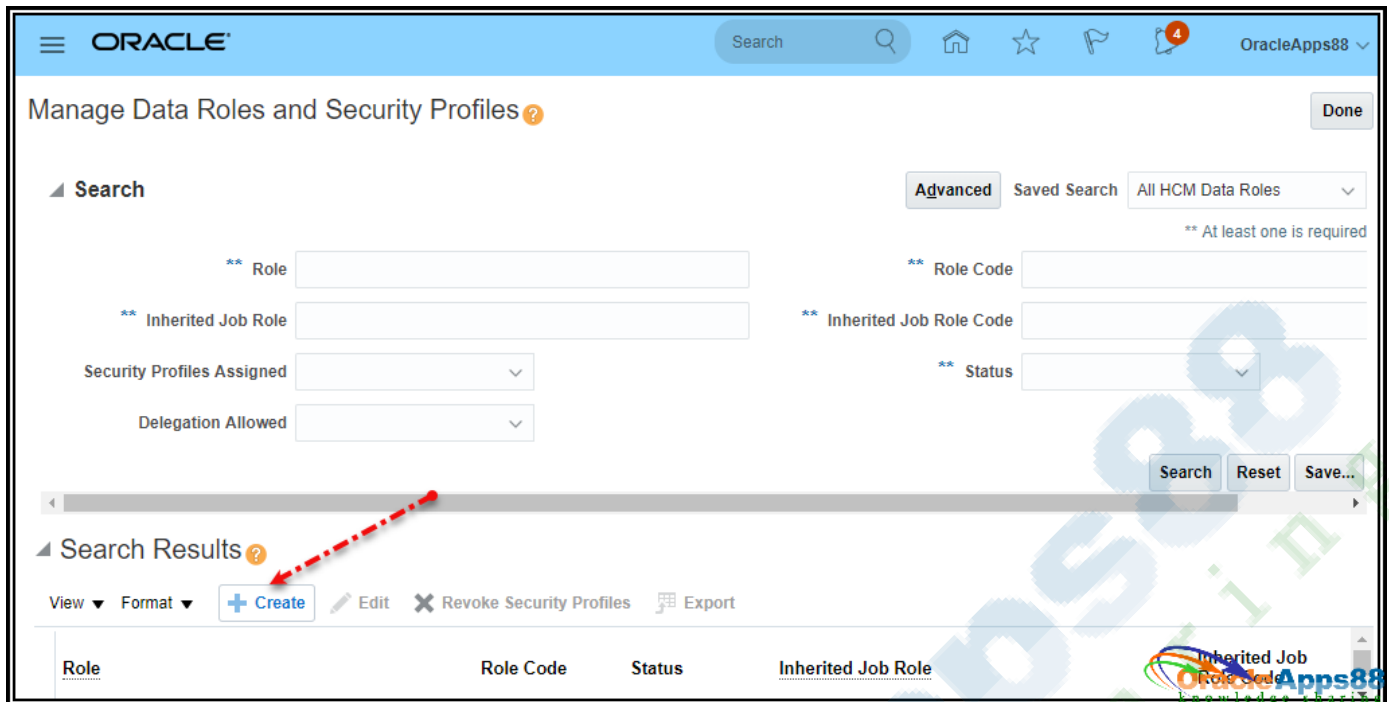
Human Resource Specialist (ORA_PER_HUMAN_RESOURCE_SPECIALIST_JOB) roles

Custom Data Role

Nav : Setup and Maintenance → Manage Data Role and Security Profiles



Click on the Create button



Manage Data Roles and Security Profiles ?

Search

Advanced Saved Search All HCM Data Roles

** At least one is required

** Role

** Role Code

** Inherited Job Role

** Inherited Job Role Code

Security Profiles Assigned

Status

Delegation Allowed

Search Reset Save...

Search Results ?

View Format + Create Edit X Revoke Security Profiles Export

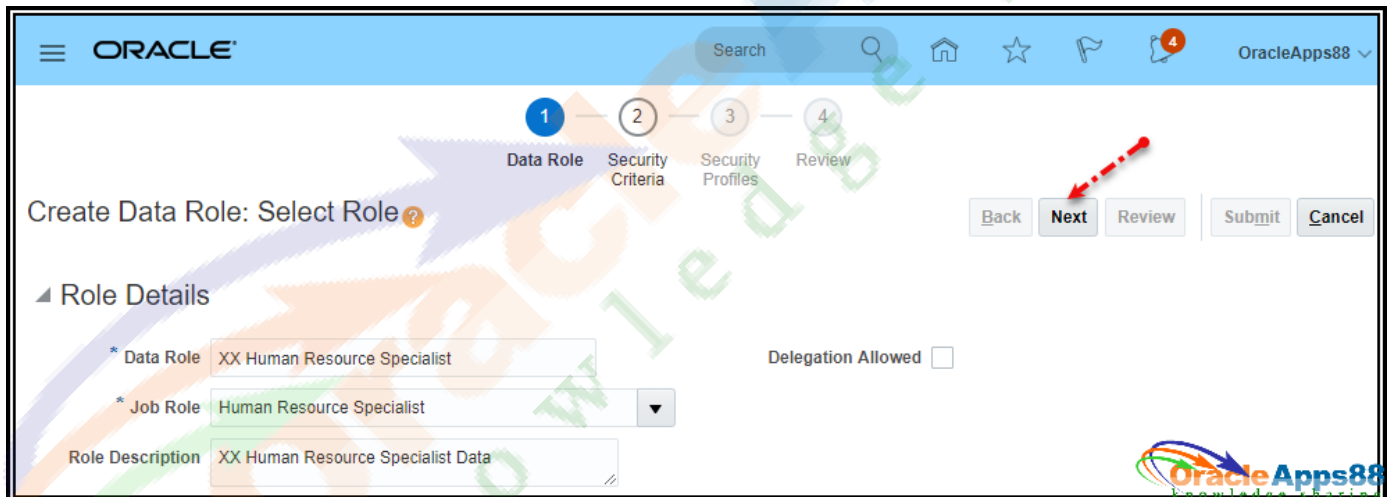
Role	Role Code	Status	Inherited Job Role
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Enter the below details:

Data Role : **XX Human Resource Specialist (XX_HUMAN_RESOURCE_SPECIALIST_DATA)**

Job Role : **Human Resource Specialist**

Click Next



Create Data Role: Select Role ?

1 Data Role 2 Security Criteria 3 Security Profiles 4 Review

Back Next Review Submit Cancel

Role Details

* Data Role XX Human Resource Specialist

* Job Role Human Resource Specialist

Role Description XX Human Resource Specialist Data

Delegation Allowed

Organization Security Profile : View All Organizations

Position Security Profile : View All Positions

Country Security Profile : View All Countries

LDG Security Profile : View All Legislative Data Groups

Person Security Profile : View All People

Person Security Profile : View All People

Document Type Security Profile : View All Document Types

Payroll Security Profile : View All Payrolls

Flow Pattern Security Profile : View All Flows

ORACLE

Search

OracleApps88

1 2 3 4

Data Role Security Criteria Security Profiles Review

Create Data Role: Security Criteria

Back Next Review Submit Cancel

Data Role XX Human Resource Specialist Job Role Human Resource Specialist

Organization 1

* Organization Security Profile View All Organizations

☐ Secure by organization hierarchy

☐ Secure by organization classification

☐ Secure by organization list

Position 2

* Position Security Profile View All Positions

☐ Secure by area of responsibility

☐ Secure by position hierarchy

☐ Secure by department

☐ Secure by business unit

☐ Secure by position list

Countries 3

* Country Security Profile View All Countries

Legislative Data Group 4

* LDG Security Profile View All Legislative Data Groups

Person 5

* Person Security Profile View All People

☐ Secure by area of responsibility

☒ Apply exclusion rules

☐ Secure by person type

☐ Secure by manager hierarchy

☐ Secure by department

☐ Secure by business unit

☐ Secure by legal employer

☐ Secure by position

☐ Secure by legislative data group

☐ Secure by payroll

☐ Secure by global name range

☐ Secure by custom criteria

Public Person 6

* Person Security Profile View All People

☐ Secure by area of responsibility

☐ Apply exclusion rules

☐ Secure by person type

☐ Secure by manager hierarchy

☐ Secure by department

☐ Secure by business unit

☐ Secure by legal employer

☐ Secure by position

☒ Secure by legislative data group

☐ Secure by payroll

☐ Secure by global name range

☐ Secure by custom criteria

Document Type 7

* Document Type Security Profile View All Document Types

Payroll 8

* Payroll Security Profile View All Payrolls

Payroll Flow 9

* Flow Pattern Security Profile View All Flows

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Click on the Submit button

ORACLE

Search

Home

Star

Flag

4

OracleApps88

✓

✓

3

4

Data Role

Security Criteria

Security Profiles

Review

Create Data Role: Review

Back

Next

Review

Submit

Cancel

Data Role

XX Human Resource Specialist

Role Description

XX Human Resource Specialist Data

Job Role

Human Resource Specialist

Delegation Allowed

—

▶ Organization

▶ Position

▶ Legislative Data Group

▶ Country

▶ Person

▶ Public Person

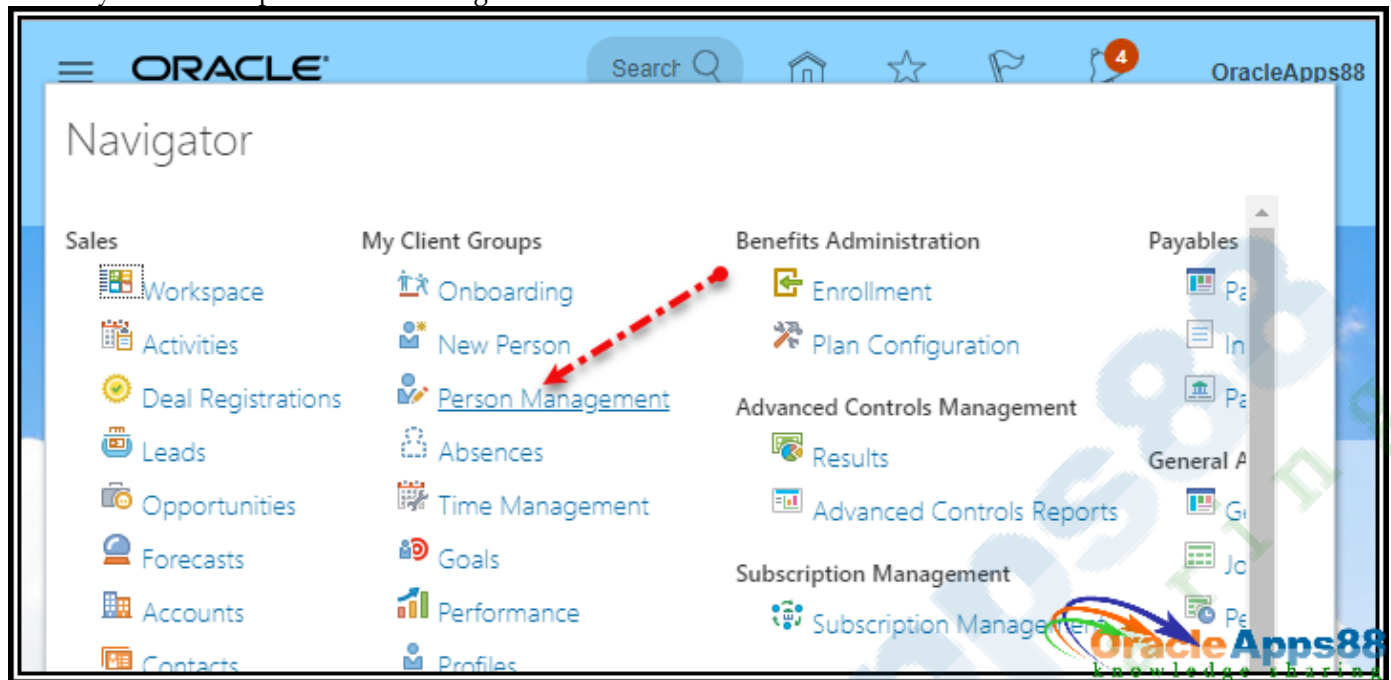
▶ Document Type

▶ Payroll Flow

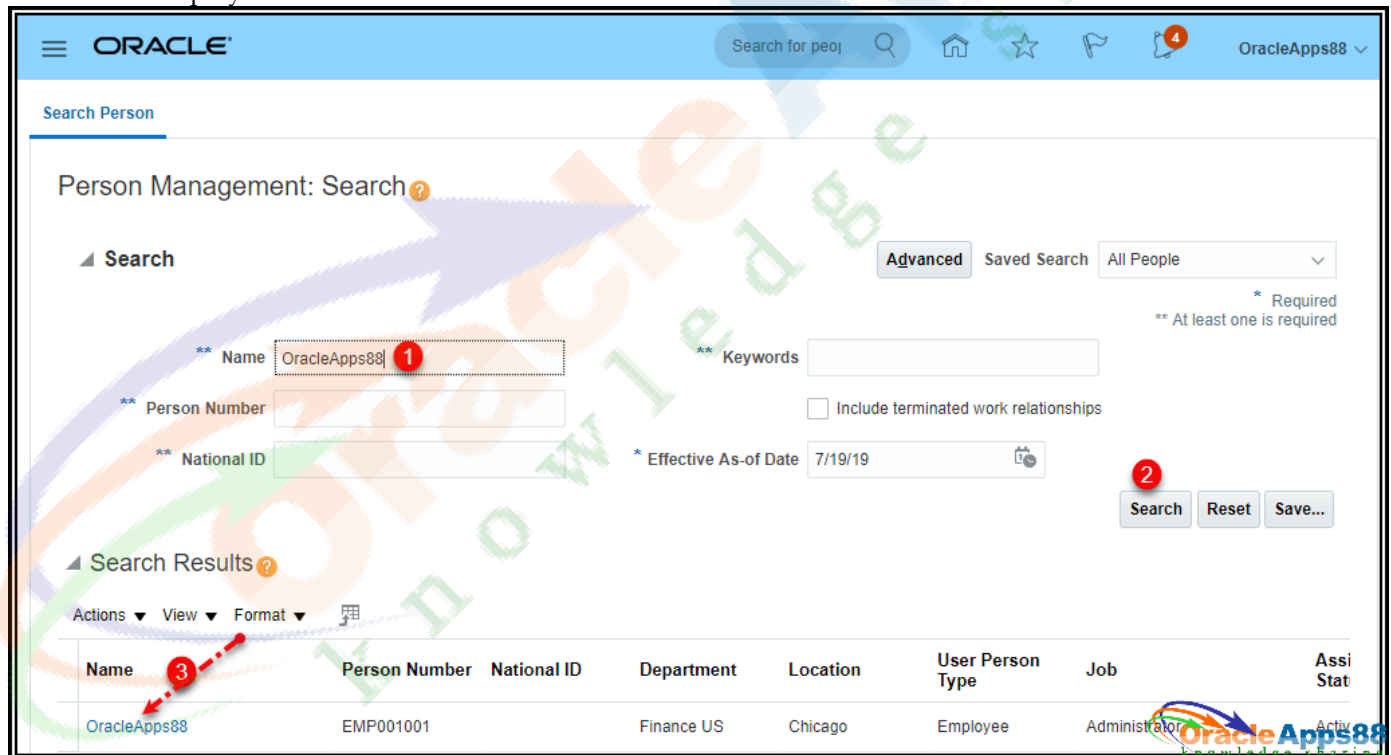
▶ Payroll

Update the Person Manger

Nav: My Client Groups → Person Management



Search with employee



Click on Edit and Update

OracleApps88: Person Management

Person Number
EMP001001

Manage Employment x

Manage Employment

Work Relationship ?

Legal Employer US1 Legal Entity Country United States

Worker Type Employee

Hire Date 1/1/18

Assignment: Administrator ?

Action Hire

Action Reason

Effective Start Date 1/1/18 (1 of 1)

Effective End Date

Edit View History

Update Correct Delete Record

Assignment Details

Select the Action as **Manager Change** and click on Ok

OracleApps88: Person Management

Person Number
EMP001001

Manage Employment x

Manage Employment

Work Relationship ?

Legal Employer US1 Legal Entity

Worker Type Employee

Hire Date 1/1/18

Assignment: Administrator ?

Action Hire

Effective Start Date 1/1/18 (1 of 1)

Effective End Date

Edit View History

Update Employment

* Effective Start Date 7/19/19

* Action Manager Change

Action Reason

OK Cancel

Goto Manager Details and Click on Add  button

OracleApps88: Person Management

Person Number
EMP001001

Manage Employment x

Edit Employment: Manager Change

Work Relationship ?

Legal Employer US1 Legal Entity Country United States

Worker Type Employee

Hire Date 1/1/18

Assignment: Administrator ?

Action Manager Change

Action Reason

Effective Start Date 7/19/19 (1 of 1)

Effective End Date

Assignment Details

Manager Details +

Search with Manager and select the manager and select the type as Line Manager

OracleApps88: Person Management

Search and Select: Name

Search

Advanced

At least one is required

Name Brown, Casey 1

Department

Job

Email

Assignment Status

Search 2 Reset

Name	Assignment Number	Department	Job
Brown, Casey 3	E4	Finance US	Administrator 4

OK Cancel

Click on Review

ORACLE

Search for people

OracleApps88

Done

OracleApps88: Person Management

Person Number
EMP001001

Manage Employment x

Edit Employment: Manager Change

Review Save Submit Cancel

Work Relationship

Legal Employer US1 Legal Entity Country United States

Worker Type Employee

Hire Date 1/1/18

Assignment: Administrator

Action Manager Change

Action Reason

Effective Start Date 7/19/19 (1 of 1)

Effective End Date

Click on Submit

ORACLE

Search for people

OracleApps88

Done

OracleApps88: Person Management

Person Number
EMP001001

Manage Employment x

Edit Employment: Review

Printable Page Back Review Save Submit Cancel

Work Relationship

Legal Employer US1 Legal Entity Country United States

Worker Type Employee

Hire Date 1/1/18

Action

Action Manager Change

Action Reason

Effective Start Date 7/19/19 (1 of 1)

Effective End Date

Click on Yes, OK and Done

ORACLE

Search for people

OracleApps88

Done

OracleApps88: Person Management

Person Number
EMP001001

Manage Employment x

Warning

The request will be submitted. Do you want to continue? (HRC-1035163)

Yes No