

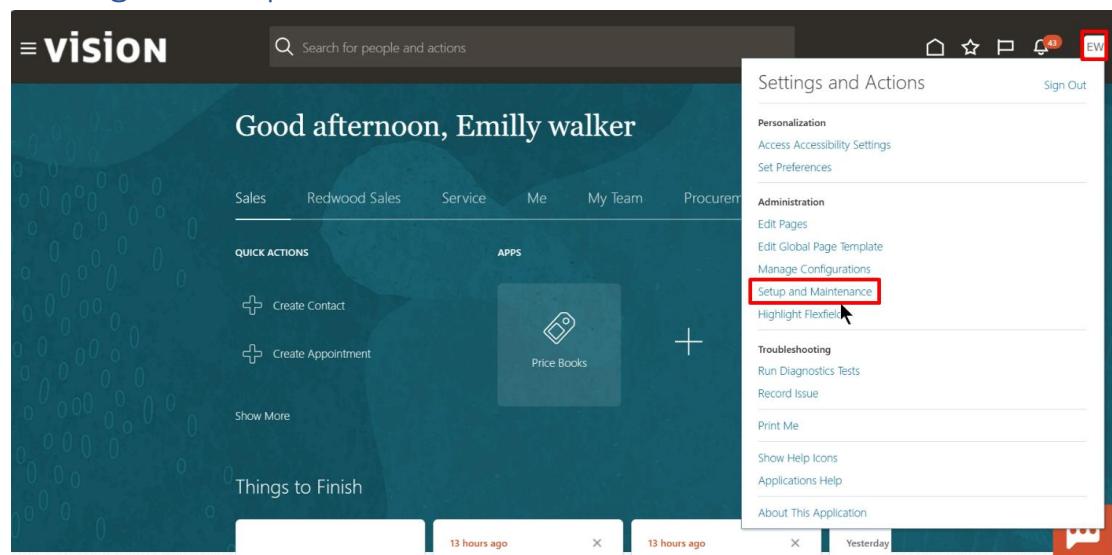
Description Rules

Author: Atef Abdelmegeed

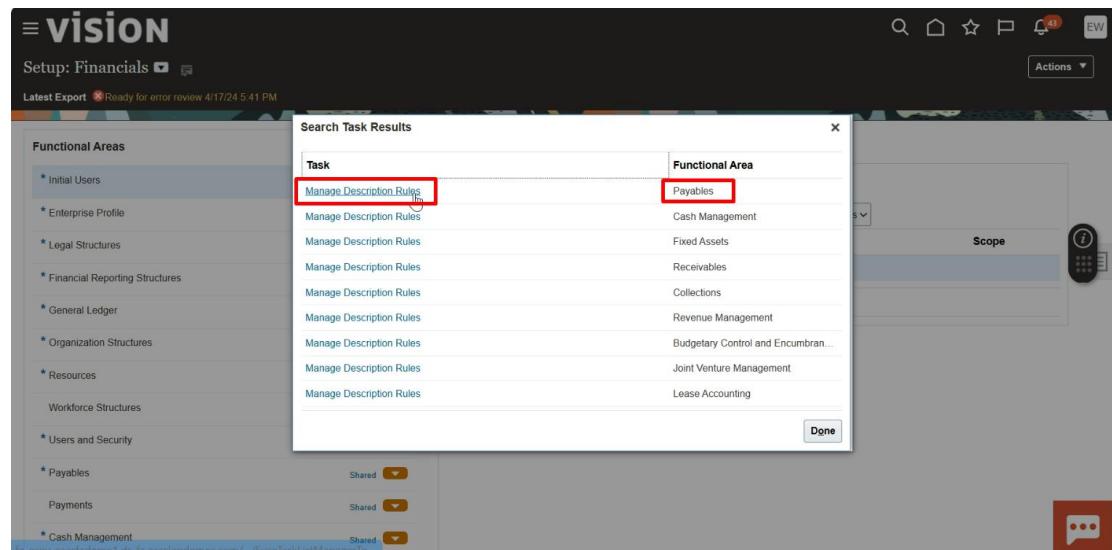
Scenario

We need to display the **Supplier invoice number, date, and name** in the journal entry description.

Manage Description Rule



1. From Setup and Maintenance click on **Manage Description Rule**.

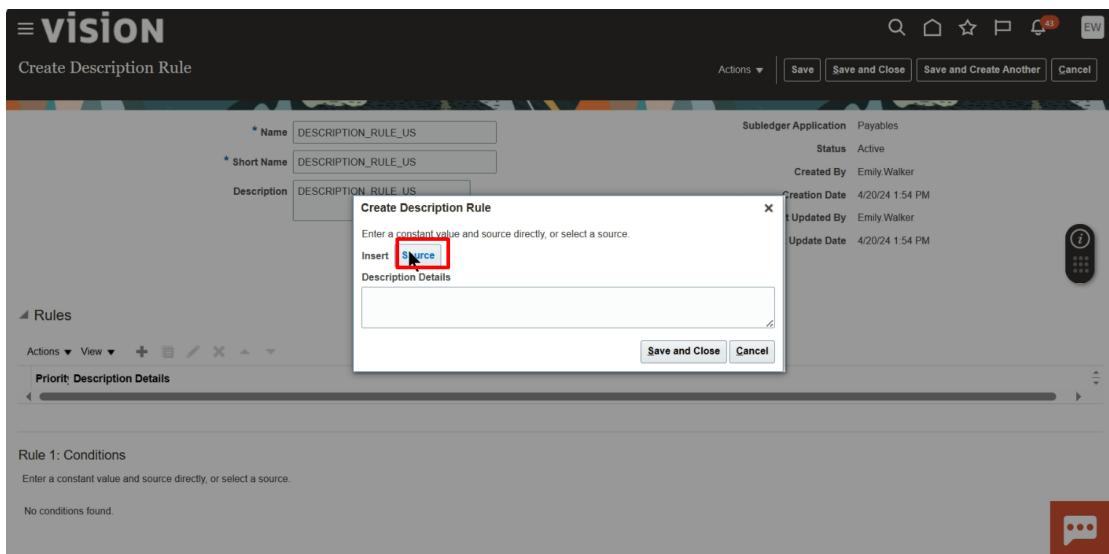


2. Select **Payables** in the functional area.

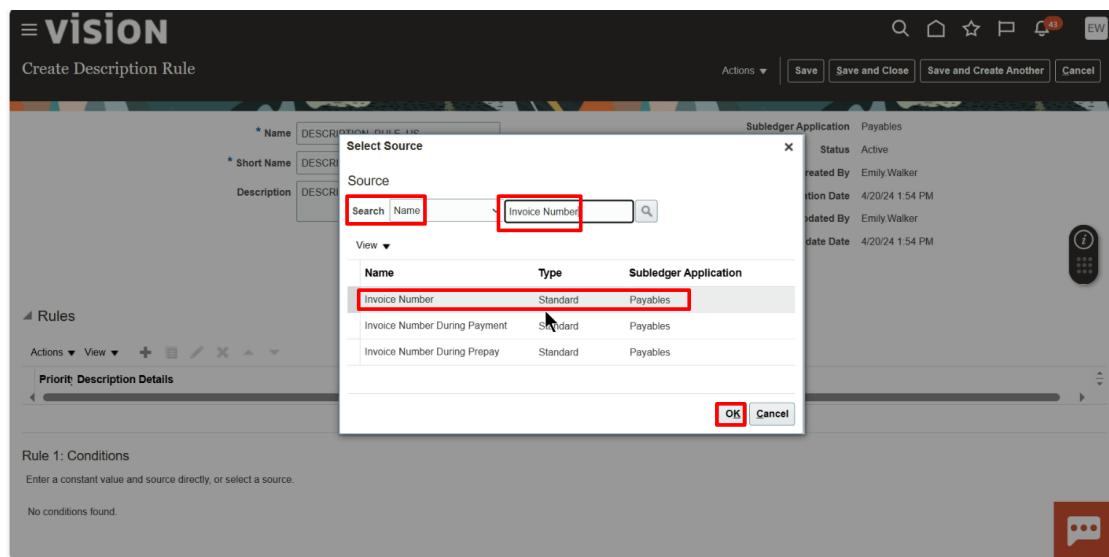
3. Click on the **Plus sign**.

4. Enter the description rule **Name**, **short name**, and the **Description**.

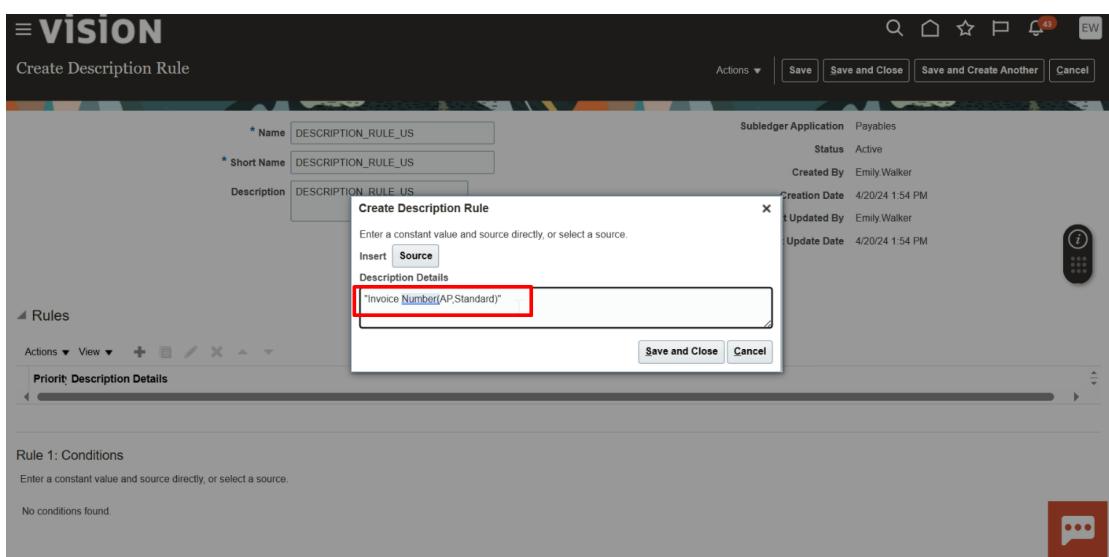
5. Click on the **Plus sign**.

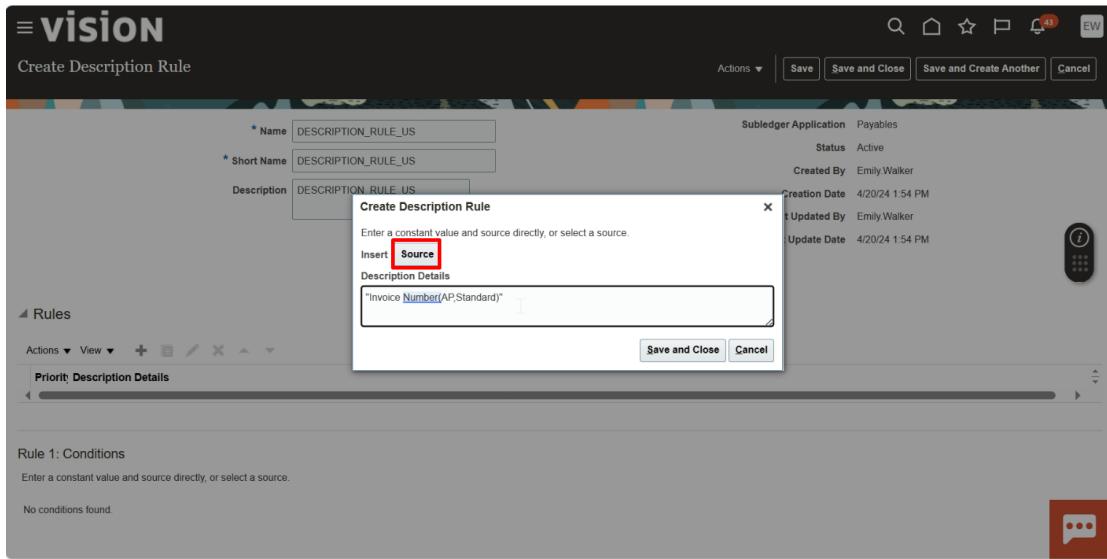


6. Click on Insert a Source.

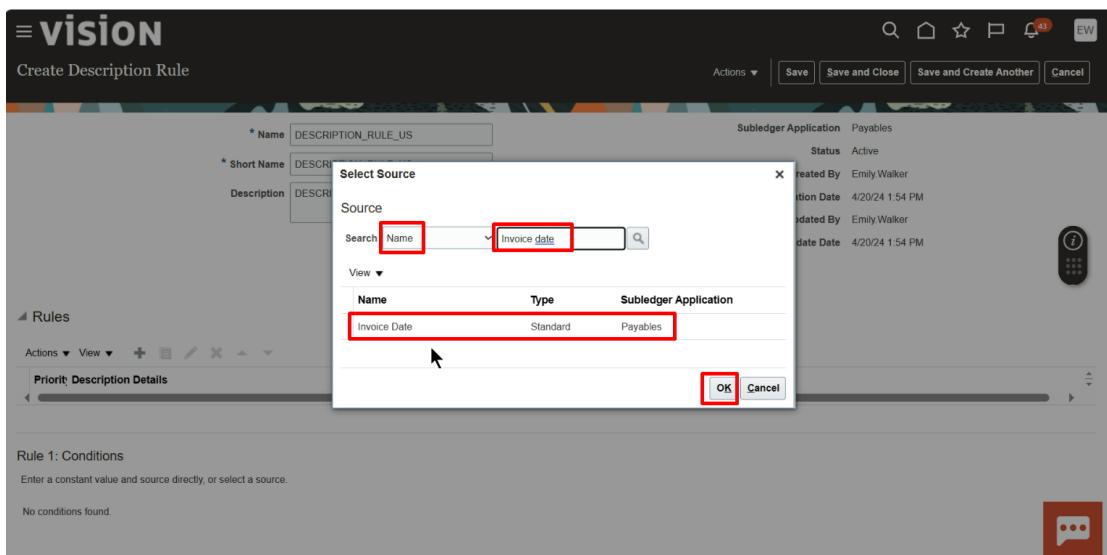


7. Search for Invoice Number then click ok.

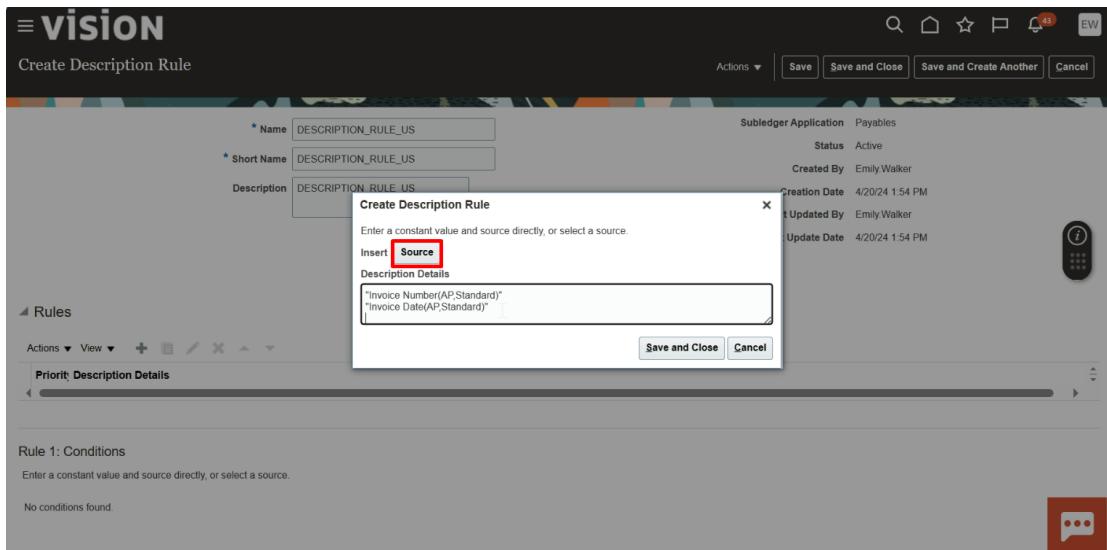




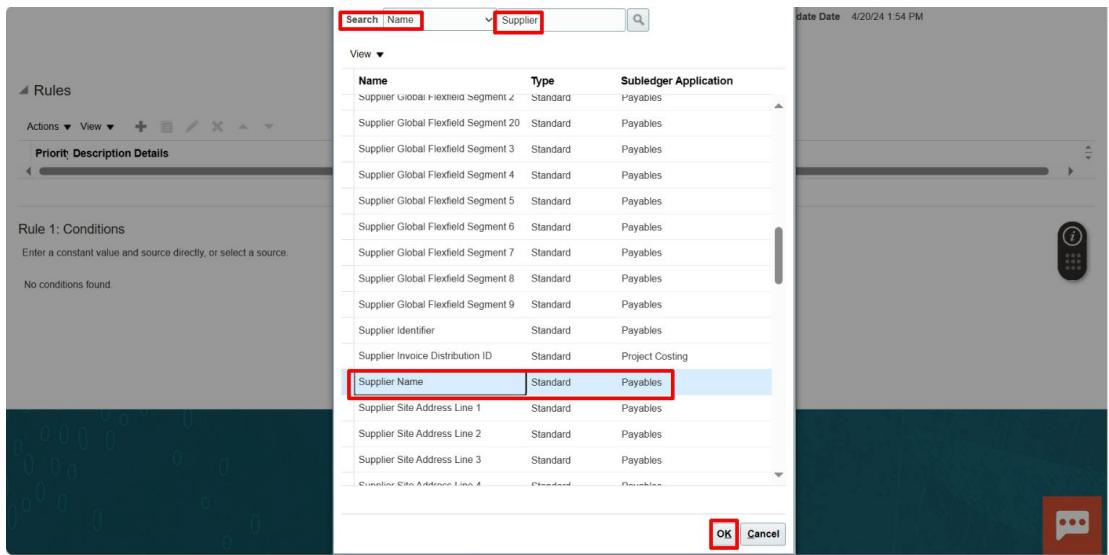
8. Click on Insert a Source.



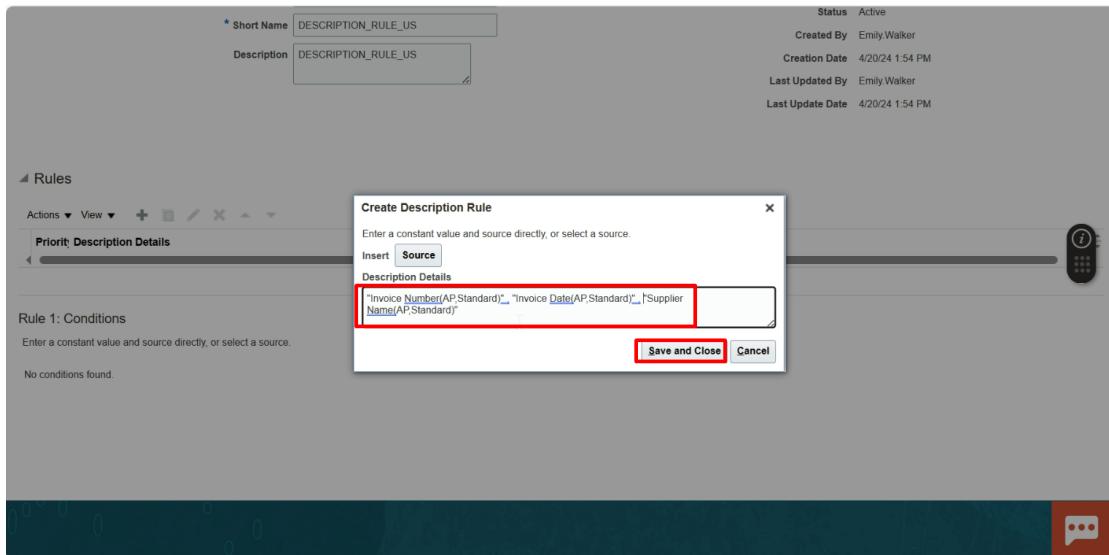
9. Search for Invoice Date then click ok.



10. Click on Insert a Source.



11. Search for Supplier Name then click ok.



12. The source will be as below

"Invoice Number(AP,Standard)" , "Invoice Date(AP,Standard)" , "Supplier Name(AP,Standard)"

VISION

Create Description Rule

Actions ▾ | Save **Save and Close** Save and Create Another Cancel

* Name	DESCRIPTION_RULE_US	Subledger Application	Payables
* Short Name	DESCRIPTION_RULE_US	Status	Active
Description	DESCRIPTION_RULE_US	Created By	Emily Walker
		Creation Date	4/20/24 1:54 PM
		Last Updated By	Emily Walker
		Last Update Date	4/20/24 1:54 PM

Rules

Actions ▾ View ▾ + ⌂ ⌂ X ⌂ ▾

Priorit: Description Details

1 "Invoice Number(AP,Standard)", "Invoice Date(AP,Standard)", "Supplier Name(AP,Standard)"

Rule 1: Conditions

Enter a constant value and source directly, or select a source.

Insert **Source** () AND OR Operator ▾

No conditions found.

13. Click on save and close.

VISION

Manage Description Rules: Payables

Actions ▾ | Done

Search

Name		Saved Search	All Description Rules ▾
Description Details		Status	
		Created by Application	
		Search	Reset

Search Results

Actions ▾ View ▾ Format ▾ + ⌂ ⌂ X ⌂ Freeze ⌂ Wrap

Name	Description Details	Created By	Status
DESCRIPTION_RULE_US	"Invoice Number(AP,Standard)", "Invoice Date(AP,Standard)", "Supplier Name(AP,Standard)"	Emily Walker	Active
03	Supplier name : "Supplier Name(AP,Standard)" , PO number: "Purchase Order Number(AP,Standard)" ,Invoice Line Description: "Invoice Line Description"	FIN_IMPL	Active
03 description rules	Supplier name : "Supplier Name(AP,Standard)" ,PO number: "Purchase Order Number(AP,Standard)" ,Invoice line description: "Invoice Line Description"	FIN_IMPL	Active
03_1	Supplier Name: "Supplier Name(AP,Standard)" , PO Number: "Purchase Order Number(AP,Standard)" , Invoice Line Description: "Invoice Line Description"	SCM_IMPL	Active
Invoice Description		Oracle	Active
Invoice Distribution Description	"Invoice Distribution Description" "Invoice Distribution Description"	Oracle	Active
Invoice Header Description	Invoice Voucher Number : "Invoice Voucher Number from Sequential Numbering" , Invoice Description : "Invoice Description" , Supplier : "Supplier Name(AP,Standard..."	Oracle	Active
Payment Distribution Description	Invoice Number : "Invoice Number During Payment"	Oracle	Active
Payment Header Description	"Accounting Event Type Name" ,Payment Document Sequence Name : "Document Sequence Name(AP,Standard)" ,Payment Document Sequence Number : "Paym...	Oracle	Active

14. Click on Done.

Manage Subledger Journal Entry Rule Sets

The screenshot shows the vISION application interface. In the top left, there's a sidebar titled "Functional Areas" listing various financial modules like Payables, General Ledger, and Legal Structures. On the right, a search bar is filled with "Manage Subledger Journal Entry Rule Sets". Below the search bar is a list of tasks under the "Payables" category, with "Manage Subledger Journal Entry Rule Sets" highlighted and surrounded by a red box.

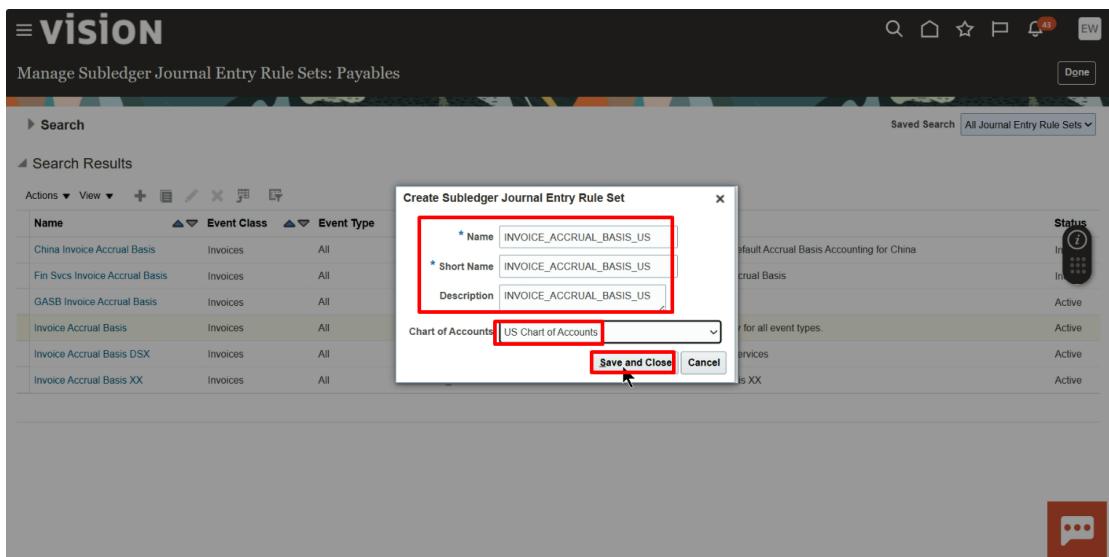
15. Search for the task **Manage Subledger Journal Entry Rule Sets**.

This screenshot shows the search results for "Manage Subledger Journal Entry Rule Sets". A modal window titled "Search Task Results" is open, displaying a list of tasks. The first result, "Manage Subledger Journal Entry Rule Sets", is highlighted and surrounded by a red box. To its right, a column labeled "Functional Area" lists categories like Payables, Cash Management, and Fixed Assets. At the bottom right of the modal is a "Done" button.

This screenshot shows the search results for "Manage Subledger Journal Entry Rule Sets: Payables". A modal window titled "Search Results" is open, showing a table of rule sets. One row, "Invoice Accrual Basis", is highlighted and surrounded by a red box. The "Actions" column for this row contains a duplicate icon, which is also highlighted with a red box. The table has columns for Name, Event Class, Event Type, Created By, Chart of Accounts, Description, and Status.

Name	Event Class	Event Type	Created By	Chart of Accounts	Description	Status
China Invoice Accrual Basis	Invoices	All	Oracle	Payables Invoice Default Accrual Basis Accounting for China		In Progress
Fin Svcs Invoice Accrual Basis	Invoices	All	FIN_IMPL	Fin Svcs Chart of Accounts	Fin Svcs Invoice Accrual Basis	In Progress
GASB Invoice Accrual Basis	Invoices	All	FIN_IMPL	Public Sector US Chart of...		Active
Invoice Accrual Basis	Invoices	All	Oracle	Invoice journal entry for all event types.		Active
Invoice Accrual Basis DSX	Invoices	All	FIN_IMPL	Created by Demo services		Active
Invoice Accrual Basis XX	Invoices	All	FIN_IMPL	Invoice Accrual Basis XX		Active

16. Select **Invoice Accrual Basis** then click on **duplicate sign**.



17. Enter the **name**, **short name**, and **Description** for the rule then Select the **chart of accounts name**.

* Line Type	* Journal Line Rule	Accounting Class	Account Combination Rule	Segment Rules						Line Description Rule
				Company	LoB	Account	Cost Center	Product	Intercompany	
Credit	Liability with Automatic Offsets Acc...	Liability	Copy							Invoice Dis...
Credit	Liability with Automatic Offsets Bal...	Liability	Liability Account							Invoice Dis...
Credit	Liability, Basic	Liability	Liability Account							Invoice Dis...
Credit	Self-Assessed Tax Liability	Self-assessed t...	Self-Assessed Tax							03_1
Credit	Self-Assessed Tax Liability with Off...	Self-assessed t...	Copy							03
Credit	Self-Assessed Tax Liability with Off...	Self-assessed t...	Self-Assessed Tax							03 description rules
Debit	Accrual	Accrual	Invoice Distribution							DESCRIPTION_RULE_US
Debit	Conversion Rate Variance	Exchange rate v...	Conversion Rate at							Invoice Description
Debit	Deferred Recoverable Tax at Invoice	Deferred recove...	Invoice Distribution							Invoice Distribution Description
Debit	Freight Expense	Freight	Invoice Distribution							Invoice Header Description
										Prepay Header Description
										Search...
										View

Columns Hidden 23 Columns Frozen 4

▲ Credit, Liability with Automatic Offsets Account Segment: Supporting References

View Detach Supporting Reference

18. Click on **Liability** and in the **line description rule field** select the **name of your rule**.

* Line Type	* Journal Line Rule	Accounting Class	Account Combination Rule	Segment Rules						Line Description Rule
				Company	LoB	Account	Cost Center	Product	Intercompany	
Credit	Liability with Automatic Offsets Acc...	Liability	Copy							Invoice Dis...
Credit	Liability with Automatic Offsets Bal...	Liability	Liability Account							Invoice Dis...
Credit	Liability, Basic	Liability	Liability Account							Invoice Dis...
Credit	Self-Assessed Tax Liability	Self-assessed t...	Self-Assessed Tax							03_1
Credit	Self-Assessed Tax Liability with Off...	Self-assessed t...	Copy							03
Credit	Self-Assessed Tax Liability with Off...	Self-assessed t...	Self-Assessed Tax							03 description rules
Debit	Accrual	Accrual	Invoice Distribution							DESCRIPTION_RULE_US
Debit	Conversion Rate Variance	Exchange rate v...	Conversion Rate at							Invoice Description
Debit	Deferred Recoverable Tax at Invoice	Deferred recove...	Invoice Distribution							Invoice Distribution Description
Debit	Freight Expense	Freight	Invoice Distribution							Invoice Header Description
										Prepay Header Description
										Search...
										View

Columns Hidden 23 Columns Frozen 4

▲ Credit, Liability, Basic: Supporting References

View Detach Supporting Reference

19. Click on **Accrual** and in the **line description rule** field select the **name of your rule**.

* Line Type	* Journal Line Rule	Accounting Class	Account Combination Rule	Segment Rules						Line Description Rule
				Company	LoB	Account	Cost Center	Product	Intercompany	
Debit	Conversion Rate Variance	Exchange rate v...	Conversion Rate ai...	Exchange R		Exchange				Invoice Dis...
Debit	Deferred Recoverable Tax at Invoice	Deferred recove...	Invoice Distribution							Invoice Dis...
Debit	Freight Expense	Freight	Invoice Distribution							Invoice Dis...
Debit	Invoice Price Variance	Invoice price var...	Invoice Distribution							Invoice Dis...
Debit	Item Expense	Item expense	Invoice Distribution							Invoice Dis...
Debit	Miscellaneous Expense	Miscellaneous e...	Invoice Distribution							03_1
Debit	Multiperiod Conversion Rate Varia...	Deferred item e...	Multiperiod Accrual							03
Debit	Multiperiod Item Expense Accrual	Deferred item e...	Multiperiod Accrual							03 description rule
Debit	Multiperiod Item Expense Recognit...	Item expense	Invoice Distribution							DESCRIPTION_RULE_US
Debit	Multiperiod Nonrecoverable Tax Ac...	Deferred nonrec...	Multiperiod Accrual							Invoice Description

Columns Hidden 23 Columns Frozen 4

▲ Debit, Item Expense: Supporting References

View ▾ + × Detach

Supporting Reference

20. Click on **Item expense** and in the **line description rule** field select the **name of your rule**.

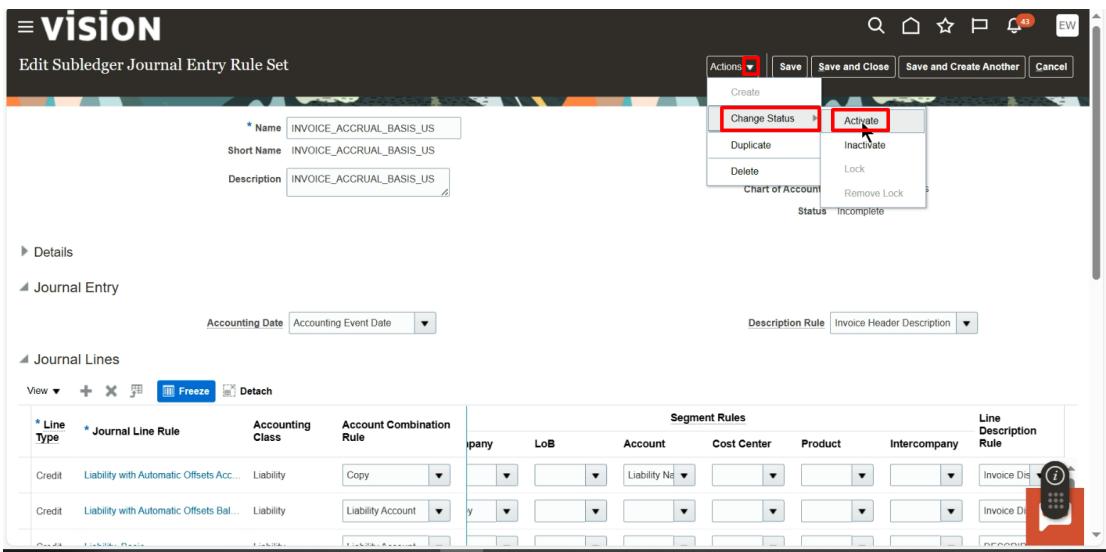
VISION

Edit Subledger Journal Entry Rule Set

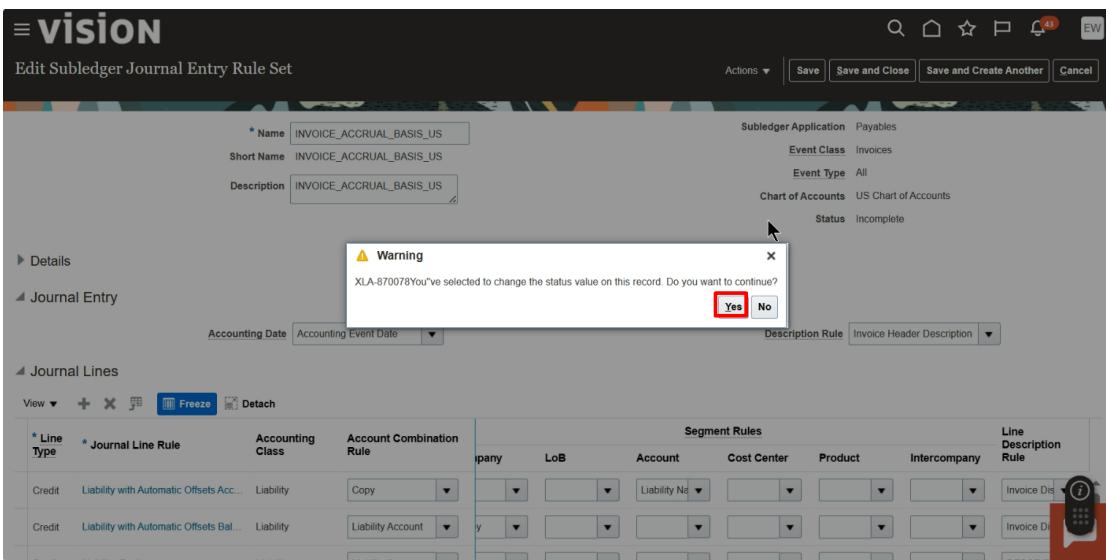
Actions ▾ **Save** Save and Close Save and Create Another Cancel

* Name	INVOICE_ACCRUAL_BASIS_US	Subledger Application	Payables																																												
Short Name	INVOICE_ACCRUAL_BASIS_US	Event Class	Invoices																																												
Description	INVOICE_ACCRUAL_BASIS_US	Event Type	All																																												
Chart of Accounts	US Chart of Accounts	Status	Incomplete																																												
► Details																																															
▲ Journal Entry	Accounting Date Accounting Event Date ▾ Description Rule Invoice Header Description ▾																																														
▲ Journal Lines	View ▾ + × Detach Save <table border="1"> <thead> <tr> <th>* Line Type</th> <th>* Journal Line Rule</th> <th>Accounting Class</th> <th>Account Combination Rule</th> <th colspan="6">Segment Rules</th> <th>Line Description Rule</th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th>Company</th> <th>LoB</th> <th>Account</th> <th>Cost Center</th> <th>Product</th> <th>Intercompany</th> <th></th> </tr> </thead> <tbody> <tr><td>Credit</td><td>Liability with Automatic Offsets Acc...</td><td>Liability</td><td>Copy</td><td></td><td></td><td>Liability N</td><td></td><td></td><td></td><td>Invoice Dis...</td></tr> <tr><td>Credit</td><td>Liability with Automatic Offsets Bal...</td><td>Liability</td><td>Liability Account</td><td></td><td></td><td></td><td></td><td></td><td></td><td>Invoice Dis...</td></tr> </tbody> </table>			* Line Type	* Journal Line Rule	Accounting Class	Account Combination Rule	Segment Rules						Line Description Rule					Company	LoB	Account	Cost Center	Product	Intercompany		Credit	Liability with Automatic Offsets Acc...	Liability	Copy			Liability N				Invoice Dis...	Credit	Liability with Automatic Offsets Bal...	Liability	Liability Account							Invoice Dis...
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Credit	Liability with Automatic Offsets Acc...	Liability	Copy			Liability N				Invoice Dis...																																					
Credit	Liability with Automatic Offsets Bal...	Liability	Liability Account							Invoice Dis...																																					

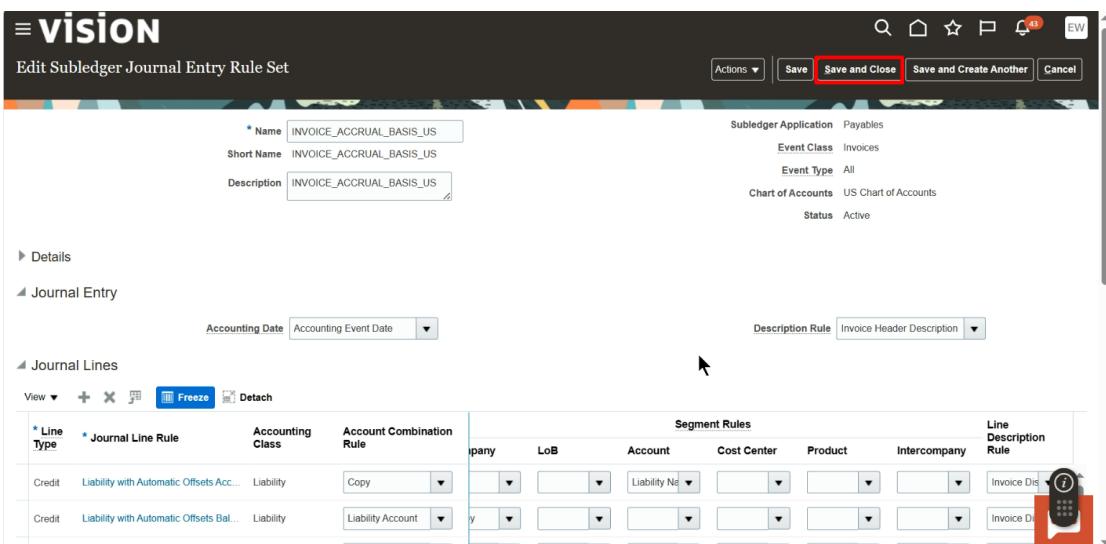
21. Click on **Save**.



22. From Actions click on change status and select the active option.



23. Click on "yes".



24. Click on save and close.

Manage Accounting Methods

The screenshot shows the Oracle Fusion Cloud ERP interface. On the left, there's a sidebar titled 'Functional Areas' with various categories like 'Initial Users', 'Enterprise Profile', etc., each with a 'Shared' button. The 'Payables' category is highlighted. On the right, under the 'Payables' scope, the 'Manage Accounting Methods' task is listed and highlighted with a red box. The interface includes standard navigation buttons at the top.

25. Search for the task **Manage Accounting Methods**.

The screenshot shows the 'Manage Accounting Methods: Payables' search results page. The results table has columns for Name, Description, Chart of Accounts, Status, and Created By. A specific row for 'US Standard Accrual' is highlighted with a red box. The interface includes a search bar at the top and standard navigation buttons.

26. Select the **name of the Accounting Method** and click on the **edit sign**.

The screenshot shows the 'Journal Entry Rule Set Assignments' page. The 'Payables' tab is selected. The table lists various journal entry types and their rule sets. A row for 'Invoices' is highlighted with a red box. The interface includes a navigation bar at the top and standard editing tools.

27. Ensure you are in the **payables** tab and select **Invoices** from the **event class**.

* Event Class	* Event Type	* Rule Set	Status	Effective Start Date	Effective End Date
Credit Memos	All	Credit Memo Accrual Basis	Active	1/1/51	
Debit Memos	All	Debit Memo Accrual Basis XX	Active	1/1/51	
Future Dated Payments	All	Bill Payable Accrual Basis	Active	1/1/51	
Invoices	All	Invoice Accrual Basis	Active	1/2/51	1/1/51
Invoices	All	Invoice Accrual Basis XX	Active	1/2/51	1/1/51
Payments	All	Payments Accrual Basis	Active	1/1/51	
Prepayment Application	All	Prepayment Application Accrual Basis	Active	1/1/51	
Prepayments	All	Prepayment Accrual Basis	Active	1/1/51	
Reconciled Payments	All	Reconciled Payment Accrual Basis	Active	1/1/51	
Refunds	All	Refund Accrual Basis	Active	1/1/51	

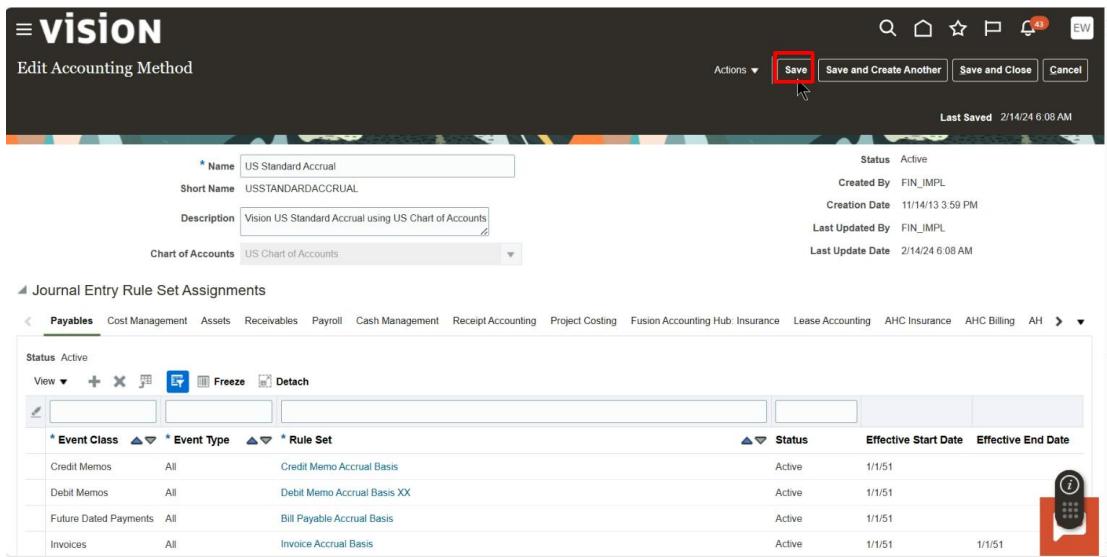
28. Enter the **Effective End Date** for the selected line.

* Event Class	* Event Type	* Rule Set	Status	Effective Start Date	Effective End Date
Credit Memos	All	Credit Memo Accrual Basis	Active	1/1/51	
Debit Memos	All	Debit Memo Accrual Basis XX	Active	1/1/51	
Future Dated Payments	All	Bill Payable Accrual Basis	Active	1/1/51	
Invoices	All	Invoice Accrual Basis	Active	1/2/51	1/1/51
Invoices	All	Invoice Accrual Basis XX	Active	1/2/51	1/2/51
Payments	All	Payments Accrual Basis	Active	1/1/51	
Prepayment Application	All	Prepayment Application Accrual Basis	Active	1/1/51	
Prepayments	All	Prepayment Accrual Basis	Active	1/1/51	
Reconciled Payments	All	Reconciled Payment Accrual Basis	Active	1/1/51	
Refunds	All	Refund Accrual Basis	Active	1/1/51	

29. Click on the **Plus sign**.

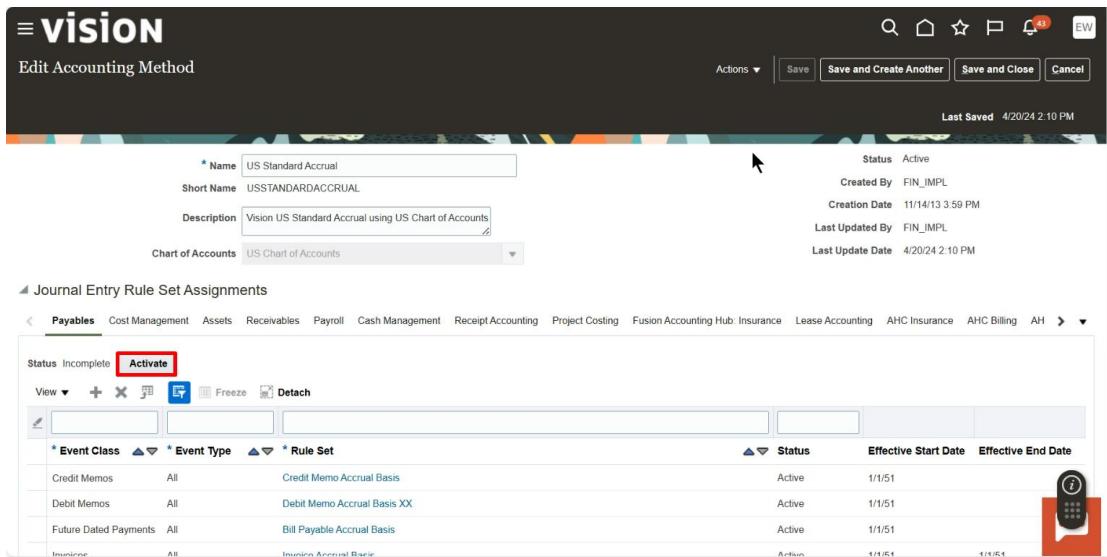
* Event Class	* Event Type	* Rule Set	Status	Effective Start Date	Effective End Date
Credit Memos	All	Credit Memo Accrual Basis	Active	1/1/51	
Debit Memos	All	Debit Memo Accrual Basis XX	Active	1/1/51	
Future Dated Payments	All	Bill Payable Accrual Basis	Active	1/1/51	
Invoices	All	Invoice Accrual Basis	Active	1/3/51	1/1/51
Invoices	All	Invoice Accrual Basis XX	Active	1/2/51	1/2/51
Payments	All	Payments Accrual Basis	Active	1/1/51	
Prepayment Application	All	Prepayment Application Accrual Basis	Active	1/1/51	
Prepayments	All	Prepayment Accrual Basis	Active	1/1/51	
Reconciled Payments	All	Reconciled Payment Accrual Basis	Active	1/1/51	
Refunds	All	Refund Accrual Basis	Active	1/1/51	

30. Enter a new line and ensure that you have selected the new rule set.



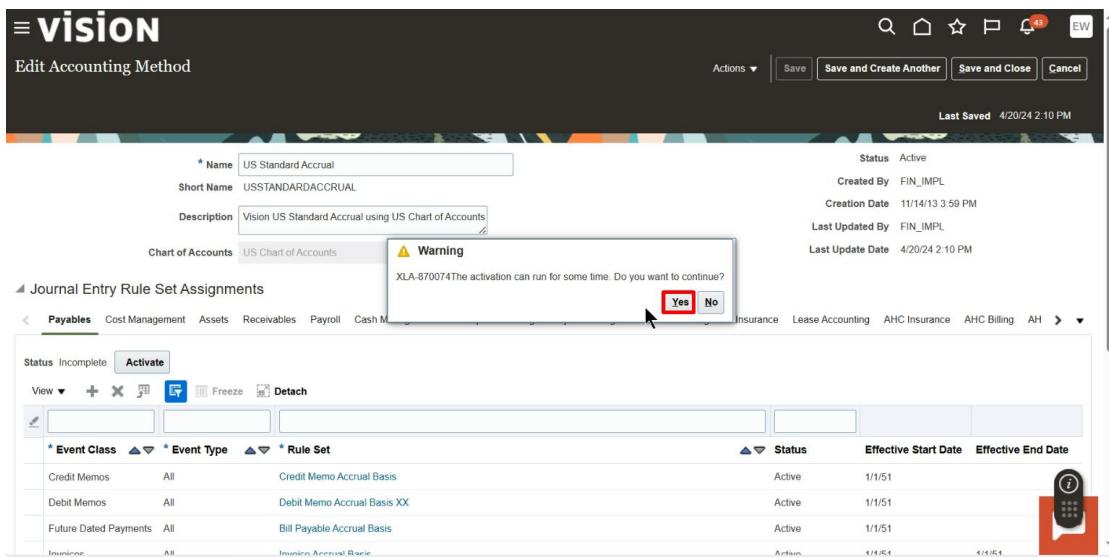
The screenshot shows the 'Edit Accounting Method' screen in the Vision software. At the top, there are tabs for Payables, Cost Management, Assets, Receivables, Payroll, Cash Management, Receipt Accounting, Project Costing, Fusion Accounting Hub, Insurance, Lease Accounting, AHC Insurance, AHC Billing, and AH. The 'Payables' tab is selected. In the center, there is a form with fields for Name (US Standard Accrual), Short Name (USSTANDARDACCRUAL), Description (Vision US Standard Accrual using US Chart of Accounts), and Chart of Accounts (US Chart of Accounts). Below the form is a section titled 'Journal Entry Rule Set Assignments' which lists various event classes and their corresponding rule sets. The 'Status' column for all entries is 'Active'. The 'Save' button in the top right corner is highlighted with a red box.

31. Click on save.

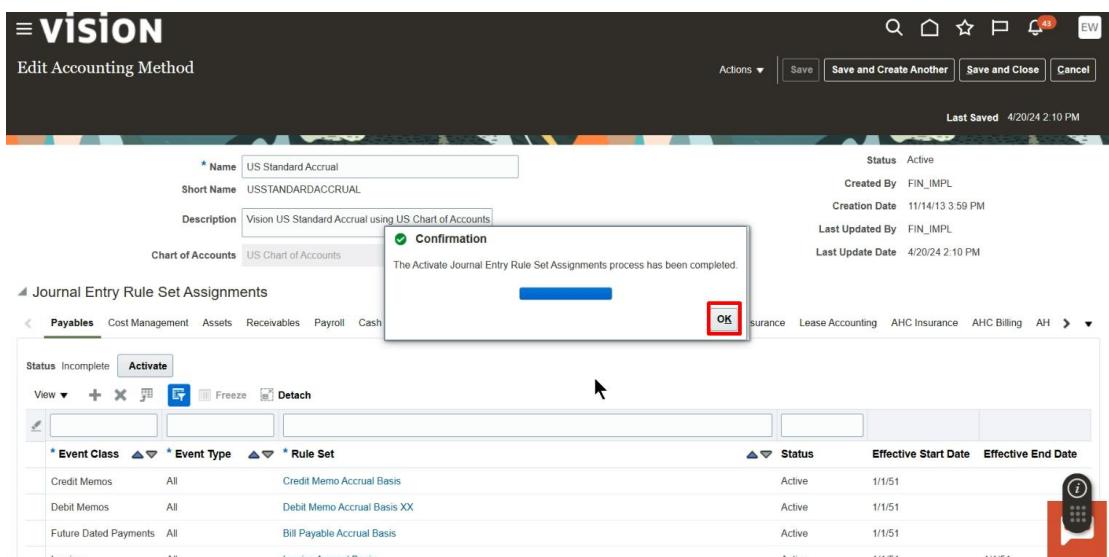


The screenshot shows the same 'Edit Accounting Method' screen as the previous one, but the status of the entries in the 'Journal Entry Rule Set Assignments' section has changed. The 'Status' column now includes an 'Incomplete' option, and the 'Activate' button is highlighted with a red box. The rest of the interface remains the same, including the tabs at the top and the form fields at the top.

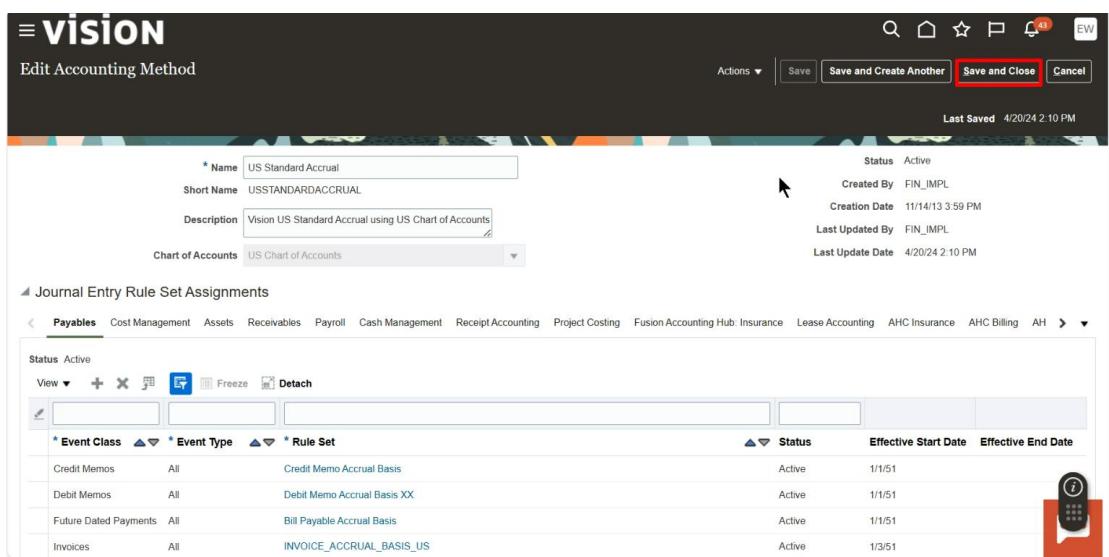
32. Click on “Activate”.



33. Click on “Yes”.



34. Click ok.



35. Click on save and close.

Manage Subledger Accounting Options

The screenshot shows the VISION application interface. At the top, there is a navigation bar with 'VISION' logo, 'Setup: Financials', and a 'Actions' dropdown. Below the navigation bar is a search bar with the placeholder 'Search Tasks' and the query 'Manage Subledger Accounting Options'. To the right of the search bar is a list of tasks under the 'Payables' category. One task, 'Manage Subledger Accounting Options', is highlighted with a red box. The interface includes a sidebar on the left titled 'Functional Areas' listing various financial modules like General Ledger, Payables, and Cash Management. The main area has tabs for 'Task' and 'Scope', with several sub-options listed under 'Scope'.

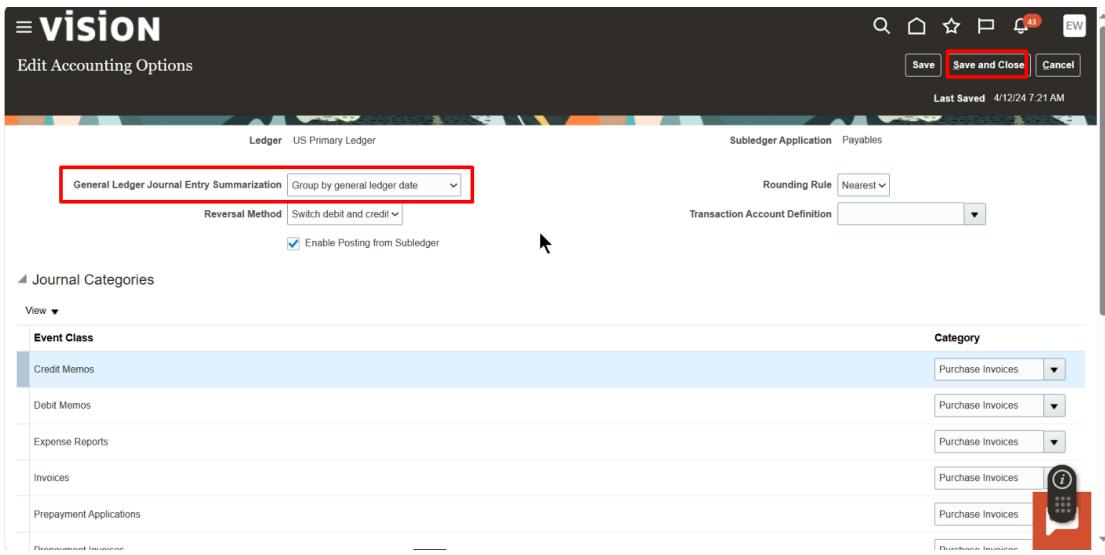
36. Search for the task **Manage Subledger Accounting Options**.

The screenshot shows the VISION application interface with the title 'Manage Subledger Accounting Options'. In the search bar, the 'Ledger' field is set to 'Equals' and contains 'US Primary Ledger', which is also highlighted with a red box. The 'Search' button is also highlighted with a red box. Below the search bar is a table titled 'Search Results' with columns 'Ledger', 'Application Name', 'Accounting Options', and 'System Option'. The table lists various ledger applications, and the row for 'US Primary Ledger' is highlighted with a red box.

37. Select the name of your **ledger** then search.

The screenshot shows the VISION application interface with the title 'Manage Subledger Accounting Options'. The search results table is displayed, showing a list of ledgers and their corresponding application names. A specific row for 'US Primary Ledger' is highlighted with a red box. This row contains the application name 'Payables', which is also highlighted with a red box. The table has columns 'Ledger', 'Application Name', 'Accounting Options', and 'System Options'.

38. Select **Payables** and click on **edit Accounting options**.



39. Ensure that you select “Group by general ledger date” in the **General Ledger Journal Entry Summarization**.

Update Subledger Application Options

The screenshot shows the Oracle Vision application interface. The top navigation bar indicates 'Setup: Financials'. The left sidebar lists 'Functional Areas' including 'Initial Users', 'Enterprise Profile', 'Legal Structures', 'Financial Reporting Structures', 'General Ledger', 'Organization Structures', 'Resources', 'Workforce Structures', 'Users and Security', 'Payables' (which is currently selected), 'Payments', and 'Cash Management'. The right panel displays a 'Task List Manager' with a search bar 'Search Tasks'. Under the 'Payables' category, there are several tasks listed: 'Manage Invoice Holds and Releases', 'Manage Aging Periods', 'Manage Payables Workflow Rules', 'Manage Payables Queue Definitions', 'Manage Interest Rates', 'Manage Bank Charges', 'Manage Subledger Application', and 'Update Subledger Application Options'. The 'Update Subledger Application Options' task is highlighted with a red box.

40. Search for the task **Update Subledger Application Options**.

The screenshot shows the Oracle Vision application interface for process submission. The top navigation bar indicates 'Process Options', 'Advanced', 'Submit' (which is highlighted with a red box), and 'Cancel'. The main form has fields for 'Name' (set to 'Update Subledger Application Options'), 'Description' (set to 'Activates ledger options for a new subledger application.'), 'Schedule' (set to 'As soon as possible'), and 'Submission Notes'. Below these, under 'Basic Options', there is a 'Parameters' section with a 'Subledger Application' dropdown menu where 'Payables' is selected and highlighted with a red box. There is also a checkbox for 'Notify me when this process ends' and a 'Process Details' section with a bar chart and some text.

41. Select **Payables** in the **Subledger Application** then **Submit**.

The screenshot shows the Oracle Vision application interface with a focus on the 'Tools' menu. The 'Tools' section is highlighted with a red box. Within the 'Tools' section, the 'Scheduled Processes' option is also highlighted with a red box. Other tools listed include 'Set Preferences', 'Developer Connect', 'Contact Search', 'Security Console', 'Export Management', 'Download ADF Desktop Integrator - Old', 'Transaction Console', 'Diagnostic Dashboard', 'Enterprise Data', 'Announcements', 'Approvals', 'Reports and Analytics', 'Sales and Service Access Management', 'File Import and Export', 'Mass Transfer', 'Notification Preferences', 'Customer Center Tools', 'Alerts Composer', 'Spaces', 'Import Management', 'Audit Reports', 'SmartText', 'Collaboration Messaging', and 'Data Visualization'. To the right of the menu, there is a bar chart and some performance metrics: '# of Used Vouchers', '# of Expired Vouchers', '# of Canceled Vouchers', and '# of Closed Vouchers'.

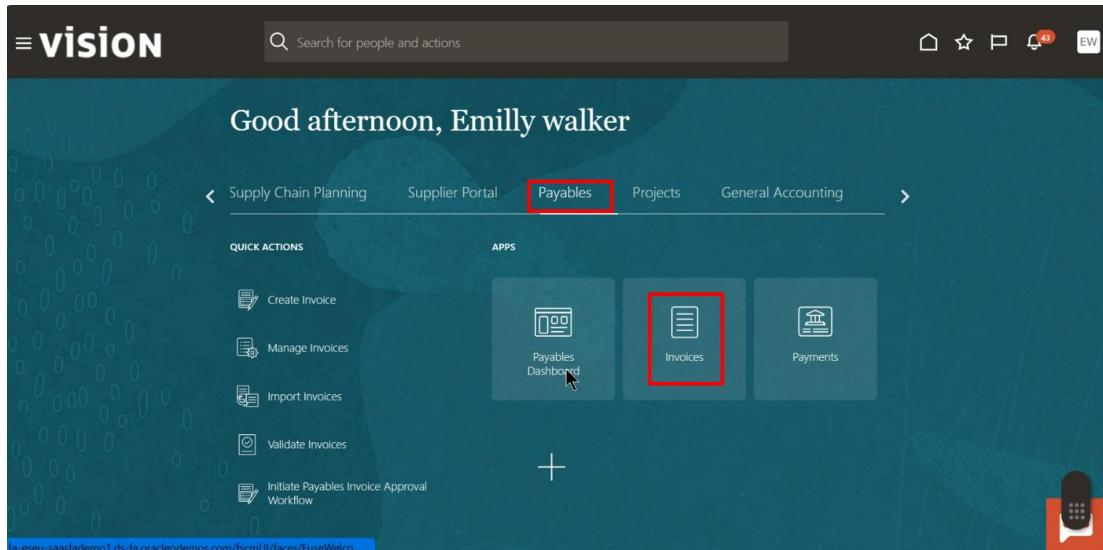
42. From **Tools** click on **Schedule Processes**.

The screenshot shows the vISION application interface. At the top, there is a navigation bar with icons for search, refresh, and other functions. Below the navigation bar, the title 'vision' is displayed. The main area is titled 'Overview' and contains a 'Search' section with a search bar and a dropdown for 'Saved Search'. Below the search section is a 'Search Results' table. The table has columns: Name, Metadata Name, Process ID, Status, Scheduled Time, Submission Time, and Submitted By. There are five rows in the table. The first row, 'Update Subledger Application Options', has its 'Name' and 'Status' (Succeeded) highlighted with red boxes. The other four rows show different processes: 'Provide Online Transaction Engine Functionality' (Running), 'Rebuild Learning Item Stop Word Index' (Wait), and two entries for 'Rebuild Learning Item Stop Word Index' (both Succeeded). The 'Submitted By' column shows 'Emily Walker' for the first row and 'FUSION_APPS_...' for the others.

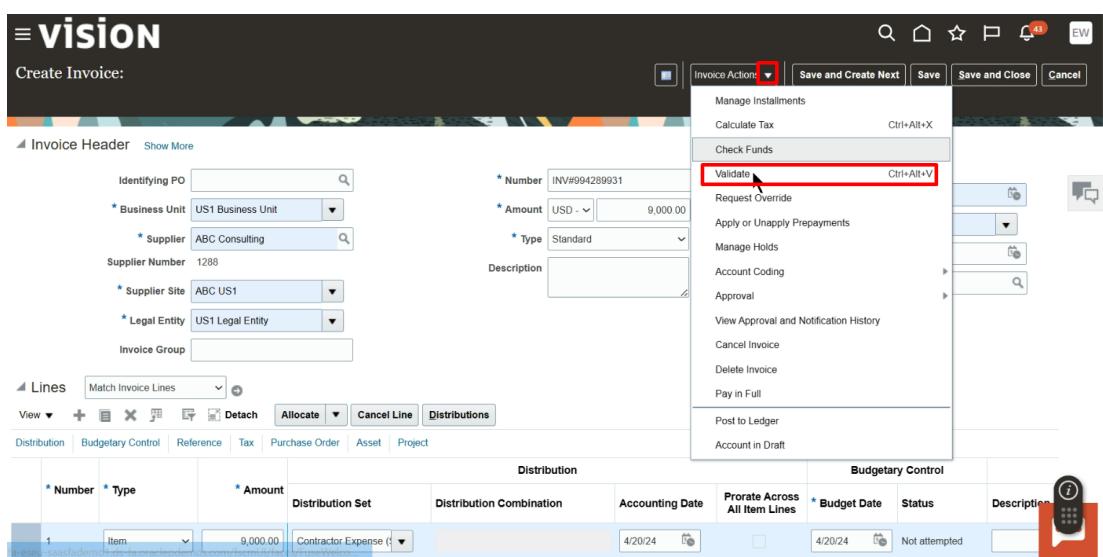
Name	Metadata Name	Process ID	Status	Scheduled Time	Submission Time	Submitted By
Update Subledger Application Options	XLASAOPT	6835806	Succeeded	4/20/24 2:11 PM UTC	4/20/24 2:11 PM UTC	Emily Walker
Provide Online Transaction Engine Functionality	XLAOTEC	6835805	Running	4/20/24 2:11 PM UTC	4/20/24 2:11 PM UTC	FUSION_APPS_...
Rebuild Learning Item Stop Word Index	RebuildLearningItemSear...	6835804	Wait	4/20/24 2:15 PM UTC	4/20/24 2:10 PM UTC	FUSION_APPS_...
Rebuild Learning Item Stop Word Index	RebuildLearningItemSear...	6835803	Succeeded	4/20/24 2:10 PM UTC	4/20/24 2:10 PM UTC	FUSION_APPS_...

43. Ensure that the status becomes “**succeeded**”

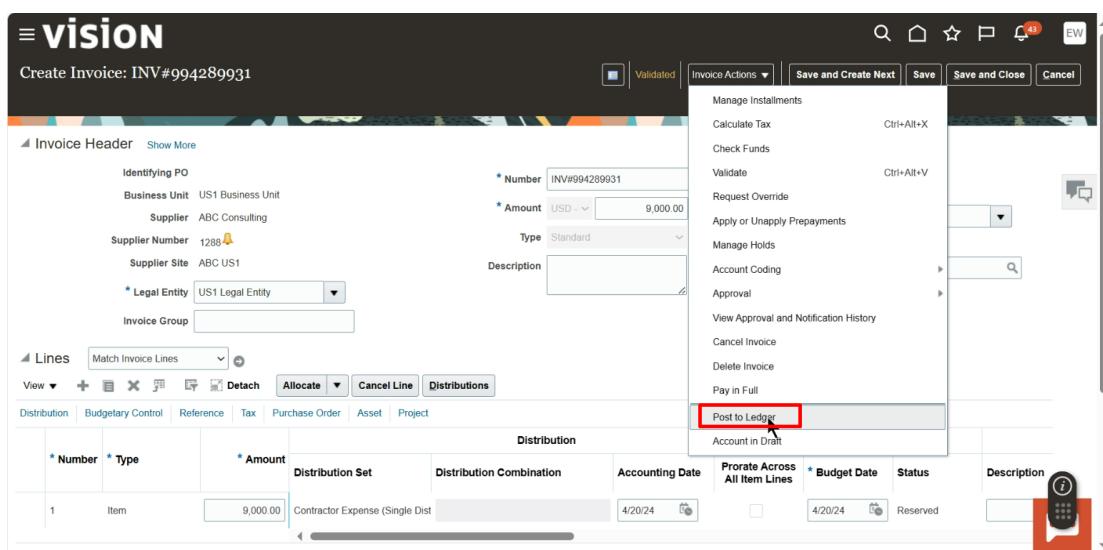
Create a Payable invoice



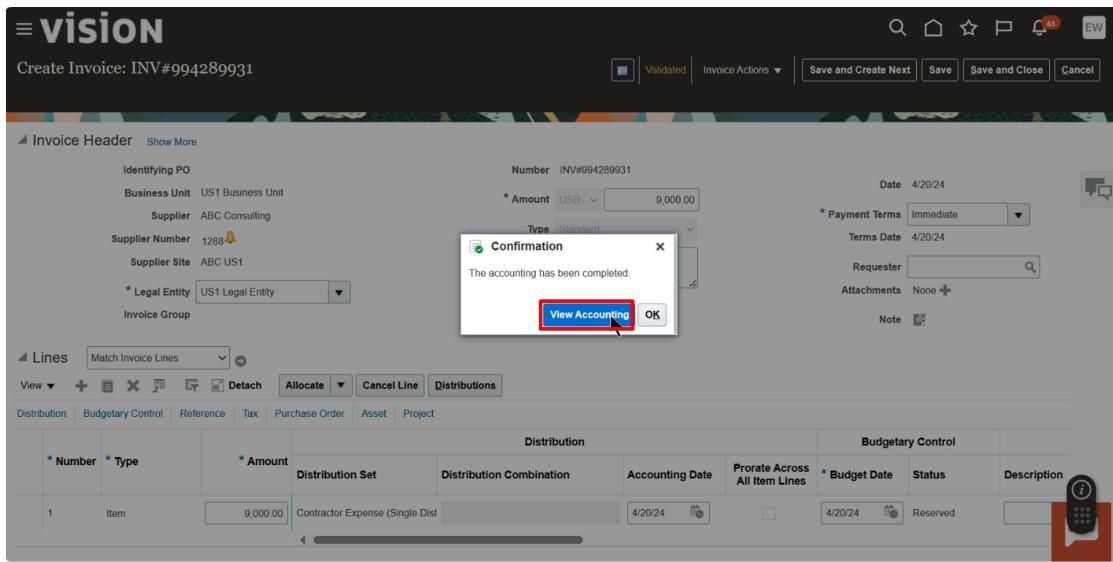
44. From Payables click on Invoices then Create the payable invoice.



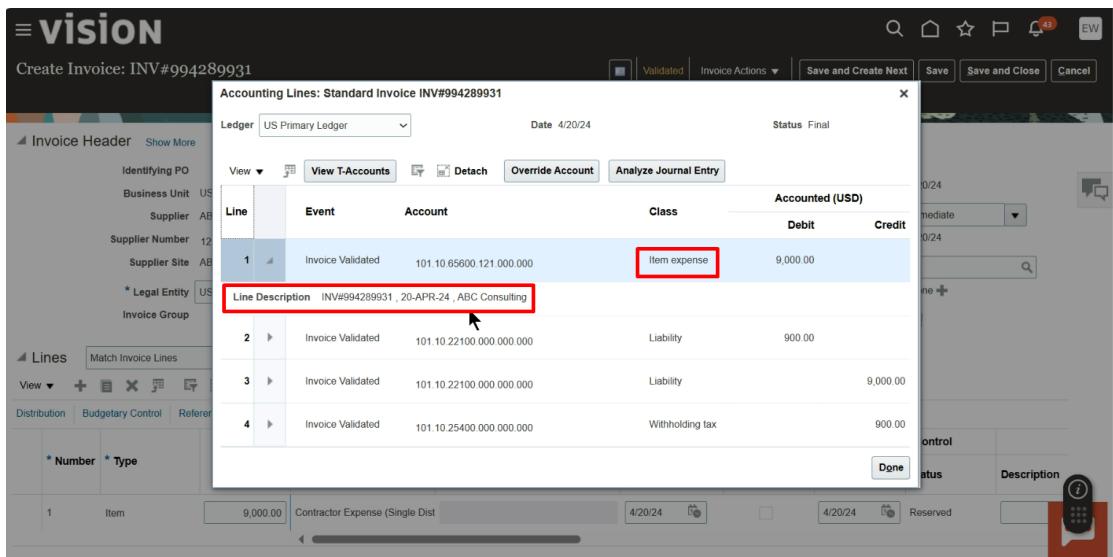
45. Click on “validate”.



46. Click on **Post to ledger**.



47. Click on **View Accounting**.



48. The line description has been displayed.