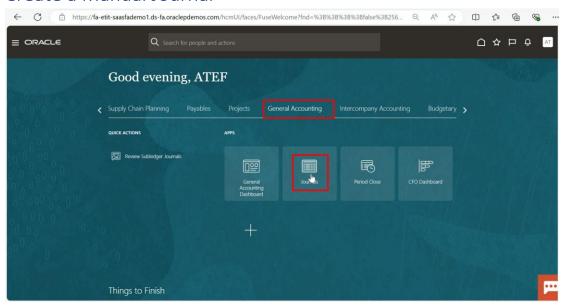
### **General Ledger Revaluation**

#### **Author: Atef Abdelmegeed**

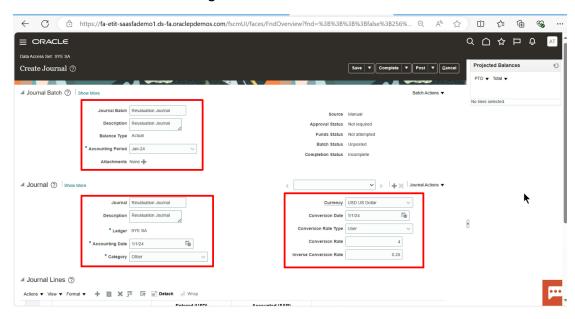
#### Concept

The **revaluation process** is used to adjust account balances denominated in a **foreign currency**. Revaluation adjustments represent the difference in account balances due to changes in **conversion rates** between the date of the **original journal** and the **revaluation date**.

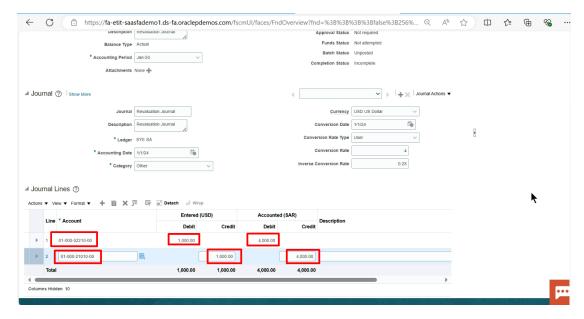
#### Create a Manual Journal



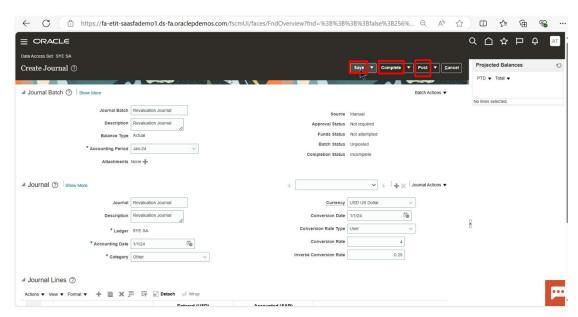
1. From General Accounting click on Journals.



- 2. Enter the Journal Batch, Description, and Accounting Period in the Journal Batch section.
- 3. Enter the Journal, Description, Ledger, Accounting Date, category, Conversion Rate, and currency in the Journal section.

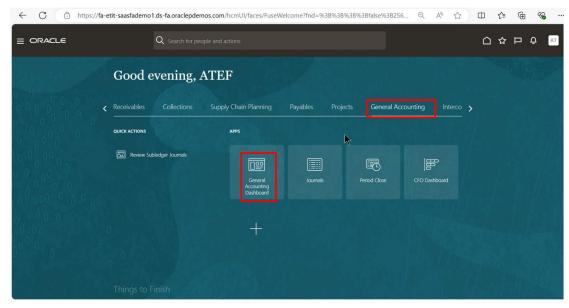


4. Enter the Account combination and amount on the Debit and Credit sides.

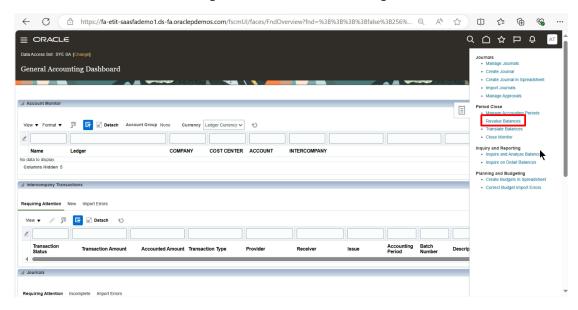


5. Click on Save, Complete, and Post.

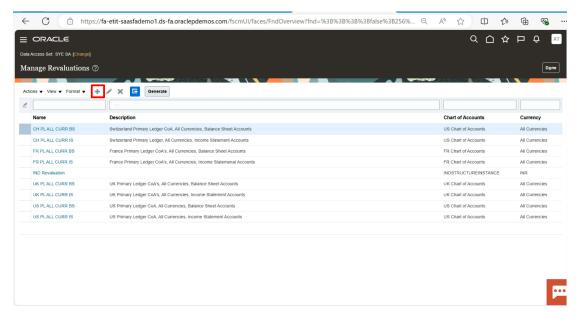
## Revaluate Balances



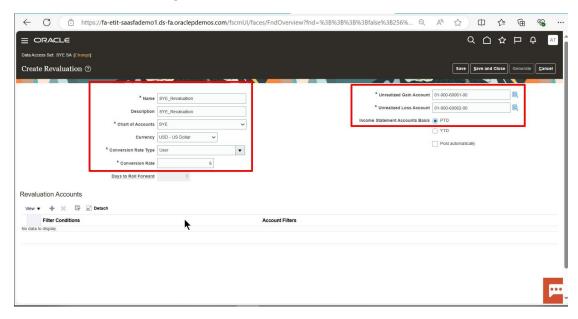
6. From General Accounting click on General Accounting Dashboard.



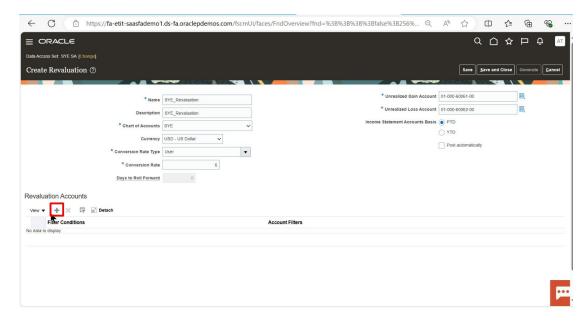
7. From the Task list click on Revaluate Balances.



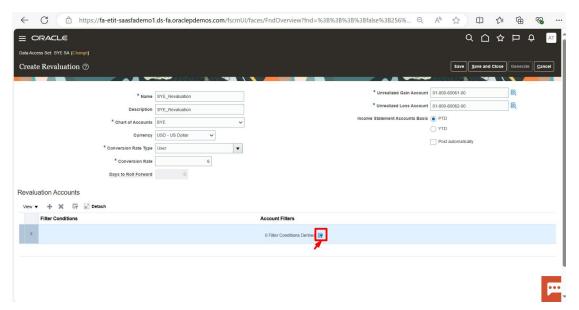
8. Click on the Plus sign.



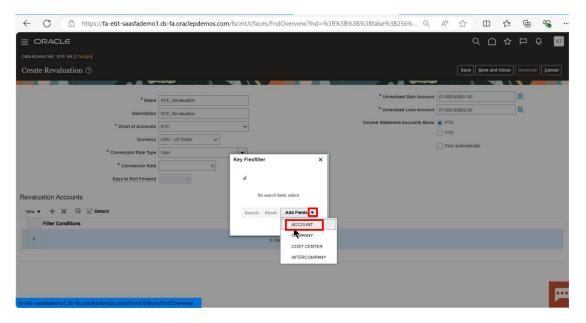
- 9. Enter the Name, Description, Chart of Accounts, Currency, and Conversion Name.
- 10. Enter the Unrealized Gain Account and the Unrealized Loss Account.



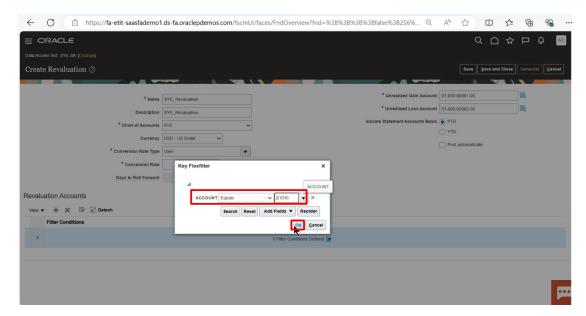
11. Click on the Plus sign.



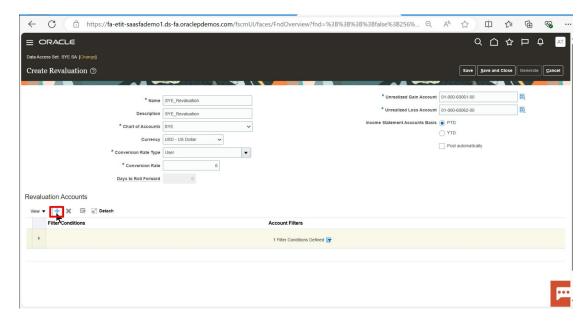
12. Click on the Account Filter sign.



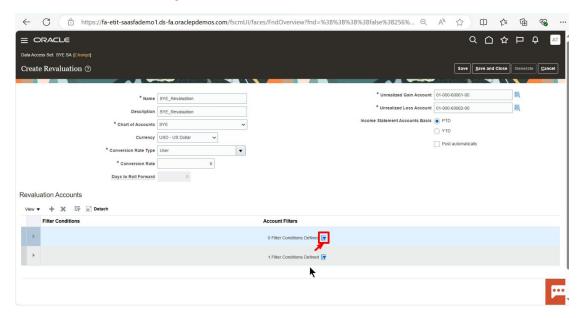
- 13. Click on the Add fields.
- 14. Select the **Account**.



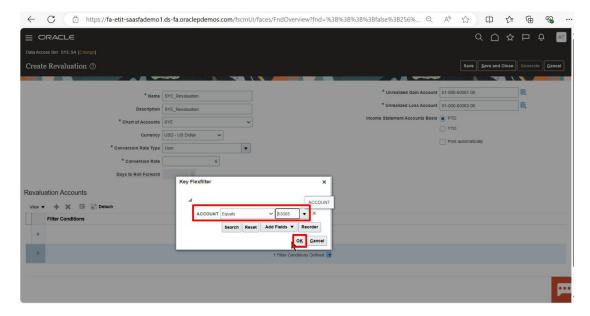
- 15. Select **Equals** and choose the **Account Number**.
- 16. Click on **OK**.



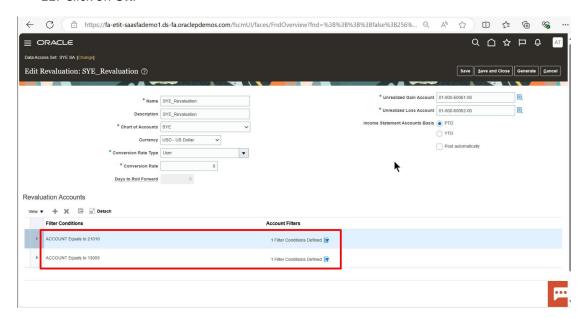
17. Click on the Plus sign.

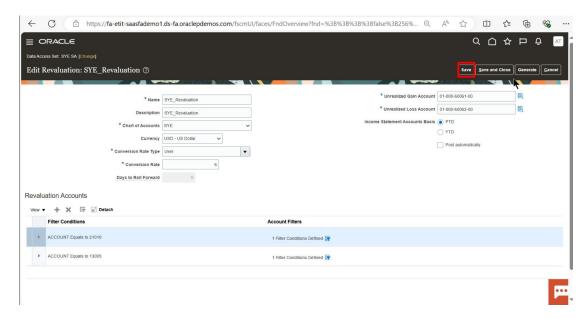


18. Click on the Account Filter sign.

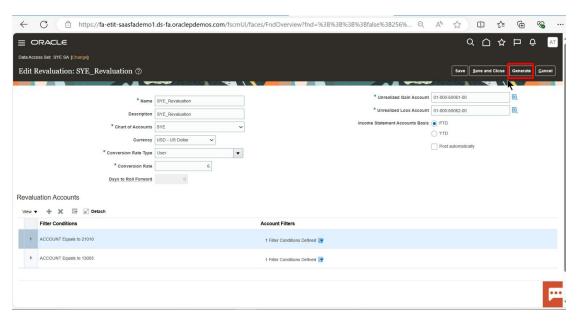


- 19. Click on the Add fields.
- 20. Select the **Account**.
- 21. Select **Equals** and choose the **Account Number**.
- 22. Click on OK.

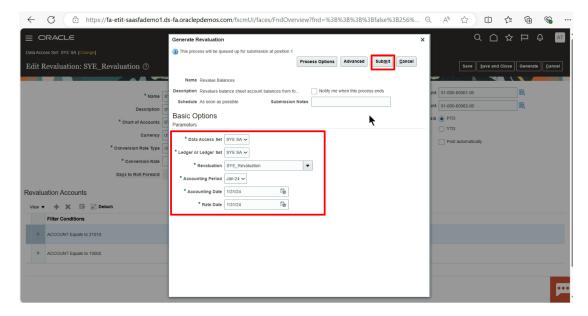




23. Click on Save.

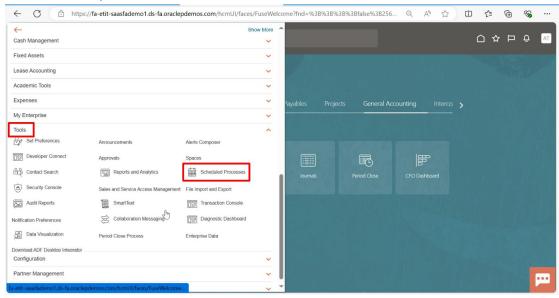


24. Click on Generate.

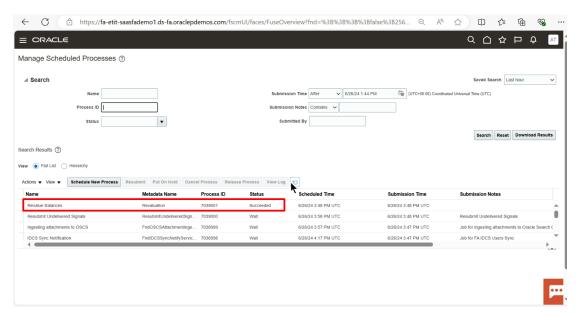


- 25. Select the Ledger, Revaluation Name, Accounting Period, Accounting Date, and Rate Date.
- 26. Click on Submit.

## Scheduled processes

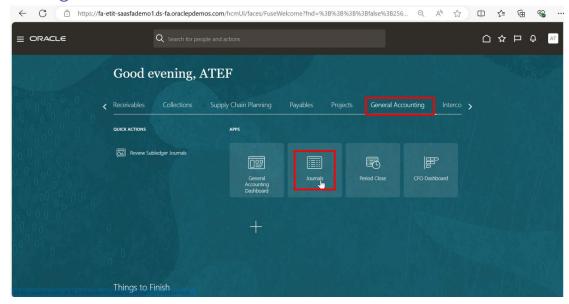


27. From Tools click on Schedule Processes.

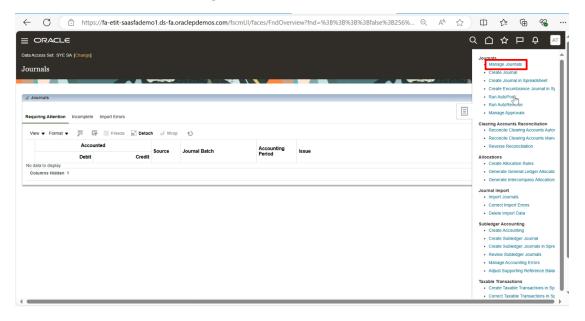


28. The status for the request became "Succeeded".

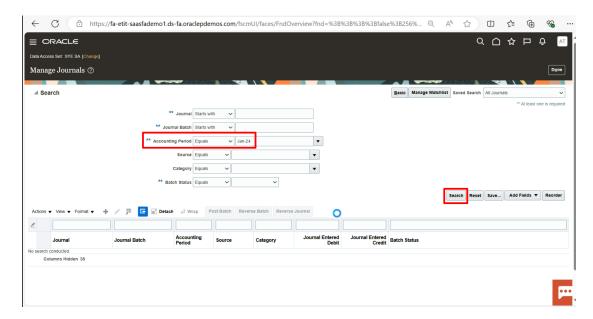
# Manage Journals



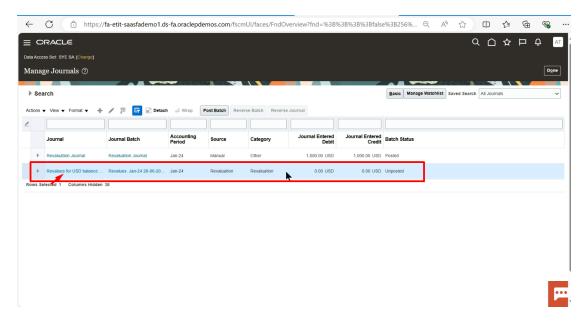
29. From **General Accounting** click on **Journals**.



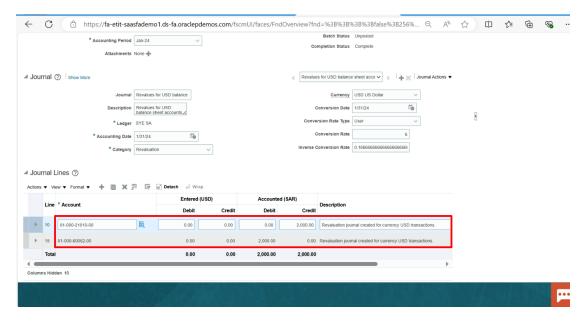
30. Click on Manage Journals.



- 31. In the **search tab** select the **Accounting period**.
- 32. Click on Search.



33. Click on the Journal that starts with "Revaluate".



34. The **Journal** has been automatically created according to our setup.