

## Accounts Receivables

Accounts Receivables is the one of the Sub Ledger application in Oracle ERP. It works at BU level In AR we have two KFF's

1. Sales Tax KFF
2. Territory KFF

### Objectives

1. To determine customer outstanding at organization level or update customer balance quickly
2. To generate revenue recognition
3. Invoice aging buckets

### In AR two types of transactions

1. Creation of Invoice
2. Create Receipt.
1. Sales order Invoice
2. Non-Sales Order Invoice      ]      In AR
3. Po Invoice
4. Non-Po invoice      ]      In AP

### AR → Payables

Company sold goods to customer  
 He returned the goods and company raised refund to customer  
 Refund invoice raised AR and goes to AP

**OM** → Receive PO (Sales Order) from customer  
 Customer (Purchase).

- Based on Order delivery. Invoice will run & sent to customer → Sales order invoice
- Like this way **OM** links with **AR**
- Even Customer return goods → Create return in OM & system sends to AR → It will get create a Credit Memo.
- Warranty also captured in OM.

**PPM :** Order version → project accounting  
**PPM:** Project Portfolio management

## Order to Cash (O2C)

This cycle is related to selling of products and services to customers.

4 Work benches in the AR application

1. Customer
2. Invoice
3. Receipt
4. Bills Receivables

### O2C Process and Journal Entries

1. Sales order       No JV
2. Shipping       COGS. **DR**  
                        Inventory Valuation. **CR**
3. Invoice       AR. DR  
                        Revenue. CR  
                        Tax. CR
4. Receipt       Confirmed Check. DR  
                        AR. CR  
                        Remitted Check. DR  
                        Confirmed Check. CR
5. Reconcile       Cash. DR  
                        Remitted CR

## Roles to be assign

1. Accounts Receivables Manager
2. Accounts Receivables Specialist
3. Billing Manager
4. Billing specialist
5. Billing Accountant
6. Revenue Analyst

1. Manage Receivable Payment Terms-----M done
2. Manage Collectors-----O done
3. Manage Customer Profile Class-----O Done
4. Manage Receivables system options-----M
5. Manage Transaction Type-----M done
6. Manage Transaction Source-----M done

7. Manage Auto Accounting Rules-----M done
8. Manage Receivable Activities-----M Done
9. Manage Receipt Class and Methods-----M done
10. Manage Receipt Source-----M done
11. Manage Memo lines-----O Done
12. Manage Customers-----M
13. Manage Remit to Address-----M Done
14. Manage Statement Cycle-----O done

## **Setups**

1. Manage Receivables system options
2. Manage Transaction Types
3. Manage Transaction Source
4. Manage Auto accounting rules
5. Manage Receivables Payment Terms
6. Manage statement cycles
7. Collectors creation
8. Manage Receivables customer Profile Class
9. Reference data set for customer site
10. Manage Business Unit set assignment
11. Customer Creation and assign customer profile class at address and site level
12. Create Remit- to- Addresses
13. Create Memo Lines
14. Create Receivable activities
15. Create Receipt classes & Methods
16. Create Receipt Source
17. Manage Data access set to user
18. Open Receivables period

### **1. Manage Receivables system options**

- Go to setup and maintenance
- Setup: Financials
- Functional area: Receivables
- Task : %Manage% Receivables% System% Options%
- Select Manage Receivables System Options
- Click on + icon to create the system options
- Select the BU and give the details
- Go to Billing and Revenue tab give the mandatory field details

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Edit System Options

Business Unit: Cello NY Business Unit

Ledger: Cello US Primary Ledger

Ledger Currency: USD

Billing and Revenue Cash Processing

Split Amount: 0

Days in Days Sales Outstanding Calculation: 0

Sales Credit Percent Limit:

Require salesperson:

Print remittance address:

Print home country:

Default Country:

Application Rule Set: Prorate All

Discount Basis: Invoice Amount

Allow unearned discounts:

Discount on partial payment:

Allow any business unit to process receipts:

Exception Rule Adjustment Activity:

Exception Rule Adjustment Reason:

Credit Card Receipt Method:

Credit Card Remittance Bank Account:

Credit Card Receipt Business Unit:

Bank Account Receipt Method:

Bank Account Remittance Bank Account:

Bank Account Receipt Business Unit:

Context Value:

Regional Information:

Accounting

Tax Account: 101=0000>78300

Realized Gains Account: 101=0000>78810

Realized Losses Account: 101=0000>78820

Header Rounding Account: 101=0000>78560

Unallocated Revenue Account:

Cross-Currency Rounding Account: 101=0000>78560

Automatic journal import:

Days per Posting Cycle: 0

Use header level rounding:

Transactions

Tax Invoice Printing Options: Total Tax Only

Item Validation Organization: Cello Item Master Inventory

Allow change to printed transactions:

Document Number Generation Level: When completed

Allow transaction deletion:

Enable recurring billing:

Activate Windows

Go to Settings to activate Windows.

- Tax Account : sales tax
- Item validation organization : if you select item validation organization here with in this inventory organization you can access the items when you create the transactions with in the receivables

Edit System Options

Transaction Delivery Using E-Mail

From Name:

From E-Mail:

Reply-to E-Mail:

E-Mail Subject:

Include Business Unit in E-Mail Subject:

Include Transaction Number in E-Mail Subject:

E-Mail Body:

Statement Delivery Using E-Mail

From E-Mail:

From Name:

Reply-to E-Mail:

E-Mail Subject:

Include Business Unit in E-Mail Subject:

Include Statement Date in E-Mail Subject:

E-Mail Body:

Late Charges

Assess late charges:

Average Daily Balance Calculation Basis:

Average Daily Balance Calculation Period:

Interest Invoice Transaction Type:

Debit Memo Charge Transaction Type:

Interest Charge Activity:

Penalty Charge Activity:

Late Charge Transaction Source:

Customers

Grouping Rule: DEFAULT

Create reciprocal customer:

AutoInvoice

Purge Interface tables:

Accounting Dates Out of Order:

Maximum Memory in Bytes: 115,343,360

Log File Message Level: 0

Tuning Segments

Accounting Flexfield:

System Items:

Activate Windows

Go to Settings to activate Windows.

- Go to Cash Processing tab give the mandatory fields

Edit System Options

Business Unit	Cello NY Business Unit	Ledger	Cello US Primary Ledger	Ledger Currency	USD																																												
			<input type="button" value="Save"/> <input type="button" value="Save and Close"/> <input type="button" value="Cancel"/>																																														
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- Click on Save and Close

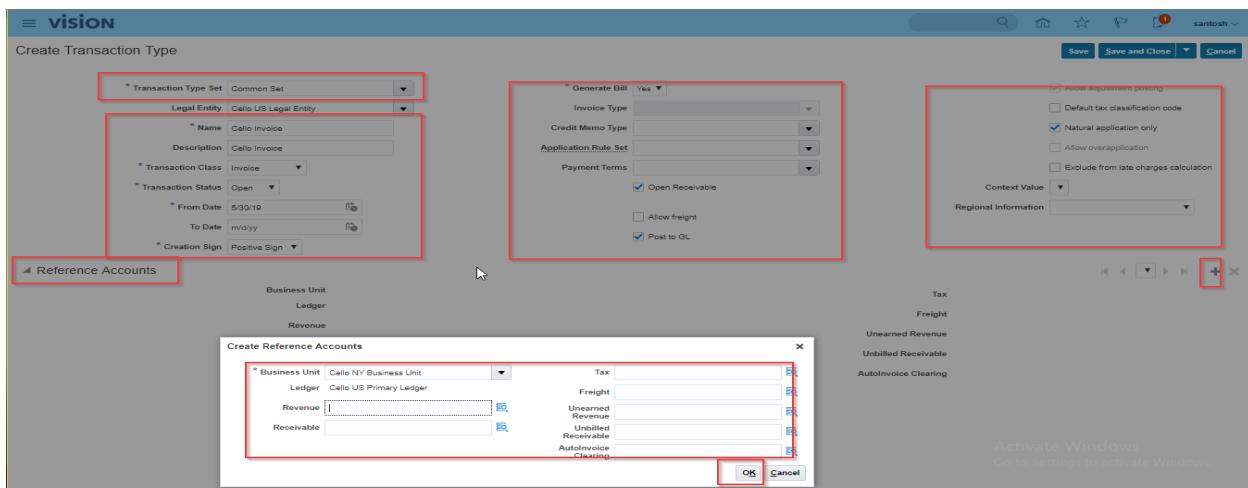
## 2. Manage Transaction Types

Transaction type will control the process of the transaction, how you want to create transactions, the transaction need to be created against the which class of the transaction, if you want to create debit memo transaction or credit memo transaction and in this transactions which sign amount will enter that is positive or negative like this.

To define the process of transaction we have to create the transaction type without this you can't create the transaction in the receivables

### Invoice

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% transaction % type%
- Select Manage Transaction Types
- Click on + to create type
- Give the details and this transaction will assign to business unit go to reference accounts tab
- Click on + icon to assign business unit you can one or multiple business units for this



- Give the Transaction type set is Reference data set, where ever you see the set just you can remember that is data set
- We have 5 transaction classes: 1. Bills receivables 2. Chargeback 3. Credit memo, 4. Debit memo, 5. Invoice (In this present doesn't have deposit and guarantee in next releases those may come)
- We have 4 Transaction status: 1. Open, 2. Closed, 3. Pending, 4. Void
- Generate Bill nothing but Print option if you want print just keep it as yes or else no
- Open receivable : It will update supplier balances
- Allow freight : If it is enable while entering the transaction freight column will appear
- Post to GL : If it is enable then only this transaction will transfer to GL
- Allow adjustment posting : customer amount (bad debt) can be adjust
- Natural application only: If you create the transaction with this transaction type you can create the receipt up to transaction amount only.
- Allow over application : Means more than the invoice amount will enable
- Give the BU and if you want to give the account details or else we can set as constant
- Click on save and close

### Debit memo

In AR Debit memo is with positive value but in AP credit memo is with negative value

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Create Transaction Type

The screenshot shows the 'Create Transaction Type' page for a 'Debit Memo'. The 'Transaction Type Set' is 'Common Set'. The 'Name' is 'Cello Debit Memo' and 'Description' is 'Cello Debit Memo'. The 'Transaction Class' is 'Debit Memo'. The 'Creation Sign' is 'Positive Sign'. The 'Generate Bill' checkbox is checked. The 'Invoice Type' is 'Credit Memo Type'. The 'Application Rule Set' is 'Payment Terms'. The 'Payment Terms' dropdown shows 'Open Receivable' is checked. The 'Regional Information' section includes checkboxes for 'Allow adjustment posting' (checked), 'Natural application only' (checked), and 'Post to GL' (checked). Reference accounts are set to 'Cello NY Business Unit' and 'Cello US Primary Ledger'. Below the main form, there are fields for Tax, Freight, Unearned Revenue, Unbilled Receivable, and AutoInvoice Clearing.

## Credit Memo

vision

Create Transaction Type

The screenshot shows the 'Create Transaction Type' page for a 'Credit Memo'. The 'Transaction Type Set' is 'Common Set'. The 'Name' is 'Cello Credit Memo' and 'Description' is 'Cello Credit Memo'. The 'Transaction Class' is 'Credit Memo'. The 'Creation Sign' is 'Negative Sign'. The 'Generate Bill' checkbox is checked. The 'Invoice Type' is 'Credit Memo Type'. The 'Application Rule Set' is 'Payment Terms'. The 'Payment Terms' dropdown shows 'Open Receivable' is checked. The 'Regional Information' section includes checkboxes for 'Allow adjustment posting' (checked), 'Natural application only' (checked), and 'Post to GL' (checked). Reference accounts are set to 'Cello NY Business Unit' and 'Cello US Primary Ledger'. Below the main form, there are fields for Tax, Freight, Unearned Revenue, Unbilled Receivable, and AutoInvoice Clearing.

## Charge Back

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Create Transaction Type

The screenshot shows the 'Create Transaction Type' page for a 'Charge Back'. The 'Transaction Type Set' is 'Common Set'. The 'Name' is 'Cello Charge Back' and 'Description' is 'Cello charge Back'. The 'Transaction Class' is 'Chargeback'. The 'Creation Sign' is 'Positive Sign'. The 'Generate Bill' checkbox is checked. The 'Invoice Type' is 'Credit Memo Type'. The 'Application Rule Set' is 'Payment Terms'. The 'Payment Terms' dropdown shows 'Open Receivable' is checked. The 'Regional Information' section includes checkboxes for 'Allow adjustment posting' (checked), 'Natural application only' (checked), and 'Post to GL' (checked). Reference accounts are set to 'Cello NY Business Unit' and 'Cello US Primary Ledger'. Below the main form, there are fields for Tax, Freight, Unearned Revenue, Unbilled Receivable, and AutoInvoice Clearing.

### **3. Manage Transaction Source**

It will generate the numbering for the transactions when you creating the transactions by using transaction types

#### **Standard Invoice**

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% transaction % source%
- Select Manage Transaction Sources
- Click on + to create source
- Give the details

vision  
Create Transaction Source

General Information

\* Transaction Source Set: Common Set  
Legal Entity: Cello US Legal Entity

\* Name: Cello Invoice  
\* Description: Cello invoice  
\* Type: Manual

Active  
From Date: 5/30/19  
To Date: mid/jy

Source Defaults

\* Last Transaction Number: 1  
Receipt Handling for Credits  
Allow duplicate transaction numbers  
Copy transaction information flexfield to credit memo  
Reference Field Default Value  
Standard Transaction Type: Cello Invoice

Credit Transaction Source  
Context Value  
Information

- Type of sources : 1. Manual, 2. Automatic (If you import then give it as import)
- Last transaction number : it is nothing but Invoice generation form which number
- Receipt Handling for credits: If customer pay the extra amount then the amount will transferred to next invoice (On Account)

#### **Debt Memo**

vision  
Create Transaction Source

General Information

\* Transaction Source Set: Common Set  
Legal Entity: Cello US Legal Entity

\* Name: Cello Debit memo  
\* Description: Cello Debit memo  
\* Type: Manual

Active  
From Date: 5/30/19  
To Date: mid/jy

Source Defaults

\* Last Transaction Number: 1.000  
Receipt Handling for Credits  
Allow duplicate transaction numbers  
Copy transaction information flexfield to credit memo  
Reference Field Default Value  
Standard Transaction Type: Cello Debit Memo

Credit Transaction Source  
Context Value  
Regional Information

## Credit Memo

The screenshot shows the 'Create Transaction Source' screen for a 'Credit Memo'. Key fields highlighted with red boxes include:

- General Information:**
  - \* Transaction Source Set: Common Set
  - \* Legal Entity: Cello US Legal Entity
  - \* Name: Cello Credit Memo
  - \* Description: Cello Credit Memo
  - \* Type: Manual
  - Active checkbox checked
  - \* From Date: 5/30/19
  - To Date: midyy
- Source Defaults:**
  - \* Last Transaction Number: 2,000
  - Automatic transaction numbering checkbox checked
  - Allow duplicate transaction numbers checkbox unchecked
  - Copy transaction information flexfield to credit memo checkbox unchecked
  - Reference Field Default Value dropdown set to Standard Transaction Type
  - Standard Transaction Type dropdown set to Cello Credit Memo
  - Copy document number to transaction number checkbox unchecked

## Chargeback

No need to create transaction source for charge back system uses pre-defined source. Even if you create you can't use.

## 4. Manage Auto accounting rules

Very basically we have to setup the rules for two accounts 1. Receivable account 2. Revenue account

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% auto %accounting% rules%
- Select Manage AutoAccoutning Rules
- Click on + to create auto accounting rules
- Give the BU and Account type as receivables and give the segment account values for automatic purpose
- Remaining accounting type like auto invoice creating, unbilled receivables, unbilled revenue these will auto account depends on the concept

## Receivables

The screenshot shows the 'Manage Auto Accounting Rules' screen. A modal window titled 'Create AutoAccounting Rule' is open, showing the following configuration:

Segment	Value Source	Constant Value
COMPANY		101
DEPARTMENT		0000
ACCOUNTS		12101

## Revenue

The screenshot shows the Oracle Fusion Applications interface for managing auto-accounting rules. A modal window titled "Create AutoAccounting Rule" is open, prompting for a business unit (Cello NY Business Unit) and account type (Revenue). Below these, a "Segments" section is shown with Company (101), Department (0000), and Accounts (10000) details. The "Done", "Create Another", and "Cancel" buttons are visible at the bottom of the modal.

## 5. Manage Receivables Payment Terms

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% receivables % Payment %
- Select Manage Receivables Payment Terms
- Click on + to create payment terms and give the details

The screenshot shows the Oracle Fusion Applications interface for creating payment terms. The "General Information" section includes fields for Payment Terms Set (COMMON), Name (Cello immediate), Description (Cello immediate), Billing Cycle, and Base Amount. The "Payment Schedule" section shows a sequence with a single item (Sequence 1) due by midyy. The "Discount Basis" section is also visible, showing settings for discount basis (Invoice Amount), discount basic date (Receipt Application Date), and discount amount (0.00).

- At the same way you can create multiple payment terms
- Click on save and close

## 6. Manage statement cycles

It can provide the statement for life cycle depends on your setups

- Go to setup and maintenance
- Setup: Financials
- Functional area: Receivables
- Task : %Manage% statement % cycles%
- Select Manage statement cycles

- Click on + icon to create cycles
- Give the name of the statement cycle and go to cycle dates click on + icon to assign the Bu for the dates and you can add number of month by clicking on + icon
- If you don't want the statement for particular period just enable the skip option on the side of month

Manage Statement Cycles

Save Save and Close Cancel

\*\* Name: Cello Monthly  
Description: Monthly  
\*\* Interval: Monthly  
Active: Yes

Name	Interval	Active	Description
Cello Monthly	Monthly	<input checked="" type="checkbox"/>	Monthly

Cello Monthly: Cycle Dates

Business Unit	Statement Date	Skip	Date Printed
Cello NY Business Unit	7/31/19	<input type="checkbox"/>	—
Cello NY Business Unit	6/30/2019	<input type="checkbox"/>	—
Cello NY Business Unit	5/31/2019	<input type="checkbox"/>	—

Click on save and close

## 7. Collectors creation

- Go to setup and maintenance
- Setup: Financials
- Functional area: Collectors
- Task : %Manage% collectors%
- Select Manage Collectors
- Click on + icon to collectors
- Give the details collector name employee and set

Manage Collectors

Save Save and Close Cancel

Collector Name	Type	Employee	Enabled	Inactive Date	Collector Set
Cello collectors	Employee	santosh	Yes	—	COMMON
Cloud002	Employee	Cloud002User	Yes	—	Common Set
Fusion Collector	Employee	emp_user_fusion	Yes	—	Common Set
Kalyan Kumar	Employee	FAS1 STUDENT1	Yes	—	Common Set
Legrand Collector	Employee	Podala3	Yes	—	Common Set
RFeb19 Collector	Employee	RFeb19 Employee	Yes	—	Common Set
Jim Jones	Employee	Jim Jones	Yes	—	—
Linda Omens	Employee	Linda Omens	Yes	—	—
Sharon Colby	Employee	Sharon Colby	Yes	—	—
Devin Jenkins	Employee	Devin Jenkins	Yes	—	—

Click on Save and Close

## 8. Manage Receivables customer Profile Class

By grouping the Payment terms, statement cycle and Collectors we create the customer profile class. It is tells the status of the customer like he is good or bad in paying money. In same as EBS here also we have one seeded data profile class

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customers
- Task : %Manage% Receivables% customer%
- Select Manage Receivables customer profile classes
- Click on + icon to customer profile class
- Give the predefined collector, statement cycle and payment term

- Click on save and close

## 9. Reference data set for Customer site

Customer site creation time we have to select reference data set, common set we can't use. In fresh instances we have only two reference data sets those are Enterprise and common, common we can't use for customer creation so normally we create the reference data set or we can take as enterprise set.

- Go to setup and maintenance
- Setup: Procurement
- Functional area: Enterprise Profile
- Task : %Manage% reference % data% set%
- Select Manage Reference Data Sets
- Click on + icon to create data set
- Give the set details

Manage Reference Data Sets

Set Code:   
Set Name:

Search Results

Set Code	Set Name	Description
CELLO_BU_CUS_DATA_	Cello BU Customer data set	Cello BU Customer data set

Save and close

## 10. Manage Business Unit set assignment

If we keep reference data set as a common it won't work. We should select Enterprise or what we created our own (CBA BU CUSTOMER DATA SET) one. Use the same at supplier site level also when the time of supplier account creation.

- Go to setup and maintenance
- Setup: Finance
- Functional area: Organization structure
- Task : %Manage% Business % unit% set%
- Select Manage Business Unit Data Set assignment
- Change the set for Customer Account site (Why we do this because supplier site only we have to maintain at BU level so you have to assign for that)

Manage Set Assignments: Cello NY Business Unit

Reference Data Object	Reference Data Set Code	Reference Data Set Name
Apply Hold Reasons	COMMON	Common Set
Cancellation Reasons	COMMON	Common Set
Close Reasons	COMMON	Common Set
Collections Setups	COMMON	Common Set
Contract Types	COMMON	Common Set
Credit Allocation Templates	COMMON	Common Set
Customer Account Relationship	COMMON	Common Set
Customer Account Site	CELLO_BU_C	Cello BU Customer data set
Dashboard Templates	COMMON	Common Set
Deal Type Reference Group	COMMON	Common Set
Decision Level	COMMON	Common Set
Departments	COMMON	Common Set
Dunning Plans	COMMON	Common Set
Estimated Deal Duration	COMMON	Common Set
FND_TREE_GROUP	COMMON	Common Set
Grades	COMMON	Common Set
Higher Education Adjustment Calendar	COMMON	Common Set
Higher Education Due Date Calendar	COMMON	Common Set
Hold Codes	COMMON	Common Set
JA_CN_TRANSFER_RULE	COMMON	Common Set

Save and close

## 11. Customer Creation and assign customer profile class at address and site level

For customer creation we don't need any additional roles. Customer nothing but debtor in our books, customer consist of 4 stages

1. Customer Name / Header
2. Customer Addresses

3. Customer contacts
4. Customer Bank Accounts

We can create customer in two ways

1. Manual
2. Spreadsheet

For both we have same navigation Task bar  create customer  create customer from spread sheet

Types of customers

1. Organization
2. Person

Account types in Receivables

1. External account
2. Internal account

- Go to Home page
- Go to Receivables and go to Billing
- Go to task bar and click on create customer

We have another navigation

- Go to setup and maintenance
- Setup: Finance
- Functional area: Customers
- Task : %Create% customers%
- Select Create Customers
- Give the details of the customers

The screenshot shows the 'Create Organization Customer' page. At the top, there's a navigation bar with icons for search, home, and save. The main form has several sections:

- Organization Information:** Contains fields for Name (Customer 1) and Registry ID (085104).
- Account Information:** Contains fields for Account Number (20000), Account Description, Account Type, and Customer Class.
- Account Address:** Contains a dropdown for Account Address Set (CELLO\_BU\_CUS\_DATA\_SE) and date fields for From Date (5/31/19) and To Date (12/31/4712).

A red box highlights the 'Name' and 'Registry ID' fields. Another red box highlights the 'Account Address Set' dropdown and its associated date range fields. A note 'It should be as per business unit set assignment.' is placed near the date fields.

- Give the account address

Address  
Site Number 039559  
Site Name Customer 1 site  
Mail Stop  
Sales Tax Geocode  
 Sales Tax Inside City Limits

Country United States  
Address Line 1 5 th Phase  
Address Line 2  
City New York  
State New York  
Postal Code 10000  
County New York

- Account Number (it will generate automatically as per profile options)
- Account Address set : This set should be as per business unit set assignment
- Address is completely optional but when we do the supplier refunds it won't allow without site address
- Go to Address purpose tab click on + to give the bill to ship to address

Account Address Details  
Customer Category Code  
Site Language  
Translated Customer Name  
Key Account  
Trading Partner Identifier  
EDI Location Code

Address Purposes  
Actions View Format **+** X Freeze Wrap  
Primary Site From Date To Date Purpose Bill-to Site  
20209 5/31/19 Ship to 5 th Phase  
20209 5/31/2019 12/31/4712 Bill to

Activate Windows  
Go to Settings to activate Windows.

- Save and close

### Assign customer profile class at address and site level

- Go to setup and maintenance
- Setup: Finance
- Functional area: Customers
- Task : %Manage% customers%
- Select Manage Customers
- Query you customer then it will show accounts and site details

vision  
Manage Customers  
Customer Type Organization  
Search Advanced Saved Search Search Using Account Details  
Actions View Format **+** X Wrap  
Search Results  
Actions View Format **+** X Wrap  
Registry ID Organization Name D-U-N-S Number Country Primary Address  
039559 Customer 1 US 5 th Phase, NEW YORK, NEW YORK 10000 New York  
Columns Hidden 70  
Customer 1: Accounts  
View Format **+** X Wrap  
Account Number Account Description Customer Class Account Type  
20209 5 th Phase, NEW YORK, NEW YORK 10000 New York  
Customer 1 28099: Sites  
Actions View Format **+** X Wrap Account Address Set All  
Site Number Address Country To Date Purpose Account Address Set  
039559 5 th Phase, NEW YORK, NEW YORK 10000 New York United States Bill to, Ship to Celio BU Cust...  
Address date range: Current  
Activate Windows  
Go to Settings to activate Windows.

- Go to accounts tab click on profile history tab here we can see the default profile class select that profile class click on actions and click on Correct record then change form default to our own define profile class, if you change that automatically collector name will change

The screenshot shows the 'Profile History' tab selected in the navigation bar. In the 'Actions' dropdown, the 'Correct Record' option is highlighted with a red box. The main area displays account profile details for an effective starting date of 5/31/19. A red box highlights the 'Profile Class' dropdown, which is set to 'Cello Standard profile class'. Other visible fields include 'Effective End Date' (12/31/12), 'Collector' (Cello collectors), and various credit-related fields like 'Credit Analyst', 'Credit Classification', 'Account Status', 'Risk Code', and 'Credit Rating'.

- Save and close
- Go to site tab level and click on site tab
- Go to profile history and click on Create site profile then that profile copies from account to site

The screenshot shows the 'Site Details' tab selected. In the 'Profile History' section, the 'Create Site Profile' button is highlighted with a red box. The top right corner shows standard save and cancel buttons, with 'Save and Close' highlighted by a red box. The page also includes sections for 'Organization Information' and 'Account Site' with specific address details.

- Then copied the profile class then save and close

## 12. Create Remit-to Addresses

Define remit-to addresses to let the customers know where to send payment for their invoices. Receivables use the address that is defined in the Remit To Addresses window to provide default remit-to information when transactions are entered.

Each BU wise we need to create one remit to address, each country wise it will do, client will give this address

To specify where customers has to send the payment which is supplier address

- Go to setup and maintenance
- Setup: Finance

- Functional area: Customer Billing
- Task : %Manage% Remit% to% address%
- Select Manage Remit to Addresses
- Click on + to create address
- Give the details and save

Create Remit-to Address

\* Remit-to Address Set: COMMON

Sales Tax Geocode:

Sales Tax Inside City Limits

Regional Information:

Country: United States  
Address Line 1: Cello US NY  
Address Line 2:   
City: Washington  
State: DC  
Postal Code: 20001  
County: Dist of Columbia

Save Save and Close Cancel

- Save and Close
- Then you specify to this address will receive the payments form which countries customers
- In the same navigation query the remit to address through the country, in the list select your remit to address
- Select that and click on + icon under site tab in this you can specify which country customers we receive the payment

Manage Remit-to Addresses

Search: Country:

Site Number	Address
300000175745172	6250 Court Street,WOODLAND, CA 94608
300000175745174	33450 Park Avenue,VANCOUVER,CANADA
300000175745170	5430 One Shields Avenue,DAVIES, CA 94608
300000175745392	14800 Main St, FUJI, CA 94608
300000178011398	Line 1Add LIVERPOOL, PA Junta
300000178111057	18401 Swingsley Ridge Rd, CHESTERFIELD, MO 63017 USA
300000178111093	SVS TOWERS AMMERPET, HYDERABAD-500010, Telangana, INDIA
300000178164678	DPN Address,MINNEAPOLIS, MN 7644 Anoka
300000179320407	HASI ADDRESS
300000179329491	School of Pure and Applied Physics, KOTTAYAM-695 560 Kerala, INDIA
300000179394861	address 1,Address 1,JOHNSON STREET, LA 70001 Jefferson
300000179439485	Cello US WASHINGTON, DC 20001 Dist of Columbia
300000179151724	1000 Progress Blvd,REDWOOD SHORES, CA 94065
300000179380940	Wittelsbacherplatz 11,80312 Munich, GERMANY
300000175775330	RFeB19 Remit To Address,SANDYVILLE, IA 50001 Warren

Site 300000176439485: Receipt from Criteria

+ X

Country: United States  
State: District of Columbia  
From Postal Code:   
To Postal Code:   
Context Value:

Save and Close Save and Create Another Cancel

Activate Windows  
Go to Settings to activate Windows

Click on save and close

### 13. Create Memo Lines

To address the service names

Define standard memo lines for your debit memos, on-account credits, debit memo reversals, chargebacks, and invoices. Receivables displays your freight, line, tax, and charges type standard lines as list of values choices during memo entry in the Credit Transactions window and during invoice entry in the Lines window. When you create chargebacks and debit memo reversals, you can either use the standard line that Receivables provides or enter your own. You can create an unlimited number of standard memo lines.

- Go to setup and maintenance
- Setup: Finance
- Functional area: Customer Billing
- Task : %Manage% standard% memo% lines%
- Select Manage Standard Memo Lines
- Click on + to create memo lines

The screenshot shows the 'Create Standard Memo Line' interface. At the top, there are buttons for Save, Save and Close (which is highlighted with a red box), and Cancel. Below these are various input fields and dropdown menus. A red box highlights the 'Memo Line Set' dropdown set to 'Common Set', the 'Name' field containing 'Cello standard memo lines', and the 'Description' field containing 'Cello standard memo Lines'. Another red box highlights the 'Type' dropdown set to 'Line'. To the right, there are sections for 'Unit of Measure', 'Invoicing Rule', 'Rule', 'From Date' (set to 5/31/2019), 'To Date' (set to m/d/y), 'Context Value', 'Regional Information' (with a red box around the 'Business Unit' dropdown set to 'Cello NY Business Unit'), and 'Revenue'. At the bottom left, there's a 'Reference Accounts' section with a red box around the 'Business Unit' dropdown set to 'Cello NY Business Unit' and the 'Ledger' dropdown set to 'Cello US Primary Ledger'.

- Save and close

## **14. Create Receivable activities**

If you compare with EBS, in EBS if you want to create Receivable activities we have to set party tax profile in EBS EBT responsibility without setting party tax profile for specific operating unit in EBS we can't create Receivable activities in EBS (R12 not in R11i)

In Fusion there is no such kind of dependency directly you can create Receivable activities without creating the party tax profile for business unit

### **Earned discount**

- Go to setup and maintenance
- Setup: Finance
- Functional area: Receivables
- Task : %Manage% receivable % activities%
- Select Manage Receivable Activities
- Click on + icon to create activities
- Give the details for activity and accounts (it should be Earned discount)

Create Receivables Activity

Accounting

Business Unit: Cello NY Business Unit  
Name: Cello Earned discount  
Description: Cello Earned discount

Activity Type: Earned discount  
Active: checked  
Context Value:

GL Account Source: Activity GL account  
Activity GL Account: 101=0000=48100  
Tax Rate Code Source: None  
Distribution Set:

Save and close

### Un Earned discount

Create Receivables Activity

Accounting

Business Unit: Cello NY Business Unit  
Name: Cello Unearned Discount  
Description: Cello Unearned Discount

Activity Type: Unearned discount  
Active: checked  
Context Value:

GL Account Source: Activity GL account  
Activity GL Account: 101=0000=24630  
Tax Rate Code Source: None  
Distribution Set:

Account should be Unearned discount  
 Click on Save and close

## 15. Create Receipt classes & Methods

When we create method within the class two receivable activities or mandatory those are Earned discount and unearned discount

- Go to setup and maintenance
- Setup: Finance
- Functional area: Customer Payments
- Task : %Manage% receipt % classes % methods%
- Select Manage Receipt Classes and Methods
- Click on + icon to create classes
- Give the mandatory details and go to Receipt Methods click on + icon to create receipt method

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Create Receipt Class and Methods

* Name: Cello standard	* Creation Method: Manual	* Remittance Method: No Remittance	* Clearance Method: Directly	Require confirmation
Context Value:				Regional Information:

Receipt Methods

Name	Printed Name	Effective Start Date	Effective End Date	Debit Memos Inherit Receipt Numbers
Cello check	Cello check	5/31/19	m/d/y	

Details

Remittance Bank Accounts

Business Unit	Bank	Branch	Account	Minimum Receipt Amount	Currency	Clearing Days	Effective Start Date	Effective End Date
No data to display.								

- Go to Remittance Bank Accounts tab and click on + under that
- Give the BU as well as all details and accounts also

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Create Remittance Bank Account

* Business Unit: Cello NY Business Unit	* Bank: HDFC Bank	* Branch: New York Branch	* Account: HDFC corporate	Primary	Override bank
-----------------------------------------	-------------------	---------------------------	---------------------------	---------	---------------

Currency: USD	Minimum Receipt Amount	Clearing Days	Risk Elimination Days	
Effective Start Date: 5/31/2019	Effective End Date: m/d/y	Activate Windows Go to Settings to activate Windows..		
Context Value:				

GL Accounts

* Cash: 101=0000=11200	Unapplied Receipts: 101=0000=12120
Receipt Confirmation	Unidentified Receipts: 101=0000=12130
Remittance	On-Account Receipts: 101=0000=12110
Factoring	Unearned Discounts: Cello Unearned Discount
Short Term Debt	Earned Discounts: Cello Earned discount

- Click on save and close

vision

Edit Receipt Class and Methods

Name: Cello standard Method	Creation Method: Manual	Remittance Method: No Remittance	Clearance Method: Directly	Require confirmation
Context Value:				Regional Information:

Receipt Methods

Name	Printed Name	Effective Start Date	Effective End Date	Debit Memos Inherit Receipt Numbers
Cello Check	Cello Check	5/31/19	m/d/y	

Cello Check: Details

Remittance Bank Accounts

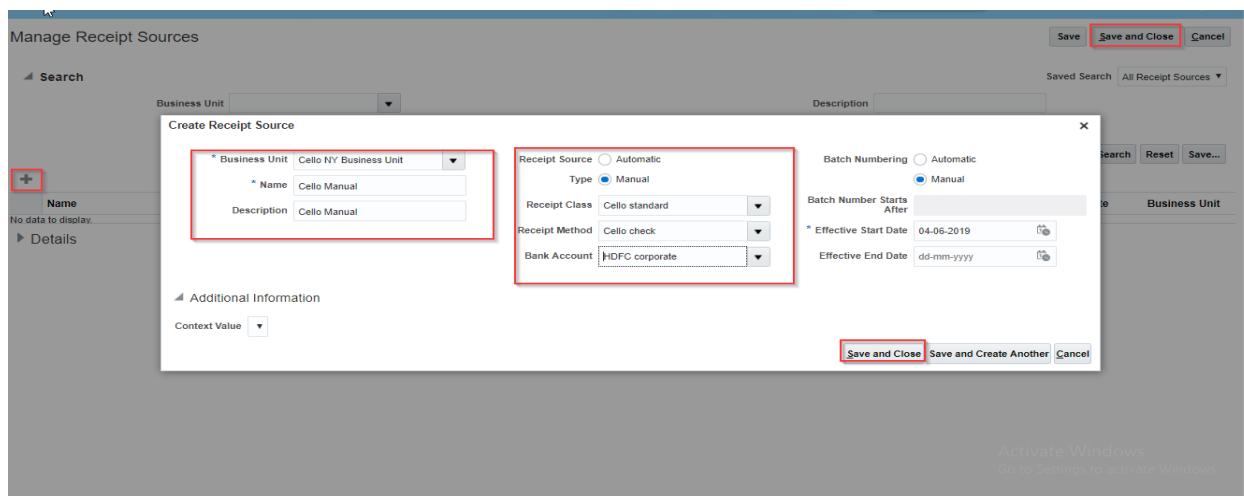
Business Unit	Bank	Branch	Account	Minimum Receipt Amount	Currency	Clearing Days	Effective Start Date	Effective End Date
Cello NY Business Unit	HDFC Bank	New York Branch	HDFC corporate	USD	5/31/19	Activate Windows		

- Click on save and close

## 16. Create Receipt Sources

When you crate the single receipt no need of this if you create the batch receipt this is mandatory

- Go to setup and maintenance
- Setup: Finance
- Functional area: Customer Payments
- Task : %Manage% receipt % sources%
- Select Manage Receipt Source
- Click on + icon to create Source
- Give the details of receipt source



- Save and close

## 17. Manage Data access set to user

- Go to setup and maintenance
- Setup: Finance
- Functional area:
- Task : %Manage% data% access%
- Select Manage Data Access for users
- Click on + to assign data access to users

The screenshot shows the 'Manage Data Access for Users' page. A modal window titled 'Create Data Access for Users' is open, listing five users with their assigned roles and security contexts. The 'Save and Close' button at the bottom right of the modal is highlighted with a red box.

User Name	Role	Security Context	Security Context Value
GOOGLE	Revenue An	Business uni	Google US Business
GOOGLE	Billing Spec	Business uni	Google US Business
GOOGLE	Billing Mana	Business uni	Google US Business
GOOGLE	Accounts Rr	Business uni	Google US Business
GOOGLE	Accounts Rr	Business uni	Google US Business

- Click on Save and close

## 18. Open Receivables Periods

- Go to Home Page
- Click on Receivables
- Click on Accounts Receivable
- Go to Task list and click on Manage Accounting Period

The screenshot shows the Accounts Receivable module. The sidebar menu is open, displaying various receivable management options such as Receipts, Receipt Remittances, Credit Memos, Customers, and Accounting. Under the Accounting section, the 'Manage Accounting Period' option is highlighted with a red box.

- Click on Ledge name And click on that then it will ask the open period
- Go to actions and click on Target period and give the target period
- Click on save and close

## ● Create Invoice Transaction

Why should we create the invoice transaction, when I am selling the goods and services to the customer I want to create the invoice to make outstanding amount, and it is to send to customer with the statement

Invoice can create in different ways

1. Manual (All industries)
2. Import (Form order management through invoice) (Manufacturing)
3. Import from PPM (Construction)
4. Import from service contract (Service)
5. Import from third party system
6. Spread sheet

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Create Transaction
- Give the details like transaction class invoice, transaction source and type our own defined types, bill to name (Customer name)
- Go to lines give the line items it comes from system options give the quantity and amount

- Item values default from inventory org this we gave at system options so this items you can use
- Invoice Rules : 1. In advance, 2. In Arrears
- Save it after save it Actions icon will appear
- We setup auto accounting rules based on the system will derive the debit and credit if you want to see the accounts select the lines and click on Actions and edit distributions you can see the accounts

Edit Transaction: Invoice 1

General Information		<a href="#">Actions</a> <a href="#">Save</a> <a href="#">Complete and Create Another</a> <a href="#">Cancel</a> <a href="#">Edit Distributions</a>																																		
<input type="button" value="Show More"/> Business Unit: Cello NY Business Unit Transaction Source: Cello Invoice Transaction Type: Cello Invoice Transaction Number: 1 Document Number: Status: Incomplete		Transaction Date: 05-06-2019 <a href="#">Edit</a> Accounting Date: 05-06-2019 <a href="#">Edit</a> Salesperson: <a href="#">Search</a> Invoicing Rule: Attachments: None <a href="#">Edit</a> Notes: <a href="#">Edit</a>																																		
		Currency: USD - US Dollar <a href="#">Edit</a> Transaction Total: 10,000.00 Lines: 10,000.00 Tax: 0.00 <a href="#">Edit</a> Freight: 0.00 <a href="#">Edit</a> Charges: 0.00 <a href="#">Edit</a>																																		
<b>Customer</b> Bill-to Name: Cello customer <a href="#">Edit</a> Bill-to Site: 1000017 <a href="#">Edit</a>																																				
<b>Payment</b> Payment Terms: Cello Immediate <a href="#">Edit</a> Due Date: 05-06-2019																																				
<b>Invoice Details</b> <b>Invoice Lines</b> <a href="#">Sales Credits</a> View <a href="#">New</a> <a href="#">X</a> <a href="#">Detach</a> <a href="#">Edit Freight</a> Line Information <a href="#">Tax Determinants</a> <a href="#">Revenue Scheduling</a>																																				
<b>Line Information</b> <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Description</th> <th>Memo Line</th> <th>UOM</th> <th>Quantity</th> <th>Unit Price</th> <th>Amount</th> <th>Details</th> <th>Tax Classification</th> <th>Transaction Bus</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Cello material</td> <td><a href="#">Search</a></td> <td>Cello material</td> <td>QTY</td> <td>1</td> <td>10,000</td> <td>10,000.00</td> <td><a href="#">Edit</a></td> <td><a href="#">Go to Settings</a></td> <td><a href="#">Sales Transaction Rows</a></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>Total</td> <td>1</td> <td></td> <td>10,000.00</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Line	Item	Description	Memo Line	UOM	Quantity	Unit Price	Amount	Details	Tax Classification	Transaction Bus	1	Cello material	<a href="#">Search</a>	Cello material	QTY	1	10,000	10,000.00	<a href="#">Edit</a>	<a href="#">Go to Settings</a>	<a href="#">Sales Transaction Rows</a>					Total	1		10,000.00			
Line	Item	Description	Memo Line	UOM	Quantity	Unit Price	Amount	Details	Tax Classification	Transaction Bus																										
1	Cello material	<a href="#">Search</a>	Cello material	QTY	1	10,000	10,000.00	<a href="#">Edit</a>	<a href="#">Go to Settings</a>	<a href="#">Sales Transaction Rows</a>																										
				Total	1		10,000.00																													

- We can't override the account terms once you completed the transaction, if in AP we can
  - Click on Edi distribution

Edit Distributions										
<span style="float: left; margin-right: 10px;">View ▾</span> <span style="float: left; margin-right: 10px;"></span> <span style="float: right;">X</span>										
	Line Number	Detail Line Number	Account Class	Distribution	Accounting Date	Allocation			Distribution Comments	
						Percentag	Amount (USD)	Accounted Amount (USD)		
				Receivable 101*1000*12101		05-06-2019	100.0000	10,000.00	10,000.00	
	▶ 1			Revenue 101*1000*40000		05-06-2019	100.0000	10,000.00	10,000.00	

- Click on Complete and review
  - If you want to incomplete this you can until accounting
  - If you want to review the invoice you can click on view image

**INVOICE 1**

Bill-to		Ship-to			
Cello customer	Cello customer	Cello customer	Cello customer		
AMERICAN SAMOA		AMERICAN SAMOA			

Purchase Order  
Invoice Date: 05-06-2019  
Shipped Date:

Payment Terms		Due Date		Balance Due	
Cello Immediate		05-06-2019		\$10,000.00	

No.	Product	Description	UOM	Quantity	Unit Price	Amount
1	Cello material	Cello material	QTY	1	10,000	\$10,000.00

Line Total: 10,000.00  
Sales Tax: 0.00  
Shipping: 0.00

Total: 10,000.00  
Payments: 0.00  
Credits: 0.00  
Financial Charges: 0.00

Line Total: 10,000.00

**Send payment to:**  
Cello remit to address  
3 rd phase

**Special Instructions:** To help us save trees, contact our billing department to set e-mail as your preferred delivery method.

**Salesperson:**

- Go to Actions and Click on Post to ledger
- If you want to see the accounting you can see

**Accounting Lines: Invoice 1**

Ledger	Cello US Primary Ledger	Date	05-06-2019	Status	Final
<a href="#">View</a>	<a href="#">T-Accounts</a>	<a href="#">Detach</a>	<a href="#">Override Account</a>		
Line	Event	Account	Class	Accounted (USD)	
1	Invoice Created	101*1002*12101	Receivable	Debit	Credit
				10,000.00	
2	Invoice Created	101*0000*40000	Revenue		10,000.00
<a href="#">Done</a>					

- Click on save and close
- **Create Standard Receipt and how to apply to transaction**
  - Go to Home Page
  - Click on Receivables
  - Click on Accounts Receivables
  - Go to Task list and click on Crate Receipt
  - Give the details like BU Receipt method (if you give this Remittance details will come)

- Go to customer tab and give the customer and site details
- Go to Submit and create another option click on LOV

Create Receipt

Receipt Type: Standard  
Status: New  
Business Unit: Cello NY Business Unit  
Receipt Method: Cello check  
Receipt Number: CHEK1

Currency: USD - US Dollar  
Entered Amount: 2,000.00  
Accounted Amount: 2,000.00

Remittance Bank:

Name: HDFC Corporate Bank  
Branch: HDFC NEW YORK Branch

Customer:

Account Number: 108009  
Name: Cello customer

Site: 100017

Additional Information

Submit and Create Another  
Submit and Apply Manually  
Submit and AutoApply Now

- Receipt number nothing but check number
- Click on Submit and Apply Manually
- After you can see the few details below

Edit Receipt: CHEK1

Actions ▾ | Save | Save and Close | Cancel

Receipt Information

Status: Cleared  
Business Unit: Cello NY Business Unit  
Receipt Type: Standard  
Receipt Method: Cello check  
Receipt Number: CHEK1  
Receivables Specialist  
Attachments: None

Customer Account Number: 108009  
Customer Name: Cello customer  
Customer Site: 100017  
Receipt Date: 05-06-2019  
Accounting Date: 05-06-2019  
Comments

Currency: USD

Entered Amount: 2,000.00  
Accounted Amount: 2,000.00  
Total Applied Amount: 0.00  
On-Account Amount: 0.00  
Unapplied Amount: 2,000.00  
Exchange Gain or Loss: 0.00

Additional Information

Receipt Details 2,000.00 USD

Application History Activity

Add Application (highlighted)  
Unapply Application  
Add Open Receivables  
View Remittance Reference Detail  
View Exception Trends

Activate Windows  
Go to Settings to activate Windows.

- Now you can find the transaction to apply the receipt on the transaction
- Click on Add open receivables
- Query the transaction with number or any mandatory field then click on Add
- Then transaction will add to that invoice
- After attach this you can see the due amount is Zero

Receipt Information

Amount Due	Applied Amount	Discount	Exception Reason	Application Date	Accounting Date
0.00 USD	10.0000	0.00		05-06-2019	05-06-2019

Additional Information

Receipt Details 0.00 USD

- Go to Actions and click on Post to ledger
- Click on accounting

**Accounting Lines: Receipt CHEK1**

Ledger	Date	Status
Cello US Primary Ledger	05-06-2019	Final

View T-Accounts

Line	Event	Account	Class	Debit	Credit
1	Receipt Created	101*0000*11100	Cash	10,000.00	
2	Receipt Created	101*1002*12101	Receivable		10,000.00

### ● Manual Credit Memo Creation

For this testing first create the invoice then create the credit memo with negative amount then apply credit transaction on invoice Transaction

### Invoice transaction

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Crate Transaction
- Give the details like transaction class invoice, transaction source and type our own defined types, bill to name (Customer name)
- Go to lines give the line items it comes from system options give the quantity and amount

Review Transaction: Invoice 2

General Information | Show More

Business Unit: Cello NY Business Unit	Transaction Date: 05-05-2019	Currency: USD - US Dollar
Transaction Source: Cello Invoice	Accounting Date: 05-05-2019	Transaction Total: 5,000.00
Transaction Type: Cello Invoice	Salesperson:	Lines: 5,000.00
Transaction Number: 2	Invoicing Rule:	Tax: 0.00
Document Number:	Attachments: None	Freight: 0.00
Status: Complete	Notes:	Charges: 0.00

Customer

Bill-to Name: Cello customer	Ship-to Name: Cello customer	Payment Terms: Cello Immediate
Bill-to Site: 100017	Ship-to Site: 149997	Due Date: 05-05-2019

Invoice Details

Invoice Lines | Sales Credits

Line Information									
Line	Item	Description	Memo Line	UOM	Quantity	Unit Price	Amount	Details	Tax Classification
1	Cello material	Cello material		QTY	500	10	5,000.00		Sales Transaction
				Total	500		5,000.00		

- Save and close

## Credit memo transaction creation

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Crate Transaction
- Give the details like transaction class invoice, transaction source and type our own defined types, bill to name (Customer name)
- Go to lines give the line items it comes from system options give the quantity and amount with negative sign

Review Transaction: Credit Memo 2001

General Information | Show More

Business Unit: Cello NY Business Unit	Customer Reference Date:	Currency: USD - US Dollar
Transaction Source: Cello Credit Memo	Transaction Date: 05-05-2019	Transaction Total: -1,000.00
Transaction Type: Cello Credit Memo	Accounting Date: 05-05-2019	Lines: -1,000.00
Transaction Number: 2001	Credit Reason:	Tax: 0.00
Document Number:	Salesperson:	Freight: 0.00
Status: Complete	Invoicing Rule:	Charges: 0.00
Customer Reference:	Attachments: None	Notes:

Customer

Bill-to Name: Cello customer	Ship-to Name: Cello customer	Activation Windows: Go to Settings to activate Windows.
Bill-to Site: 100017	Ship-to Site: 149997	

Credit Memo Details

Credit Memo Lines | Sales Credits

Line Information									
Line	Item	Description	Memo Line	UOM	Reason	Quantity	Unit Price	Amount	Tax Classification
1		Correction				100	-10	-1,000.00	
				Total		100		-1,000.00	

- Click on Cancel

## Apply Credit memo on Invoice transaction

- Go to Home Page
- Click on Receivables
- Click on Accounts Receivables
- Go to Task list and click on Manage credit memo Application
- Query with credit memo transaction number you want to apply
- Click on credit memo transaction number then click on add open receivables
- Query with invoice transaction number and click on Done
- You can see the due amount and applied amount also

The screenshot shows the Oracle Fusion Applications interface. At the top, there's a header bar with the Oracle logo and navigation links. Below it, the main application window has a title 'Apply Credit Memo: 2001'. The left side of the screen displays various transaction details like Business Unit, Transaction Source, and Transaction Type. The right side shows customer information such as Customer Account Number, Customer Name, and Reference Reason. At the bottom right, there are buttons for 'Actions', 'Save', 'Save and Close' (which is highlighted with a red box), and 'Cancel'. Below this, a grid titled 'Credit Memo Applications' lists one item with columns for Application Type, Application Reference, Customer Account Number, Activity Class, Amount Due, Applied Amount, Application Date, and Accounting Date. The 'Applied Amount' column for this row is also highlighted with a red box.

- Click on save and close

## ● Automatic credit memo creation

First create the invoice through credit transaction and check the result

### **Create Invoice**

Note: Here I am taking exiting invoice transaction means number 2 which is applied for manual credit memo transaction

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Credit Transaction
- Query with the invoice transaction number
- You can see the current balance and under credit memo tab change the transaction source as credit memo transaction source
- Go to transaction amounts tab the give the amount which you want to generate automatic credit memo
- Just here enter how much amount you want to deduct

Credit Transaction  
USD - US Dollar  
Original Transaction

\* Number 2  
Business Unit Cello NY Business Unit

Customer Cello customer  
Customer Account 108009

Original Amount	5,000.00
Activity	1,000.00
Current Balance	4,000.00

**Credit Memo**

\* Transaction Source Cello Credit Memo  
\* Transaction Type Cello Credit Memo

Customer Reference  
Reference  
Attachments None  
Notes  
Special Instructions

Risk Factor  
Context Value  
Exclude From Netting  
Regional Information  
Context Value

**Transaction Amounts**

Section	Original Amount	Credit Percentage	Credit	Amount	Current Balance
Line	5,000.00	20		-1,000.00	4,000.00

Activate Windows Go to Settings to activate Windows Remaining Balance 3,000.00

- Click on complete and review under complete and close
- Close it and check the automatic credit memo

## Check the results

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Manage transaction
- Query with customer then you will find the automatic transaction

Manage Transactions

Search Advanced Saved Search All Transactions

Action	View	Transaction Number	Transaction Source	Transaction Class	Transaction Type	Complete	Bill-to Customer	Entered Amount	Transaction Date	Business Unit	Original Transaction Number	Risk Factor	Transactions
P		2001	Cello Credit Memo	Credit Memo	Cello Credit Memo	Yes	Cello customer	-1,000.00 USD	05-06-2019	Cello NY Busin...			
P		3	Cello Invoice	Invoice	Cello Invoice	No	Cello customer	700.00 USD	05-06-2019	Cello NY Busin...			
P		1	Cello Invoice	Invoice	Cello Invoice	Yes	Cello customer	10,000.00 USD	05-06-2019	Cello NY Busin...			
P		5001	Cello standard ...	Invoice	Cello Stand inv...	No	Cello customer	1,500.00 USD	05-06-2019	Cello NY Busin...			
P		2	Cello Invoice	Invoice	Cello Invoice	Yes	Cello customer	5,000.00 USD	05-06-2019	Cello NY Busin...			
P		2002	Cello Credit Memo	Credit Memo	Cello Credit Memo	Yes	Cello customer	-1,000.00 USD	05-06-2019	Cello NY Busin... 2			
P		6001	Cello standard ...	Invoice	Cello Stand inv...	No	Cello customer	450.00 USD	05-06-2019	Cello NY Busin...			

- Click on Done
- You can see original transaction number also

## Debit memo transaction creation

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Credit Transaction

- Give the details like transaction class is Debit memo, Transaction source debit memo
- Click on show more option under miscellaneous tab give the invoice number for which invoice you are raising the invoice (In EBS we select under LOV but in fusion we have to give manually)

The screenshot shows the 'Create Transaction: Debit Memo' page. The 'Miscellaneous' tab is active. In the 'General Information' section, there is a 'Show Less' link. In the 'Legal Entity' section, there is a 'Cross Reference' field with value '2'. Other sections include 'Transaction Class' (Debit memo), 'Business Unit' (Cello NY Business Unit), 'Transaction Source' (Cello Debit Memo), 'Transaction Type' (Cello Debit Memo), 'Document Number', 'Transaction Date' (06-06-2019), 'Accounting Date' (06-06-2019), 'Salesperson', 'Attachments' (None), 'Notes', 'Currency' (USD - US Dollar), 'Transaction Total' (0.00), 'Lines' (0.00), 'Tax' (0.00), 'Freight' (0.00), and 'Charges' (0.00). A message at the bottom right says 'Activate Windows Go to Settings to activate Windows.'

- Give the line amounts and click on Complete and review
- Go to Action and click on post to ledger if you want to see click the create accounting

The screenshot shows the 'Accounting Lines: Debit Memo 1000' screen. The 'Accounted (USD)' section is highlighted with a red box. It contains two rows:

Line	Event	Account	Class	Debit	Credit
1	Debit Memo Create...	101*1001*12101	Receivable	5,000.00	
2	Debit Memo Create...	101*1001*40000	Revenue		5,000.00

At the bottom right, there is a 'Done' button.

- Click on Done

### ● Transaction with memo lines

Instead of selecting items or writing description you can select the memo line, we may have requirement deriving the revenue account from memo line in that case accordingly we have to provide the revenue account in memo lines as mandatory the auto accounting level you have to set derive form memo lines.

Same process as invoice transaction but in lines level has to give the memo lines instead of item

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Credit Transaction
- Give the details and go to lines and give the standard memo lines

- Click on save and complete and review

- **Charge back Transaction creation (First we have to do setup for this charge back transaction creation)**

To test this charge back create invoice transaction with 10000 and due date today only and customer paid 8000 still 2000 due, customer is requesting to postpone the remaining due date (2000) to future date in this case we can do by postpone the remaining amount we can create the charge back transaction.

1. Create Transaction with 10000
2. Customer paid (8000) half amount and applies that to Transaction
3. Perform charge back ( system will create charge back transaction automatically for this setup is required and we have to create transaction type and transaction source and we have to create receivable activity for charge back)
4. System Create the charge back transaction 2000
5. Create receivable activity for charge back

## **1. Create Charge back activity at receivable activity**

Oracle provide charge back activity go and assign the charge back in that

- Go to setup and maintenance
- Setup: Finance
- Functional area: Receivables
- Task : %Manage% receivable % activities%
- Select Manage Receivable Activities
- Query the seeded data and select the charge back adjustment activity

Name	Description	Activity Type	Active	GL Account Source	Tax Rate Code Source	Activity GL Account	Business Unit
Adjustment Rev...	Adjustment Reversal	Adjustments	Yes				Cello NY Busin...
Cello Earned dis...	Cello Earned discount	Earned discount	Yes	Activity GL account	None	101*0000*48100	Cello NY Busin...
Cello Unearned ...	Cello Unearned discount	Adjustments	Yes	Activity GL account	None	101*0000*24630	Cello NY Busin...
Cello Unearned ...	Cello Unearned earnings discounts	Unearned disco...	Yes	Activity GL account	None	101*0000*24630	Cello NY Busin...
Chargeback Adj...	Chargeback Adjustment	Adjustments	Yes				Cello NY Busin...
Chargeback Re...	Chargeback Reversal	Adjustments	Yes				Cello NY Busin...
Non-Accounting...	Non-Accounting Adjustment	Adjustments	Yes				Cello NY Busin...
Payment Netting	Clearing account used when offsetting one receipt with another receipt		Yes	Activity GL account	None		Cello NY Busin...

- Give the details of mandatory

Edit Receivables Activity

Business Unit: Cello NY Business Unit	Activity Type: Adjustments
* Name: Chargeback Adjustment	<input checked="" type="checkbox"/> Active
Description: Chargeback Adjustment	Context Value: ▾
Accounting	
* GL Account Source: 101*1002*45500	Distribution Set: ▾
* Tax Rate Code Source: None	

- Click on save and close

## 2. Create invoice transaction with 10000

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Credit Transaction
- Give the details and click on complete and review
- Go to actions and click on post to ledger

## 3. Create Receipt with 8000

- Go to Home Page
- Click on Receivables
- Click on Accounts Receivables
- Go to Task list and click on Crate Receipt

Create Receipt

Please do

Receipt Type: Standard	* Currency: USD - US Dollar	* Entered Amount: 8,000.00	Submit and Create Another
Status: New	Accounted Amount: 8,000.00	Submit	
* Business Unit: CBA USA Business unit	Tax Rate Code:	Submit and Apply Manually	
* Receipt Method: CBA Check	Receivables Specialist:	Submit and AutoApply Now	
* Receipt Number: 1111	Comments:		
		Maturity Date: 17-10-2019	
		Postmark Date: dd-mm-yyyy	
		Attachments: None	
		Structured Payment Reference:	

Remittance Bank

* Name: ICICI Bank	* Account: ICICI BANK USA	* Deposit Date: 17-10-2019
* Branch: ICICI BRANCH	Currency: USD	<input checked="" type="checkbox"/> Allow override

Customer

Account Number: 290254	* Site: 148031	Bank:
Name: CBA Customer 2	Customer Match By:	Bank Branch:
Taxpayer Identification Number:	Customer Site Match By:	Bank Account:

Click on Submit and Apply manually

Click on Add Open Receivables

Enter Transaction Number:6004

Add Open Receivables

Add Open Receivables						Actions		
<input type="button" value="Search: Transactions"/> View ▾ <input type="button" value="New"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/>						<input type="button" value="Add"/> <input type="button" value="Done"/> <input type="button" value="Cancel"/>		
Receipt Reference Number	Transaction Class	Transaction Number	Due Date	Payment Terms	Customer Name	Customer Account Number	Amount Due	Transaction Business Unit
6004	Invoice	6004	17-10-2019	CBA 22 immediate	CBA Customer 2	290254	10,000.00 USD	CBA USA Busin...

Click on ADD and click on Done

Edit Receipt: 1111

Please do

Receipt Information | [Show More](#)

Status: Confirmed	Customer Account Number: 290254	Currency: USD
Business Unit: CBA USA Business unit	Customer Name: CBA Customer 2	* Entered Amount: 8,000.00
Receipt Type: Standard	Customer Site: 148031	Accounted Amount: 8,000.00
Receipt Method: CBA Check	Receipt Date: 17-10-2019	Total Applied Amount: 8,000.00
Receipt Number: 1111	Accounting Date: 17-10-2019	On-Account Amount: 0.00
Receivables Specialist:	Comments:	Unapplied Amount: 0.00
Attachments: None		Exchange Gain or Loss: 0.00

Additional Information

Receipt Details 0.00 USD

[Application](#) [History](#) [Activity](#)

Actions ▾ View ▾ <input type="button" value="New"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/> <input type="button" value="Add Application"/> <input type="button" value="Unapply Application"/> <input type="button" value="Add Open Receivables"/> <input type="button" value="View Remittance Reference Detail"/> <input type="button" value="View Exception Trends"/>								
	Application Type	* Application Reference	Amount Due	* Applied Amount	Discount	Exception Reason	* Application Date	* Accounting Date
	Transaction	6004	2,000.00 USD	8,000.00	0.00		17-10-2019	17-10-2019

Click on Save

Note: 8000 Receipt applied on Transaction Invoice 10000...Still O/S is Rs.2000 customer requesting postponed the due date or future date in this case we applied charge back.

Edit Receipt: CHEK3

Receipt Information:

- Status: Cleared
- Business Unit: Cello NY Business Unit
- Receipt Type: Standard
- Receipt Method: Cello check
- Receipt Number: CHEK3
- Receivables Specialist: None
- Attachments: None

Customer Account Number: 108000  
Customer Name: Cello customer  
Customer Site: 100017  
Receipt Date: 06-06-2019  
Accounting Date: 06-06-2019  
Comments:

Currency: USD

Entered Amount	8,000.00
Accounted Amount	8,000.00
Total Applied Amount	8,000.00
On-Account Amount	0.00
Unapplied Amount	0.00
Exchange Gain or Loss	0.00

Additional Information:

Receipt Details 0.00 USD

Application Type	Application Reference	Amount Due	Applied Amount	Discount	Exception Reason	Application Date	Accounting Date
Transaction	4	2,000.00 USD	8,000.00	0.00		06-06-2019	06-06-2019

- Save and close
- Select the invoice transaction go to actions and click on charge back and give the type account and amount then it will create the charge account

Edit Receipt: CHEK3

Receipt Information:

- Status: Cleared
- Business Unit: Cello NY Business Unit
- Receipt Type: Standard
- Receipt Method: Cello check
- Receipt Number: CHEK3
- Receivables Specialist: None
- Attachments: None

Customer Account Number: 108000  
Customer Name: Cello customer  
Customer Site: 100017  
Receipt Date: 06-06-2019  
Accounting Date: 06-06-2019  
Comments:

Currency: USD

Entered Amount	8,000.00
Accounted Amount	8,000.00
Total Applied Amount	8,000.00
On-Account Amount	0.00
Unapplied Amount	0.00
Exchange Gain or Loss	0.00

Additional Information:

Receipt Details 0.00 USD

Application Type	Application Reference	Amount Due	Applied Amount	Discount	Exception Reason	Application Date	Accounting Date
Transaction	4	2,000.00 USD	8,000.00	0.00		06-06-2019	06-06-2019

Create Chargeback: 4

Transaction

Activity Class: Invoice	Transaction Date: 06-06-2019
Type: Cello Invoice	Amount: 10,000.00
Installment: 1	Discount: 0.00
Business Unit: Cello NY Business Unit	Balance Due: 2,000.00
Days Late: 0	

Chargeback

Type: Cello Charge back	Due Date: 06-06-2019
Amount: 2,000.00	Reason:
Distribution: 101*1002*45500	Comments:

Save and Close

- Click on save and close
- Query with the customer you can see the automated charge back invoice

Action	Transaction Number	Transaction Source	Transaction Class	Transaction Type	Complete	Billed to Customer	Entered Date	Transaction Amount	Business Unit	Original Transaction Number	Risk Factor	Transactions
#	1000	Celio Debit Memo	Debit Memo	Celio Debit memo	Yes	Celio customer	5.000.00 USD	06-06-2019	Celio NY Busin...			
#	2002	Celio Credit Memo	Credit Memo	Celio Credit Memo	Yes	Celio customer	-1.000.00 USD	06-06-2019	Celio NY Busin...	2		
#	6001	Celio standard ...	Invoice	Celio Stand inv...	Yes	Celio customer	450.00 USD	06-06-2019	Celio NY Busin...			
#	123001	CUTLE Charge...	Chargeback	Celio Charge back	Yes	Celio customer	2.000.00 USD	06-06-2019	Celio NY Busin...	4		
#	2	Celio Invoice	Invoice	Celio Invoice	Yes	Celio customer	5.000.00 USD	06-06-2019	Celio NY Busin...			
#	5001	Celio standard ...	Invoice	Celio Stand inv...	Yes	Celio customer	1.500.00 USD	06-06-2019	Celio NY Busin...			
#	1	Celio Invoice	Invoice	Celio Invoice	Yes	Celio customer	10.000.00 USD	06-06-2019	Celio NY Busin...			
#	3	Celio Invoice	Invoice	Celio Invoice	Yes	Celio customer	700.00 USD	06-06-2019	Celio NY Busin...			
#	4	Celio Invoice	Invoice	Celio Invoice	Yes	Celio customer	10.000.00 USD	06-06-2019	Celio NY Busin...			
#	2001	Celio Credit Memo	Credit Memo	Celio Credit Memo	Yes	Celio customer	-1.000.00 USD	06-06-2019	Celio NY Busin...			

- Save and close

## ● On Account Receipt

It is nothing but when we receive the amount more than the invoice then that amount will transfer to on account after create the invoice transaction then release that amount to On Account to receipt transaction

1. Create invoice with 5000
2. Create receipt with **6000** and transfer that 1000 to on account
3. Create the invoice transaction with 3000 and apply that 1000 to this invoice transaction

### 1. Create invoice with 5000

Give the details and post to ledger

### 2. Create receipt with 6000 and transfer that 1000 to on account

- Create the receipt
- Click on Complete and apply manually
- Query the invoice transaction and click on done
- Then you can see total amount, applied amount and unapplied amount

The screenshot shows the 'Edit Receipt' page for receipt number CHEK4. The 'Receipt Information' section includes fields like Customer Account Number (108009), Customer Name (Celio customer), and Entered Amount (6.000.00 USD). The 'Applied Amount' field is highlighted with a red box and contains the value 5.000.00. The 'Additional Information' section shows Receipt Details (1.000.00 USD) and Application Details (1.000.00 USD). The 'Transaction Details' section shows Transaction 1001 with an Applied Amount of 5.000.00.

- Go to Actions click on more and click on create on account application

Edit Receipt: CHEK4

**Receipt Information**

Status: Cleared	Customer Account Number: 108009	Currency: USD
Business Unit: Cello NY Business Unit	Customer Name: Cello customer	Entered Amount: 6,000.00
Receipt Type: Standard	Customer Site: Cello customer	Accounted Amount: 6,000.00
Receipt Method: Cello check	Receipt Date: 06-06-2019	Total Applied Amount: 5,000.00
Receipt Number: CHEK4	Accounting Date: 06-06-2019	On-Account Amount: 0.00
	Comments:	Unapplied Amount: 1,000.00
		Exchange Gain or Loss: 0.00

**Actions**

- Add Application
- Add Open Receivables
- Adjust
- Create Chargeback
- View Application Activities
- View Remittance Reference Detail
- View Exception Trends
- Unapply Application
- More

**Transaction 1001: Details**

Days Late: 0	Amount Due: 0.00 USD	Applied Amount: 5,000.00	Discount: 0.00	Exception Reason: * Application Date: 06-06-2019	Accounting Date: 06-06-2019
Transaction Type: Cello Invoice	Amount Applied Base: 5,000.00	Allocated Receipt Amount Base: 5,000.00			
Billing Number:					
Structured Payment Reference:					

**Installment 1: Activate Windows**

Document Number: [Go to Settings to activate Windows.](#)

**Cross-Currency Rate:**

- Give the on account amount click on ok
- You can see the on account details
- Unapplied amount will become zero and on account amount will be 1000

Edit Receipt: CHEK4

**Receipt Information**

Status: Cleared	Customer Account Number: 108009	Currency: USD
Business Unit: Cello NY Business Unit	Customer Name: Cello customer	Entered Amount: 6,000.00
Receipt Type: Standard	Customer Site: Cello customer	Accounted Amount: 6,000.00
Receipt Method: Cello check	Receipt Date: 06-06-2019	Total Applied Amount: 5,000.00
Receipt Number: CHEK4	Accounting Date: 06-06-2019	On-Account Amount: 1,000.00
Receivables Specialist:	Comments:	Unapplied Amount: 0.00
Attachments: None		Exchange Gain or Loss: 0.00

**Additional Information**

**Receipt Details 0.00 USD**

Application History Activity	Amount Due: 1,000.00	Applied Amount: 0.00	Discount: 0.00	Exception Reason: * Application Date: 06-06-2019	Accounting Date: 06-06-2019
Actions View Detach Add Application Unapply Application Add Open Receivables View Remittance Reference Detail View Exception Trends	0.00 USD	5,000.00	0.00	06-06-2019	06-06-2019
Application Type: * Application Reference					
On Account: On Account					
Transaction: 1001					

**Transaction On Account: Details**

**Activate Windows**

### 3. Create the invoice transaction with 3000 and apply that 1000 to this invoice transaction

- Create the invoice
- Go to Receivables
- Click on accounts receivable
- Go to Task list
- Click on Manage Receipts
- Query with 6000 receipt number and open the receipt transaction
- Go to Receipt details select the on account go to actions and click on un apply application or click on un apply application

Edit Receipt: CHEK4

Receipt Information | Show More

Status: Cleared	Customer Account Number: 108009	Currency: USD
Business Unit: Cello NY Business Unit	Customer Name: Cello customer	Entered Amount: 6,000.00
Receipt Type: Standard	Customer Site:	Accounted Amount: 6,000.00
Receipt Method: Cello check	Receipt Date: 06-06-2019	Total Applied Amount: 5,000.00
Receipt Number: CHEK4	Accounting Date: 06-06-2019	On-Account Amount: 1,000.00
Receivables Specialist:	Comments:	Unapplied Amount: 0.00
Attachments: None		Exchange Gain or Loss: 0.00

Additional Information

Receipt Details 0.00 USD

Application History Activity

Actions View Detach Add Application Unapply Application Add Open Receivables View Remittance Reference Detail View Exception Trends

Application Type	Amount Due	Applied Amount	Discount	Exception Reason	Application Date	Accounting Date
On Account	1,000.00				06-06-2019	06-06-2019
Transaction 1001	0.00 USD	5,000.00	0.00		06-06-2019	06-06-2019

Transaction On Account: Details

Activate Windows  
Go to Settings to activate Windows.

- Then unapplied amount will show as 1000
- Click on Add open receivables
- Query with the 3000 invoice transaction number click on done and save
- Then due amount will show as 2000 (3000-1000)

Edit Receipt: CHEK4

Receipt Information | Show More

Status: Cleared	Customer Account Number: 108009	Currency: USD
Business Unit: Cello NY Business Unit	Customer Name: Cello customer	Entered Amount: 6,000.00
Receipt Type: Standard	Customer Site:	Accounted Amount: 6,000.00
Receipt Method: Cello check	Receipt Date: 06-06-2019	Total Applied Amount: 5,000.00
Receipt Number: CHEK4	Accounting Date: 06-06-2019	On-Account Amount: 1,000.00
Receivables Specialist:	Comments:	Unapplied Amount: 0.00
Attachments: None		Exchange Gain or Loss: 0.00

Additional Information

Receipt Details 0.00 USD

Application History Activity

Actions View Detach Add Application Unapply Application Add Open Receivables View Remittance Reference Detail View Exception Trends

Application Type	Amount Due	Applied Amount	Discount	Exception Reason	Application Date	Accounting Date
Transaction 5	2,000.00 USD	1,000.00	0.00		06-06-2019	06-06-2019
Transaction 1001	0.00 USD	5,000.00	0.00		06-06-2019	06-06-2019

Transaction 5: Details

Days Late: 0  
Transaction Type: Cello Invoice  
Amount Applied Base: 1,000.00  
Installment: 1  
Document Number:

Activate Windows  
Go to Settings to activate Windows.

- Click on cancel

## ● Miscellaneous receipt creation

To create misc receipts we know have to create the receivable activity to address that miscellaneous activity and with the help of receivable activity we can create the misc receipt.

- Create receivables activity for MISC Receivables
- Create MISC Receipts

## 1. Create receivables activity for MISC Receivables

- Go to setup and maintenance

- Setup: Finance
- Functional area: Receivables
- Task : %Manage% receivable % activities%
- Select Manage Receivable Activities
- Click on + icon to create activities
- Give the details

Create Receivables Activity

Business Unit: Cello NY Business Unit  
Name: Cello MISC revenue  
Description: Cello MISC revenue

Activity Type: Miscellaneous cash  
Active: checked

Context Value:

Accounting

GL Account Source: Activity GL account  
Tax Rate Code Source: None

Activity GL Account: 101\*1002\*41000  
Distribution Set:

Click on save and close

## 2. Create MISC Receipts (In EBS also same process)

- Go to Home Page
- Click on Receivables
- Click on Accounts Receivables
- Go to Task list and click on Crate Receipt
- Select the Receipt type as a Miscellaneous then it will convert as misc receipt
- Give the Receivables Activity is our own created receipt type and give the remaining mandatory details also

Create Receipt

Receipt Type: Miscellaneous  
Status: New

Business Unit: Cello NY Business Unit  
Receipt Method: Cello check  
Receipt Number: CHEK5

Receivables Activity: Cello MISC revenue

Currency: USD - US Dollar  
Entered Amount: 10.00  
Accounted Amount: 10.00  
Tax Rate Code:  
Tax Account:

Receipt Date: 06-06-2019  
Accounting Date: 06-06-2019  
Postmark Date: dd-mm-yyyy  
Paid By:  
Attachments: None  
Comments:

Remittance Bank

Name: HDFC Corporate Bank  
Branch: HDFC NEW YORK Branch

Account: HDFC corporate  
Currency: USD  
Deposit Date: 06-06-2019

Reference

Type:  
Number:

Customer Name:  
Customer Account Number:  
Customer Site:  
Taxpayer Identification Number:

Additional Information

Context Value:

Activate Windows

Click on save and close

## **Receipt batch creation in spreadsheet & Process**

1. Create receipts in spreadsheet
2. Import Receipt to AR
3. Post receipt (it is mandatory)
4. Apply receipt on transactions

### **1. Create receipts in spreadsheet**

- Go to Home Page
- Click on Receivables
- Click on Accounts Receivable
- Go to Task list and click on Crate Receipts in spreadsheet
- Sheet will download and give the user credentials
- Enter the details

### **● Standard receipt reversal**

It means if you reverse the receipt again system will reopen the transaction

- Go and open the any completed receipt (if you accounted also you can do this)

Receipt Number	Status	Receipt Method	Customer Name	Customer Account Number	Receipt Date	Batch Number	Entered Amount	Unapplied Amount	Business Unit
CHEK1	Cleared	Cello check	Cello customer	108009	05-06-2019		2,000.00 USD	2,000.00 USD	Cello NY Busin...
CHEK1	Cleared	Cello check	Cello customer	108009	05-06-2019		10,000.00 USD	0.00 USD	Cello NY Busin...
CHEK2	Cleared	Cello check	Cello customer	108009	06-06-2019		1,100.00 USD	0.00 USD	Cello NY Busin...
CHEK3	Cleared	Cello check	Cello customer	108009	06-06-2019		8,000.00 USD	0.00 USD	Cello NY Busin...
CHEK4	Cleared	Cello check	Cello customer	108009	06-06-2019		6,000.00 USD	0.00 USD	Cello NY Busin...
CHEK5	Cleared	Cello check					10.00 USD	0.00 USD	Cello NY Busin...

- Go to actions click on reverse

Edit Receipt: CHEK1

Receipt Information

Status: Cleared  
Business Unit: Cello NY Business Unit  
Receipt Type: Standard  
Receipt Method: Cello check  
Receipt Number: CHEK1  
Receivables Specialist: None  
Attachments: None

Customer Account Number: 108009  
Customer Name: Cello customer  
Customer Site: 100017  
Receipt Date: 05-06-2019  
Accounting Date: 05-06-2019  
Comments:

Total Applied Amount: 10.000.00  
On-Account Amount: 0.00  
Unapplied Amount: 0.00  
Exchange Gain or Loss: 0.00

Actions: **Reverse**, Save, Save and Close, Cancel

Additional Information

Receipt Details 0.00 USD

Application Type	Application Reference	Amount Due	Applied Amount	Discount	Exception Reason	Application Date	Accounting Date
Transaction	1	0.00 USD	10.000.00	0.00		05-06-2019	05-06-2019

Transaction 1: Details

Days Late: 0  
Transaction Type: Cello Invoice  
Billing Number:  
Structured Payment Reference

Amount Applied Base: 10.000.00  
Allocated Receipt Amount Base: 10.000.00

Installment: 1  
Document Number: [Activate Windows](#)  
Cross-Currency Rate:

- Then give the category and reason for reversal and click on reverse

Reverse Receipt

\* Date: 06-06-2019

\* Accounting Date: 06-06-2019

\* Category: Nonsufficient funds

\* Reason: Nonsufficient funds

Comments:

Debit memo reversal

Type:

Distribution:

Context Value:

**Reverse** **Cancel**

- Then transaction removed by the system under receipt details and under receipt information applied amount will be zero.

Edit Receipt: CHEK1

Receipt Information

Status: Reversed  
Business Unit: Cello NY Business Unit  
Receipt Type: Standard  
Receipt Method: Cello check  
Receipt Number: CHEK1  
Receivables Specialist:   
Attachments: None

Customer Account Number: 108009  
Customer Name: Cello customer  
Customer Site: 100017  
Receipt Date: 05-06-2019  
Accounting Date: 05-06-2019  
Comments:

Currency: USD  
Entered Amount: 10.000.00  
Accounted Amount: 10.000.00  
**Total Applied Amount: 0.00**  
On-Account Amount: 0.00  
Unapplied Amount: 0.00  
Exchange Gain or Loss: 0.00

Actions: **Save**, **Save and Close**, **Cancel**

Additional Information

Receipt Details 0.00 USD

Application Type	Application Reference	Amount Due	Applied Amount	Discount	Exception Reason	Application Date	Accounting Date
No data to display.							

- Then if you query the that invoice transaction is in outstanding stats means you can create other receipt for this
- And the receipt status will be reversed

## ● Debit memo receipt reversal

If you reverse the receipt it won't reopen the transaction it will create the debit memo with the same open application. It won't reverse the existing application, with how much amount you are trying to reverse the receipt the same amount it will open the debit memo transaction it should be equal to invoice transaction.

- Go and open the any completed receipt (if you accounted also you can do this)

Receipt Number	Status	Receipt Method	Customer Name	Customer Account Number	Receipt Date	Batch Number	Entered Amount	Unapplied Amount	Business Unit
CHEK1	Cleared	Cello check	Cello customer	108009	05-06-2019	1	2,000.00 USD	0.00 USD	Cello NY Busin...
CHEK1	Reversed	Cello check	Cello customer	108009	05-06-2019		10,000.00 USD	0.00 USD	Cello NY Busin...
<b>CHEK2</b>	Cleared	Cello check	Cello customer	108009	05-06-2019		1,100.00 USD	0.00 USD	Cello NY Busin...
CHEK3	Cleared	Cello check	Cello customer	108009	05-06-2019		8,000.00 USD	0.00 USD	Cello NY Busin...
CHEK4	Cleared	Cello check	Cello customer	108009	05-06-2019		8,000.00 USD	0.00 USD	Cello NY Busin...
CHEK5	Cleared	Cello check					10.00 USD	0.00 USD	Cello NY Busin...

- Go to actions click on reverse

- Give the category and reason then enable the debit memo reversal if you enable this it is debit memo reversal if you not enable this that is receipt reversal
- Give the account details account should be Accounts Receivables
- Click on Reverse

Reverse Receipt

\* Date: 06-06-2019

\* Accounting Date: 06-06-2019

\* Category: Nonsufficient funds

\* Reason: Nonsufficient funds

Comments:

Debit memo reversal

\* Type: Cello Debit memo

\* Distribution: 101\*1002\*12101

Context Value

Reverse Cancel

- We can't see the change in this like receipt reversal system will create the debit memo for that reversals
- Go to transaction work bench means Receivables → Billing → Task list → Manage transactions
- Query with the customer name
- Then you can find debit memo reversal

Manage Transactions

Search Advanced Saved Search All Transactions

Actions	Transaction Number	Transaction Source	Transaction Class	Transaction Type	Complete	Bill-to Customer	Entered Amount	Transaction Date	Business Unit	Original Transaction Number	Risk Factor	Transactions
▶	1000	Cello Debit Memo	Debit Memo	Cello Debit memo	Yes	Cello customer	5,000.00 USD	06-06-2019	Cello NY Busin...			
▶	2002	Cello Credit Memo	Credit Memo	Cello Credit Memo	Yes	Cello customer	-1,000.00 USD	06-06-2019	Cello NY Busin...	2		
▶	6001	Cello standard i...	Invoice	Cello Stand invo...	Yes	Cello customer	450.00 USD	06-06-2019	Cello NY Busin...			
▶	123001	CUTLLE Charge...	Chargeback	Cello Charge back	Yes	Cello customer	2,000.00 USD	06-06-2019	Cello NY Busin...	4		
▶	5001	Cello standard i...	Invoice	Cello Stand invo...	Yes	Cello customer	1,500.00 USD	06-06-2019	Cello NY Busin...			
▶	3	Cello Invoice	Invoice	Cello Invoice	Yes	Cello customer	700.00 USD	06-06-2019	Cello NY Busin...			
▶	1001	Cello Invoice	Invoice	Cello Invoice	Yes	Cello customer	5,000.00 USD	06-06-2019	Cello NY Busin...			
▶	4	Cello Invoice	Invoice	Cello Invoice	Yes	Cello customer	10,000.00 USD	06-06-2019	Cello NY Busin...			
▶	5	Cello Invoice	Invoice	Cello Invoice	Yes	Cello customer	3,000.00 USD	06-06-2019	Cello NY Busin...			
▶	2001	Cello Credit Memo	Credit Memo	Cello Credit Memo	Yes	Cello customer	-1,000.00 USD	06-06-2019	Cello NY Busin...			
▶	2	Cello Invoice	Invoice	Cello Invoice	Yes	Cello customer	5,000.00 USD	06-06-2019	Cello NY Busin...			
▶	1	Cello Invoice	Invoice	Cello Invoice	Yes	Cello customer	10,000.00 USD	06-06-2019	Cello NY Busin...			
▶	206001	DM Reversal	Debit Memo	Cello Debit memo	Yes	Cello customer	1,100.00 USD	06-06-2019	Cello NY Busin...			

Activate Windows  
Go to Settings to activate Windows.

- Click on done

## ● Reciprocal Customers configuration and process

Creating the transaction against one customer and receiving the payment from different customers, before that we have create the relationship between two customers so the system will allows one customer receipt to apply on another customer transaction

1. Create New Customer
2. Enable reciprocal customers at system options
3. Assign reference data set to BU (customer relationship)
4. Create reciprocal relationship at customer level
5. Create invoice transaction
6. Create receipt against new customer and apply

## 1. Create New Customer

- Go to setup and maintenance
- Setup: Financials
- Functional area: Revenue management
- Task : %Create%Customer
- Select Create Customer

Create Organization Customer

Please do

Customer Type: Organization

Organization Information

* Name: CBA Corporation	D-U-N-S Number:
Registry ID: 207801	Taxpayer Identification Number:

Account Information

* Account Number: 25095	Account Termination Date:
Account Description:	Customer Account:
Account Type:	Enter Customer Account Information:
Customer Class:	
Account Established Date: 29-10-2019	

Account Address

* Account Address Set: CBA_BU_CUS_DATA_SET
* From Date: 29-10-2019
To Date:

Address

Site Number: 198207
Site Name: CBA Corp site
Mail Stop: CBA Corp site
Country: United States
Address Line 1: CBA Corp site
Address Line 2: CBA Corp site
City:
State:
County:
Sales Tax Geocode:

After creation of BILL to click on +

Address Purposes

Actions ▾ View ▾ Format ▾ **+** X

	Primary	Site	From Date	To Date	Purpose	Bill-to Site
▶		152020	29-10-2019		Ship to	CBA Corp
▶		152019	29-10-2019		Bill to	

After click save and close.....we got one pop up like select existing org or select New org.

**⚠ Warning: Matching Organizations**

Option 1  Select from existing organizations

View ▾

Match Score	Registry ID	Name	Address	Primary Phone
53%	163522	CBA USA Lega...	Hollywood City,...	

Total rows 1

Option 2  Create new organization based on what you provided

Registry ID 207801

Address CBA Corp site,CBA Corp site

Name CBA Corporation

Primary Phone

**OK**

**Cancel**

After select New Organization...Click **OK**

## 2. Assign profile class to Our customer

- Select Manage Customers  
Give organization name and click on search

Manage Customers

Please do

Customer Type	Organization	Advanced	Saved Search	Search Using Account Details
Search		** At least one is required		
** Registry ID		Primary URL		
** Organization Name	CBA Corporation	** Account Description		
D-U-N-S Number		** Account Number		
Taxpayer Identification Number		<input type="button" value="Search"/> <input type="button" value="Reset"/> <input type="button" value="Save..."/>		

Click on CBA Corporation: Accounts

Go to profile history Tab

Go to Actions Tab click correct record.

Organization Information

* Name <input type="text" value="CBA Corporation"/>	D-U-N-S Number <input type="text"/>
Registry ID <input type="text" value="207801"/>	Taxpayer Identification Number <input type="text"/>

Account Information

* Account Number <input type="text" value="25095"/>	Account Termination Date <input type="text"/>									
Account Description <input type="text"/>	Customer Account <input type="text"/>									
Account Type <input type="button" value="▼"/>	Enter Customer Account Information <input type="button" value="▼"/>									
Customer Class <input type="button" value="▼"/>										
Account Established Date 29-10-2019										
<a href="#">Payment Details</a> <a href="#">Communication</a> <a href="#">Relationships</a> <b>Profile History</b>										
<b>Profile History</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Actions <input type="button" value="▼"/></td> <td style="width: 15%;">View <input type="button" value="▼"/></td> <td></td> </tr> <tr> <td><a href="#">Insert Record</a></td> <td><b>Effective End Date</b></td> <td><b>Profile Class</b></td> </tr> <tr> <td><a href="#">Correct Record</a></td> <td>31-12-4712</td> <td>DEFAULT</td> </tr> </table>		Actions <input type="button" value="▼"/>	View <input type="button" value="▼"/>		<a href="#">Insert Record</a>	<b>Effective End Date</b>	<b>Profile Class</b>	<a href="#">Correct Record</a>	31-12-4712	DEFAULT
Actions <input type="button" value="▼"/>	View <input type="button" value="▼"/>									
<a href="#">Insert Record</a>	<b>Effective End Date</b>	<b>Profile Class</b>								
<a href="#">Correct Record</a>	31-12-4712	DEFAULT								
Effective Starting 29-10-2019: Account Profile Details										
<a href="#">Account Profile</a> <a href="#">Late Charges</a>										
Profile Class <input type="text" value="DEFAULT"/>	Effective Start Date 29-10-2019	Effective End Date 31-12-4712								
Credit and Collections										
Collector <input type="text" value="Default Collector"/>	Collectible <input type="text"/>	Conversion Rate Type <input type="text"/>								

* Profile Class <input style="border: 2px solid red;" type="text" value="CBA Standard Profile Class"/>	Effective Start Date 29-10-2019
Effective End Date 31-12-4712	Effective End Date 31-12-4712
Credit and Collections	
* Collector <input type="text" value="CBA Collector"/>	Collectible <input type="text"/> %
Credit Analyst <input type="text"/>	Credit Limit <input type="text"/>
Credit Classification <input type="text"/>	Order Amount Limit <input type="text"/>
Account Status <input type="text"/>	Credit Currency <input type="text"/>
Risk Code <input type="text"/>	* Tolerance <input type="text"/> 0 %
Credit Rating <input type="text"/>	<input type="checkbox"/> Credit hold
Conversion Rate Type <input type="text"/> Expiration Offset Days <input type="text"/> Credit Review Cycle <input type="text"/> Last Review Date dd-mm-yyyy <input type="text"/> Next Review Date dd-mm-yyyy <input type="text"/> <input checked="" type="checkbox"/> Include in credit check	

Click **Yes** and Click save and close.

Go to Sites and click on site number

Go to Profile history tab and click create site profile

Create Site Profile  
Please do  
General

* Profile Class CBA Standard Profile Class	Effective Start Date 29-10-2019	Effective End Date 31-12-4712
<b>Site Profile</b> Credit Limits and Late Charges		
<div style="display: flex; justify-content: space-between;"> <div style="width: 33%; border-bottom: 1px solid #ccc; padding-bottom: 5px;"> <b>Credit and Collections</b> <div style="margin-top: 10px;">           * Collector CBA Collector           <div style="display: flex; justify-content: space-between; width: 100%;"> <div style="width: 45%;">Credit Rating</div> <div style="width: 45%;">Account Status</div> </div> <div style="margin-top: 5px;">Credit Classification Risk Code</div> </div> </div> <div style="width: 33%; border-bottom: 1px solid #ccc; padding-bottom: 5px;">           Credit hold         </div> <div style="width: 33%; border-bottom: 1px solid #ccc; padding-bottom: 5px;">           * Tolerance 0 %         </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 33%;">Collectible</div> <div style="width: 33%;">Bill Level</div> <div style="width: 33%;">Bill Type</div> </div>		
Balance Forward Billing <div style="display: flex; justify-content: space-between; width: 100%;"> <div style="width: 33%;"><input type="checkbox"/> Enable</div> <div style="width: 33%;"><input type="checkbox"/> Bill Level</div> <div style="width: 33%;"><input type="checkbox"/> Bill Type</div> </div>		
<b>Terms</b> <div style="display: flex; justify-content: space-between; width: 100%;"> <div style="width: 33%; border-bottom: 1px solid #ccc; padding-bottom: 5px;">           Payment Terms CBA immediate           <div style="display: flex; justify-content: space-between; width: 100%;"> <div style="width: 45%;">Discount Grace Days</div> <div style="width: 45%;">Allow discount</div> </div> </div> <div style="width: 33%; border-bottom: 1px solid #ccc; padding-bottom: 5px;"> <input type="checkbox"/> Override terms         </div> </div>		
Receipt Matching		

Click save and close.

### 3. Enable reciprocal customers at system options

- Go to setup and maintenance
- Setup: Financials
- Functional area: Receivables
- Task : %Manage% Receivables% System% Options%
- Select Manage Receivables System Options
- Query the business unit and open the business unit
- Go to customers tab and enable the reciprocal customer

Edit System Options

From Name From E-Mail Reply-to E-Mail E-Mail Subject Include Business Unit in E-Mail Subject E-Mail Body

From E-Mail From Name Reply-to E-Mail E-Mail Subject Include Business Unit in E-Mail Subject E-Mail Body

Assess late charges Interest Invoice Transaction Type Debit Memo Charge Transaction Type Penalty Charge Activity Late Charge Transaction Source

Average Daily Balance Calculation Basis Average Daily Balance Calculation Period

Customers Grouping Rule DEFAULT Create reciprocal customer

AutoInvoice Purge interface tables Maximum Memory in Bytes 115,343,000 Log File Message Level

Accounting Dates Out of Order Tuning Segments Accounting Flexfield System Items

Activate Windows Go to Settings to activate Windows.

- Click on save and close

### 4. Assign reference data set to BU (customer relationship)

- Go to setup and maintenance
- Setup: Finance

- Functional area: Organization structure
- Task : %Manage% Business % unit% set%
- Select Manage Business Unit Data Set assignment
- Give the RDS to customer account relationship

Manage Set Assignments: Cello NY Business Unit

View ▾ Format ▾ Save | Save and Close | Cancel

Reference Data Object	Reference Data Set	Reference Data Set Name
Collections Setups	CELLO_NY_RDS	Cello NY Reference data set
Contract Types	CELLO_NY_RDS	Cello NY Reference data set
Credit Allocation Templates	CELLO_NY_RDS	Cello NY Reference data set
<b>Customer Account Relationship</b>	<b>CELLO_NY_RDS</b>	<b>Cello NY Reference data set</b>
Customer Account Site	CELLO_NY_RDS	Cello NY Reference data set
Deal Type Reference Group	CELLO_NY_RDS	Cello NY Reference data set
Decision Level	CELLO_NY_RDS	Cello NY Reference data set
Departments	CELLO_NY_RDS	Cello NY Reference data set
Dunning Plans	CELLO_NY_RDS	Cello NY Reference data set
Estimated Deal Duration	CELLO_NY_RDS	Cello NY Reference data set
FND_TREE_GROUP	CELLO_NY_RDS	Cello NY Reference data set
Grades	CELLO_NY_RDS	Cello NY Reference data set
Higher Education Adjustment Calendar	CELLO_NY_RDS	Cello NY Reference data set
Higher Education Due Date Calendar	CELLO_NY_RDS	Cello NY Reference data set
Hold Codes	CELLO_NY_RDS	Cello NY Reference data set
JA_CN_TRANSFER_RULE	CELLO_NY_RDS	Cello NY Reference data set
Jobs	CELLO_NY_RDS	Cello NY Reference data set
Landed Cost Setups	CELLO_NY_RDS	Cello NY Reference data set
Lead Budget Status Reference Group	CELLO_NY_RDS	Cello NY Reference data set
Lead Channel Reference Group	CELLO_NY_RDS	Cello NY Reference data set

Activate Windows  
Go to Settings to activate Windows.

- Click on save and close

## 5. Create reciprocal relationship at customer level

How to create and from which customer we are creating, when going to create the transaction for which customer we have to go to that customer and give the relationship.

- Task : %Manage%Customer
- Query the customer
- Go to accounts tab and click on account number
- Go to relationships tab and click on + to create relationship

Edit Account: 290254

Please do

Organization Information

Account Information

Payment Details Communication Relationships Profile History

View ▾ Format ▾ Save | Save and Close | Cancel

Related Account   Related Account Name   Related Account Description

Related Account: 290254   Related Account Name: CBA Customer 2   Related Account Description: CBA Customer 2

Comments

From Date: 30-10-2019   To Date:

OK Cancel

If you want to create the relationship first we have to note the customer account number which you want to reciprocal relationship..This account number we should take from

Enable the reciprocal option then Account relationship tab will open here RDS should be we assign BU set assignment level for customer relationship object. Otherwise it will not work.

- Click on Ok and Save & Close.

## 6. Create invoice transaction with old customer

Review Transaction: Invoice 7001

General Information | Show More

Business Unit	Cello NY Business Unit
Transaction Source	Cello standard invoice
Transaction Type	Cello Stand invoice
Transaction Number	7001
Document Number	
Status	Complete

Customer

Bill-to Name	Cello customer
Bill-to Site	100017

Payment

Payment Terms	Cello Immediate
Due Date	05-05-2019

Invoice Details

Invoice Lines Sales Credits

Line	Item	Description	Memo Line	UOM	Quantity	Unit Price	Amount	Details	Tax Classification	Transaction Business Category	Intended Use
1		normal line			1	4,500	4,500.00			Sales Transaction	
					Total	1	4,500.00				

Activate Windows  
Go to Settings to activate Windows.

## 7. Create receipt against new customer and apply

- Go and create the receipt with new customer and click on submit and apply manually
- Click on open receivables and query with customer name don't search with the invoice transaction number it won't show because you are in new customer old customer details will not show
- Select that and add the invoice transaction
- Click on save and close

Edit Receipt: CHEK7

Receipt Information | Show More

Status	Cleared
Business Unit	Cello NY Business Unit
Receipt Type	Standard
Receipt Method	Cello check
Receipt Number	CHEK7
Receivables Specialist	
Attachments	None

Additional Information

Receipt Details 0.00 USD

Application History Activity

Actions	View	Detach	Add Application	Unapply Application	Add Open Receivables	View Remittance Reference Detail	View Exception Trends
Application Type	Application Reference						
Transaction	7001						

Transaction 7001: Details

Days Late	0
Transaction Type	Cello Stand invoice
Billing Number	
Amount Applied Base	4,500.00

Installment

Private Windows  
Go to Settings to activate Windows.

Document Number  
Cross-Currency Rate

- Click on save and close

## ● Cross currency receipts configuration & process

We create transaction in one currency and receipt in another currency

1. Enable multicurrency account at bank account
2. Define daily rates
3. Create transaction in functional currency
4. Create receipt in foreign currency

## 1. Enable multicurrency account at bank account

- Go to setup & maintenance
- Setup : Financials
- Functional area: cash management
- Task %Mange% bank% accounts%
- Select Manage Bank Accounts
- Query your bank account and select you bank
- Go to general tab then go to additional information
- Enable Multicurrency account

The screenshot shows the Oracle Fusion Applications interface for managing bank accounts. The 'General' tab is active. In the 'GL Accounts' section, 'Cash' is set to 101\*0000\*11100 and 'Cash Clearing' is empty. In the 'Additional Information' section, several fields are filled: Alternate Account Name, Account Holder, Alternate Account Holder, EFT Number, and Agency Location Code. A checkbox labeled 'Multicurrency account' is checked and highlighted with a red box. Other checkboxes for 'Active', 'Payables', 'Receivables', and 'Netting account' are also present. At the bottom right, there is a note: 'Activate Windows' and 'Go to Settings to activate Windows.'

- Click on save and close

## 2. Define daily rates

- Go to setup & maintenance
- Setup : Financials
- Functional area:
- Task %Mange% daily% rates%
- Select Manage Daily Rates
- Go to Daily rates tab
- Click on spreadsheet
- Give your user credentials
- Give the details and click on submit

- Then go to system and check the dates

The screenshot shows the DreamWings Currency Rates Manager application. At the top, there's a navigation bar with icons for Home, Search, Favorites, and Notifications, along with a 'Done' button. Below the navigation is a header titled 'Currency Rates Manager'. Underneath the header, there are three tabs: 'Rate Types', 'Daily Rates' (which is selected), and 'Historical Rates'. On the left side, there's a search bar labeled 'Search' with a magnifying glass icon. Below the search bar are two dropdown menus: 'From Currency' set to 'USD - US Dollar' and 'To Currency' set to 'INR - Indian Rupee'. To the right of these dropdowns are date fields for 'Rate Date' (set to 07-06-2019) and 'Last Update' (set to 07-06-2019), and a dropdown for 'Rate Type' which is currently empty. Further to the right are buttons for 'Create in Spreadsheet', 'Save', and 'Save and Close'. Below these buttons is a section for 'Saved Search' and 'All Rates'. A note says 'At least one is required'. At the bottom of the interface is a 'Search Results' table with columns for 'From Currency', 'To Currency', 'Rate Date', 'Rate Type', 'Rate', and 'Inverse Rate'. The first row of the table is highlighted with a red border. A tooltip box is overlaid on the 'Rate' column of the first row, containing placeholder text for entering a rate value.

From Currency	To Currency	Rate Date	Rate Type	Rate	Inverse Rate
USD - US Dollar	INR - Indian Rupee	07-06-2019	Corporate	0.0140540704225321126	71

Example format: #.##0.##  
Enter a number between 0 and and  
1e+29  
Enter between 0 and 40  
characters.

### **3. Create transaction in functional currency**

- Go to Home Page
  - Click on Receivables
  - Click on Billing
  - Go to Task list and click on Crate Transaction
  - Give the details currency should be functional currency

**Review Transaction: Invoice 2003**

**General Information** | Show More

Business Unit	Cello NY Business Unit	Transaction Date	07-06-2019
Transaction Source	Cello Invoice	Accounting Date	07-06-2019
Transaction Type	Cello Invoice	Salesperson	<input type="text"/>
Transaction Number	2003	Invoicing Rule	<input type="text"/>
Document Number		Attachments	<input type="button" value="None"/>
Status	Complete	Notes	<input type="text"/>

Currency	USD - US Dollar
Transaction Total	100.00
Lines	100.00
Tax	0.00
Freight	0.00
Charges	0.00

**Customer**

Bill-to Name	Cello customer	Ship-to Name	Cello customer	Payment
Bill-to Site	100017	Ship-to Site	140007	Payment Terms Cello Immediate
				Due Date 07-06-2019

**Invoice Details**

[Invoice Lines](#) [Sales Credits](#)

View		Detach		Line Information							
				Line Information		Tax Determinants		Revenue Scheduling			
Line	Item	Description	Memo Line	UOM	Quantity	Unit Price	Amount	Details	Tax Classification	Transaction Business Category	Intended Use
1		service			1	100	100.00	<input type="button" value="Edit"/>		Sales Transaction	
					Total	1	100.00				

Activate Windows  
Go to Settings to activate Windows.

- Save it and complete it
  - Post to ledger

#### **4. Create receipt in foreign currency**

- Go to Home Page

- Click on Receivables
- Click on Accounts Receivables
- Go to Task list and click on Crate Receipts
- Give the details currency should be foreign currency
- You can see the currency rates by clicking the icon given by side in the currency
- Click on submit and apply manually then click on add open receivables

DREAMWINGS

Edit Receipt: CHEK 6

Receipt Information

- Status: Cleared
- Business Unit: Cello NY Business Unit
- Receipt Type: Standard
- Receipt Method: Cash check
- Receipt Number: CHEK 6
- Attachments: None

Customer Account Number: 108009

Customer Name: Cello customer

Customer Site: 100017

Currency: INR

Entered Amount: 7,000.00

Accounted Amount: 100.00 INR

Total Applied Amount: 0.00 INR

On-Account Amount: 0.00 INR

Unapplied Amount: 7,000.00 INR

Exchange Gain or Loss: 0.00 USD

Additional Information

Receipt Details: 7,000.00 INR

Action Buttons: Actions, View, Detach, Add Application, Unapply Application, Add Open Receivable (highlighted with red box), View Remittance Reference Detail, View Exception Trends.

Activate Windows  
Go to Settings to activate Windows.

- Query with the customer name and enable cross currency option in that search engine
- Add the transaction and click on ok

Add Open Receivables

Search: Transactions

1 Receipt Match By: Transaction Number

2 To Transaction Due Date: dd-mm-yyyy

3 Search

Receipt Reference Number	Transaction Class	Transaction Number	Due Date	Payment Terms	Customer Name	Customer Account Number	Amount Due	Transaction Business Unit
2003	Invoice	2003	07-08-2019	Cello Immediate	Cello customer	108009	100.00 USD	Cello NY Bus

Activate Windows

- Click on Done and save
- Then amount due is zero

Receipt Information

Status: Cleared	Customer Account Number: 108009	Currency: INR
Business Unit: Cello NV Business Unit	Customer Name: Cello customer	Entered Amount: 7,000.00
Receipt Type: Standard	Customer Site: 100017	Accounted Amount: 100.00 USD
Receipt Method: Cello check	Receipt Date: 07-06-2019	Total Applied Amount: 100.00 INR
Receipt Number: CHEK 6	Accounting Date: 07-06-2019	On-Account Amount: 0.00 INR
Receivables Specialist:	Comments:	Unapplied Amount: 6,900.00 INR
Attachments: None		Exchange Gain or Loss: 0.00 USD

Additional Information

Receipt Details: 6,900.00 INR

Action	View	Detach	Add Application	Unapply Application	Add Open Receivables	View Remittance Reference Detail	View Exception Trends
Application Type	Application Reference						
Transaction	2003				Amount Due	* Applied Amount	Discount
					0.00 USD	100.00	0.00

Transaction 2003: Details

Days Late: 0	Transaction Type: Cello Invoice	Amount Applied Base: 100.00	Allocated Receipt Amount Base:	Installment: 1
Billing Number:				Document Number: <input type="text"/>
Structured Payment Reference:				Cross-Currency Rate: <input type="text"/>

- Save and close

## ● Receipt write- Off

How to write off the receipt with different reasons, when you have some excess amount you may write off that excess amount is very less you may write off or excess amount is more you may keep on customer account, if excess amount is more customers is requesting refund we may refund.

Ex: Customer paid some excess amount and that we are going to write off if you don't write off the very minimal amount or very small amount you may not place on the customer account you may not refund still all time it will show on the books there is so and so amount from the customer which is unapplied amount to avoid that we can write off

1. Setup write off limits at system options
2. Setup write off limits at for user (Approval limits for users)
3. Create receivable activity for Receipt write off ( When you perform the write off system will look for account to hit that write off amount for the we required this)
4. Create transaction with 999
5. Create Receipt with 1000 (customer paid) apply 999
6. Write off 1 USD (1000-999)

## 1. Setup write off limits at system options

- Go to setup and maintenance
- Setup: Financials
- Functional area: Receivables
- Task : %Manage% Receivables% System% Options%
- Select Manage Receivables System Options
- Query with BU and query predefined system options
- Go to cash processing tab then you can see From Write off limit per receipt (0) and To write off limit per receipt (1000) you can specify the range (customer is not paying will writer off that which comes under bad debt in that case have to specify the negative balance)

## **2. Setup write off limits at for user (Approval limits for users)**

Self-write-off limits we can't set, if you want set write off limits for the user from same user you can't do.

- Login with new user
- Go to FSM page
- Click Task list and click on search
- Search task called as Manage approval limits
- Click on + icon to create approvals
- Select user name, document type (receipt write off), currency and min (0) and max amount (100)
- Save and close
- Then you can login with old user

## **3. Create receivable activity for Receipt write off**

- Go to setup and maintenance
- Setup: Finance
- Functional area: Receivables
- Task : %Manage% receivable % activities%
- Select Manage Receivable Activities
- Click on + icon to create activities
- Give the details activity name type and give the account details
- Save and close

## **4. Create transaction with 999**

- Create the transaction

## **5. Create Receipt with 1000**

- Create the receipt and apply the transaction
- Then 1 dollar unapplied amount you can write off this
- Select transaction under receipt details
- Go to Actions then click on more after click on Create write-Off
- Give the write off amount, receivable activity and click on ok
- You can see the receipt write off amount at receipt details
- Save it

## **● Customer refund**

1. Set minimum refund amount in the system options
2. Set approval limits for user to perform refund (in EBS it not their )
3. Create receivable activity for refund
4. Create Transaction with 9000
5. Create receipt with 10000 (customer paid)
6. Remit receipt

7. Create customer refund (10000-9000) 1000 (then automatically system will create payment request in the payables against the same customer by creating the customer as a party in the payables with the same refund amount)
8. System creates “payment request” in AP

## **1. Set minimum refund amount in the system options**

- Go to setup and maintenance
- Setup: Financials
- Functional area: Receivables
- Task : %Manage% Receivables% System% Options%
- Select Manage Receivables System Options
- Query with BU for our defined system options
- Go to Cash processing tab then we can see Minimum refund amount (100)
- Save and close

## **2. Set approval limits for user to perform refund**

- Login with new user
- Go to FSM page
- Click Task list and click on search
- Search task called as Manage approval limits
- Click on + icon to create approvals
- Select user name, document type (Credit memo refund ) for any refunds we use that only, currency and min (0) and max amount (5000)
- Save and close
- Then you can login with old user

## **3. Create receivable activity for refund**

- Go to setup and maintenance
- Setup: Finance
- Functional area: Receivables
- Task : %Manage% receivable % activities%
- Select Manage Receivable Activities
- Click on + icon to create activities
- Give the details activity name type (Refund )and give the account (customer refund) details
- Save and close

## **4. Create Transaction with 9000**

- Create transaction

## **5. Create receipt with 10000 (customer paid)**

- Create receipt and apply to transaction
- Here you can see unapplied amount 1000 because transaction Is 9000 receipt is 10000 so that remaining amount will refund to the customer

- From here you can't refund if you see, select the applied transaction go to actions click on more here issue refund is disable because the reason is receipt status is conformed
- If you want to refund any amount from any receipt the receipt status should be minimum remittance

## **6. Remit receipt**

- Go to Home page
- Go to Receivables
- Click on Accounts receivables
- Click on Task list then click on create remittance receipt batch then go to manage receipt remittance batches
- Give the receipt class and receipt method
- Go to receipts tab then click on select and add button
- Query the receipt with receipt number select and apply and done
- Click on save and close that means we are creating the remittance batch, the receipts which we have in this batch those need to be approved
- Go to task list click on manage remittance batches
- Query the batch with BU
- Select the batch and click here status is completed creation then click on approve then status will change as remittance
- You can check the receipt status it will change as remittance then only we can perform the refund against the receipt

## **7. Create customer refund**

- Before you perform this Ap periods should be open
- Go to Home page
- Go to Receivables
- Click on Accounts receivables
- Click on Task list then click on
- Click on manage receipt
- Query receipt with number select the receipt and open it
- Select the applied invoice transaction and click on actions go to more then click on issue refund
- Give the amount give the customer party site and refund payment method
- Click on ok then system will create payment request invoice in payables
- Then you can see the refund in the receipt details with number note that number check in the payables work bench
- Otherwise click on that number then you can see the details

## **8. System creates “payment request” in AP**

- Go to invoice work bench
- Go to task list
- Manage invoices
- Check with the number then you can see the details

- **Aging Methods/buckets**

System know the generate report against the customer outstanding bases on the time periods, you can create the aging bucket the same terminology in the fusion, will just create the aging methods after creating aging methods you can select aging method in to report as a parameter and you can run the report which will produce the relevant reserves as per aging methods you can defined

- **Revenue Recognition**

Revenue recognition is a generally accepted accounting principle (GAAP) that determines the specific conditions in which revenue is recognized or accounted for. Generally, revenue is recognized only when a critical event has occurred, and the amount of revenue is measurable.

In Revenue Recognition we have two concepts in oracle apps.

1. Invoicing Rule.
2. Accounting Rule.

**Invoicing Rule:**

Invoice rules will be determined the accounting period in which receivables are recognized.

There are 2 types of Invoice Rules:

1. Bills in advance
2. Bills in Arrears

**Bills in advance:** System will recognize the invoice amount as a advance or starting of a project. In case of Bill in advance Unearned Revenue will come into the picture.

If you enter an invoice with a Bill in Advance invoicing rule, Receivables creates the following journal entries.

In first Period:

Receivables A/c.....Dr	
To Unearned Revenue A/c.....Cr	
To Tax A/c .....Cr	
To Freight A/c.....Cr	

In all periods of the rule for the portion that is recognized:

Unearned Revenue A/c .....	Dr
To Revenue.....	Cr

**Bills in Arrears:** System will recognize amount at the end of the contract or project. In case of Bills in Arrears " Unbilled Receivable" will come into the picture. If you enter an invoice with a Bill in Arrears invoicing rule, Receivables creates the following journal entry:

In first Period, Second period till the last period the following entry will be generated.

Unbilled Receivable A/c.....DR	
To Revenue .....	CR

At the completion of Project and at the last Period the following entry will be generated by system.

Receivables A/c.....DR	
To Unbilled Receivables A/c.....CR	
To Tax.....	CR
To Freight.....	CR

### **Accounting Rules:**

Accounting Rules will determine the Accounting Period in which Revenues are recognized.

There are 2 types of accounting rules:

1. Fixed Schedule
2. Variable Schedule

#### **Fixed Schedule:**

We will define duration of the project and % of Revenue of each accounting period, at the time of fixed scheduled accounting rule setup.

#### **Variable Schedule:**

At the time of set up the Variable Schedule Rule we will not enter duration of the project & % of Revenue for each accounting period.

We enter only first period Revenue % at the time of accounting rule set up. Duration of the project will be entered at the time of invoice entry.

1. Configure Auto accounting for Revenue Recognition (Unbilled revenues and Unbilled receivables)
2. Create Revenue Schedules (Accounting Rule)
3. Create Transaction including invoicing rule, revenue schedules
4. Run “Revenue Recognition”

### **1. Manage Auto accounting for Revenue Recognition (Invoicing Rules)**

#### **Unearned Revenue**

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% auto %accounting% rules%
- Select Manage AutoAccounting Rules
- Click on + icon to create rules select our BU and account type is unearned revenue
- Give the constant values and click on Done

Segment	Value Source	Constant Value
COMPANY	101	101
DEPARTMENT	1000	1000
NA	24500	24500

- Click on Done

## Unbilled receivables

Business Unit	Account Type
Cello NY Business Unit	Unbilled Receivable
Cello NY Business Unit	Unearned Revenue

Segment	Value Source	Constant Value
COMPANY		101
DEPARTMENT		1000
NA		12310

- Click on save and close

## 2. Create Revenue Schedules (Accounting Rule)

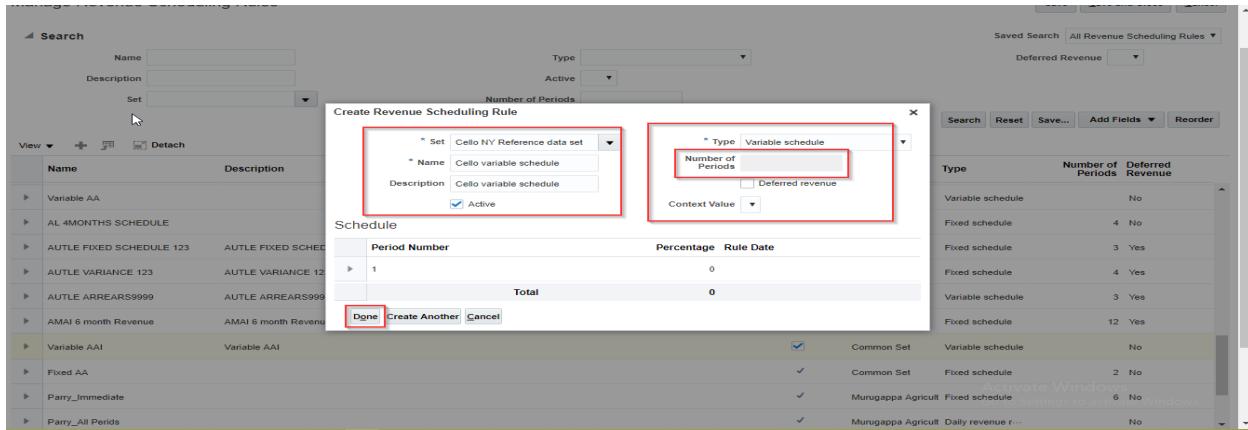
### Fixed schedule

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% revenue% scheduling% rules%
- Select Manage Revenue Scheduling rules
- Click on + to create schedules
- Give the details like RDS, name, type and number of periods
- When you give the period the schedule will open in that percentage (revenue per month) will show if you want to edit the percentage you can edit through double click on that

Period Number	Percentage	Example format: #,##0.###
1	20	
2	20	
3	20	
4	20	
5	20	
Total	100	

- Click on edit and save

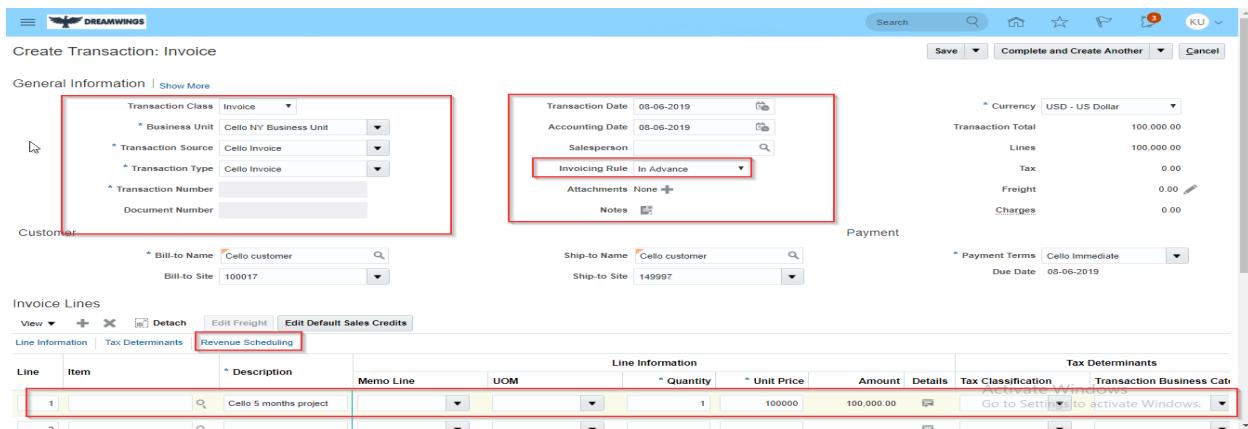
## Variable schedule



Save and close

### 3. Create Transaction including invoicing rule, revenue schedules

- Go to Home Page
- Click on Receivables
- Click on Billing
- Go to Task list and click on Crate Transaction
- Give the details like BU, Transaction source, type, customer name and invoice rule as if you took the amount in starting of the project mention as in advance or if you take the amount in the end of the project you can mention as in arrears
- Go to lines give the item, amount and quantity then go to revenue scheduling tab



- Click on Revenue scheduling
- Give the rule as your defined rule and starting date depends on project starting date here I take today date means this month also system will recognize the revenue

General Information | Show More

Transaction Class: <b>Invoice</b>	Transaction Date: <b>08-06-2019</b>	Currency: <b>USD - US Dollar</b>
* Business Unit: <b>Cello NY Business Unit</b>	Accounting Date: <b>08-06-2019</b>	Transaction Total: <b>100,000.00</b>
* Transaction Source: <b>Cello Invoice</b>	Salesperson:	Lines: <b>100,000.00</b>
* Transaction Type: <b>Cello Invoice</b>	Invoicing Rule: <b>In Advance</b>	Tax: <b>0.00</b>
* Transaction Number: <b>100017</b>	Attachments: <b>None</b>	Freight: <b>0.00</b>
Document Number:	Notes:	Charges: <b>0.00</b>

Customer

* Bill-to Name: <b>Cello customer</b>	Ship-to Name: <b>Cello customer</b>	* Payment Terms: <b>Cello Immediate</b>
Bill-to Site: <b>100017</b>	Ship-to Site: <b>149997</b>	Due Date: <b>08-06-2019</b>

Invoice Lines

Line Information		Tax Determinants		Edit Freight		Edit Default Sales Credits		Revenue Scheduling	
Line	Item	Description	Business Category	Rule	Type	Revenue Period	Start Date	End Date	Number of Periods
1		Cello 5 months project		Cello 5 months fixed	Fixed schedule	Monthly	08-06-2019	08-06-2019	Activate Windows

- Click on complete and review under the complete and create another
- Click on Edit and Distribution under Actions

Edit Distributions

View		Detail		Account		Distribution		Allocation	Distribution
Line Number	Detail Line Number	Class	Revenue	Period	Date	Percentag	Comments		
			Receiv...	101*1001*12101	08-06-2019	100.0000			
	1	Revenue	Revenue	101*1001*40000	08-06-2019	100.0000			
	1	Unearn...	Unearn...	101*1002*24500	08-06-2019	100.0000			

- Save and close
- System will create the revenue distribution for the 5 months once you run the recognition it will recognize the revenue

#### 4. Run “Revenue Recognition”

- You can run from revenue tab or ESS page
- Run the process called Recognize revenue

This process will be queued up for submission at position 8

Name: <b>Recognize Revenue</b>	Process Options	Advanced	Submit	Cancel
Description: Generates the revenue distribution records for ...				
Schedule: As soon as possible	<input type="checkbox"/> Notify me when this process ends Submission Notes: <input type="text"/>			
<b>Basic Options</b>				
<b>Parameters</b> * Business Unit: <b>Cello NY Business Unit</b> * Print Format: <b>Summary</b>				
* Maximum Number of Workers: <b>4</b>				

- Click on submit

- Go to transaction work bench
- Click on task then click on manage transaction
- Query with the number or date
- Then open the transaction go to actions click on review distribution then you can see the revenue recognition
- You can see the current month total amount and revenue recognition

The screenshot shows a table titled 'Review Distributions' with several rows of data. The columns include Line Number, Detail Line Number, Account Class, Distribution, Accounting Date, Allocation (Percentag, Amount (USD), Accounted Amount (USD)), and Distribution Comments. The data shows multiple entries for 'Revenue' under 'Distribution' code '101\*1001\*40000'. The 'Accounting Date' column highlights dates from 08-06-2019 to 08-09-2019. The 'Allocation' section shows percentages (20.0000) and amounts (20,000.00) for each date, with the total account amount being 100,000.00.

Line Number	Detail Line Number	Account Class	Distribution	Accounting Date	Allocation			Distribution Comments
					Percentag	Amount (USD)	Accounted Amount (USD)	
			Receivable 101*1001*12101	08-06-2019	100.0000	100,000.00	100,000.00	
▶	1		Revenue 101*1001*40000	08-06-2019	20.0000	20,000.00	20,000.00	
▶	1		Revenue 101*1001*40000	08-07-2019	20.0000	20,000.00	20,000.00	
▶	1		Revenue 101*1001*40000	08-08-2019	20.0000	20,000.00	20,000.00	
▶	1		Revenue 101*1001*40000	08-09-2019	20.0000	20,000.00	20,000.00	

Save and Close Cancel

- You can see this month revenue recognition and this month revenue transaction
- If you run the next month revenue recognition then another month revenue will go up

The screenshot shows a table titled 'Review Distributions' with several rows of data. The columns include Line Number, Detail Line Number, Account Class, Distribution, Accounting Date, Allocation (Percentag, Amount (USD), Accounted Amount (USD)), and Distribution Comments. The data shows multiple entries for 'Unearne...' under 'Distribution' code '101\*1002\*24500'. The 'Accounting Date' column highlights dates from 08-06-2019 to 08-09-2019. The 'Allocation' section shows percentages (-20.0000) and amounts (-20,000.00) for each date, with the total account amount being -100,000.00.

Line Number	Detail Line Number	Account Class	Distribution	Accounting Date	Allocation			Distribution Comments
					Percentag	Amount (USD)	Accounted Amount (USD)	
▶	1		Unearne... 101*1002*24500	08-06-2019	-20.0000	-20,000.00	-20,000.00	
▶	1		Unearne... 101*1002*24500	08-06-2019	100.0000	100,000.00	100,000.00	
▶	1		Unearne... 101*1002*24500	08-07-2019	-20.0000	-20,000.00	-20,000.00	
▶	1		Unearne... 101*1002*24500	08-08-2019	-20.0000	-20,000.00	-20,000.00	
▶	1		Unearne... 101*1002*24500	08-09-2019	-20.0000	-20,000.00	-20,000.00	

Save and Close Cancel

- Click on save and close

## ● Balance Forward Billing (BFB)

- In EBS R11i we call it as consolidated billing
- In EBS R12 Balance forward billing
- In fusion Balance forward billing (BFT) we can used for consolidate billing purpose

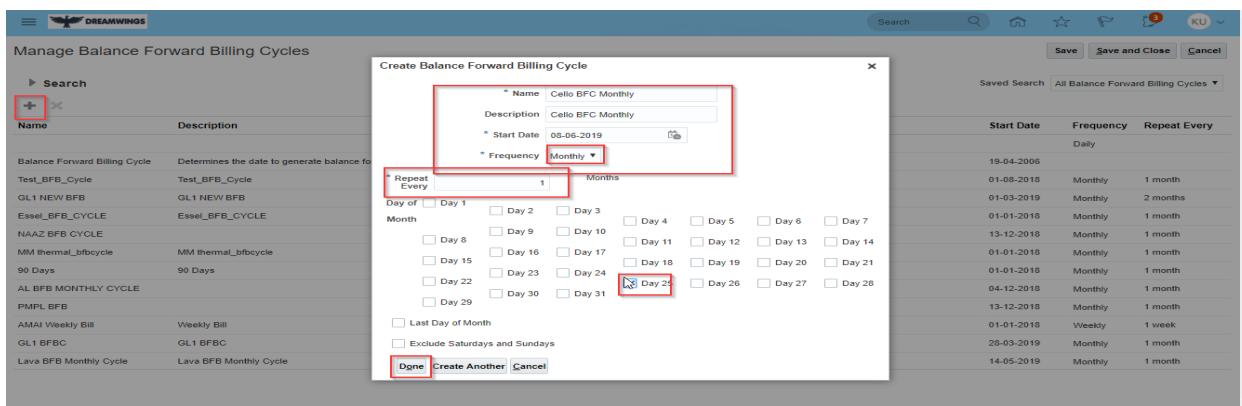
Instead of billing the customer for each and every transaction separately multiple transactions you can take in to one bill generation by using this balance for billing functionality

Now if you want to create the consolidated bill for multiple transactions against the specific customer what setups we have to do

1. Create balance forward billing cycle (Here we will specify how often we do the billing to the customer)
  2. Create BFB payment terms
  3. Create BFB customer profile class
  4. Create BFB new customer and assign profile class to customer
  5. Create few transaction
  6. Run “Balance for Billing” report
- When we compare with the EBS in system options level we have one show billing number option if you enable this for each transaction system will display along with the transaction number it shows that invoice is part of which balance for billing the number it will be displaying but in fusion we don't have option

## 1. Create balance forward billing cycle

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% balance% forward% billing% Cycles%
- Select Manage Balance Forward Billing Cycles
- Click on + to create cycle
- Give the name, frequency, repeat every and date of month



- Click on Done

## 2. Create payment terms for BFB

- You can create the new one or use the old one but we have to assign BFB in that we have to assign
- After creating the Balance forward billing in how many days customer has to pay the bill from the bill generation that depends on the payment terms so that is you can specify here

Creation

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% receivables % Payment %
- Select Manage Receivables Payment Terms
- Click on + to create payment terms and give the details
- Billing cycle is mandatory for this

- Click on save and close
- Depends on due days that bills payments will done

Query the existing one

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% receivables % Payment %
- Select Manage Receivables Payment Terms
- Query the existing one and give the Billing cycle
- Select and open that payment

General Information

Payment Terms Set: Cello HY Reference data set

* Name: Cello Immediate	* Discount Basis: Invoice Amount
Description: Cello Immediate	* Discount Basis Date: Receipt Application Date
<input type="checkbox"/> Allow discount on partial payments	* From Date: 04-06-2019
<input type="checkbox"/> Prepayment	To Date: dd-mm-yyyy
<input type="checkbox"/> Credit check	Print Lead Days:
Billing Cycle: Statement	* Installment Option: Include tax and freight in first installment
* Base Amount: 100	Context Value:

Payment Schedule

* Sequence	* Relative Amount	* Due By
1	100.00	Days: 0 Date: dd-mm-yyyy
Total	100.00	

Sequence 1: Discounts

- Save and close

### **3. Create customer profile class for BFB**

You can create the new one or use the old one but we have to assign BFB in that we have to assign

#### Creation

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customers
- Task : %Manage% Receivables% customer%
- Select Manage Receivables customer profile classes
- Click on + icon to customer profile class
- Give the details like name and under profile class give the collector name and enable the balance forward billing option and give the bill level and type
- Give the payment terms which we defined for BFB under terms tab and give the statement cycle under statement and dunning

Create Receivables Customer Profile Class

Profile Class Name: Cello BFB Customer profile  
Status: Active  
Profile Class: Late Charges

Credit and Collections

Collector: Cello Collectors  
Credit Analyst:   
Credit Classification:   
Credit Review Cycle:   
Balance Forward Billing:  Enable  
Bill Level: Account  
Bill Type: Detail

Conversion Rate Type:   
Expiration Offset Days:   
Include in credit check:

Terms

Payment Terms: Cello BFB N20  
Allow discount:   
Override terms:

Discount Grace Days:   
Match Receipts By:   
AutoMatch Rule Set:   
Remainder Rule Set:   
Automatically update receipt match by:

Application Exception Rule Set:   
AutoReceipts include disputed items:

Statement and Dunning

Send statement:   
Statement Cycle: Cello Monthly  
Send credit balance:   
Send dunning letters:   
Preferred Contact Method: Print  
Statement Preferred Delivery Method:   
AutoReceipts include disputed items:

- Under Balance Forward Billing we have
- Bill level in that we have two options 1. Account 2. Site Account means Only bank account wise it will apply, site means site level it will apply.
- Bill Type : details and summary
- Save and close

Query the existing one

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customers
- Task : %Manage% Receivables% customer%
- Select Manage Receivables customer profile classes
- Query the existing customer profile class
- Select and open it and enable the Balance forward billing

Edit Receivables Customer Profile Class

Profile Class Name: Cello standard C P C  
Status: Active  
Profile Class: Late Charges

Credit and Collections

Collector: Cello Collectors  
Credit Analyst:   
Credit Classification:   
Credit Review Cycle:   
Balance Forward Billing:  Enable  
Bill Level:   
Bill Type:   
Conversion Rate Type:   
Expiration Offset Days:   
Include in credit check:

Terms

Payment Terms: Cello Immediate  
Allow discount:   
Override terms:

Discount Grace Days:   
Match Receipts By:   
AutoMatch Rule Set:   
Remainder Rule Set:   
Automatically update receipt match by:

Application Exception Rule Set:   
AutoReceipts include disputed items:

Statement and Dunning

- Save and close

#### 4. Create new customer BFB and assign profile class to customer

You can create the new one or use the old one but we have to assign BFB in that we have to assign

Query the existing customer

- Go to setup and maintenance
- Setup: Finance
- Functional area: Customers
- Task : %Manage% customers%
- Select Manage Customers
- Query the existing one and go to sites tab

The screenshot shows the 'Manage Customers' interface. In the search results, 'Cello customer 1' is selected. Below it, under 'Cello customer 1: Accounts', account 109007 is selected. Under 'Cello customer 1 109007: Sites', site 150037 is selected. Both the account and site rows are highlighted with a red box.

- Click on site go to profile history tab select the existing one and give the end date for that and go to action click on correct and assign the new customer profile class

The screenshot shows the 'Edit Site: 150037' screen. The 'Profile History' tab is active. It displays two profile history entries for 'Cello standard C P C'. The second entry's 'Effective End Date' field is highlighted with a red box. Below the profile history, the 'Site Profile' section is visible, showing a dropdown for 'Profile Class' set to 'Cello standard C P C'. This dropdown is also highlighted with a red box.

- Save and close

#### 5. Create few transaction

Create few transactions for check the result here I am creating the 3 invoices with 10k,20k and 30k

## 6. Run “Balance for Billing” report

- Go to ESS page
- Click on Task list
- Click on Search
- Search the task called “Create Balance Forward Bills”
- Give the details and submit

- Click on Submit
- Check the results it will run the two reports check the last report

Name	Process ID	Status	Scheduled Time	Submission Time
Print Detailed Balance Forward Bills: Subprocess	2910828	Succeeded	5/17/18 1:59 AM UTC	5/17/18 1:59 AM UTC
Create Balance Forward Bills	2910827	Succeeded	5/17/18 1:58 AM UTC	5/17/18 1:58 AM UTC

- Check the results
- Billing number will generate in EBS invoice level will show



**Bill To**  
 Google BFB  
 Customer  
 Google Site/Google  
 Site/BARDSTOWN  
 , KENTUCKY  
 40004 Nelson

**Remit To**  
 PO Box  
 680978/ATTN:  
 Accounts  
 Receivable/BELMO  
 NT, CALIFORNIA  
 94002

Billing Number	
1001	
Bill to Customer Number	Customer Site
27095	29203
Bill From	Bill To
	5/17/18
Billing Date	Due Date
5/17/18	6/6/18
Currency	Amount Due
USD	60,000.00

- Here can see the invoice transaction numbers with amounts

Previous Balance	Payments Received	Adjustments	Credits	Current Charges	Tax	Late Fees	Ending Balance
0.00	0.00	0.00	0.00	60,000.00	0.00	0.00	60,000.00

Date	Type	Description	Quantity	Unit Price	Tax Amount	Extended Amount
5/17/18	INVOICE	2005	1	30,000.00	0.00	30,000.00
5/17/18	INVOICE	2004	1	20,000.00	0.00	20,000.00
5/17/18	INVOICE	2003	1	10,000.00	0.00	10,000.00

Current Balance	Balance over 30 days	Balance over 60 days	Balance over 90 days	Balance over 180 days
0.00	0.00	0.00	0.00	0.00

- This is the amount we have to pay to customers

### **Reviewing customer Account details**

If you want to review the customer account balances straight away you can't find the customer related balances for that we have to submit relevant jobs those will update and that jobs keep information ready to ready. To review the customer account balances first we have to submit jobs.

- Go to ESS job page
- Go to Schedule new process
- Run the report "Process Receivables Transactions for customer account summaries" it will run for entire instance it's not for customer specific
- Click on Submit

Scheduled Processes

Name	Process ID	Status	Scheduled Time	Submission Time
Process Receivables Transactions for Customer Account Summaries	247489	Succeeded	10-06-2019 9:23 AM ...	10-06-2019 9:23 AM ...
Prepare Assets Transaction Data	247483	Succeeded	10-06-2019 9:03 AM ...	10-06-2019 9:03 AM ...
Prepare Assets Transaction Data	247482	Succeeded	10-06-2019 9:03 AM ...	10-06-2019 9:03 AM ...
Prepare Assets Transaction Data	247482	Succeeded	10-06-2019 8:57 AM ...	10-06-2019 8:57 AM ...
Create Balance Forward Bills	247444	Succeeded	10-06-2019 8:51 AM ...	10-06-2019 8:51 AM ...

- Once you run it system will update the summary tables so you can review customer balances. Once system will update you have to run the another job called “Refresh Receivables Transaction for customer account summary” so that system will allow us system will display the customer related balances through the function which we have
- Click on Submit

Scheduled Processes

Name	Process ID	Status	Scheduled Time	Submission Time
Refresh Receivables Transactions for Customer Account Summaries	247504	Succeeded	10-06-2019 9:31 AM ...	10-06-2019 9:31 AM ...
Complete Accounting Configuration: Create Balances Cubes	247498	Succeeded	10-06-2019 9:28 AM ...	10-06-2019 9:28 AM ...
Complete Accounting Configuration: Load Charts of Accounts Values	247497	Succeeded	10-06-2019 9:28 AM ...	10-06-2019 9:28 AM ...
Complete Accounting Configuration	247495	Succeeded	10-06-2019 9:28 AM ...	10-06-2019 9:29 AM ...
Process Receivables Transactions for Customer Account Summaries	247489	Succeeded	10-06-2019 9:23 AM ...	10-06-2019 9:23 AM ...

- Go to Receivable work bench
- Click on Task list
- Review customer Account details
- Query with customer name then you can see the details

Review Customer Account Details

Account Number	Customer
108009	Cello customer
109007	Cello customer 1

Account 108009: Details

Entered Currency	Total Open Receivables	Total Transaction Due	Pending Application	Total Past Due	Transactions in Dispute
USD	Amount: 123,839.00 Count: 12	Amount: 135,839.00 Count: 11	Amount: -2,000.00 Count: 1	Amount: 135,839.00 Count: 11	Amount: 0.00 Count: 0
Count of Items	12	11	1	11	0

- Go to Activities then you can see the transactions

## ● **File Based Data Import (FBDI) Process – Customer**

How to load the customer data we have seen the process of loading the suppliers into application as a part of data conversion what are the practice we followed we saw already

When we talk about customer's similar process we have to download the relevant template from OER we have to prepare with the date we have to convert into CSV that we have load into UCM or else straight away you can submit the load interface file for import and you can submit the relevant import customer job that will import the data from interface then interface to base tables.

### **Download spreadsheet**

- Go to Receivables
- Click on Billing
- Go to Task list
- Click on Upload customers from spread sheet
- Then click on Download Customer Spreadsheet Template
- It will download
- In this sheet we have customers, contacts, reference accounts and customer bank accounts tabs, normally when we create customers we provide basic information like customer name then automatically system will create account and site information that complete information is enter under customers tab, if you want to provide the contacts reference accounts and customer bank accounts you may use those tabs otherwise those are optional.
- Normally how you can create the customer in the system same we can do in this spreadsheet
- In the downloaded template have sample date you can erase the data and re upload our data

Customers tab

- Give the information in customer tab

- Source system : From which system to bringing the date in to you application that name you can specify
  - Customer number :
  - Customer name : you can give any customer name
  - Account Number : Normally in manual creation it will automatically create by system but here you have to specify
  - Accounts established date: Optional
  - Customer class : Optional
  - Customer profile class: Give your customer profile class

Example you can see that Customer Profile Class like below

The screenshot shows the Oracle Fusion Applications interface for editing a customer account. The top navigation bar includes the Dreamwings logo, search, home, and KU links. The main title is "Edit Account: 109007". The page is divided into sections: Organization Information, Account Information, and Profile History. The "Profile History" tab is selected and highlighted with a red box. In the "Profile History" section, there is a table with columns for Effective Start Date (06-06-2019), Effective End Date (31-12-4712), and Profile Class (Cello standard C P C). Below this, a message says "Effective Starting 06-06-2019: Account Profile Details" with tabs for Account Profile and Late Charges. The Account Profile tab is selected. At the bottom right, there is an "Activate Windows" message.

- Site Number : Normally in manual creation it will automatically create by system but here you have to specify
  - Normally in manual creation it will automatically create by system but here you have to specify
  - Account address site: It is nothing but reference data set , you have to enter the Reference data set code only you can check in the system and give
- Example you can see that Reference data access set code like below

The screenshot shows the Oracle Fusion Applications interface for editing a site. The top navigation bar includes the Dreamwings logo, search, home, and KU links. The main title is "Edit Site: 150037". The page is divided into sections: Organization Information, Account Site, and Site Details. The "Site Details" tab is selected and highlighted with a red box. In the "Site Details" section, there is a table with columns for Address (Cello customer 1, ACTIS, CA) and Country (United States). Below this, there is a table for "Account Address Set" with fields for From Date (06-06-2019) and To Date. The "Address" section contains fields for Site Name, Mail Stop, Country (United States), Address Line 1 (Cello customer 1), Address Line 2, City (ACTIS), and State (CA). At the bottom right, there is an "Activate Windows" message.

- Address line1 : Give the address
- Source system reference: Depends on client
- Go to instructions tab and click on Show Extensible attributes then hidden fields show in blue color in the Customers tab you can delete that details or give the new once

**ORACLE Fusion Applications 11g Release 11 (11.1.11)**

## Upload Customers Template

### Overview

Use the Oracle Fusion Receivables Upload Customers solution to upload essential customer data into the Fusion system using this spreadsheet template. You can populate the following customer data: customer accounts and sites, customer site receipt methods, customer account and site contacts, customer contact contact points, customer bill-to site reference accounts, and customer account and site bank accounts. See more details in the sections below.

### Preparing the Data

1. Prepare your customer data using the corresponding worksheet in this template. See the section **Spreadsheet Template Format** for details about this template.
2. Refer to the bubble text on each column header either for detailed instructions for data entry or for a description of the data and data type that the column requires.
3. Common tasks include setting up for customer data even if you are uploading child objects of the customer, such as contacts, reference accounts, or customer bank accounts.

### Loading the Data

After you finish preparing the data in all of the worksheets, click the Generate CSV File button to generate a ZIP file containing one or more CSV files.

Generate CSV File Show Extensible Attributes Hide Extensible Attributes

#### Spreadsheet Template Format

- The spreadsheet template is composed of four worksheets: Customers, Contacts, Reference Accounts and Customer Bank Accounts.
  - **Customers worksheet:** Populate basic customer data in this worksheet for uploading to the Fusion system, including: customer accounts, account sites, site purposes and preferred receipt methods. You must specify the source system, customer name, account source reference, site source reference, and site purpose source reference for the customer you are uploading. You populate the receipt methods to corresponding bill-to sites that belong to the account in this worksheet. You can populate additional customer information in columns C, G, J, L, Q, R, W through AG, AO through AR, AW, BA. These columns are hidden by default. Use the Show Extensible Attributes and Hide Extensible Attributes buttons to show or hide these columns.
  - **Contacts worksheet:** Populate contact data for the customer account and/or site in this worksheet for uploading to the Fusion system, including: contact details, associated responsibilities, and

**Instructions** Customers Contacts Reference Accounts Customer Bank Accounts

Contacts, Reference Accounts and Customer bank accounts tab

- If you want to give the data you can otherwise leave blank and delete the existing information

Go to instructions tab than click on Generate CSV File it will ask file saving path you can save in the system. This file saves as zip file

## Upload spreadsheet

- Go to Receivables
  - Click on Billing
  - Go to Task list

- Click on Upload customers from spread sheet
- Then click on Upload customers from spread sheet

The screenshot shows the 'Manage Customer Uploads' page. At the top, there are search filters for 'Batch ID', 'Status', 'Batch Name' (with dropdowns for 'Starts with' and 'On or after'), and 'Submission Time'. Below the search area is a table header with columns: Batch ID, Batch Name, Submission Time, Status, Total Records, Successful Records, and Unsuccessful Records. A message 'No data to display.' is shown below the table.

- Browse the File from system and click on submit

The screenshot shows the same 'Manage Customer Uploads' page. A modal dialog box titled 'Upload Customers from Spreadsheet' is open. It contains fields for 'Batch Name' (with a red box around it) and 'Data File' (with a red box around it). There are also 'Submit' and 'Cancel' buttons at the bottom of the dialog.

- .
  - Here you can see the total records, successful records and Unsuccessful records

## ● **File Based Data Import (FBDI) Process – Auto Invoice**

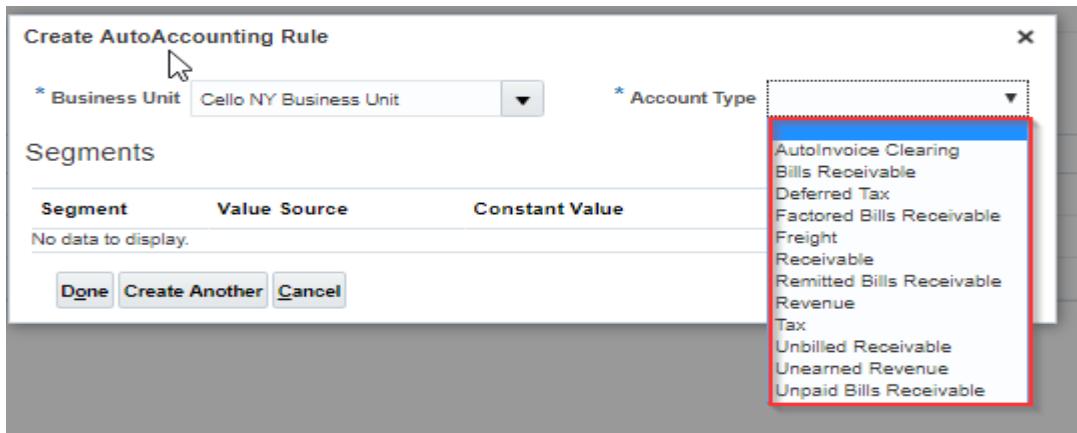
When you talk about auto invoice creation it's all about loading the open transactions into receivables as a part of data conversions

1. Auto Accounting Configuration for all account types (If you want to import any auto invoices or if you want to create auto invoices in the receivables based on the any external system or order management, sales order information we have to complete auto accounting configuration for all types)
2. Transaction source : Imported
3. Create Line transaction Descriptive Flex field (If you want to load the auto invoice information receivables this setup is mandatory)
4. Download FBDI template form OER (Oracle Enterprise Repository)
5. Prepare with Data
6. Convert into CSV

7. Load to Interface
8. Import into base tables

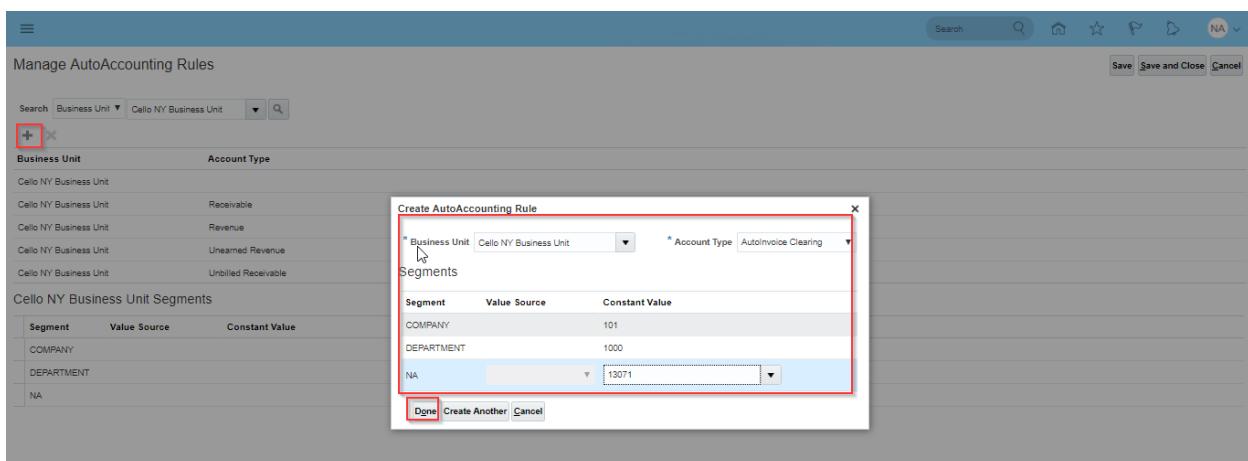
## 1. Auto Accounting Configuration for all account types

All accounts means how many accounts in the auto accounting have to do for those we have to set auto accounting, you can see this account on the account type we already defined few accounts remaining will do



### Auto invoice clearing

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% auto %accounting% rules%
- Select Manage AutoAccounting Rules
- Give the Details of auto accounting rules
- Click on + icon to create rules select our BU and account type is unearned revenue
- Give the constant values and click on Done



- Click on save and close

- Do the same for remaining accounts

Manage AutoAccounting Rules

Please do

Search Business Unit ▾ Cello NY Business Unit ▾

Save Save and Close Cancel

Business Unit Account type

Cello NY Business Unit	Unpaid Bills Receivable
Cello NY Business Unit	AutoInvoice Clearing
Cello NY Business Unit	Deferred Tax
Cello NY Business Unit	Factored Bills Receivable
Cello NY Business Unit	Receivable
Cello NY Business Unit	Revenue
Cello NY Business Unit	Unearned Revenue
Cello NY Business Unit	Untitled Receivable
Cello NY Business Unit	Freight
Cello NY Business Unit	Remitted Bills Receivable
Cello NY Business Unit	Bills Receivable
Cello NY Business Unit	Tax

Cello NY Business Unit Unpaid Bills Receivable: Segments

Segment	Value Source	Constant Value
COMPANY		101
DEPARTMENT		1001
NA		13703

Activate Windows  
Go to Settings to activate Windows.

## 2. Transaction source (Receivable Import)

- Go to setup and maintenance
- Setup: Financials
- Functional area: Customer billing
- Task : %Manage% transaction % source%
- Select Manage Transaction Sources
- Oracle provided seed information go and use that
- Query with receivables and edit it then change the legal entity and transaction type
- Type should be imported

Create Transaction Source

Please do

General Information

Transaction Source Set: Cello NY Reference data set  
Legal Entity: Cello NY Legal Entity

Name: Cello Receivables Imported  
Description: Cello Receivables Imported  
Type: Imported

Active:   
From Date: 19-06-2019  
To Date: dd-mm-yyyy

Source Defaults

Last Transaction Number: 2,501  
Automatic transaction numbering  
Receipt Handling for Credits  
Copy document number to transaction number

Allow duplicate transaction numbers  
Copy transaction information flexfield to credit memo

Reference Field Default Value  
Standard Transaction Type: Cello Invoice

Credit Transaction Source  
Context Value  
Regional Information

AutoInvoice Options

Invalid Line: Reject Invoice  
Accounting Date in a Closed Period: Reject

Grouping Rule  
Create clearing

Allow sales credits

Import Information

Sales Credits

Salesperson: Number  
Id

Sales Credit Type: Value  
Id

Sales Credit: Amount  
Percent

Customer

Activate Windows  
Go to Settings to activate Windows.

- Click on save and close

### 3. Create Line transaction Descriptive Flex field

The contest structure as well as segments with in that those only we can use the template date for mapping purpose where system will understand that the distributions are belongs to which lines, between the lines and distributions we can do the mapping with this line transaction descriptive flex field segment definition only

- Go to setup and maintenance
- Setup: Finance
- Functional area: Receivables
- Task: %Manage% Receivables% Descriptive% flex% field%
- Select Manage Receivables Descriptive flex fields
- Query with the Line Transactions flexfield
- Click on Edit

Name	Type	Module	Flexfield Code	Entity Usages	Description	Deployment Status	Deployment Error Message	Deployment Date
Line Transactions	Descriptive Flexfield	Transactions	RA_INTERFACE_LINES	Fields for additional detail...		✓		07-05-2019 2:47 AM

- Then click on Manage Contexts (Right side up)
- Click on + to create context structure and segment
- Give the display name, code and description and click on save then segment creation icon will enable
- Then click on + to create context segments
- Give the name and column assign details
- Click on create value set for creating the value set values

- Create the value set code give the details
- Click on save and close

Create Value Set

Definition

\* Value Set Code: CELLO\_SO  
 Description: CELLO\_SO  
 \* Module: Receivables  
 \* Validation Type: Independent  
 \* Value Data Type: Character  
 Security enabled

Data Security Resource Name:  Edit Data Security

\* Value Subtype: Text  
 Maximum Length: 20  
 Minimum Value:   
 Maximum Value:   
 Uppercase only  
 Zero fill

Activate Windows  
Go to Settings to activate Windows.

Create Value Set

Definition

\* Value Set Code: CELLO\_SO  
 Description: CELLO\_SO  
 \* Module: Receivables  
 \* Validation Type: Independent  
 \* Value Data Type: Character  
 Security enabled

Data Security Resource Name:  Edit Data Security

\* Value Subtype: Text  
 Maximum Length: 20  
 Minimum Value:   
 Maximum Value:   
 Uppercase only  
 Zero fill

Activate Windows  
Go to Settings to activate Windows.

- Click on save and close
- Again click on save and close
- Click on Deploy Flexfield

Manage Receivables Descriptive Flexfields

Search

Name: Line Transaction  
 Flexfield Code:   
 Module:

Search Results

Name	Type	Module	Flexfield Code	Entity Usages	Description	Deployment Status	Deployment Error Message	Deployment Date
Line Transactions	Descriptive Flexfield	Transactions	RA_INTERFACE_LINES		Fields for additional detail...			07-06-2019 2:47 AM

- Deployment status will be success

#### 4. Download FBDI template form OER

- Go to Google
- Search with Oracle enterprise Repository (ORS)
- Click on On-Premise Applications

Oracle Enterprise Repository for Oracle Fusion Applications

Content that was previously available from the Oracle Enterprise Repository for Oracle Fusion Applications is now available from the Oracle Help Center, My Oracle Support, or the Setup and Maintenance work area in your application.

**Oracle Help Center Search Tips**

- Search across multiple product areas
  - From [Oracle Help Center](#), navigate to Cloud > Applications to search across cloud applications, or navigate to Applications > Fusion Apps to search across on-premise applications.
  - Click Select from the Refine Search pane to choose product and release filters.
- Search by product
  - From the [Cloud Applications](#) or [On-Premise Applications](#) home pages, click a product area such as [Financials](#) to open the Get Started page and enter your search query.
  - From the Get Started page, use the Go to Previous Release section to search an earlier release.
- Search by guide
  - From a product area such as [Engagement](#), go to the Books list, and select the guide. Enter your search query from the guide.
- For search queries with multiple words, use quotes to match an exact phrase. For example, "Sales Cloud".

- Click on Financials

**ORACLE® Help Center**

Search for...

Home / Applications / Fusion Applications

Sign In

Help Center Home

Cloud

Fusion Apps On-Premise **highlighted**

E-Business

JD Edwards

PeopleSoft

Siebel CRM

Enterprise Performance Management

Apps A-Z

Oracle Applications

Learn about Oracle's broad selection of application solutions.

**Fusion Apps On-Premise**

Oracle Fusion Applications were designed, from the ground, up using the latest technology advances and incorporating the best practices gathered from Oracle's thousands of customers. They are 100 percent open-standards-based business applications that set a new standard for the way we innovate, work, and adopt technology.

This page also applies to On Demand implementations.

**Financials** **highlighted**

Human Capital Management

Procurement

Project Portfolio Management

Supply Chain Management

Talent Management

Lifecycle Management

Prior Releases

Fusion Applications Release 9

Fusion Applications Release 8

Activate Windows  
Go to Settings to activate Windows.

- Go to use tab
- Click on Import file data base under Do the Basics

The screenshot shows the Oracle Fusion Financials Release 12 Help Center. On the left, there's a sidebar with links like 'Get Started', 'Tasks', and 'Use' (which is highlighted with a red box). Under 'Use', there are sections for 'Do the Basics', 'Go Mobile', and 'Import file-based data'. The 'Import file-based data' section contains links for 'Schedule processes' and 'How to troubleshoot', with 'Schedule processes' also highlighted with a red box. To the right, there's a large circular icon with a cloud and a calculator, and a sidebar with 'Activate Windows' and 'Go to Settings to activate Windows.'

- Click on Auto invoice Import under File-Based Data Imports

The screenshot shows the 'File-Based Data Import for Oracle Financials Cloud' documentation page. It features a 'Contents' tree on the left with several sections. One section, 'File-Based Data Imports', is expanded, showing sub-sections like 'AutoInvoice Import' (which is highlighted with a red box) and 'Billing Data Import'. The page includes standard navigation buttons like 'Feedback' and 'Download', and a footer with 'Activate Windows' and 'Go to Settings to activate Windows.'

- Select on the link and click on right click and click on save link as and save in your desktop

The screenshot shows the 'File-Based Data Import for Oracle Financials Cloud' details page. It includes a 'Table of Contents' on the left and a main 'Details' section. The 'File Links' table has a row for 'XLSM template' (highlighted with a red box) with the link 'AutoInvoiceImportTemplate.xlsx'. The 'Job and Table Links' table has a row for 'Scheduled process' with the link 'Import AutoInvoice' (highlighted with a red box), and another row for 'Tables' with links to various interface tables like 'AR\_INTERFACE\_CONTS\_ALL', 'RA\_INTERFACE\_DISTRIBUTIONS\_ALL', etc. The page includes 'Feedback' and 'Download' buttons, and a footer with 'Activate Windows' and 'Go to Settings to activate Windows.'

- After that you have to run the schedule process at ESS page as Import Auto invoice

## 5. Prepare with Data

- Open the file which you downloaded
- It have sample data delete that and enter your data

Ra\_Interface\_Lines All tab

- Here we don't have header information this information will be representing through lines only this lines and distributions we do mapping through line transactions Flex field value only
- Give the details like business unit, transaction source, type, payment terms.

Transaction Batch Source Name	Transaction Type Name	Payment Terms	Transaction Date	Accounting Date	Transaction Number	Origin
Cello Receivables Imported	Cello Invoice	Cello Immediate	2019/06/20	2019/06/20	Cello NY Business Unit	Cello NY Business Unit

- Ship to customer account number (customer account number), ship to customer site number (customer site number) , ship to bill to address is same for the customer(take from instances)

109007	150037		109007	150037		
--------	--------	--	--------	--------	--	--

- Give the Transaction Line Type, Transaction line description, currency conversion type

AG5	AA	AB	AC	AD	AE	AF	AG
2							
3							
4	*Transaction Line Type	*Transaction Line Description	*Currency Code	*Currency Conversion Type	*Currency Conversion Date	*Currency Conversion Rate	Transaction Line Amount
5	LINE	Cello goods	USD	User	2019/06/20	1.00	25000.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							

- Give the unit price, Line transactions flex field name, Line transaction flex field segment 1 (we create only one segment in the transaction flex field in that we create sales order segment that number should give here), leave blank remaining segments

AI	AJ	AK	AL	AM	AN	AO
2						
3						
4	*Customer Ordered Quantity	*Unit Selling Price	*Unit Standard Price	*Line Transactions Flexfield Context	*Line Transactions Flexfield Segment 1	*Line Transactions Flexfield Segment 2
5		25000.00		Cello auto invoice	555	555
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						

- As per sample data we can enter the details if you don't want the information delete that and leave blank those fields

Ra\_Interface\_Distribution tab give here two accounts Receivables and Revenue

- Give the BU names, account class (revenue and receipt). Amount, line transaction flex field context name

B5	Cello NY Business Unit	C	D	E	F	G
<b>Receivables AutoInvoice Interface Line Distributions</b>						
2						
3	Required					
4	*Business Unit Name					
5	Cello NY Business Unit	REC	25000.00	100.00	Cello goods	Cello goods
6	Cello NY Business Unit	REV	25000.00	100.00	Cello goods	Cello goods
7						
8						
9						
10						
11						
12						
13						
14						
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19						
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21						
22						
23						
24						
25						
26						

- Give the account code combinations for receivables and revenues

	V	W	X	Y	Z	AA
1	Line Transactions Flexfield Segment 15	Accounting Flexfield Segment 1	Accounting Flexfield Segment 2	Accounting Flexfield Segment 3	Accounting Flexfield Segment 4	Accounting Flexfield Segment 5
2		101	0000	12101		
3		101	0000	14000		
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
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25						
26						

Ra\_Interface\_Salescredits tab: Not mandatory

- Delete the seeded information

Ra\_Interface\_Contingencies tab: Not mandatory

- Delete the seeded information

## 6. Convert into CSV

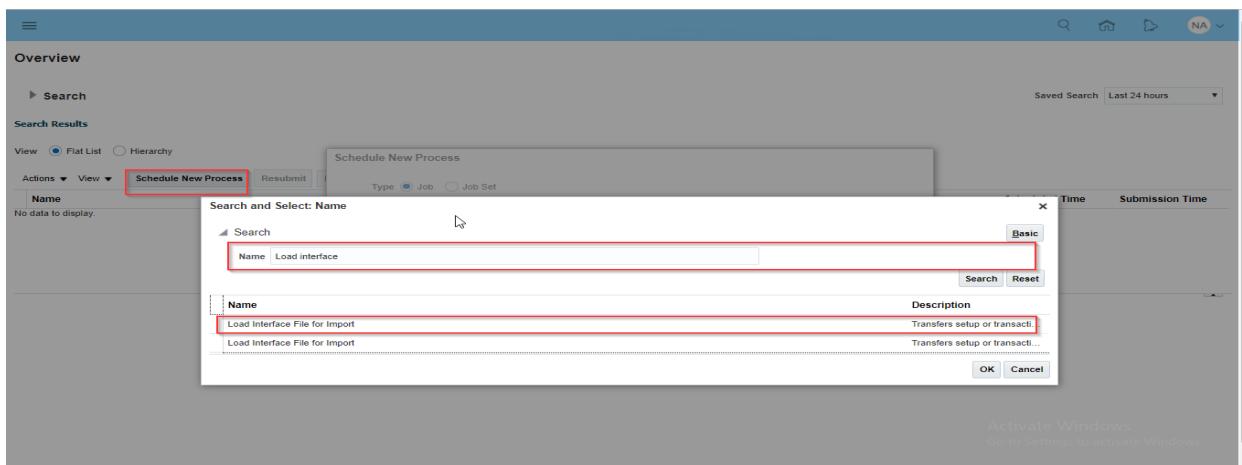
- Go to Instructions and CSV file tab and click on Generate CSV File

A	B	C	D
1	<b>ORACLE® Fusion Applications</b>		
2	<b>Receivables AutoInvoice Import Interface</b>		
3			
4	<b>Overview</b>		
5	You can import Receivables transactions from other systems using the Receivables AutoInvoice Import Interface process. AutoInvoice Import uses four interface tables—one parent table and three child tables—to represent transaction lines, distributions, sales credits, and revenue contingencies.		
6	• The parent table, RA_INTERFACE_LINES_ALL, contains the primary transaction line information. The child tables contain the following information for a given interface line record:		
7	• RA_INTERFACE_DISTRIBUTIONS_ALL contains transaction distributions; RA_INTERFACE_SALESCREDITS_ALL contains sales credits; AR_INTERFACE_CONTS_ALL contains revenue contingencies.		
8	• Use the control files (RAInterfaceLinesAll.ctl, RAInterfaceDistributionsAll.ctl, RAInterfaceSalesCreditsAll.ctl, ARInterfaceContsAll.ctl) and the Load Interface File for Import Process to load data from legacy and third-party applications into the AutoInvoice Interface tables. Once data is loaded successfully, use the Import AutoInvoice Process to import transactions into Receivables.		
9	<b>Preparing the Table Data</b>		
10	1. Prepare the data for each interface table using the corresponding worksheet in this template. See the section <b>Excel Template Format</b> for details about this template. 2. Refer to the bubble text on each column header either for detailed instructions on preparing the data in that column, or for a description of the data and data type that the column requires. 3. Common tasks for preparing table data include setting up for data merge, and searching for internal identifiers.		
11	<b>Loading the Data</b>		
12	After you finish preparing the data in the parent and child sheets, click the Generate CSV File button to generate a ZIP file containing one or more CSV files.		
13	For information on loading the data in the CSV files into the interface tables, see the Documentation tab for the Load Interface File for Import scheduled process in Oracle Enterprise Repository for Oracle Fusion Applications.		
14	<b>Generate CSV File</b>		
15	<b>Excel Template Format</b>		
16	• Each interface table is represented as a separate Excel sheet.		
17	Instructions and CSV Generation RA_INTERFACE_LINES_ALL RA_INTERFACE_DISTRIBUTIONS_ALL RA_INTERFACE_SALESCREDITS_ALL AR_INTERFACE_CONTS_ALL		
18	Ready	Activate Windows Go to Settings to activate Windows.	

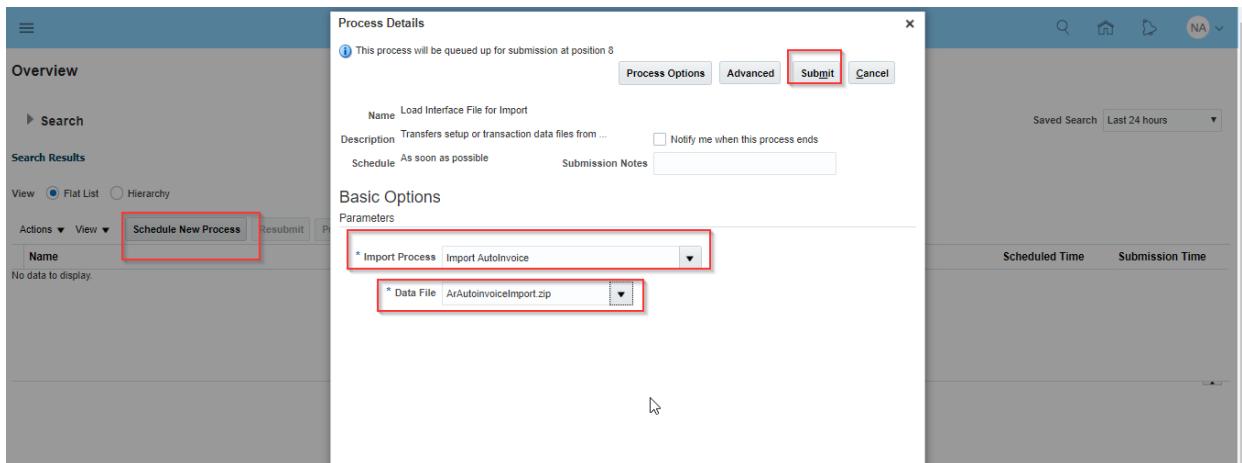
- Save the zip file in your system

## 7. Load to Interface

- Go to ESS (Enterprise Schedule Subscriber) page
- Click on schedule new process
- Run the program called “Load interface File to import”
- Select the program and click on OK



- Give the parameters like import process and data file
- System will populate the file to data base
- From interface we have to import into base tables

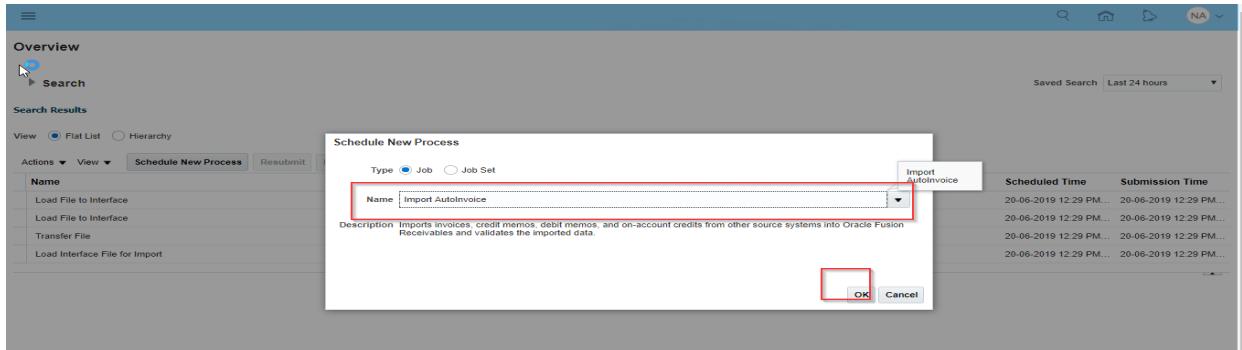


- Click on Submit

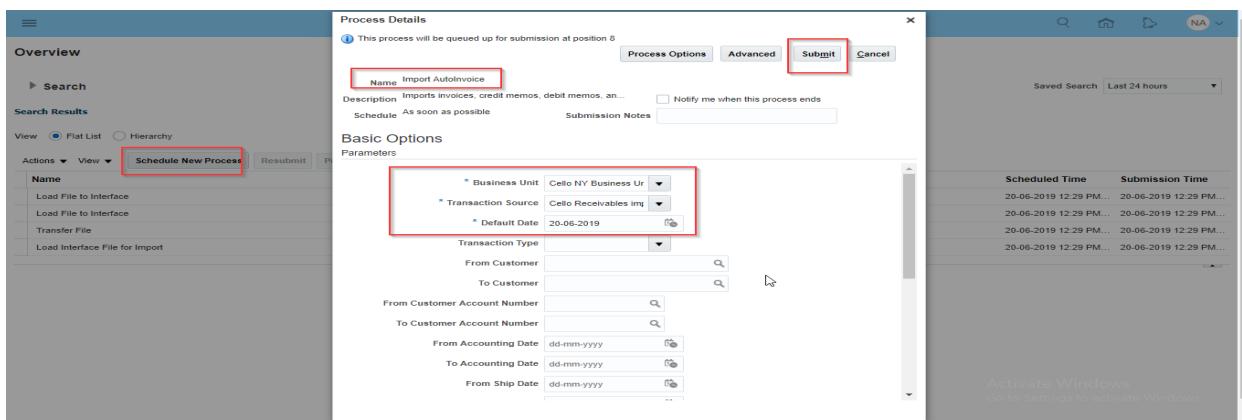
Name	Process ID	Status	Scheduled Time	Submission Time
Load File to Interface	264963	Succeeded	20-06-2019 12:29 PM...	20-06-2019 12:29 PM...
Load File to Interface	264962	Succeeded	20-06-2019 12:29 PM...	20-06-2019 12:29 PM...
Transfer File	264961	Succeeded	20-06-2019 12:29 PM...	20-06-2019 12:29 PM...
Load Interface File for Import	264959	Succeeded	20-06-2019 12:29 PM...	20-06-2019 12:29 PM...

## 8. Import into base tables

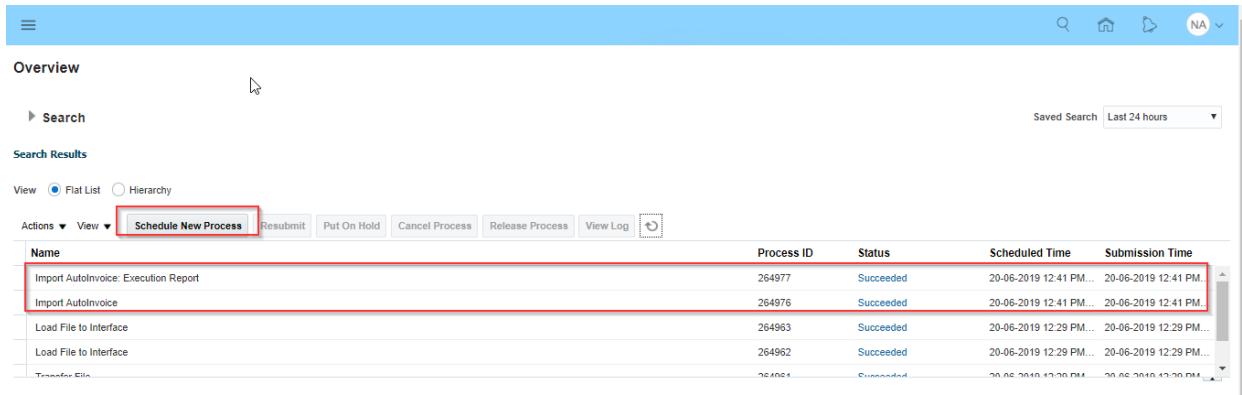
- Go to ESS (Enterprise Schedule Subscriber) page
- Click on schedule new process
- Run the program called “Import auto invoice”
- Select the program and click on OK



- Give the parameters



- Click on submit it will run the few process



- Click on auto invoice execution report

- Go to log file and click on republish open with PDF or any file

Search Results

View: Flat List

Actions: Schedule New Process, Resubmit, Put On Hold, Cancel Process, Release Process, View Log

Name	Process ID	Status	Scheduled Time	Submission Time
Import AutoInvoice: Execution Report	264977	Succeeded	20-06-2019 12:41 PM...	20-06-2019 12:41 PM...
Import AutoInvoice	264976	Succeeded	20-06-2019 12:41 PM...	20-06-2019 12:41 PM...
Load File to Interface	264963	Succeeded	20-06-2019 12:29 PM...	20-06-2019 12:29 PM...
Load File to Interface	264962	Succeeded	20-06-2019 12:29 PM...	20-06-2019 12:29 PM...
Processor File	264961	Succeeded	20-06-2019 12:29 PM...	20-06-2019 12:29 PM...

Import AutoInvoice: Execution Report, 264977: Details

Status: Succeeded | Schedule Start: 20-06-2019 12:41 PM AST

Log | Attachment ESS\_I\_264977

Output

XML Data | Diagnostic Log | Republish

Output Name: null	Template: Auto Invoice Execution Report	Format: PDF	Locale: English (United States)	Time Zone: (UTC+03:00) Riyadh - Arabia Time (AT)	Calendar:	Status: <input checked="" type="checkbox"/>	Send: <input type="button" value=""/>
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Activate Windows

- File will download
- Check the results
- You can see interface line one selected and one is processed you can see the details below

Auto Invoice Execution and Validation Report

Report Date: 20-06-2019 12:51 PM  
Page 1 of 3

Request ID: 264976

Transaction Source: Cello Receivables imported	From Transaction Number: To Transaction Number
Transaction Flexfield: Default Date: 20-06-2019	From Sales Order Number: To Sales Order Number
Default Date: 20-06-2019	From Transaction Date: To Transaction Date
Transaction Type: From Customer	From Ship-to Customer Account Number: To Ship-to Customer Account Number
From Customer	From Ship-to Customer Name: To Ship-to Customer Name
To Customer	Base Due Date on Transaction Date: Yes
From Customer Account Number: To Customer Account Number	Due Date Adjustment Days:
From Accounting Date: To Accounting Date	
From Ship Date: To Ship Date	
To Ship Date:	

Interface Lines		Interface Distributions	
Selected: Successfully Processed: 1	Rejected: 0	Selected: Successfully Processed: 0	Rejected: 0
Interface Salespersons		Interface Contingencies	
Selected: Successfully Processed: 0	Rejected: 0	Selected: Successfully Processed: 0	Rejected: 0

Auto Invoice Execution and Validation Report

Report Date: 20-06-2019 12:51 PM  
Page 2 of 3

Request ID: 264976

Created Transactions						
Transaction Class	Number of Transactions	Number of Invoice Lines (*)	Number of Sales Credit Lines	Number of Distribution Lines	Number of Contingencies	Invoice Currency Amount
Invoice	1	1	0	0	0	0   25,000.00
Total	1	1	0	0	0	0   25,000.00

Asterisk (\*) Number of Lines includes tax lines

Created Transactions by Currency						
Currency	Number of Transactions	Number of Invoice Lines (*)	Number of Sales Credit Lines	Number of Distribution Lines	Number of Contingencies	Invoice Currency Amount
US Dollar	1	1	0	0	0	25,000.00
Total	1	1	0	0	0	25,000.00

Asterisk (\*) Number of Lines includes tax lines

Rejected Lines by Currency				
Currency	Number of Invoice Lines	Number of Sales Credit Lines	Number of Distribution Lines	Invoice Currency Amount
Lines with Errors by Currency				
Currency	Number of Invoice Lines	Number of Sales Credit Lines	Number of Distribution Lines	Invoice Currency Amount

- Go and check in the receivable workbench
- Go to Home page
- Click on Receivables
- Click on Billing and go to task list
- Click on Manage transaction
- Query with BU and transaction source then you will get the auto invoice created by the system

The screenshot shows the 'Manage Transactions' screen. At the top, there is a search bar with filters for Business Unit (Cello NY Business Unit), Transaction Source (Cello Receivables imported), Transaction Class, Transaction Type, Transaction Number (Starts with), Transaction Date (Equals dd-mm-yyyy), and Bill-to Customer (Equals). Below the search bar is a table with columns: Transaction Number, Transaction Source, Transaction Class, Transaction Type, Complete, Bill-to Customer, Entered Amount, Transaction Date, Business Unit, Original Transaction Number, and Risk Factor. A single row is selected, highlighted with a red border, showing the details: Transaction Number 1000, Transaction Source Cello Receivable..., Transaction Class Invoice, Transaction Type Cello Invoice, Complete Yes, Bill-to Customer Cello customer 1, Entered Amount 25,000.00 USD, Transaction Date 20-06-2019, Business Unit Cello NY Busin..., and Original Transaction Number 1000.

- If you want to check the invoice click on transaction number it will open then you can see the invoice

This screenshot is identical to the one above, showing the 'Manage Transactions' screen with a selected row highlighted by a red border. The row details are: Transaction Number 1000, Transaction Source Cello Receivable..., Transaction Class Invoice, Transaction Type Cello Invoice, Complete Yes, Bill-to Customer Cello customer 1, Entered Amount 25,000.00 USD, Transaction Date 20-06-2019, Business Unit Cello NY Busin..., and Original Transaction Number 1000.

- If you get the any error while creating this you can see the Manage auto invoice lines in the task list in the receivable work bench
- It will get back to the spreadsheet
- In this you can search the data

The screenshot shows the 'Manage AutoInvoice Lines' worksheet in Microsoft Excel. The ribbon tabs include Home, Insert, Page Layout, Formulas, Data, Review, View, Add-Ins, and Manage AutoInvoice Lines. The Manage AutoInvoice Lines tab is active. The worksheet displays a table with columns: Changed, Flagged, Status, Line Number, Interface Line ID, Errors, Business Unit, Description, and Line, Tax and Freight Distributions. At the top left, there is a message box with the title 'Sales Order' and the message 'Error Message <null>'. Below the message box, there is a link 'Show Lines with Errors Only No'. On the left side, there is a sidebar with fields: \*Business Unit Google US Business Unit, Transaction Source <null>, Worksheet Status <null>, Last Downloaded 5/19/2018 2:39, and Last Uploaded. A note at the bottom says '\* Required'.

- Save and close

## ● **Automatic receipts**

Select invoices to include in your automatic receipt batch by specifying a payment method of Automatic and other attributes such as currency, transaction type, and paying customer. The create automatic receipts program will pick up all transactions that meet this criteria and create receipts to close out these transactions. In addition to the criteria you specify, Receivables uses various other criteria to determine whether a transaction should be included in an automatic receipt creation batch.

Setups

1. Create Receipt class and Method for Automatic Receipt
2. Set sequential numbering at Ledger in specify ledger options
3. Create Sequential numbering
4. Assign receipt method to customer, add customer bank account
5. Add business unit to internal payee list
6. Create 2-3 Transactions
7. Create Automatic Receipts

### 1. Create Receipt class and Method for Automatic Receipt

- Go to setup and maintenance
- Setup: Finance
- Functional area: Customer Payments
- Task : %Manage% receipt % classes % methods%
- Select Manage Receipt Classes and Methods
- Click on + icon to create classes
- Give the mandatory details Creation method is automatic
- Go to Receipt Methods click on + icon to create receipt method here you can give the how you are get the payments from customers
- Go to Automatic processing tab
- If you enable the Receipts inherit transactions numbers (If you want to setup sequential numbering setup where we create the sequence and will be mapping that sequence to our receipt method as a category you can do it otherwise we can enable this check box where system will copy the transaction number to receipt number, if you enable this no need to enable sequential numbering).
- Number of Receipt Rule: How many receipts system has to create based on the transaction that you can specify.
- Customer payment method : Bank transfer
- Receipt Maturity Date Rule: Earliest

The screenshot shows the 'Create Receipt Class and Methods' page. At the top, there's a 'Please do' section with a red box around the 'Name' field set to 'Cello automatic'. Below it, the 'Remittance Method' is 'Standard' and 'Clearance Method' is 'By Matching'. The 'Receipt Methods' table has a row for 'Cello bank transfer' with 'Printed Name' 'Cello bank transfer', 'Effective Start Date' '20-06-2019', and 'Effective End Date' 'dd-mm-yyyy'. A red box highlights this entire table. In the 'Details' section, the 'Remittance Bank Accounts' tab is selected, showing 'Automatic Processing'. Under 'Receipt Processing', there's a red box around the 'Receipts inherit transaction numbers' checkbox. In 'Funds Transfer Processing', a red box highlights the 'Number of Receipts Rule' dropdown set to 'One per invoice'. The 'Customer Payment Method' is 'Bank Account Transfer'. On the right, there's a note to 'Activate Windows'.

- Go to Remittance Bank account tab (will be getting the payment to which account)
- Click on + to create to add the bank account and give the mandatory accounts

The screenshot shows the 'Create Remittance Bank Account' page. In the 'Business Unit' section, a red box highlights the dropdown set to 'Cello NY Business Unit'. Below it, 'Bank' is 'HDFC Corporate Bank', 'Branch' is 'HDFC NEW YORK Branch', and 'Account' is 'HDFC corporate'. The 'Primary' checkbox is checked, and 'Override bank' is unchecked. To the right, a red box highlights the 'Currency' section set to 'USD' with 'Minimum Receipt Amount' at '10'. The 'GL Accounts' section has a red box around the 'Cash' field '101\*0000\*11100' and the 'Receipt Confirmation' field '101\*0000\*12101'. The 'Currency' section also has a red box around it. On the right, there's a note to 'Activate Windows'.

- Click on save and close

## 2. Set sequential numbering at Ledger in ledger options

No need to do this setup because in receipt class and method we enabled inherit transaction number so we can't do this. In EBS we don't have this

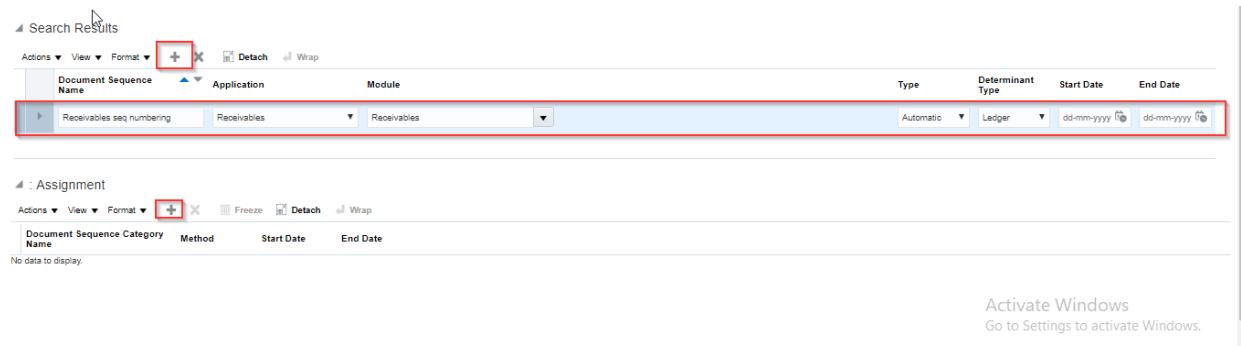
- Go to setup and maintenance
- Setup: Financials
- Functional area: General Ledger
- Task %Specify %ledger% options%
- Select Specify Ledger Options
- Go to sequence tab and enable Ledger or legal entity options depends on your choice and if this numbering for payables, receivables you can give that also



- Click on save and close

### 3. Create Sequential numbering

- Go to setup and maintenance
- Setup: Financials
- Functional area: Receivables
- Task %Manage% Receivables% Document%
- Select Manage Receivables Document Sequences
- Click on + icon to create numbering
- Give the details Type is automatic and determinant Type (Depends on this numbering will be done) in this we have ledger, Business unit, legal entity and tax registration
- Click on + under Assignments tab and assign the specific receipt method



- Click on save and close

### 4. Assign receipt method to customer, add customer bank account

- Go to Home page
- Click on Receivables
- Select the Billing options
- Go to Task list
- Click on Manage customers
- Query your customer
- Open the accounts tab

Manage Customers  
Please do

Customer Type: Person

Advanced | Saved Search | Search Using Account Details

Search Results

Registry ID	Name	Country	Primary Address	Salutary Introduction
105302	Cello customer	US	Cello customer...	Mr.

Columns Hidden: 2

Cello customer: Accounts

Account Number	Account Description	Customer Class	Account Type	Additional Information
108009	Cello customer	AMERICAN SAMOA	CUSTOMER ACCOUNT	

Columns Hidden: 70

Cello customer: Sites

Site Number	Address	Country	To Date	Purpose	Account Address Set
140007	Cello customer, AMERICAN SAMOA	United States			Cello NY Reference...

Activate Windows  
Go to Settings to activate Windows.

- Give the Receipt method under Payment details
- Click on + icon to give the receipt method to customer
- Give the receipt method and enable that

Edit Account: 108009  
Please do

Person Information

Registry ID: 105302	Last Name: Cello customer
Prefix: Mr.	Suffix:
* First Name: Cello customer	Taxpayer Identification Number:
Middle Name:	

Account Information

* Account Number: 108009	Account Termination Date:
Account Description:	Customer Account:
Account Type:	Enter Customer Account Information
Customer Class:	
Account Established Date: 04-06-2019	

Payment Details

Receipt Methods

View	+ X	Primary * Receipt Method
		Cello bank transfer

Payment Instruments

Credit Cards | Bank Accounts

Activate Windows  
Go to Settings to activate Windows.

- Then go to Bank accounts tab under payment instructions
- Click on + icon to give your bank accounts and other details (if you create already through manage bank accounts task no issue otherwise you can create here)
- We have create bank account icon here you can create through that otherwise click on + icon to select the existing one

- Click on save and close
- We have to give the same details in the site level also
- Go to site tab and open that

- Go to receipt method under payment details as like supplier level you given
- And go to bank accounts tab under payment details then click on + and give the account details

- Click on save and close

## 5. Add business unit to internal payee list

Reality when you deal with the credit card payments this setup we have to do but they made it as mandatory in the fusion even bank account transfers also so we have to define the business unit as a internal payee

- Go to setup and maintenance
- Setup: Finance
- Functional area: Customer Payments
- Task : %Manage% Internal% Payees%
- Select Manage Internal Payees
- Here you can add BU to any payee list otherwise you can create new and add BU to that payee list

- Click on Save and Close

## 6. Create 2-3 Transactions

- Go to Home page
- Click on Receivables
- Select the Billing options
- Go to Task list
- Click on create transactions
- Create the transaction and save it then once check the receipt method it populating or not
- Query the invoice go to show more go to Payments and check the receipt method if not give the manually

Review Transaction: Invoice 4003

Please do

General Information

Business Unit: Cello NY Business Unit  
Transaction Source: Cello Invoice  
Transaction Type: Cello Invoice  
Transaction Number: 4003  
Billing Number:  
Cross Reference:  
Document Number:  
Status: Complete

Transaction Date: 21-06-2019  
Billing Date:  
Accounting Date: 21-06-2019  
Salesperson:

Invoicing Rule:   
Attachments: None   
Notes:

Currency: USD - US Dollar  
Transaction Total: 5,000.00  
Lines: 5,000.00  
Tax: 0.00  
Freight: 0.00  
Charges: 0.00  
Credit Request Amount: 0.00  
Credit Request Date:

Customer **Payment** Miscellaneous

\* Payment Terms: Cello Immediate  
Due Date: 21-06-2019

Payment Details

Bank Account: 238001501501   
Create Bank Account  
Account Name: Cello customer account  
IBAN:  
Country: United States  
Allow International Payments: —

Debit Authorization  Create Debit Authorization

\* Remit-to Address: Cello remit to address   
3rd phase  
United States  
BIC:  
Bank Code:  
Bank Branch: SANFRANSICO  
Branch Number:  
Additional Information:

Activate Windows  
Go to Settings to activate Windows.

- Create two more transactions

## 7. Create Automatic Receipts

Here we have to convert the transactions into receipt

- Go to Home page
- Click on Receivables
- Select the Accounts Receivables
- Go to Task list
- Click on Create Automatic Receipts
- Give the BU, Receipt method and other
- Click on Submit

Create Automatic Receipt Batch

Please do

Batch Information

\* Business Unit: Cello NY Business Unit  
\* Receipt Method: Cello bank transfer  
Receipt Class: Cello automatic  
\* Batch Currency: USD - US Dollar  
Maximum Number of Workers: 4

\* Batch Date: 21-06-2019  
\* Accounting Date: 21-06-2019  
Media Reference:  
Comments:

Additional Information

Batch Information:

Invoice Selection Criteria

From Due Date: dd-mm-yyyy <input type="button"/>	To Due Date: dd-mm-yyyy <input type="button"/>
From Transaction Date: dd-mm-yyyy <input type="button"/>	To Transaction Date: dd-mm-yyyy <input type="button"/>
From Transaction Number: <input type="text"/> <input type="button"/>	To Transaction Number: <input type="text"/> <input type="button"/>
From Document Number: <input type="text"/> <input type="button"/>	To Document Number: <input type="text"/> <input type="button"/>
From Customer Name: <input type="text"/> <input type="button"/>	To Customer Name: <input type="text"/> <input type="button"/>
From Customer Account Number: <input type="text"/> <input type="button"/>	To Customer Account Number: <input type="text"/> <input type="button"/>

- You can see the batch in receivables info let

Accounts Receivable All business units ▾

Please do

Review Customer Accounts

Receipt Batches

Batch Type	Status	Batch Number	Date	Control Count	Actual Count	Control Total	Actual Total
Automatic	Pending approval	1005	09-07-2018	0	0	0.00	0.00
Automatic	Pending approval	1003	13-12-2018	0	0	0.00	0.00
Automatic	Pending approval	1001	21-08-2019	2	2	35.000.00	35.000.00

Lockbox Exceptions 0

Unapplied Receipts 240

Unapplied Credits 18

Activate Windows  
Go to Settings to activate Windows.

- Click on batch number you can see the automatic receipt details
- Click on Approve

Approve Automatic Receipt Batch: 1001

Please do

Batch Information

Batch Status	Completed Creation	Receipt Class	Cello automatic	Batch Date	21-08-2019
Business Unit	Cello NY Business Unit	Receipt Method	Cello bank transfer	Accounting Date	21-08-2019
Batch Type	Automatic	Remittance Bank	HDFC Corporate Bank	Deposit Date	
Batch Number	1001	Batch Count	2	Attachments	None
Currency	USD	Batch Amount	35.000.00		

Additional Information

Context Value ▾

Batch Details

Customer Name	Customer Account Number	Customer Site	Customer Bank	Customer Bank Account	Paying Customer	Amount to Apply (USD)	Due Date	Invoice Number	Transaction Business Unit
Cello customer	108009	100017	UNIVERSAL BA...	238001501501	Cello customer	25.000.00	21-08-2019	4005	Cello NY Busin...
Cello customer	108009	100017	UNIVERSAL BA...	238001501501	Cello customer	10.000.00	21-08-2019	4004	Cello NY Busin...

- Then it will go from info lets and check in the manage receivables
- Go to Accounts receivables and click on task list
- Click on Manage Receipts
- Query with batch number or any mandatory fields

## Create accounting entries and Transferred to GL

- Go to navigator
- Click on Tools
- Click on Scheduled Process
- Click on New Schedule Process
- Run the job like “
- You can do from this Page or specific work area

- Go to receivable work bench
- Click on Billing
- Go to Task icon click and click on Create accounting under accounting tab
- Give the mandatory details and click on submit
- This for only Receivables

This process will be queued up for submission at position 8.

**Name:** Create Receivables Accounting  
**Description:** Generates revenue recognition schedules and creates receivable entries.  
**Schedule:** As soon as possible

**Basic Options**

**Parameters**

\* Print Format: Summary  
 Maximum Number of Workers per Business Unit: 1  
 \* Ledger: Cello US Primary Ledger  
 Process Category:  
 \* End Date: 30-05-2019  
 \* Create Accounting: Yes  
 \* Accounting Mode: Final  
 \* Process Errors Only: No  
 \* Accounting Report Level: Summary  
 \* Transfer to General Ledger: Yes  
 \* Post in General Ledger: Yes  
 General Ledger Batch Name:  
 Include User Transaction Identifiers: No

Process Options | Advanced | **Submit** | Cancel

Notify me when this process ends

Submission Notes:

Activate Windows  
Go to Settings to activate Windows.

- Now check in the journals entries in the GL
- Go to navigator
- Click on General accounting
- Select the journals
- Click on Task icon and then click on manage journals
- Query with source and date you can find the details

Data Access Set: Cello US Primary Ledger [Change]

Manage Journals

Please do Search

Actions View Format Post Batch Reverse Batch Reverse Journal

Journal	Journal Batch	Accounting Period	Source	Category	Journal Entered Debit	Journal Entered Credit	Batch Status
ceJun-19Adjustment	Receivables A 2429820000...	ceJun-19	Receivables	Adjustment	2,000.00 USD	2,000.00 USD	Posted
ceJun-19Chargebacks	Receivables A 2429820000...	ceJun-19	Receivables	Chargebacks	2,000.00 USD	2,000.00 USD	Posted
ceJun-19Credit Memos	Receivables A 2429820000...	ceJun-19	Receivables	Credit Memos	4,000.00 USD	4,000.00 USD	Posted
ceJun-19Debit Memos	Receivables A 2401490000...	ceJun-19	Receivables	Debit Memos	5,000.00 USD	5,000.00 USD	Posted
ceJun-19Debit Memos	Receivables A 2429820000...	ceJun-19	Receivables	Debit Memos	1,100.00 USD	1,100.00 USD	Posted
ceJun-19Misc Receipts	Receivables A 2429820000...	ceJun-19	Receivables	Misc Receipts	10.00 USD	10.00 USD	Posted
ceJun-19Receipts	Receivables A 2390700000...	ceJun-19	Receivables	Receipts	10,000.00 USD	10,000.00 USD	Posted
ceJun-19Receipts	Receivables A 2403510000...	ceJun-19	Receivables	Receipts	1,100.00 USD	1,100.00 USD	Posted
ceJun-19Receipts	Receivables A 2409000000...	ceJun-19	Receivables	Receipts	6,000.00 USD	6,000.00 USD	Posted
ceJun-19Receipts	Receivables A 2429820000...	ceJun-19	Receivables	Receipts	38,499	38,499	Posted
ceJun-19Sales Invoices	Receivables A 2390110000...	ceJun-19	Receivables	Sales Invoices	10,000.00 USD	10,000.00 USD	Posted
ceJun-19Sales Invoices	Receivables A 23901380000...	ceJun-19	Receivables	Sales Invoices	5,000.00 USD	5,000.00 USD	Posted

Basic Manage Watchlist Saved Search All Journals

Activate Windows  
Go to Settings to activate Windows.

## ● Receivables to General Ledger Reconciliation

Do the same as Payables to general Ledger reconciliation

In case of EBS it's completely manual Process where we have to run the reports and manually we have to verify

In case Fusion they did some enhancement for such kind of processes which can do manually. If you want to reconcile Payables with General Ledger application first we have to run

1. Set the financial category for control accounts (Account payable)
2. Run “Payables to Ledger Reconciliation” Process

## **1. Set the financial category for control accounts (Account payable)**

While we are doing the reconciliation between AR to GL we have to set the financial category as source account means Accounts Receivables

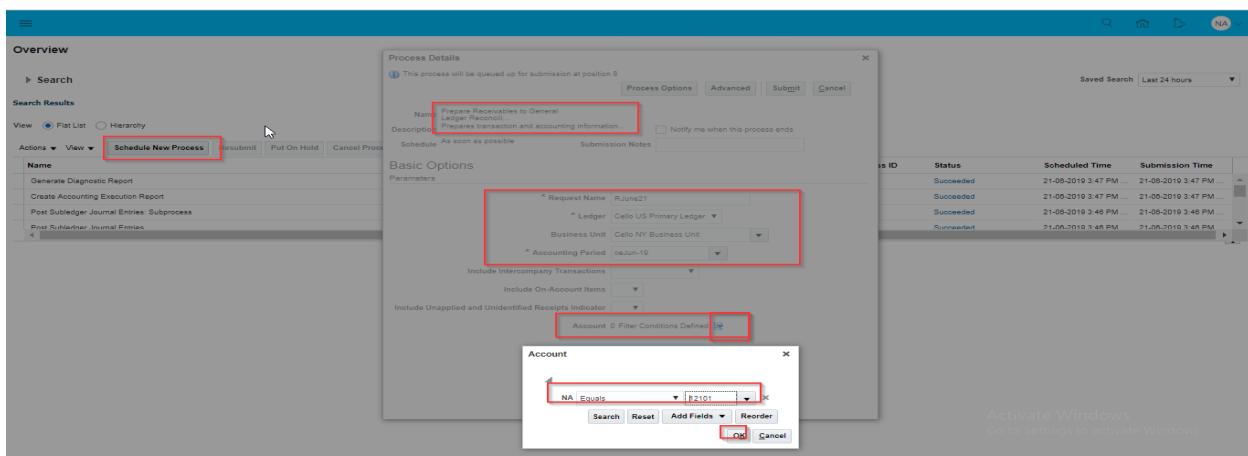
- Go to setup and maintenance
- Setup: Financials
- Functional Area : Financial Reporting Structure
- Task : %Manage % chart % account% value% set% values%
- Select Manage Chart of Accounts Values Set Values
- Query the control account and check the financial category
- Then only system will allow us to reconciliation

Action	Value	Description	Enabled	Start Date	End Date	Sort Order	Summary	Allow Posting	Allow Budgeting	Account Type	Third Party Control Account	Reconcile	Financial Category
	11100	Cash At Bank	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	No	▼
	12100	Furniture	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼
	12101	Accounts Receivable	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼
	12110	On cash receipt	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼
	12120	Unapplied receipt	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼
	12130	Unidentified receipt	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼
	12200	Office Equipment	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼
	12300	Motor Vehicles	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼
	12310	Unbilled receivables	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼
	13071	Auto invoice clearing	✓	dd-mm-yyyy	dd-mm-yyyy	No	▼	Yes	▼	Yes	▼	Asset	▼

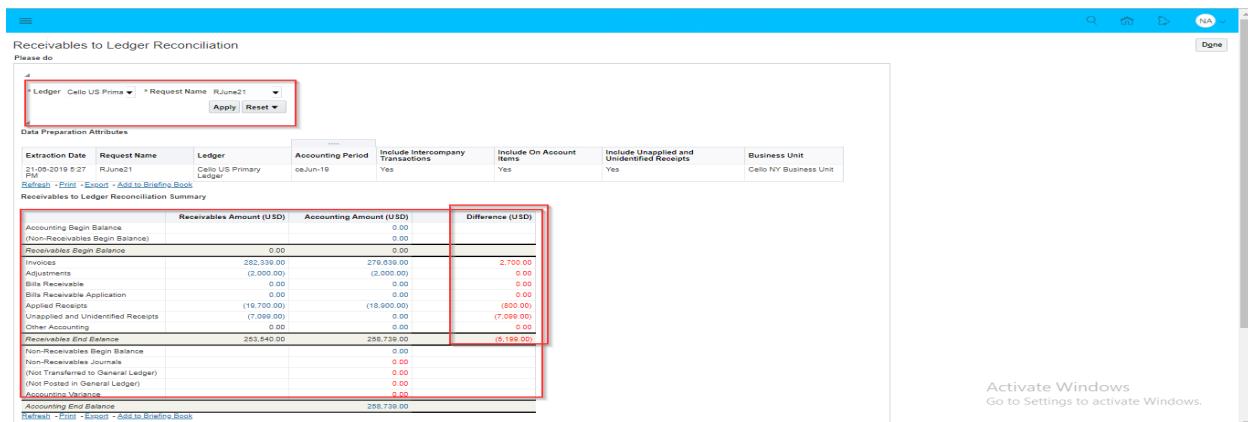
- Click on save and close

## **2. Run “Prepare to Payables to General Ledger Reconciliation” Process**

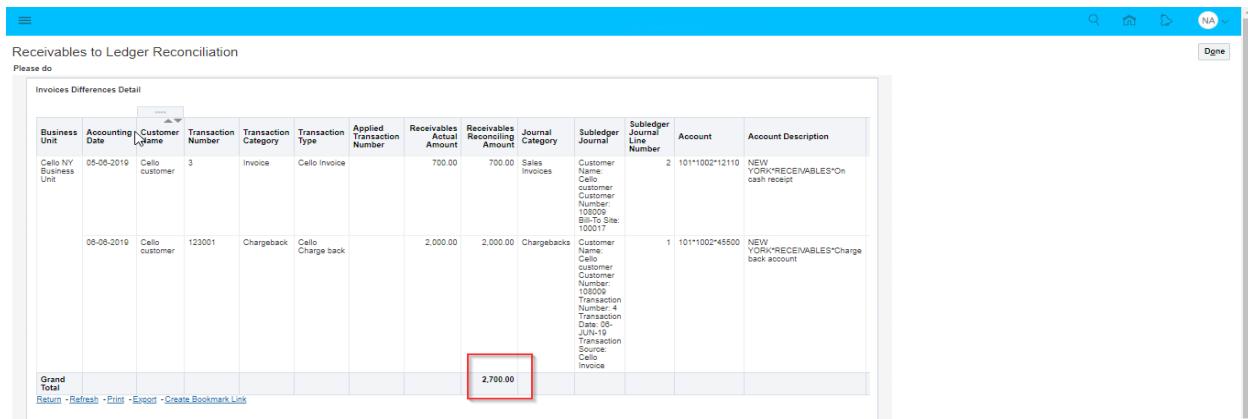
- Go to ESS (Enterprise Schedule Service) job Page nothing but Schedule Process
- Click on Navigator click on tools then click on Schedule new process
- Instead of doing all time like this just mark as favorites
- Run “Prepare to Receivables to General Ledger Reconciliation”
- Give the Request name (this name use in the report)
- Give the account condition means for which account you want to run this report
- Click on submit



- Go to schedule process and check the process whether it is processed or not
- After completed this go to Receivables work bench
- Go to task list then click on Receivables to Ledger Reconciliation
- Then one page will open in that you can see the details



- If any differences is their you can check by clicking on that
- Invoices 2700 amount difference screen shot



- Applied receipts 800 screenshot

Applied Receipts Differences Detail														
Business Unit	Accounting Date	Customer Name	Receipt Number	Status	Receivables Actual Amount	Receivables Recomending Amount	Journal Category	Subledger Journal Line Number	Account	Account Description	Accounting Actual Amount	Accounted Recomending Amount	Accounting Class	Category
Cello NY Business Unit	06-06-2019	Cello customer	CHEQ 8	Applied	(700.00)	(700.00)	Receipts	101*1002*12110	2	NEW YORK*RECEIVABLES*On cash receipt	(700.00)	0.00	Receivables	N
	07-06-2019	Cello customer	CHEK 8	Applied	(100.00)	(100.00)	Receipts	101*1001*12101	2	NEW YORK*PAYABLES*Accounts Receivable	(100.00)	0.00	Receivables	N
<b>Grand Total:</b>														
(800.00)														0.00

Activate Windows  
Go to Settings to activate Windows.

- Unapplied and unidentified receipts

Applied Receipts Differences Detail															
Business Unit	Accounting Date	Customer Name	Receipt Number	Status	Receivables Actual Amount	Receivables Recomending Amount	Journal Category	Subledger Journal Line Number	Account	Account Description	Accounting Actual Amount	Accounted Recomending Amount	Accounting Class	Category	
	07-06-2019	Cello customer	CHEK 8	100.00	(100.00)	Receipt Created	Cleared	Receipts	101*0000*12130	1	NEW YORK*DEFAULT*Unidentified	(100.00)	(100.00)		
<b>Grand Total:</b>															
(400.00)      0.00      Unidentified      Receipts														0.00	
<b>Grand Total:</b>															
(400.00)      0.00      Unidentified      Receipts														0.00	
<b>Grand Total:</b>															
(7.059.00)															

Activate Windows  
Go to Settings to activate Windows.

- Fix this and rerun the programs