

Your Business

Invoice #01

May 5, 2018

Client Your Client
123 Main Street
Queens, NY 10101

Project(s) AAAA; BBBB; CCCC

Contact Jill Contact
☎ +1 (555) 666-7777
✉ jill@example.com

Payable To Jack Handyman
456 Secondary Ave
Brooklyn, NY 12121
☎ +1 (555) 888-9999
✉ jack@example.com

\$505.00
due May 20, 2018

Date	Project	Description	Hours	Rate	Amount
3/3/2018	AAAA	•Line item with project, rate, hours	10	\$20	\$200.00
3/10/2018	BBBB	•Some things you did	10	\$20	\$200.00
		•A nested item under the same project			
3/17/2018	CCCC	•Even more things you managed to do. This description spills over onto a second line.	10	\$20	\$200.00
3/25/2018	CCCC	•Expenses. No hours or rate. Amount added in Total.			\$105.00

Total	\$705.00
Paid	\$200.00
Balance Due	\$505.00