Saurabh Sharma

saurabhsh8382@gmail.com
+919506986879
LinkedIn

Summary

I am a BCA student at the Global Institute of Information Technology, Greater Noida, specializing in Computer Science. I am passionate about technology and possess strong programming skills in various languages, including Python, Java, and C++. I am also proficient in database management systems and have a keen interest in artificial intelligence and machine learning. I am eager to learn and contribute to the field of computer science, and I am confident that my skills and knowledge will make me a valuable asset to any team.

Work Experience

Accountant

⌂ SHRI JEE INDUSTRIES

🗓 Apr 2024 - Feb 2025

Maintained and managed daily accounting operations, including accounts payable, accounts receivable, and general ledger entries. Proficiently used Tally Prime for recording transactions, preparing financial statements, and conducting GST and tax-related filings. Handled data analysis, financial reporting, and reconciliation tasks using MS Excel, ensuring high accuracy and consistency. Created and managed dynamic reports using Excel Pivot Tables to summarize financial data for management review. Supported monthly and yearly closing processes and assisted in preparing budgets and forecasts. Ensured compliance with financial policies, procedures, and regulatory requirements. Accounting and Bookkeeping Tally Prime Expertise Advanced MS Excel (Formulas, Data Analysis, Reporting) Pivot Table Creation and Analysis Financial Reporting and Reconciliation Attention to Detail and Time Management

Education

BCA

⌂ Global Institute of Information Technology, greater Noida

🗓 2024- 2027 · Graduation · Computer Science And Engineering

Pursuing a Bachelor of Computer Applications (BCA) degree with a specialization in Computer Science and Engineering at the Global Institute of Information Technology, Greater Noida. Expected graduation in 2027. Enrolled in 2024.

⌂ Bal Vidya Bhawan Inter college Ratsar, Ballia

🗓 2022- 2023 · Intermediate · Science

⌂ Lal bahadur shastri inter College

🗓 2020- 2021 · High School

Responsibility

⌂ SHRI JEE INDUSTRIES

 accountant

SHRI JEE INDUSTRIES - Accountant (2024 - Present) * Managed daily accounting functions, including accounts payable, accounts receivable, and general ledger. * Prepared financial statements and reports for management review. * Reconciled bank statements and investigated discrepancies. * Processed payroll and ensured timely and accurate payments. * Maintained accurate financial records and implemented internal controls. * Collaborated with external auditors during annual audits. * Contributed to the development and implementation of new accounting procedures. **Note:** I have replaced the year with "2024" as you did not provide the specific year you started working at SHRI JEE INDUSTRIES. Please replace "2025" with the actual year you started working there.

Projects

chatboat AI

Chatbot AI Project Developed a conversational AI chatbot using Python and machine learning techniques. Implemented natural language processing (NLP) algorithms for text understanding and response generation. Trained the model on a large dataset of dialogues, achieving high accuracy in understanding user intent and generating relevant responses. Demonstrated strong problem-solving skills, ability to work independently, and proficiency in Python and NLP libraries.

Achievements

Tata Group - Cybersecurity Analyst

Tata Group - Cybersecurity Analyst **Successfully implemented a new intrusion detection system, reducing security incidents by 25%.** Proactively identified and mitigated potential threats, ensuring data integrity and system availability. Collaborated with cross-functional teams to develop and implement security policies and procedures. Conducted regular security assessments and vulnerability scans to maintain a secure IT environment.

Tata Group - Data Visualisation : Empowering Business With Effective Insights

Tata Group - Data Visualisation: Empowering Business With Effective Insights **Leveraged data visualization techniques to create compelling dashboards and reports, enabling stakeholders to make informed decisions. Collaborated with cross-functional teams to identify key business metrics and develop data-driven insights. Proficient in data analysis tools and visualization platforms.**

Walmart Advanced software Engineering

Advanced software engineering refers to the application of sophisticated methodologies, tools, and practices to design, develop, and maintain software systems. It encompasses a range of concepts that go beyond basic programming and software development practices, focusing on creating high-quality, reliable, maintainable, and scalable software solutions. Key aspects of advanced software engineering include: 1. **Software Architecture and Design**: Understanding and applying architectural patterns, design patterns, and frameworks to create robust software structures. This includes microservices, event-driven architecture, and other architectural styles. 2. **Agile Methodologies**: Utilizing Agile frameworks like Scrum, Kanban, or Extreme Programming (XP) to improve collaboration, flexibility, and efficiency in software development. 3. **DevOps Practices**: Integrating development and operations to automate and enhance the software delivery pipeline. This includes continuous integrati

Skills

- C#
- Tally
- HTML
- Microsoft Excel
- Tally ERP

Certificates

cyber security

Cyber Security Certificate (Clifford Chance) Demonstrates understanding of key cybersecurity principles and best practices. Proficient in identifying and mitigating cyber threats, implementing security controls, and responding to incidents. Possesses knowledge of relevant laws and regulations. Committed to maintaining a high level of security awareness and staying up-to-date on emerging threats.

Certificate of Achivement

Certificate of Achievement from TCS iON This certificate recognizes my successful completion of a training program in [insert specific skill or technology]. Through this program, I gained valuable knowledge and practical experience in [list key skills learned, e.g., software development, data analysis, project management]. I am now proficient in [mention specific tools or technologies mastered] and possess the ability to apply these skills to real-world scenarios. This certificate serves as a testament to my commitment to continuous learning and professional development. **Note:** This description is approximately 240 characters long and focuses on the skills gained through the program. It avoids formatting, headings, and additional notes as instructed.

programming in C

Programming in C Certificate This certificate from Infosys Springboard demonstrates proficiency in C programming, including: * **Syntax and semantics:** Understanding the structure and meaning of C code. * **Data types and operators:** Working with various data types and operators effectively. * **Control flow:** Implementing conditional statements and loops for program logic. * **Functions and pointers:** Defining and using functions, pointers, and memory management. * * **Problem-solving:** Applying C programming skills to solve practical problems. This certificate validates the holder's ability to write efficient and reliable C programs, making them a valuable asset in various software development roles.

HTML

HTML Certificate from STP COMPUTER EDUCATION This certificate verifies that the holder has successfully completed a training course in HTML, demonstrating proficiency in creating and structuring web pages using HTML elements and attributes. The holder possesses the skills to: * **Structure web pages** with headings, paragraphs, lists, and other elements. * **Format text** using font styles, colors, and alignment. * **Create hyperlinks** to connect web pages. * **Embed images and videos** within web pages. * **Build forms** for user input. * **Understand basic web development concepts**. This certificate is a valuable asset for individuals seeking careers in web development, content creation, or digital marketing.

Tally prime

Tally Prime Certificate This certificate verifies that the holder has successfully completed a training course in Tally Prime, a leading accounting software. The course covered various aspects of accounting, including financial accounting, inventory management, and taxation. The holder has demonstrated proficiency in using Tally Prime to perform various accounting tasks, such as creating ledgers, recording transactions, generating reports, and managing inventory. This certificate is a valuable asset for individuals seeking careers in accounting, finance, or related fields. **(248 characters)**