

MATS 2050 Freight Plan RFP Addenda, Questions and Responses

| Date Received | Question | Date Responded | Response By: | Response |
|-----------------------|---|----------------------|--------------|---|
| 8/22/2023, 11:17 a.m. | Under Section E-Understanding of Federal Requirements, will the proof of current registration with the Federal System Awards Management environment (i.e., SAM.gov) from the Prime Offeror/Contractor suffice or will we need to provide our subconsultant's as well? If so, would a DUNS number suffice for small businesses/subcontractors? | 8/22/2023, 1:48 p.m. | MJG | <p>Because the contract will be with the Prime Offeror/Contractor, that is the only SAM.gov registration we will be looking for as part of the Application Packet.</p> <p>The Prime Offeror/Contractor is responsible for verifying and documenting any activities and eligibilities of their sub-contractors.</p> <p>Sub-contractor activities are subject to review, and in the event that any costs or activities of a sub-contractor are deemed ineligible for payment under the contract, those costs cannot be compensated.</p> <p>If you have any additional questions, please let us know by 5:00 p.m. this afternoon (8/22/2023). No additional inquiries can be answered after that time.</p> |
| 8/22/2023, 3:01 p.m. | <p>On page 3 of the RFP, under "4. Qualifications and Experience" it states resumes should be provided for "...the consultant responsible for design, the project architect, the person responsible for all proposed communications with the owner and all proposed sub-consultants and a description of their roles."</p> <p>Since this is a freight planning study, what are the anticipated responsibilities of a project designer and project architect? Are these roles required or can they be used at the consultant's</p> | 8/22/2023, 4:04 p.m. | MJG | <p>This RFP was based off of template language, and the reference to a project designer/project architect does not apply. You can substitute the "team leader/project manager" for the responsibilities identified in this question.</p> |

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| | discretion? | | | |
| 8/22/2023, 3:01 p.m. | On page 3 of the RFP, under “5. References” it states: “Examples of no more than three "reference projects" which represent the design teams approach to design solutions for projects of similar scale and complexity, and the information on these projects must indicate the contributions of proposed key personnel in the design and development of the "referenced projects" cited in the submittal.” Given that the proposed project is a planning study—not a design project—could the references therefore speak to similar planning projects/planning team experience rather than design experience? | 8/22/2023, 4:04 p.m. | MJG | Yes, the references should speak to similar planning projects/planning team experience rather than design experience. |
| 8/22/2023, 3:01 p.m. | On page 4 of the RFP, under “7. Time/Cost Procedures” it states: “A statement discussing your firm's procedures for controlling project time and cost during the design and construction phase.” Since this project will not include a design and construction phase, | 8/22/2023, 4:04 p.m. | MJG | Yes. Please focus your response on controlling project time and cost during the planning/study phases of the project |

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| | can the response focus on controlling project time and cost during the planning/study phases of the project? | | | |
| 8/22/2023, 3:01 p.m. | <p>On page 21 of the RFP, the section labeled “e. Quality Assurance and Control Plan” appears to speak to the cost/price.</p> <p>Are these the instructions for the cost that should be submitted in separate envelope?</p> <p>Is QA/QC Plan an element of the evaluation/scoring criteria?</p> <p>Is the table shown on page 21 the format that the cost sheet should take? This appears to be a format more commonly used by construction contractors and multipliers are not applicable. If so --- would you accept a price sheet that summarizes the cost per task in alignment with the scope noted under “Work Tasks” in the RFP?</p> | 8/22/2023, 4:04 p.m. | MJG | <p>You are correct that the format conforms more to construction contractors than the RFP proposed here. As described in the response above, this RFP was based off of template language for a different type of project. We would accept a price sheet summarizing the cost per task in alignment with the scope noted under “Work Tasks.</p> <p>While the QA/QC Plan is part of the evaluation will be part of the evaluation/scoring, DO NOT INCLUDE THE COST SUMMARY AS PART OF THE USB FLASH DRIVE PORTION OF THE APPLICATION. This Cost Summary should be included as part of the sealed separate envelope.</p> |
| 8/22/2023, 3:01 p.m. | Is proof of insurance required as part of the proposal package? | 8/22/2023, 4:04 p.m. | MJG | Proof of Insurances are not required as part of the proposal package, but they will be required (in the |

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| | | | | types and amounts described) prior to the award of any contracts. |