

[ARCHIVED CATALOG]

CIS 106 - Introduction to Computers/CIS

3 Credit Hours

Includes essential computer hardware and software concepts as well as an introduction to the Internet. Students will gain experience using a local area network and the Microsoft Windows Operating System. File management skills will be reinforced as students complete career research project documents, spreadsheets, presentations and databases using the applications included in the Microsoft Office suite. The class will utilize a hands-on, project-based approach that allows students to learn by using their computer and resources as tools for understanding, searching, collecting and interpreting information for presentation and application of their knowledge.

[Check course scheduling information](#) | [Check course textbook information](#)
