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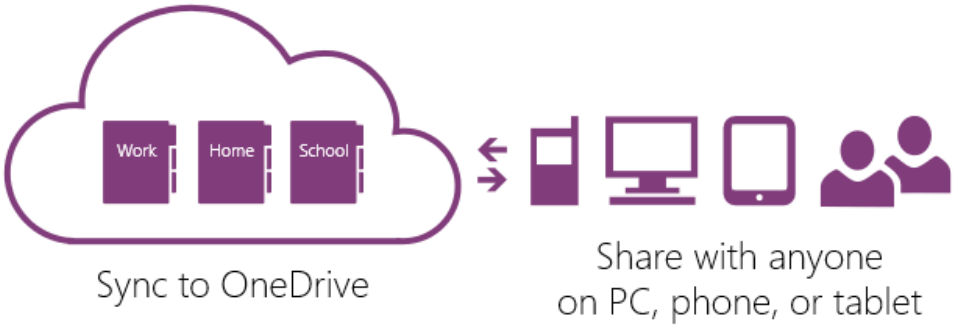
OneNote: one place for all of your notes



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1. Take notes anywhere on the page

Write your name here

New Text Here

You start with "My Notebook" - everything lives in here

Add sections for activities like:

Add pages inside of each section:

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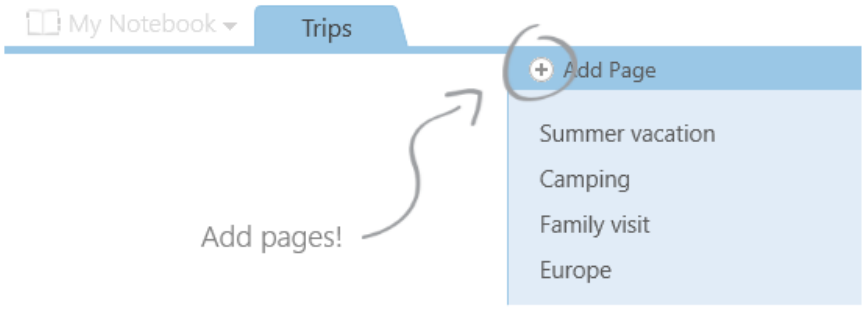
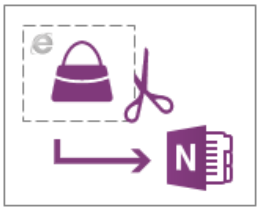
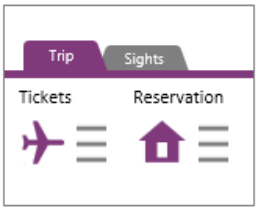


(Pages are over there)

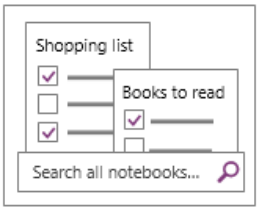
3. For more tips, check out 30 second videos



Clip from the web



Plan a trip with others



Search notes instantly

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4. Create your first page

You're in the Quick Notes section - use it for random notes

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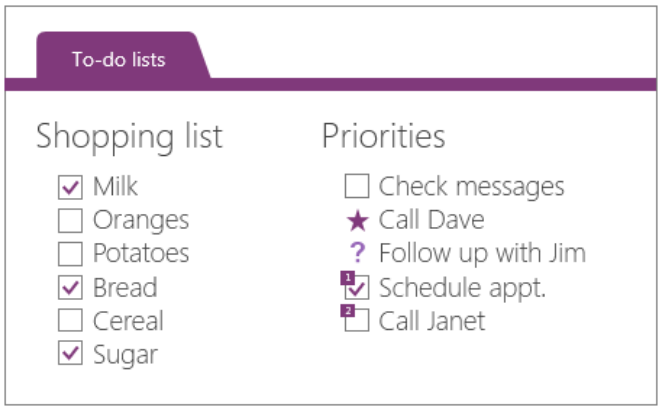
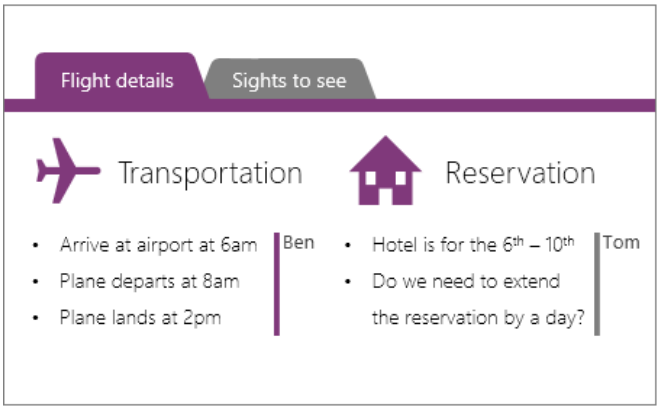
OneNote Basics



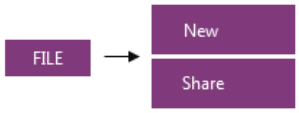
Remember everything

- Add Tags to any notes
- Make checklists and to-do lists
- Create your own custom tags



Collaborate with others

- Keep your notebooks on OneDrive
- Share with friends and family
- Anyone can edit in a browser



Keep everything in sync

- People can edit pages at the same time
- Real-Time Sync on the same page
- Everything stored in the cloud
- Accessible from any device

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