To
The ATL Lab Incharge
DAV Public School
Bakhri, Muzaffarpur, Bihar

Subject: Request for Permission to Use ATL Lab for Hackathon

Respected Sir/Madam,

With due respect, I, Suryansh Singh (Class 10), along with Navi Raj (Class 12, Science), kindly request your permission to use the ATL Lab for organizing a Hackathon under the guidance of Hack Club. The event is scheduled on 27th September 2025, starting from the first period after morning prayer (around 8:00 AM) and continuing till 7:00 PM.

We are expecting participation from around 250 students (60+ teams). Since the event involves project development and coding, we request your approval for allowing participants to bring their own laptops along with using the existing lab resources.

We are also honored to inform you that Shri Subrat Kumar Sen, I.A.S., District Magistrate, Muzaffarpur, has been invited as the Chief Guest, and a Principal from another DAV School will be joining as a Special Guest for the Inauguration/Closing Ceremony. Their presence will add great prestige to our event and inspire all participants.

We assure you that the ATL Lab will be maintained with utmost care, and strict discipline will be followed by all students under the guidance of volunteers and teachers.

We sincerely request your kind permission and support for making this hackathon a grand success.

Thanking you,

Yours obediently,
Suryansh Singh
Class 10

Navi Raj
Class 12, Science