

Goal

To access the health and status of the projects under the Hyperledger umbrella.

Audience

Hyperledger's Technical Steering Committee (TSC)

Requirements

Project maintainers are required to report on their project's health and status on a quarterly basis to the TSC. A [schedule](#) has been created for the existing projects that specifies when each project's update is due and when it will be formally reviewed by the TSC.

Steps Involved

A page has been created on the Hyperledger Wiki to collect the [project updates](#). In addition, a [template](#) has been created that will be used for all new sub-pages.

1. Each project will designate a maintainer to create the monthly report.
2. The project's designated maintainer will add a link to the top of the [project updates](#) in order to create a new page. The format that should be used is:

```
[[groups:tsc:project-updates:<project-name>-<year>-<month>|<Project>  
Update, <Month> <Year>]]
```

For example, if project Foo wanted to submit its June, 2017 update, the project's designated maintainer creates a page by adding the following to the to the top of the project updates page:

```
[[groups:tsc:project-updates:foo-2017-june|Foo Update, June 2017]]
```

3. Lastly, the designated maintainer edits the page to include the contents required by the monthly update template.

Verification

The TSC will review the project updates on the specified [schedule](#) and determine if additional action is required.