Ms Janet DORNAN, MIET, BEng
Warwickshire, CV37 7AH
Email: janet.d.coder@gmail.com   **Mobile**: 07890 284497 **Website**: https://janet-dev.github.io
LinkedIn: https://www.linkedin.com/in/janetdornan/   **GitHub**: @janet-dev

Ex control graphics builder & industrial UI engineer with an interest in solving technical problems, returning to 'tech' after 4 years away and retraining in information technology.
I'm highly motivated with excellent research skills which enabled the building of a product based website using Wordpress.org and marketing via social media sites. I've excellent administration skills, through the use of Microsoft Office, Open Office and Libre Office, as well as proficiency in using Windows, OS X and Linux. After completing a PGCert in Software and Systems Security in 2018, I'm now fully committed to retraining for my new career, whether it be at internship, apprenticeship or entry level (and would be happy with the associated salary). Meanwhile I am currently studying Python at Udemy; and have completed Web Development with Code First Girls, which included managing a project team of 4 for the production of a collaborative website – awarded the "Certificate of Excellence".

I would now like to utilise these skills, as well as the experience gained from my years in the control industry, and undertake a new challenge back in 'tech'.

Key Skills: Team working
Asked staff for feedback during stockroom reorganisation and then implemented it, resulting in improved function, stock being released more quickly onto the shop floor and staff spending more time giving valuable attention to the customers.

Worked with the Army Reserves as part of the radio communications team for weekend and summer exercises. Took on a variety of roles from radio operator to homegrown terrorist.

Mentoring
Mentored clients (2) on graphics/HMI building, industrial UI design, configuration and aesthetically pleasing layouts whilst conforming to current industry standards.

Responsible for mentoring junior staff, in particular colleagues (2) seconded from Egypt and tutored them on the finer points of producing aesthetically pleasing graphics as well as discussing any cultural queries they would have.

Well versed in giving concise easy to follow complete instructions for technically challenged colleagues (4) as demonstrated with new staff practising how to operate computerised tills.

Customer Service
Advanced customer service skills in dealing with the general public, particularly when granting individual personal styling as demonstrated during the up-selling of complete outfits at White Stuff.

Go above and beyond the expected customer service, particularly demonstrated during one post as a waitress, where we continuously had tours of Japanese tourists at our hotel who would often arrive for breakfast before the interpreter. Language was a real barrier, so I printed off at home, stock images of our breakfasts with the Japanese translations to show the guests when taking their orders.

Change Management
Highly adaptable in dealing with change as demonstrated during the years of being a travelling contractor, especially the three years spent full time in Nigeria.

Able to multitask, manage time effectively and prioritise tasks in line with the needs the bakery business. Constantly performing manual data analysis on sales data and implementing an improved prioritisation system as customers return to shopping during a global pandemic.

Communication
Able to communicate in a variety of ways, both verbally and on paper as demonstrated in various presentations and essays for the PGCert course. Also a confident communicator on a range of social media platforms – as shown when managing own jewellery design social accounts.

Facilitated daily morning meetings of up to 10 staff at White Stuff, to discuss the day's targets or KPI objectives, and brainstorm any new charity generation ideas.

CPD
- Code First Girls: Introduction to Web Development 06 Oct – 24 Nov 2020 (remote with Everis)
    https://codefirstgirls.org.uk/learners/coding-kickstarter/
· Virtual Internship Participant via Forage.com (formerly InsideSherpa.com):
    Commonwealth Bank (July – Sept 2020) - Careers in Tech:
    Design (UX/UI), Software Engineering, Cyber Security, Data Science & Analytics, AI / Robotics
- Online courses via Udemy.com
    2020 Complete Python3 Bootcamp – current
    2020 Complete SQL Bootcamp - future
- Member of codebar.io
- WildCodeSchool.com – Prep Courses (10 hr each) completed: Data Analyst, Web Developer
- Magazine subscription of Linux Format
- Online paid subscription to Medium.com (including publishing written content)

Other Skills
- Microsoft Office (Microsoft - Excel, Access, Word, Powerpoint), Open Office, Libre Office
- Graphics / HMI (Human Machine Interface) / UI design packages used within the control system industry
- Windows, OS X & Linux operating systems (Ubuntu/Mint)
- Wordpress.org for self hosted website building
- Social media for marketing – Instagram, Facebook, Pinterest, TikTok, YouTube
- Canva for marketing and branding
- Manual data analysis within a small bakery

Domain Knowledge of: oil & gas industry, control engineering, food & fashion retail, hospitality, catering, event security

Employment History

09/2019 – Present	Baker / Food Assistant	Spar
08/2017 – 09/2019	Customer Host / Stockroom Operator	White Stuff
07/2017 – 08/2017	Barista	Coffee#1
09/2016 – 07/2017	Door Supervisor/Guard/Steward	AES / TKD Security / Spears Worldwide
01/2016 – 04/2016	Field Services Engineer	Schneider Electric (Invensys)
04/2015 – 10/2018	University of Oxford	Software Engineering Programme Student
01/2012 – 10/2014	Field Services Engineer	Invensys Systems Nigeria
02/2010 – 01/2012	Waitress	Le Bistrot Pierre
01/2009 – 01/2010	Graphics Engineer	Honeywell Process Systems
08/2002 – 12/2008	Applications Engineer	GroupCytek
05/2000 - 05/2006	Signaller	Army Reserves

Education:

University of Oxford	- PGCert in Software & Systems Security (04/2015 - 10/2018)
RGIT (RGU), Aberdeen	- B.Eng(Hons) in Electronic & Electrical Engineering
Strathearn School, Belfast	- A Level: Physics, Biology; NIGCE: Maths – B, English - B
Languages:	- GCSE Russian, German as a Foreign Language, NIGCE French

Professional Memberships: - Member of the Institution of Engineering & Technology
                                                        - Member of the Institute of Physics

Interests: - Designing and marketing own handmade artisan jewellery
                        - Keen allotmenteer growing both human and tortoise food