

**Placement Cell**  
**Minutes of Meeting Logs**  
**Group 22**

Sr. No	Meeting Date	Duration	Purpose	Description
1.	03-Feb-2023	1 hour	Choosing the topic for the project and the group leader	We have selected 5 topics according to suggestions of all group members and the technology we all were familiar with.
2.	12-Feb-2023	30 minutes	Role decidement in the project	After the assignment of the topic to our group, We asked all the group members to give their preference for the technology.
3.	23-Feb-2023	1 hour	Learn Technology	Giving ideas and resources to all group members to start learning technology which we are going to use (Which was a basic CRUD app using Node Js).
4.	7-March-2023	1 hour	Final role of group members in the project	We divided our team in the group of 8 and 3, for front end and back end. We also decided which technology to use (Conclusion was Basic HTML, CSS and JS for front end, and For backend Node Js and MongoDB).
5.	17-March-2023	2.5 hour	Discussing the look of the front end	We decided what our placement cell would look like and drew a basic paper prototype for this. We also decided to go with Github for the project development.
6.	18-March-2023	1 hour	Separating the meeting of frontend and backend	We decided to separate our meeting of the frontend and backend as we are working

				on the different components.
7.	22-March-2023	30 minutes	Review the work done by the front end and back end developers	We had a small meeting on the development, review and changes of front end pages.
8.	7-April-2023	1 hour	Finalized the frontend pages to be made for every role of our portal	Based on our mid-evaluation, we decided what pages should be there in the final portal and divided frontend developers(8) in a further small group for each role(3-Admin,3-Company,2-Student).
9.	15-April-2023	1 hour	Meetings of every section of our group and status of their development	We all front-end and back-end developers gathered for the work done in the particular area and discussed whether we are going in the right direction or not.
10.	22-April-2023	1 hour	Separation of final tasks among the group	We had a meeting in which we decided which team member will make the document which was given by the professor.
11.	23-April-2023	3 hour	Reviewing the final product which was deployed	In this meeting, we first tested our hosted website and found the bugs inside it. We also corrected the bugs found at the time of meeting.
12.	28-April-2023	2 hour	Final compilation of the documents	We had a final meeting in which we gathered all the documents done by the individual group members and prepared a project presentation.