

SampleCMS
Management Information System

Manual

2018/03/24, Lozen Lin

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1. Intorduction

[SampleCMS Management Information System] is a Content Management System (CMS) that manage the architecture and content of pages of website [SampleCMS Demo].

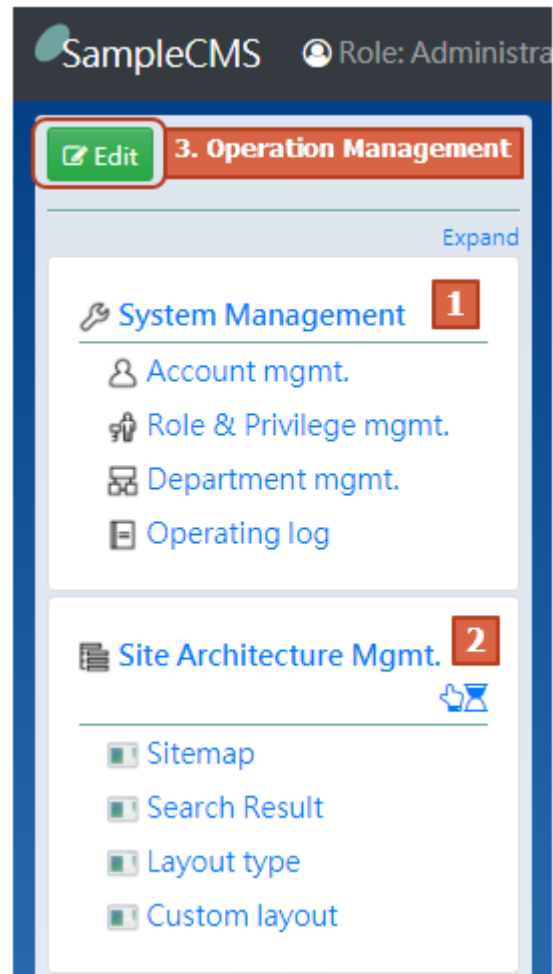
[SampleCMS Management Information System] provides three major functions.

- (1) System Management
- (2) Site Architecture Management
- (3) Operation Management
(as the picture shows)

System Management provides account and permission related management functions.

Site Architecture Management is the most important function of this system. It provides the ability to organize all page hierarchies and manage the presentation, content, and attachments of each page.

Operation Management is for administrators. It provides the ability to organize operation items hierarchy and URLs of System Menu on left side.

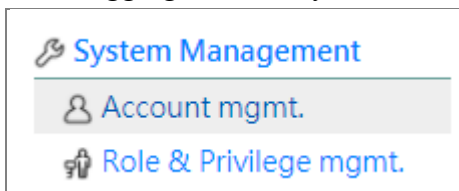


2. System Management

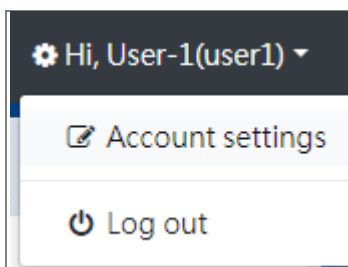
2.1. Account management

2.1.1. Usage Scenario: View designated account data

After logging in to the system, select [System Management / Account mgmt.] from System Menu.



or select [Account settings] from the Login Information Menu in the upper right corner of the screen.



You can see the account list of this system (as shown below).

Most users can only see personal account.

Home / Account mgmt.										
Account mgmt.										
↑ Back + Add new										
Search conditions										
Status <input type="text" value="(All)"/> Dept. <input type="text" value="(All)"/>										
Keyword <input type="text"/>										
<input type="button" value="Q Search"/> Clear <input type="button" value="Collapse"/>										
	Dept. name	Role	Name	Account	Access is denied	Status	Validation date	Remark	Owner	Management
1	Default	User	User-1	user1			2018-02-01 ~ 2028-02-01		Admin	<input type="button" value="Edit"/>

Administrators or other authorized users can see other people's account (as shown below).

	Dept. name	Role	Name	Account	Access is denied	Status	Validation date	Remark	Owner	Management
1	Default	Administrator	Admin	admin			2017-09-12 ~ 2017-09-12			Edit
2	Default	User	User-1	user1			2018-02-01 ~ 2028-02-01		Admin	Edit Delete
3	guest	guest	guest	guest			2018-01-26 ~ 2028-01-26		Admin	Edit Delete

If there are too many accounts, you can use search conditions or press on the field name to change data order to help find accounts.

Search conditions

Status
Dept.

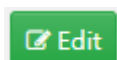
Keyword

[Search](#) [Clear](#)

[Collapse](#)

	Dept. name	Role	Name	Account ▼	Access is denied	Status	Validation date	Remark	Owner	Management
1	Default	User	User-2	user2			2018-03-09 ~ 2028-03-09		Admin	Edit Delete
2	Default	User	User-1	user1			2018-02-01 ~ 2028-02-01		Admin	Edit Delete

There are some fields of account data can be seen in the account list. Press the Edit button



to open account data will get more information (as shown below).

Basic information
Title URL Open to...

* Account

* Name

* Password

(If you wish to keep the present password, please leave this section in blank)
[Regenerate random password](#)

must be more than 6 digits long. Please use English letters, Arabic numerals or other special symbols (such as !@#...)

Confirm password

* Email

Remark

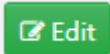
Advanced information	
Access is denied	<input type="checkbox"/> deny access
* Validation date	2018-02-01 ~ 2028-02-01
Dept. name	Default
Role	User (user)


Administrator-Only	
Owner account	admin

Modification information			
Creator	admin	Create date	2018-02-01 13:46:47
Modifier	admin	Modify date	2018-03-15 15:25:31

2.1.2. Usage Scenario: Change name, password, email of account basic


information

After finding your personal account or designated account according to the [Usage Scenario: View designated account data], press the Edit button  to open account data (as shown below).


Basic information		Title	URL	Open to...
* Account	user1	* Name	User-1	
* Password	(If you wish to keep the present password, please leave this section in blank)  must be more than 6 digits long. Please use English letters, Arabic numerals or other special symbols (such as !@#...)			
Confirm password				
* Email	lozenlin@gmail.com			
Remark				

Modify the text of fields and press the Save button  to update data.

* When changing password, please fill in [Password] and [Confirm password] fields.

* You can use the Regenerate random password button  to generate a set of ten word random value (as shown below).

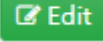
Filling in the [Confirm password] field in this way is not necessary.

* Password	RGN2377M1A	(If you wish to keep the present password, please leave this section in blank)
		
	must be more than 6 digits long. Please use English letters, Arabic numerals or other special symbols (such as !@#...)	

2.1.3. Usage Scenario: Change validation date, department, role of account



advanced information

After finding your personal account or designated account according to the [Usage Scenario: View

designated account data], press the Edit button  to open account data. The advanced information is only allowed to be modified by owner and administrator. Usually, user can only view the advanced information when viewing personal account (as shown below).

Advanced information	
Access is denied	Unchecked
* Validation date	2018-02-01 ~ 2028-02-01
Dept. name	Default
Role	User (user)

If you are the owner of opened account data, you can modify fields of advanced information section (as shown below).

Advanced information	
Access is denied	<input type="checkbox"/> deny access
* Validation date	2018-03-10  ~ 2018-03-31 
Dept. name	Default ▼
Role	User (user) ▼

Administrator-Only	
Owner account	user1

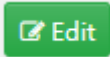


Modify the text of fields and press the Save button to update data.

* Regarding the field [Role], only the administrator is allowed to select the value “Administrator (admin)”.

2.1.4. Usage Scenario: Suspend account



After finding your personal account or designated account according to the [Usage Scenario: View




designated account data], press the Edit button  to open account data. Suspended setting is placed in the advanced information section. Only administrator or the owner of the account is allowed to modify setting.

There are two ways to disable an account so that it can no longer login to the system.

(1). Check “deny access” and save the data.


Advanced information	
Access is denied	<input checked="" type="checkbox"/> deny access


After changing the setting, denied icon  will be appeared in the field [Access is denied] of data of account list. Denied or expired icon  will be appeared in the field [Status] of data of account list.

	Dept. name	Role	Name	Account	Access is denied	Status	Validation date	Remark	Owner	Management
1	Default	User	User-11	user11			2018-03-10 ~ 2018-03-31		User-1	

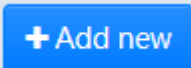
(2). Change the end date of field [Validation data] to yesterday. For example, today is 2018-03-15, set the end date to 2018-03-14.

Advanced information	
Access is denied	<input type="checkbox"/> deny access
* Validation date	2018-03-10 ~ 2018-03-14


After changing the setting, Denied or expired icon  will be appeared in the field [Status] of data of account list.

	Dept. name	Role	Name	Account	Access is denied	Status	Validation date	Remark	Owner	Management
1	Default	User	User-11	user11			2018-03-10 ~ 2018-03-14		User-1	Edit

2.1.5. Usage Scenario: Add account

After finding account list according to the [Usage Scenario: View designated account data]. If you are granted the right to add an account, you can find the Add new button  below the unit subject [Account mgmt.].

[Home](#) / [Account mgmt.](#)

 **Account mgmt.**


[Back](#) [+ Add new](#)

Search conditions

Status: (All) Dept.: (All)

Keyword:

[Search](#) [Clear](#) [Collapse](#)

	Dept. name	Role	Name	Account	Access is denied	Status	Validation date	Remark	Owner	Management
1	Default	User	User-1	user1			2018-02-01 ~ 2028-02-01		Admin	Edit

Press the Add new button to open blank form and fill in the data of new account.

Basic information		Title	URL	↑ Open to...
* Account	<input type="text"/>	* Name	<input type="text"/>	
* Password	<input type="text"/> (If you wish to keep the present password, please leave this section in blank) Regenerate random password must be more than 6 digits long. Please use English letters, Arabic numerals or other special symbols (such as !@#...)			
Confirm password	<input type="text"/>			
* Email	<input type="text"/>			
Remark	<input type="text"/>			

Advanced information	
Access is denied	<input type="checkbox"/> deny access
* Validation date	<input type="text" value="2018-03-15"/> ~ <input type="text" value="2028-03-15"/>
Dept. name	<input type="text" value="Default"/> ▼
Role	<input type="text" value="User (user)"/> ▼

Administrator-Only	
Owner account	<input type="text" value="user1"/>

Press the Save button  to complete the data creation.

* The field [Owner account] will automatically fill in your account by system. Only administrator can modify this field (as shown below).

Administrator-Only	
Owner account	<input type="text" value="user1"/>

* To specify that the account is not yet loginable, wait until the specified date to start logging in, please change the start date of the field [Validation date]. For example, today is 2018-03-15, set the start date to 2018-03-16, then designated account is allowed to log in to the system at 2018-03-16 00:00:00.

Advanced information

Access is denied

☐ deny access

* Validation date

2018-03-16

~

2118-03-14

After changing the setting, the On schedule icon will be appeared in the field [Status] of data of account list.

	Dept. name	Role	Name	Account	Access is denied	Status	Validation date ▼	Remark	Owner	Management
1	Default	User	User-11	user11			2018-03-16 ~ 2118-03-14		User-1	<div>Edit</div> <div>Delete</div>

2.1.6. Usage Scenario: Delete account

After finding account list according to the [Usage Scenario: View designated account data] (as shown below). If you are granted the right to delete an account, you can find the Delete button in the field [Management] of data of account list.

	Dept. name	Role	Name	Account	Access is denied	Status	Validation date ▼	Remark	Owner	Management
1	Default	User	User-11	user11			2018-03-16 ~ 2118-03-14		User-1	<div>Edit</div> <div>Delete</div>

Press the Delete button and a confirmation message will appear (as shown below). Press OK to delete account data.

From samplecms.dev.com

delete data of [User-11][user11]?

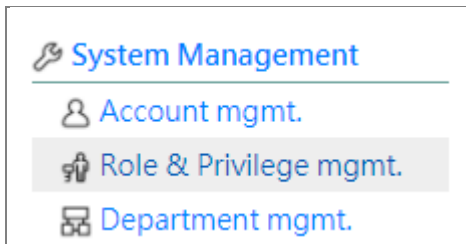
OK

Cancel

2.2. Role & Privilege management

2.2.1. Usage Scenario: View designated role data

After logging in to the system, select [System Management / Role & Privilege mgmt.] from System Menu.




You can see the role list of this system (as shown below). If you are authorized, you can see more roles.

	Role name	Kind name	Sort number	Accounts	Management
1	admin	Administrator	10	1	Edit
2	user	User	30	3	Edit Grant
3	guest	guest	50	1	Edit Grant

If there are too many roles, you can use search conditions or press on the field name to change data order to help find accounts (as shown below).


<div>Search conditions</div> <div><div>Keyword</div><div>guest</div><div>Search Clear</div><div>Collapse</div></div>					
	Role name	Kind name	Sort number	Accounts	Management
1	guest	guest	50	1	Edit Grant

	Role name	Kind name ^	Sort number	Accounts	Management
1	admin	Administrator	10	1	Edit
2	guest	guest	50	1	Edit Grant
3	RoleA	RoleA	60	1	Edit Grant

There are some fields of role data can be seen in the role list. Press the Edit button  to open role data will get more information (as shown below).

Basic information		Title	URL	Open to...
* Sort number	<input type="text" value="50"/>			
* Role name	<input type="text" value="guest"/>	(Only letters and numbers and underline are allowed)		
* Kind name	<input type="text" value="guest"/>			


Modification information			
Creator	admin	Create date	2018-01-29 13:47:30
Modifier		Modify date	

To view detailed privilege settings, press the Grant button  to open authorization form (as shown below).

Operations						Title	URL	Open to...
Role: User (user)								
	Operation name	Operation	Own sub-item	Dept. sub-item	All sub-item	Status		
1	System Management							
1-1	Account mgmt.		 					
1-2	Role & Privilege mgmt.							
1-3	Department mgmt.		 					

2.2.2. Usage Scenario: Change name, sort number of role basic information

After finding designated role according to the [Usage Scenario: View designated role data], press the

Edit button  to open role data (as shown below).

Basic information		Title	URL	↑ Open to...
* Sort number	<input type="text" value="50"/>			
* Role name	<input type="text" value="guest"/>	(Only letters and numbers and underline are allowed)		
* Kind name	<input type="text" value="guest"/>			

Modify the text of fields and press the Save button  to update data.

2.2.3. Usage Scenario: Adjust privileges of role

The definition of the scope of authority is divided into two types, on being “behavior” and the other being “ownership”.

Behavior

The definition of behavior includes “Read”, “Edit”, “Delete”, and “Add”. “Read” is the most basic behavior. You must authorize “Read” before you can upgrade the authorization to “Modify”, then “Delete” and “Add”.

When changing the authorization of a role, if you select “Edit”, then “Read” is also authorized for the role. If you select “Read” from the “Delete” you originally selected. The system will automatically cancel the “Delete”, “Edit” and “Add” authorizations.

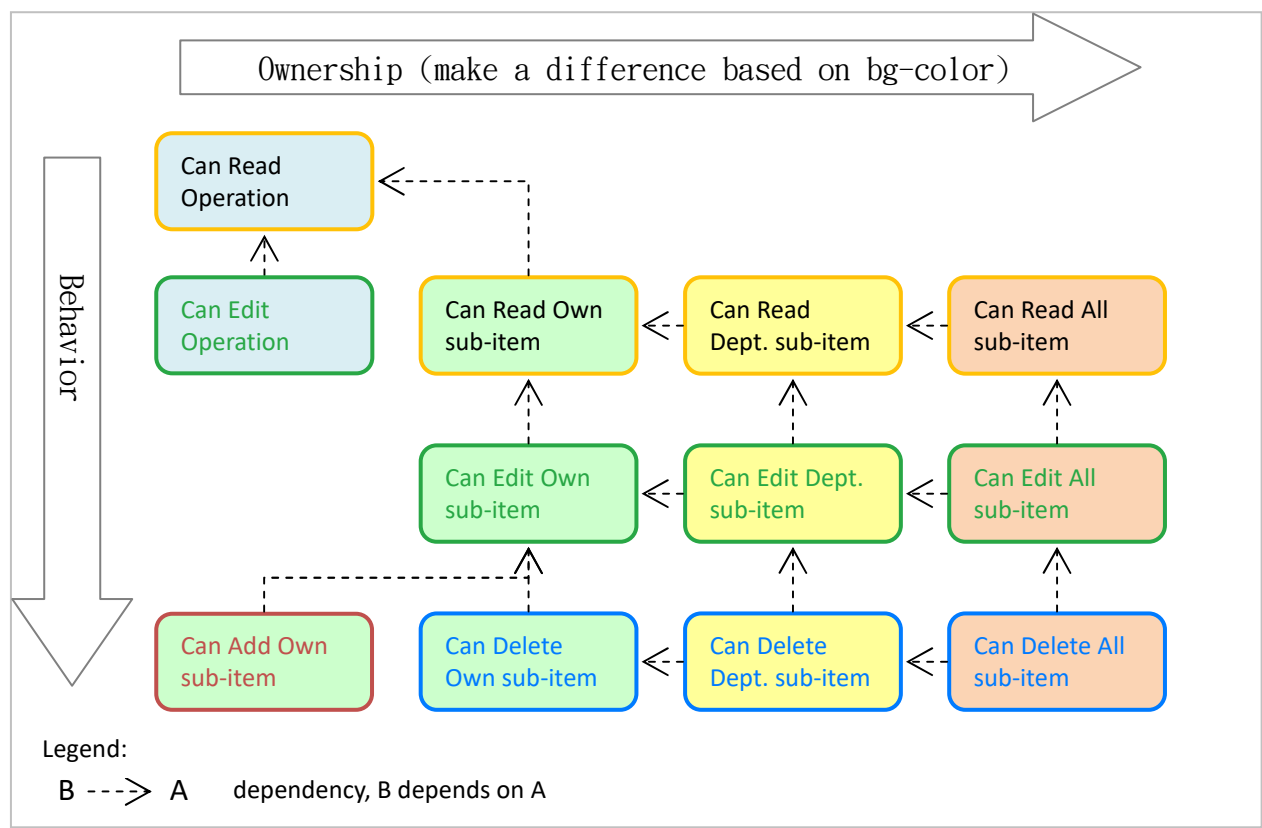
Ownership

The definition of ownership is built on the relationship between the authorized role and creator of the “Sub-items of operation” and includes “Own sub-item”, “Dept. sub-item”, and “All sub-item”. The system only allows the authorized role to use the “Sub-item of operation” that it is authorized. “Own sub-item” is the most basic ownership. You must authorize “Own sub-item” before you can upgrade the authorization to “Dept. sub-item”, then “All sub-item”.

When changing the authorization of a role, if you select “Dept. sub-item”, then “Own sub-item” is also authorized for the role. If you select “Own sub-item” from the “All sub-item” you originally


selected. The system will automatically cancel the “All sub-item” and “Dept. sub-item” authorizations.

According to the above description, the authorization scope of “behavior” and “ownership” is integrated to obtain the Authorization Association Diagram as shown below.



Next, explain the system function.

After finding designated role according to the [Usage Scenario: View designated role data], press the

Grant button  to open authorization form and see the list of operation (as shown below).

Operations		Role: User (user)		Title	URL	Open to...
	Operation name	Operation	Own sub-item	Dept. sub-item	All sub-item	Status
1	System Management					
1-1	Account mgmt.		 			
1-2	Role & Privilege mgmt.					
1-3	Department mgmt.		 			

Press the data row of operation in list. For example, press the [Account mgmt.] and the block below the list will appear the currently available privileges settings for the role (as shown below).

Adjust privileges of the selected operation

1-1 . Account mgmt. (Operation name)

Not allowed Read Edit

Own sub-item

Not allowed Read Edit Delete

Dept. sub-item

Not allowed Read Edit Delete

All sub-item

Not allowed Read Edit Delete

Add

The following is detailed description.

1-1 . Account mgmt. (Operation name)

Not allowed Read Edit

This setting means that all accounts belonging to the role [user] can see the [Account mgmt.] in System Menu. If you change the lever to “Not allowed”, all accounts belonging to the role [user] will not find [Account mgmt.] in System Menu.

Own sub-item

Not allowed Read Edit Delete

Add

This setting means that all accounts belonging to the role [user] can add accounts in the [Account mgmt.] and modify the account data they have added, but they cannot delete accounts they have added.

Dept. sub-item

Not allowed Read Edit Delete

All sub-item

Not allowed Read Edit Delete

This setting means that all accounts belonging to the role [user] cannot see the accounts that added by others.

Dept. sub-item

Not allowed Read Edit Delete

All sub-item

Not allowed Read Edit Delete

If set [Dept. sub-item] to “Edit” and set [All sub-item] to “Read”, that means all accounts belonging to the role [user] can modify the account added by the same department in [Account mgmt.] and can see

the accounts added by others but the Edit button is not available.

The authorization will not take effect until you press the Save button

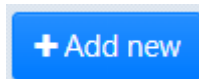


after changing the authorization settings.

2.2.4. Usage Scenario: Add role and copy privileges


After finding role list according to the [Usage Scenario: View designated role data]. If you are granted

the right to add a role, you can find the Add new button



below the unit subject [Role & Privilege mgmt.].

[Home](#) / [Role & Privilege mgmt.](#)

 **Role & Privilege mgmt.**

[↑ Back](#) [+ Add new](#)

Search conditions

Keyword

[Q Search](#) [Clear](#)

[✕ Collapse](#)

	Role name	Kind name	Sort number	Accounts	Management
1	admin	Administrator	10	1	✎ Edit
2	user	User	30	3	✎ Edit 🔑 Grant

Press the Add new button to open blank form and fill in the role name, kind name and select the source role of the copy privileges (as shown below).

Basic information

[Title](#) [URL](#) [↑ Open to...](#)

* Sort number

* Role name

(Only letters and numbers and underline are allowed)

* Kind name

Copy privileges from

(skip) ▼

(skip)

User (user)

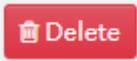







Press the Save button to complete the data creation.

* Only letters, numbers, and underline are allowed to fill in field [Role name]. The field [Role name] is not allowed to change after saving.

2.2.5. Usage Scenario: Delete role

After finding role list according to the [Usage Scenario: View designated role data] (as shown below). If you are granted the right to delete a role and the designated role is not selected by any account, you

can find the Delete button  in the field [Management] of data of role list.

	Role name	Kind name	Sort number ▼	Accounts	Management
1	test	test	70	0	 Edit  Grant  Delete
2	RoleA	RoleA	60	1	 Edit  Grant

Press the Delete button and a confirmation message will appear (as shown below). Press OK to delete role data.

From samplecms.dev.com

delete data of [test][test]?

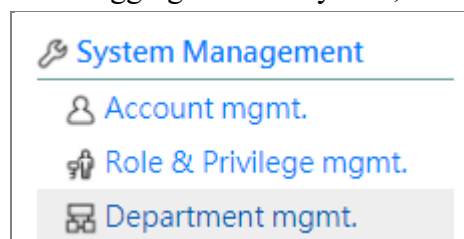
OK

Cancel

2.3. Department management

2.3.1. Usage Scenario: View designated department data

After logging in to the system, select [System Management / Department mgmt.] from System Menu.



You can see the department list of this system (as shown below). If you are authorized, you can see more departments.

	Dept. name	Sort number	Accounts	Management
1	Default	10	5	Edit
2	guest	20	1	Edit
3	test	30	0	Edit Delete

If there are too many departments, you can use search conditions or press on the field name to change data order to help find departments (as shown below).

Search conditions

Keyword

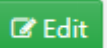
[Search](#)
[Clear](#)

[Collapse](#)

	Dept. name	Sort number	Accounts	Management
1	test	30	0	Edit Delete

	Dept. name	Sort number	Accounts	Management
1	test	30	0	Edit Delete
2	guest	20	1	Edit
3	Default	10	5	Edit

There are some fields or department can be seen in the department list. Press the Edit button



to open department data will get more information (as shown below).

Basic information

[Title](#)
[URL](#)
[Open to...](#)

* Sort number


* Dept. name

Modification information	
Creator	admin
Create date	2018-03-16 16:41:57
Modifier	
Modify date	

2.3.2. Usage Scenario: Change name, sort number of department basic

information

After finding designated department according to the [View designated department data], press the

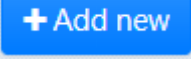
Edit button  to open department data (as shown below).

Basic information		Title	URL	↑ Open to...
* Sort number	<input type="text" value="30"/>			
* Dept. name	<input type="text" value="test"/>			


Modify the text of fields and press the Save button  to update data.

2.3.3. Usage Scenario: Add department

After finding department list according to the [View designated department data]. If you are granted

the right to add a department, you can find the Add new button  below the unit subject [Department mgmt.].

Home / Department mgmt.

 Department mgmt.

[↑ Back](#) [+ Add new](#)

Search conditions

Keyword

[Q Search](#) [Clear](#) [Collapse](#)


	Dept. name	Sort number	Accounts	Management
1	Default	10	5	Edit
2	guest	20	1	Edit




Press the Add new button to open blank form and fill in the data of new department.

Basic information		Title	URL	↑ Open to...
* Sort number	<input type="text" value="40"/>			
* Dept. name	<input type="text" value="new dept"/>			

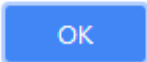

Press the Save button  to complete the data creation.

2.3.4. Usage Scenario: Delete department

After finding department list according to the [View designated department data] (as shown below). If you are granted the right to delete a department and the designated department is not selected by any account, you can find the Delete button  in the field [Management] of data of department list.

	Dept. name	Sort number ▼	Accounts	Management
1	new dept	40	0	 
2	guest	20	1	

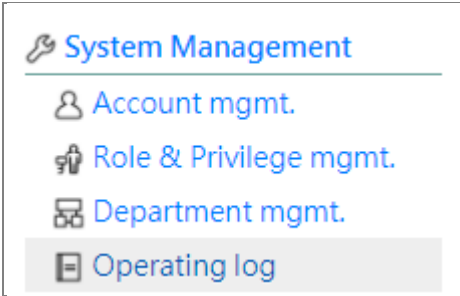
Press the Delete button and a confirmation message will appear (as shown below). Press OK to delete department data.

<p>From samplecms.dev.com</p> <p>delete data of [6][new dept]?</p> <div>   </div>
--

2.4. Operating log

2.4.1. Usage Scenario: View operating log

After logging in to the system, select [System Management / Operating log] from System Menu.



You can see the operating log records of this system (as shown below).
Most users can only see personal records and the records of the owning account. Administrators or other authorized users can see other people's records.

	Date and time	IP	Name(Account)	Log
1	2018-03-16 16:57:09	127.0.0.1	User-1(user1)	· Dashboard · 頁碼/Page[1] · 路徑/Route[] · IsPostBack[False]
2	2018-03-16 16:57:09	127.0.0.1	User-1(user1)	· 登入系統 ! · Logged in!
3	2018-03-16 16:57:02	127.0.0.1	User-11(user11)	· 登出系統 ! · Logged out!
4	2018-03-16 16:56:59	127.0.0.1	User-11(user11)	· Department mgmt. · 頁碼/Page[1] · 路徑/Route[Home/Department mgmt./] · IsPostBack[False]

You can use search conditions or press on the field name to change data order to help find records (as shown below).

Search conditions

Time of start

2018-03-09

00

:

00

:

00

Time of end

2018-03-16

23

:

59

:

59

Account

user1

IP

127.0

☐ is keyword

☒ is keyword of beginning

Keyword of log

Range

Login related

Search

Clear

Collapse

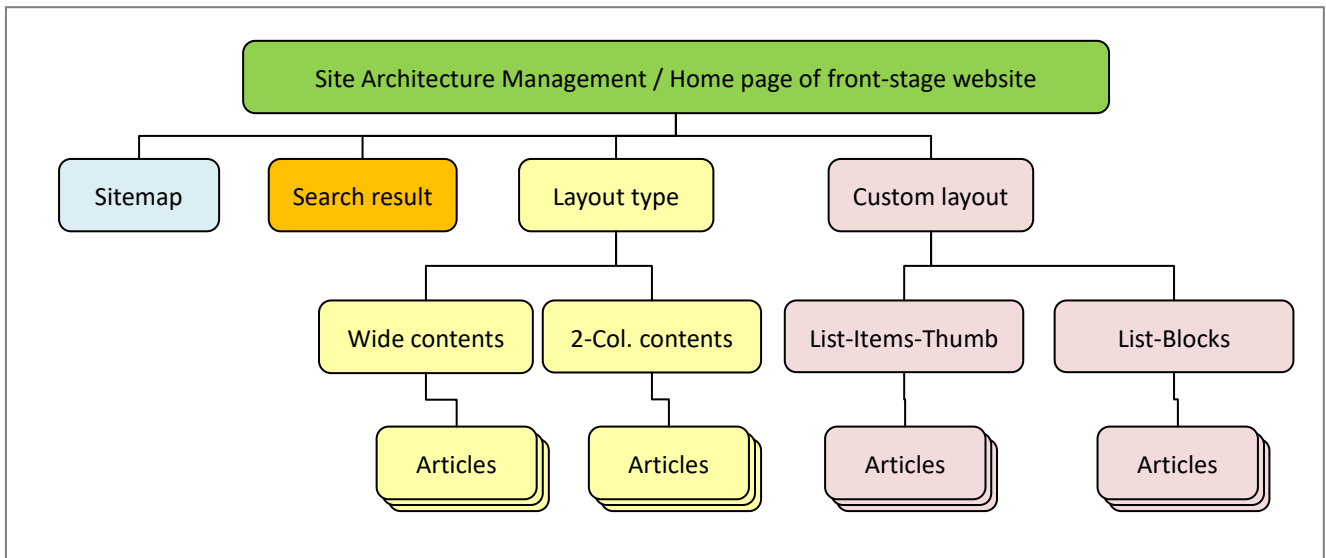
	Date and time	IP	Name(Account)	Log
1	2018-03-16 17:00:00	127.0.0.1	User-1(user1)	· 登出系統！ · Logged out!
2	2018-03-16 16:57:09	127.0.0.1	User-1(user1)	· Dashboard · 頁碼/Page[1] · 路徑/Route[] · IsPostBack[False]
3	2018-03-16 16:57:09	127.0.0.1	User-1(user1)	· 登入系統！ · Logged in!

	Date and time ^	IP	Name(Account)	Log
1	2018-03-08 17:03:22	127.0.0.1	()	· 密碼錯誤，帳號[admin] · Password is incorrect! Account[admin]
2	2018-03-08 17:03:29	127.0.0.1	Admin(admin)	· 登入系統！ · Logged in!
3	2018-03-08 17:03:30	127.0.0.1	Admin(admin)	· Dashboard · 頁碼/Page[1] · 路徑/Route[] · IsPostBack[False]

3. Site Architecture Management

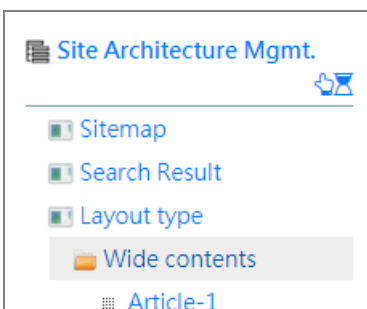
Site Architecture Management is the most important function of this system. It provides the ability to organize all page hierarchies and manage the presentation, content, and attachments of each page.

In this system, [Site Architecture Management] is used as the home page of front-stage website. The hierarchical structure of web pages is as shown below.

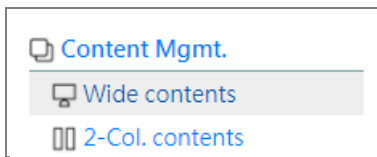


3.1. Usage Scenario: View designated page data

After logging in to the system, find [Site Architecture Mgmt.] in System Menu. Hovering the mouse cursor in [Site Architecture Mgmt.] will expand the list of sub-pages. Similarly, keeping the cursor at the designated sub-page will continue to list the sub-pages of it. Find the designated page item and press to open it.



Or perhaps the designated page item has been created as one of the operation of System Menu. For example, [Site Architecture Mgmt. / Layout type / Wide contents] is placed on the [Content Mgmt. / Wide contents] of System Menu, press this one will open the [Site Architecture Mgmt. / Layout type / Wide contents].



The following picture shows the example of page information. There are some fields of page data can be seen. There are “Validation date”, “Modify information”, “Page type”, “Sub-items”, “Attachments”, “Pictures”, “Youtube videos”, and “Context preview”. These features will be explained in other usage scenarios.

Home / Site Architecture Mgmt. / Layout type / Wide contents

Wide contents

Back Edit Add new View (中) (Eng)

Validation date: 2018-01-30 ~ 2028-02-02 Modifier: admin Modify date: 2018-03-12 Page type: page

Sub-items Display in the front-stage: ON Sort in the front-stage: (default)

Search conditions






Keyword of subject

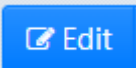
Search Clear Collapse




	Adjust	Subject	Language	Sort number	Status	Validation date	Dept. name	Management
1	↓	Article-1	中 Eng	10	👍	2018-01-30 ~ 2028-02-02	Default	Edit Delete
2	↓ ↑	Article-2	中 Eng	20	👍	2018-01-30 ~ 2028-02-02	Default	Edit Delete


Attachments Upload Display in the front-stage: OFF

	Adjust	Subject	File name	Language	Sort number	Updated	Type	Management
--	--------	---------	-----------	----------	-------------	---------	------	------------



Pictures	 Upload	Display in the front-stage: OFF 
Youtube videos	 Add	Display in the front-stage: OFF 
Context	 Edit	
正體中文	English	

Press the Edit button  below the unit subject to open page data will get more information.

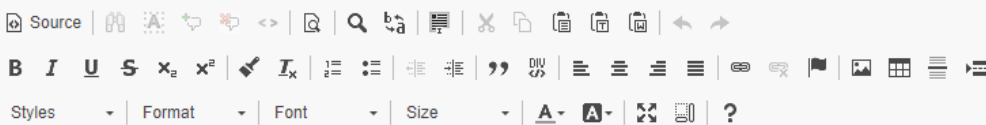
	Title	URL	Open to...
Basic information			
* Sort number	30		
* Validation date	2018-01-30  ~ 2028-02-02 		
* Subject	中: 全版文章 Eng: Wide contents <input checked="" type="checkbox"/> Make the subject position in the banner area (Otherwise the position in the content area)		
Subtitle	中: 副標題 Eng: subtitle		
Banner pic. file name	<input type="text"/>  Browse (Please put the picture file in the website directory [(language number)]) Preview - 中: Eng:		
Language	<input checked="" type="checkbox"/> 中 <input checked="" type="checkbox"/> Eng		
Alias of article	2583583c-c2b4-48bd-bf5e-189dd5eb66aa e.g., http://SampleCMS.dev.com/Article.aspx?alias=2583583c-c2b4-48bd-bf5e-189dd5eb66aa		

* Publisher	中: <input type="text" value="管理者"/>	* Release date	2018-02-02 
	Eng: <input type="text" value="管理者"/>		
Search sources	<input type="checkbox"/> Search sources are updated immediately after saving		

Page settings	
Layout	<input checked="" type="radio"/> Wide content <input type="radio"/> 2-col content


Page type	<input checked="" type="radio"/> page <input type="radio"/> to sub-page <input type="radio"/> URL <input type="radio"/> use control
<div style="border: 1px solid #ccc; padding: 10px; text-align: center;"> <div style="display: flex; justify-content: space-around; align-items: center;"> <div> XXXXXXXXXX  XXXXXXXXXX </div> <div>or</div> <div> XXXXXXXXXX  XXXXXXXXXX </div> </div> <div style="margin-top: 5px;">◀ 00000 ▶</div> </div>	


Hide article	<input type="checkbox"/> Hide this (If there is a menu, this article does not appear in the parent's menu) <input checked="" type="checkbox"/> Hide sub-items (If there is a menu, all the sub-items will not be listed in the menu)
Not allowed to delete	<input checked="" type="checkbox"/> Hide button of delete

Context editor	
正體中文	English
<div style="border: 1px solid #ccc; padding: 5px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Source  </div> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 5px;"> Styles Format Font Size A A ? </div> </div>	

Modification information			
Creator	admin	Create date	2018-01-30 09:41:32
Modifier	admin	Modify date	2018-03-15 15:26:40

To view the corresponding front-stage page, press the specific language View button

 View (中)

 (Eng)

below the unit subject to open front-stage page.

If the designated page status is hidden or not in [Validation date], the view button will be changed to

 Preview (中)

 (Eng)


the Preview button. Press the specific language Preview button, system will open the front-stage page in the preview mode, and the notification message “You are using preview mode to view this page” appears in the page content.

You are using preview mode to view this page

* Based on the principle of security. Each time the URL used to preview the designated page is time-limited, Currently 10 minutes. When the preview URL has been generated for more than 10 minutes and continues to be used to open the web page, it will be transferred to error page.


3.2. Usage Scenario: Add sub-page data at designated page (unit)





After finding the designated page (unit) according to the [Usage Scenario: View designated page data], take [Site Architecture Mgmt. / Layout type / Wide contents] as an example, If you are granted the

 Add new

right to add a page, you can find the Add new button below the unit subject.

Home / Site Architecture Mgmt. / Layout type / Wide contents

 Wide contents




 Back  Add new  View (中)  (Eng)







Validation date: 2018-01-30 ~ 2028-02-02 Modifier: admin Modify date: 2018-03-16 Page type: page

Sub-items Display in the front-stage: ON Sort in the front-stage: (default) - (default)






Search conditions

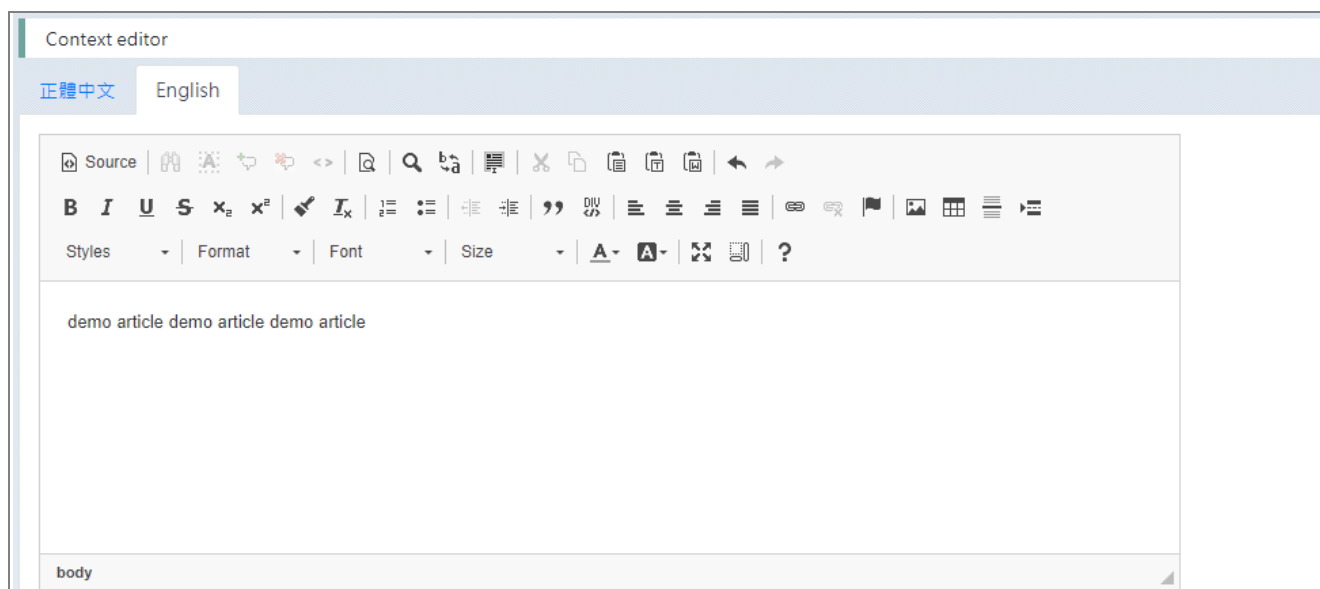
Keyword of subject


 Search  Clear  Collapse



	Adjust	Subject	Language	Sort number	Status	Validation date	Dept. name	Management
1		Article-1	  (Eng)	10		2018-01-30 ~ 2028-02-02	Default	
2		Article-2	  (Eng)	20		2018-01-30 ~ 2028-02-02	Default	

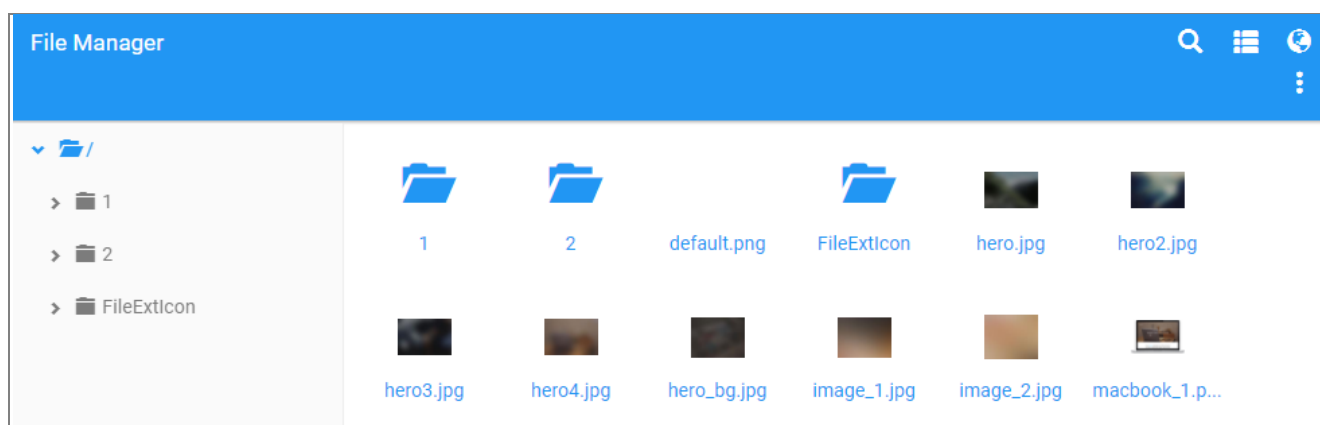
Press the Add new button to open blank form and fill in the data you need. Take the commonly used article field as an example, there are “Validation date”, “Subject”, “Subtitle”, “Banner picture”, “Language switch”, “Publisher”, “Release date”, and “Context”.

Basic information		Title	URL	↑ Open to...	
* Sort number	<input type="text" value="130"/>				
* Validation date	<div> <input type="text" value="2018-03-19"/>  ~ <input type="text" value="2028-03-19"/>  </div> <div> <input type="button" value="Change now to open"/> (The default is 3 days after opening) </div>				
* Subject	<div> <div>中: <input type="text" value="demo article"/></div> <div>Eng: <input type="text" value="demo article"/></div> <div> <input checked="" type="checkbox"/> Make the subject position in the banner area (Otherwise the position in the content area) </div> </div>				
Subtitle	<div> <div>中: <input type="text" value="Subtitle"/></div> <div>Eng: <input type="text" value="Subtitle"/></div> </div>				
Banner pic. file name	<div> <input type="text" value="2.JPG"/> <input type="button" value="Browse"/> </div> <div> (Please put the picture file in the website directory [(language number)]) </div> <div> <div> Preview - 中:  </div> <div> Eng:  </div> </div>				
Language	<input type="checkbox"/> 中 <input checked="" type="checkbox"/> Eng				
* Publisher	<div> <div>中: <input type="text" value="User-1"/></div> <div>Eng: <input type="text" value="User-1"/></div> </div>		* Release date	<input type="text" value="2018-03-19"/> 	
Page settings					
Layout	<input checked="" type="radio"/> Wide content <input type="radio"/> 2-col content				
Page type	<input checked="" type="radio"/> page <input type="radio"/> to sub-page <input type="radio"/> URL <input type="radio"/> use control				






* Validation date: The system default is to change the page to appear at front-stage after 3days, and the start date will be shifted back 3 days. If you would like this page to appear at front-stage immediately, press the Change now to open button  to change the start date to today.

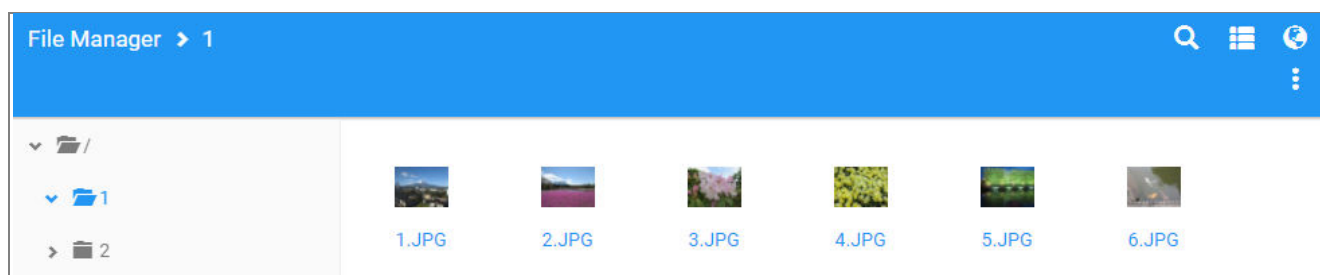
* select Banner picture file: Press the Browse button  to open File Manager (as shown below). If the content is list, please press the Icons button  in the upper right corner to switch to icon mode.




The banner picture needs to use the image file in the folder [language number]. 1 is Chinese, 2 is

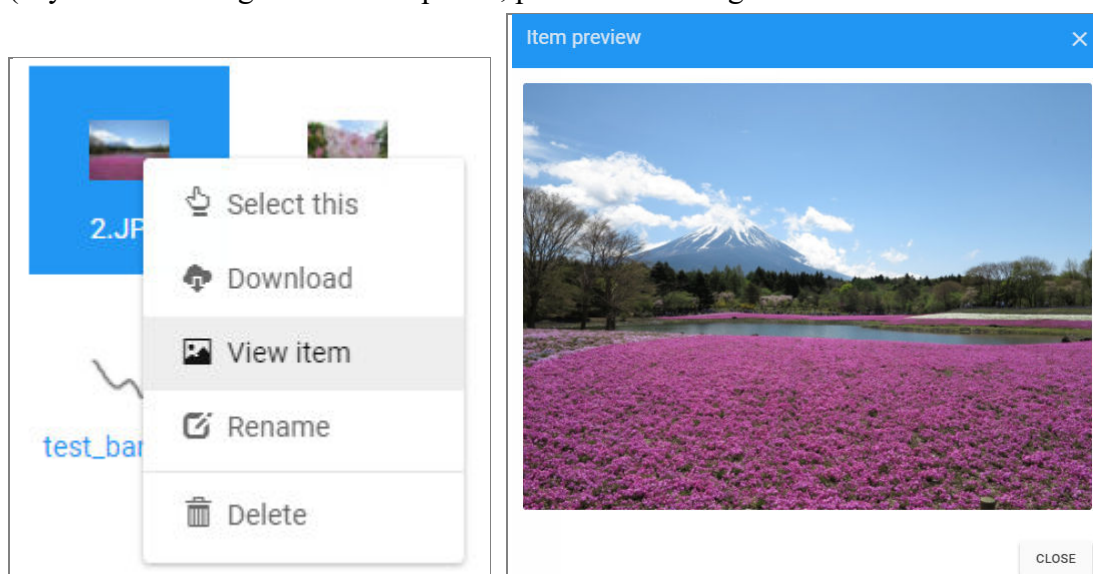
English. Double click the folder 1  (or press the folder 1 in left side menu ) enter the Chinese picture area (as shown below).

(If you are viewing on a mobile phone, press on the folder 1 for 1 second to call up a menu and press the Open button )




View the detail of the image file. Use the right mouse button on the designated item to call a menu and press the View item button  (as shown below).

(If you are viewing on a mobile phone, press on the designated item for 1 second to call up a menu)







After confirming the image file, please double-click the designated image file to determine the choice. The system will bring the image file name back to the form of Add an article.

(If you are viewing on a mobile phone, press on the designated image file for 1 second to call up a menu and press the Select this button )

 A screenshot of a web form titled 'Add an article'. The form has a section for 'Banner pic. file name' with a text input field containing '2.JPG' and a 'Browse' button. Below this is a green instruction: '(Please put the picture file in the website directory [(language number)])'. There are two image preview boxes, one labeled 'Preview - 中:' and the other 'Eng:', both showing the same pink flower field image. At the bottom, there is a 'Language' section with two radio buttons: '中' (unselected) and 'Eng' (selected).


* About the fields of Page settings section, in this usage scenario, you only need to use the default value that the system automatically brings.




Press the Save button  to complete the data creation. The newly added page will appear on the last item of the sub-items of the current page (as shown below).

13	 demo article	中 Eng	130		2018-03-16 ~ 2028-03-19	Default	
----	--	--------------------	-----	---	----------------------------	---------	---

Press the subject link of newly added page item to open page data (as shown below). Confirm that the newly added data and the data presented at the front-stage are correct or not according to the [Usage Scenario: View designated page data]. To continue adding attachments, pictures, and videos, see the following usage scenarios.

[Home](#) / [Site Architecture Mgmt.](#) / [Layout type](#) / [Wide contents](#) / demo article

 demo article


↑ Back  Edit + Add new  (Eng)  Preview (中)

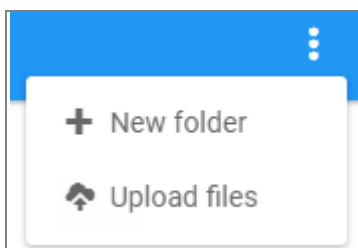
Validation date: 2018-03-16 ~ 2028-03-19 Modifier: user1 Modify date: 2018-03-16 Page type: page

3.3. Usage Scenario: use angular-filemanager to manage files

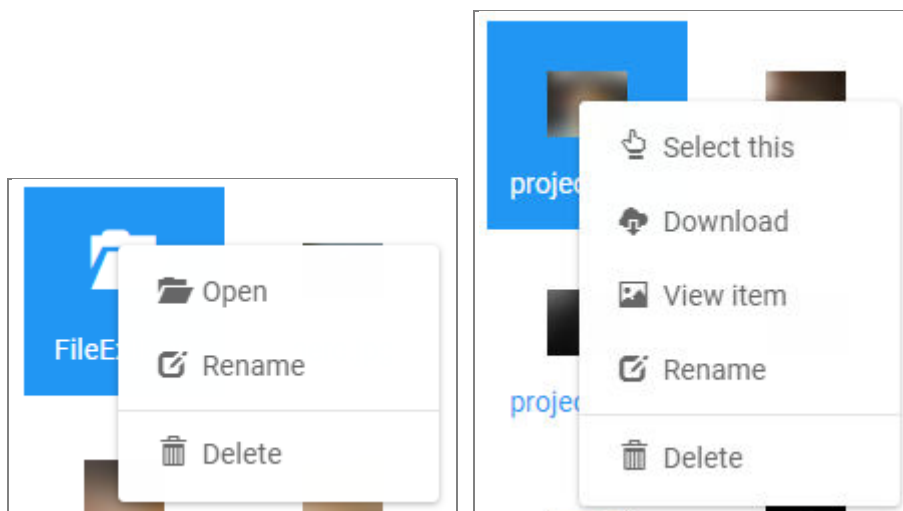
angular-filemanager is used in this system to select pictures. For example, “select banner picture of page”, “insert picture in context editing”, and “select icon of operation data”.

angular-filemanager provides the functions for managing folders and files.

* When adding a folder or uploading a file, press the More button  in the upper right corner of the screen to expand the menu. Press the feature you need (as shown below).



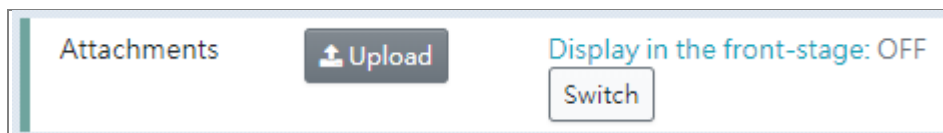
* When changing folder name or file name, or delete folder or file. Please use the right mouse button to call a menu on the designated folder or file and press the feature you need (as shown below).
(If you are viewing on a mobile phone, press on the designated image file for 1 second to call up a menu)




3.4. Usage Scenario: Add attachment of designated page

After finding the designated page according to the [Usage Scenario: View designated page data].

Attachments section and the Upload button  are below the Sub-items section.



Press the Upload button  to open blank form and fill in subject, check language, and choose file you would like to upload.

Basic information		Title	URL	Open to...
* Sort number	<input type="text" value="10"/>			
* Subject	<div>中: <input type="text" value="demo att"/></div> <div>Eng: <input type="text" value="demo att"/></div>			
Language	<input type="checkbox"/> 中 <input checked="" type="checkbox"/> Eng			

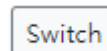
Browse file	(When uploading graphic file, if the file resolution exceeds 1920x1080, the system will automatically reduce and save the file to 1920x1080 or less) <input type="button" value="Choose File"/> testtest.jpg File type limitations: doc, docx, xls, xlsx, ppt, pps, pptx, ppsx, odt, ods, odp, pdf, txt, csv, jpg, gif, png, bmp, zip, rar, wav, mp3, wma, avi, mov, mp4, wmv
Not allowed to delete	<input type="checkbox"/> Hide button of delete



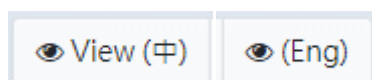
Press the Save button to complete the data creation and file uploading.

	Adjust	Subject	File name	Language	Sort number	Updated	Type	Management
1		demo att	20180316_200804175.jpg	中 <input type="button" value="Eng"/>	10	2018-03-16 20:08:04		<input type="button" value="Edit"/> <input type="button" value="Download"/>

After the attachment is added, it will not appear on the front-stage immediately. If you are sure that you want to display the list of attachments in the front-stage page, press the Switch button to change the value of “Display in the front-stage” to ON (as shown below).



Display in the front-stage: ON
 ✔ Saved






Press the specific language View button to open the front-stage page to confirm.

1. demo att			
	Download (jpg)	Size: 257 KB	Update: 2018-03-16 20:08:04

In addition, if there are multiple attachments, Attachment data for the same title will be merged into a group in front-stage page. For example, uploaded items 1 and 2 have the same title in the image below.


	Adjust	Subject	File name	Language	Sort number	Updated	Type	Management
1	↓	demo att	20180316_200804175.jpg	中 <input type="button" value="Eng"/>	10	2018-03-16 20:08:04		<input type="button" value="Edit"/> <input type="button" value="Delete"/> <input type="button" value="Download"/>
2	↓ ↑	demo att	20180316_201157311.png	中 <input type="button" value="Eng"/>	20	2018-03-16 20:11:57		<input type="button" value="Edit"/> <input type="button" value="Delete"/> <input type="button" value="Download"/>
3	↑	test	20180316_201222472.txt	中 <input type="button" value="Eng"/>	30	2018-03-16 20:12:22		<input type="button" value="Edit"/> <input type="button" value="Delete"/> <input type="button" value="Download"/>


The image below shows the presentation in the front-stage page.


1. demo att			
 Download (jpg)	Size: 257 KB	Download times: 0	Update: 2018-03-16 20:08:04
 Download (png)	Size: 10 KB	Download times: 0	Update: 2018-03-16 20:11:57
2. test			
 Download (txt)	Size: 0 KB	Download times: 0	Update: 2018-03-16 20:12:22

3.5. Usage Scenario: Add picture of designated page

After finding the designated page according to the [Usage Scenario: View designated page data].

Pictures section and the Upload button  are below the Attachments section.

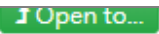
Pictures

Display in the front-stage: OFF

Press the Upload button  to open blank form and fill in subject, check language, and choose file you would like to upload.

Basic information

Title

URL



* Sort number

10

* Subject

中: demo pic

Eng: demo pic

Language


☐ 中
 ☒ Eng

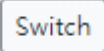
Browse file

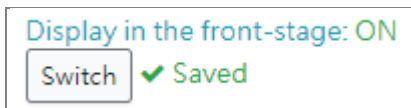
(When uploading graphic file, if the file resolution exceeds 1920x1080, the system will automatically reduce and save the file to 1920x1080 or less)

1498569015_...se_sofa.png

File type limitations: jpg, gif, png, bmp

Press the Save button  to complete the data creation and file uploading.

After the picture is added, it will not appear on the front-stage immediately. If you are sure that you want to display the pictures in the front-stage page, press the Switch button  to change the value of “Display in the front-stage” to ON (as shown below).



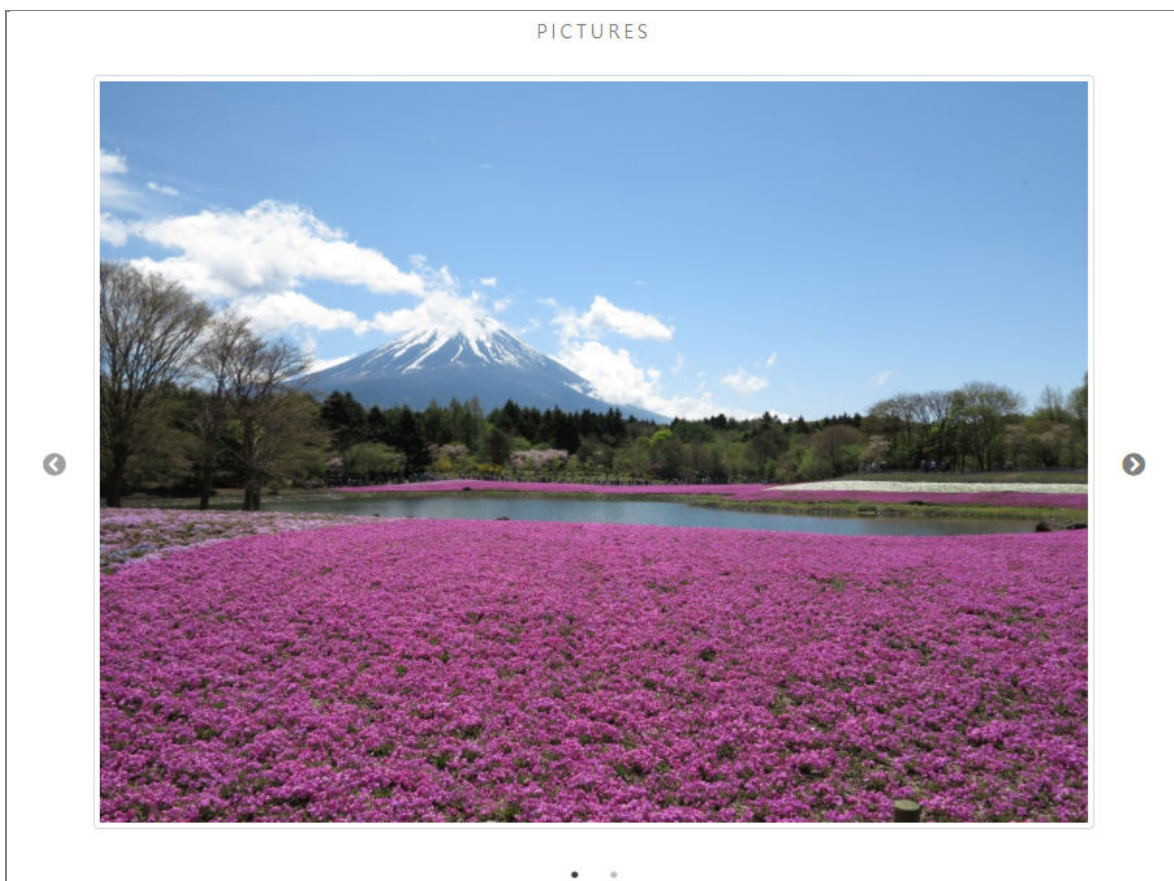
Press the specific language View button



to open the front-stage page to confirm.

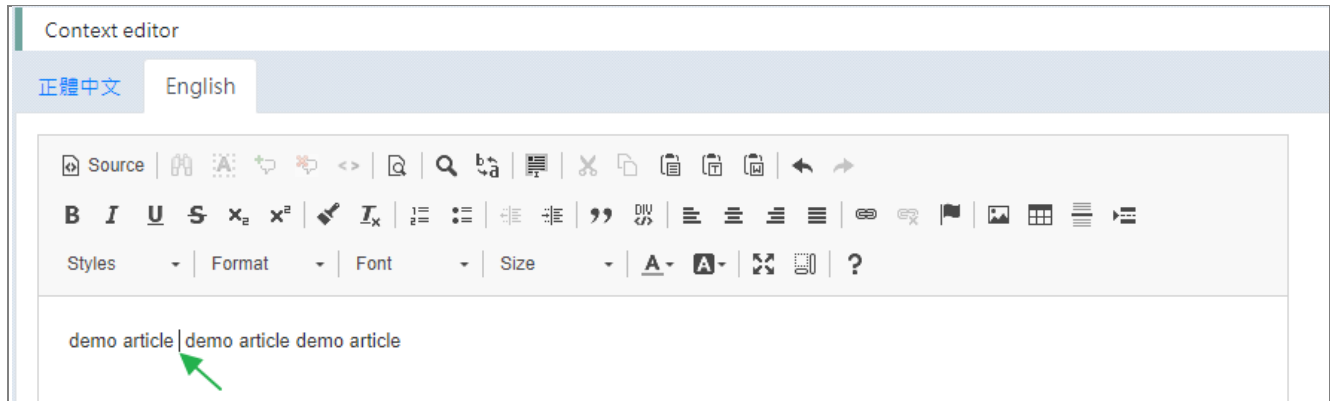



If there are multiple pictures, it shows one picture at a time by carousel (as shown below).

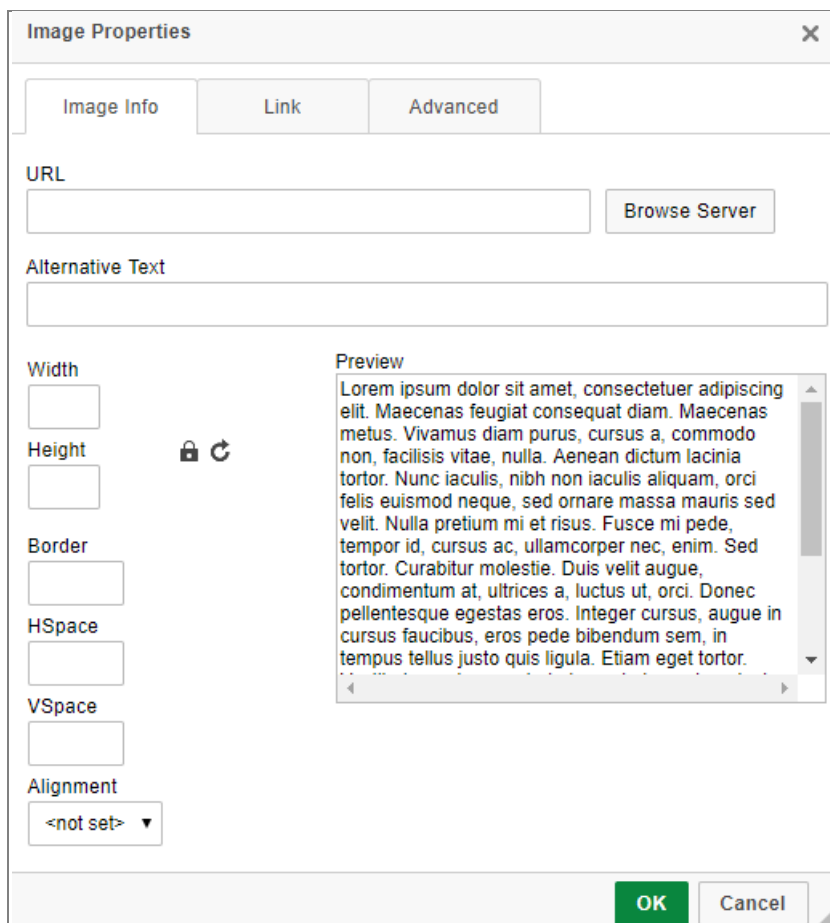


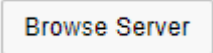
3.6. Usage Scenario: Add picture in context of page


Edit the context of page data. Use cursor to choose the place where you would like to insert the picture in Context editor. (as shown below)



Press the Image button  in editor toolbar to open Image Properties from (as shown below).



Press the Browse Server button  to open File Manager to choose file (as shown

below). Double-click on the designated image file to determine the choice.
(If you are viewing on a mobile phone, press on the designated image file for 1 second to call up a menu and press the Select this button )

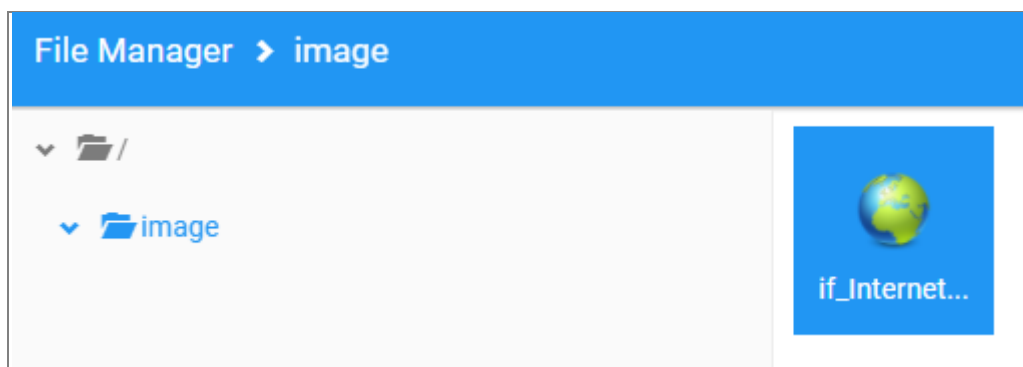


Image Properties

Image Info

Link

Advanced

URL

/UserFiles/image/if_Internet - Real_32045.png

Browse Server

Alternative Text

Width

128

Height

128

Border


HSpace

VSpace

Alignment

<not set>


Preview

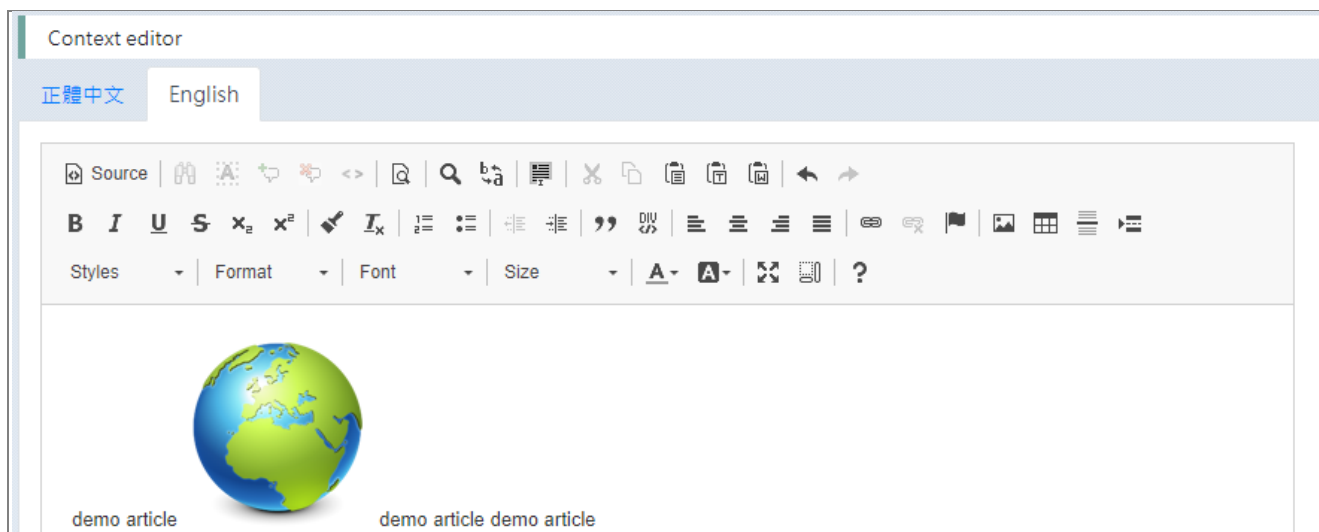




Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas feugiat consequat diam. Maecenas metus. Vivamus diam purus, cursus a, commodo non, facilisis vitae, nulla. Aenean dictum lacinia tortor. Nunc iaculis, nibh non

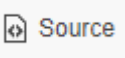
OK

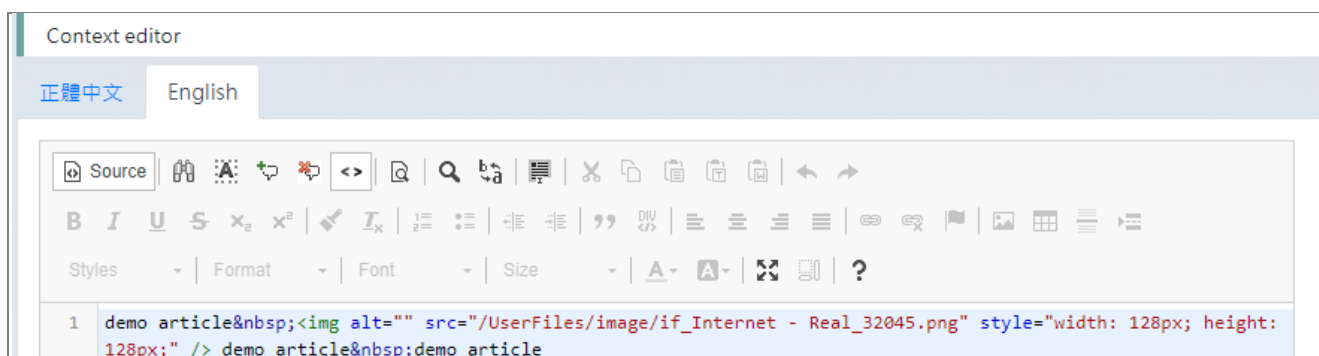
Cancel

Press the OK button  to insert the image at the position of cursor in context.



If you need to adjust the image properties, press the image and then press the Image button  in editor toolbar to open Image Properties form. Or use the right mouse button on the designated image to open the menu, and then press the Image button .


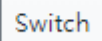
If you need advanced way to adjust, press the Source button  to modify the html source code directly.



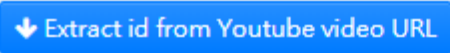
3.7. Usage Scenario: Add Youtube video of designated page

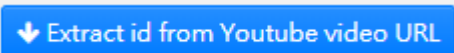
After finding the designated page according to the [Usage Scenario: View designated page data].

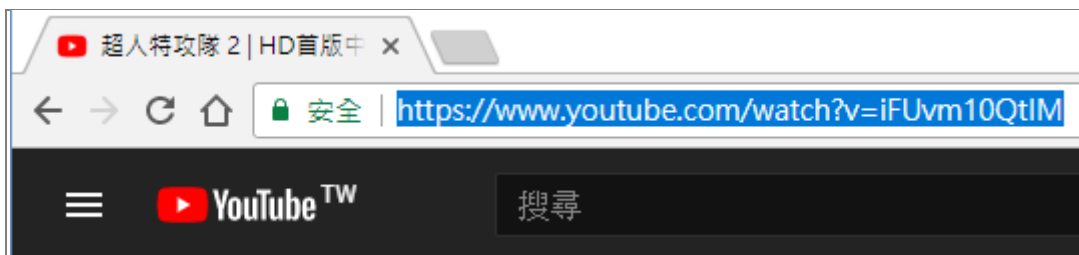
Youtube videos section and the Add button  are below the Pictures section.

Youtube videos		Display in the front-stage: OFF
		

Press the Add button  to open blank form and fill in subject and check language.

Basic information		Title	URL	Open to...
* Sort number	<input type="text" value="10"/>			
* Subject	中: <input type="text" value="demo video"/>			
	Eng: <input type="text" value="demo video"/>			
Youtube video URL	<input type="text"/>			
				
* Youtube video id	<input type="text"/>			
Language	<input type="checkbox"/> 中 <input checked="" type="checkbox"/> Eng			
Video description	中: <input type="text"/>			
	Eng: <input type="text"/>			

Copy the URL of Youtube video page to the field [Youtube video URL], and then press the Extract id from Youtube video URL button  to get id and fill in description (as shown below).



Youtube video URL	<input type="text" value="https://www.youtube.com/watch?v=iFUvm10QtIM"/> <input type="button" value="↓ Extract id from Youtube video URL"/>
* Youtube video id	<input type="text" value="iFUvm10QtIM"/>
Video description	中: <input type="text"/>
	Eng: <input type="text" value="movie trailer"/>

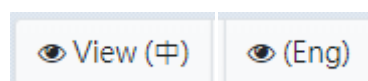


Press the Save button to complete the data creation.

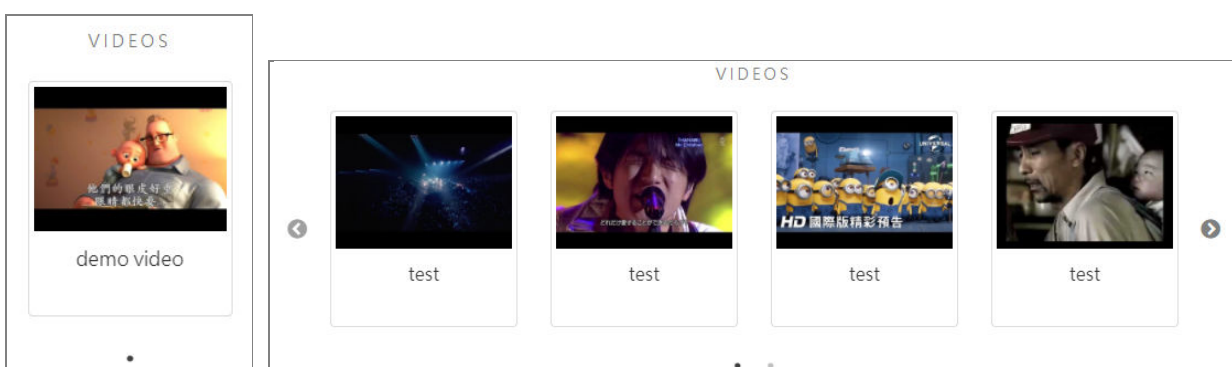
After the video is added, it will not appear on the front-stage immediately. If you are sure that you want to display the videos in the front-stage page, press the Switch button to change the value of “Display in the front-stage” to ON (as shown below).

Display in the front-stage: ON

✓ Saved



Press the specific language View button to open the front-stage page to confirm. If there are multiple videos, it shows up to 4 video previews at time by carousel (as shown below).



3.8. Usage Scenario: Change layout of page

After finding the designated page according to the [Usage Scenario: View designated page data]. The field [Layout] is in the Page settings section of page data form (as shown below).

Page settings

Layout

☒Wide content ☐2-col content


The difference in front-stage page layout performance is as follows.

Wide content /

Home / Layout type / Wide contents / Article-1

Please use spaces to dis

Q



Lorem ipsum dolor sit amet, consectetur adipisicing elit. Modi, asperiores, hic. Nihil, fugit. Illo maxime nemo minus magnam recusandae, ab culpa dignissimos velit. Consequatur voluptate, veniam ad ea asperiores sequi culpa, distinctio qui voluptates enim, fugit sint architecto rerum numquam deleniti incidunt ipsa omnis soluta similique quaerat deserunt provident repellendus excepturi! Alias natus dicta quasi hic obcaecati, pariatur eaque enim suscipit exercitationem quo libero eveniet aliquam repudiandae, nobis, quos tenetur ipsa quia eligendi expedita beatae laboriosam non molestias rem. Totam, aspernatur qui eos harum iusto reprehenderit corporis similique. Corporis delectus ullam earum sint in cum repellat laborum error et dolorum. Lorem ipsum dolor sit amet, consectetur

adipisicing elit. Quasi ipsam, sint voluptas esse quaerat modi, ex minus provident est consectetur facilis enim vitae, cupiditate

2-Col. content, reserve space for the right menu /

Home / Layout type / 2-Col. contents / Article-2

Please use spaces to dis

Q



Lorem ipsum dolor sit amet, consectetur adipisicing elit. Modi, asperiores, hic. Nihil, fugit. Illo maxime nemo minus magnam recusandae, ab culpa dignissimos velit. Consequatur voluptate, veniam ad ea asperiores sequi culpa, distinctio qui voluptates enim, fugit sint architecto rerum numquam deleniti incidunt ipsa omnis soluta similique quaerat deserunt

provident repellendus excepturi! Alias natus dicta quasi hic obcaecati, pariatur

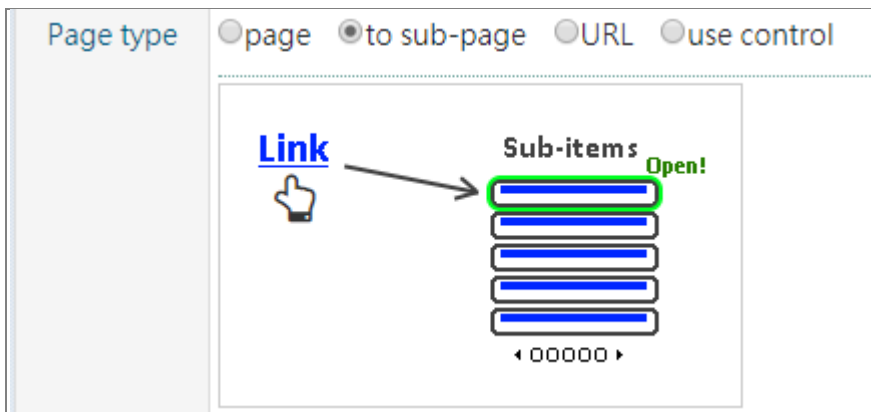
Wide contents

[Article-1](#)
[Article-2](#)
[Article-3](#)
[Article-4](#)
[Article-5](#)
[Article-6](#)
[Article-7](#)
[Article-8](#)

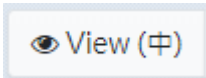
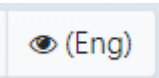
3.9. Usage Scenario: Create a page that will transfer to sub-page automatically

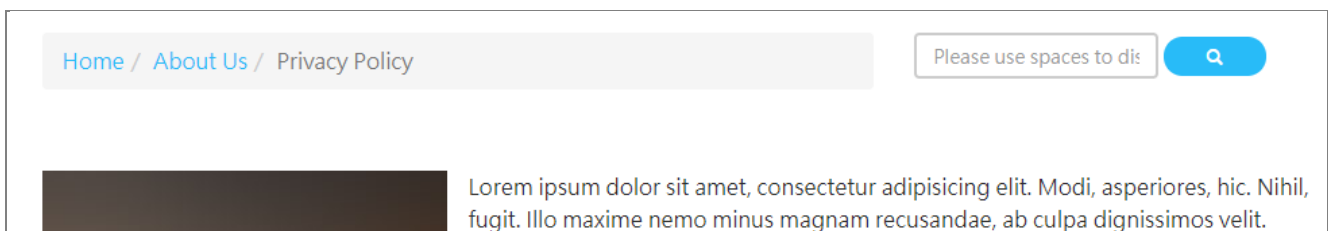
Sometimes a web page node is required as a category name but page context is not required. In order to prevent users from staying on this page, you can make this page redirect to a sub-page automatically. For example, page [About Us] has two sub-pages [Privacy Policy] and [Security Policy], and need to change the page [About Us] to redirect to a sub-page automatically

After finding the designated page according to the [Usage Scenario: View designated page data], or adding a new page. The field [Page type] is in the Page settings section of page data form, Select the value of [Page type] to “to sub-page”.



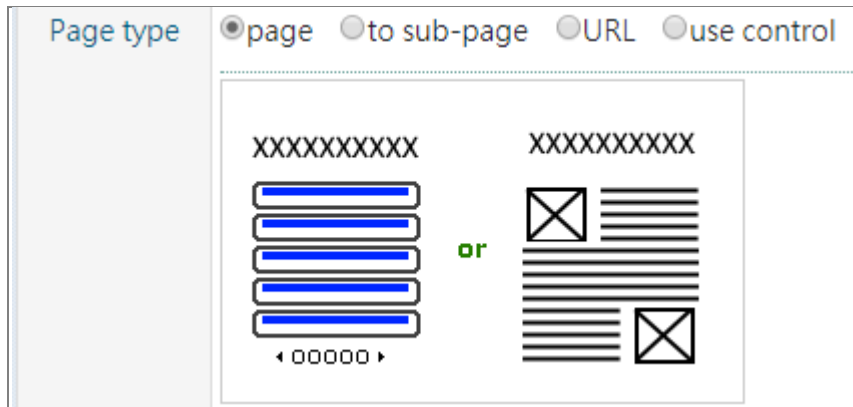
Press the Save button  to update data.

Press the specific language View button   to open the front-stage page to confirm. The action of clicking [About Us] to open the content becomes to open sub-page [Privacy Policy].

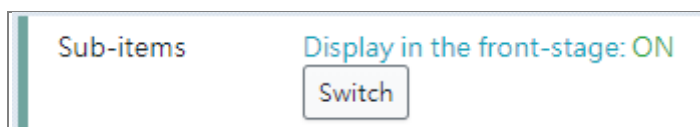


3.10.Usage Scenario: Create a list page

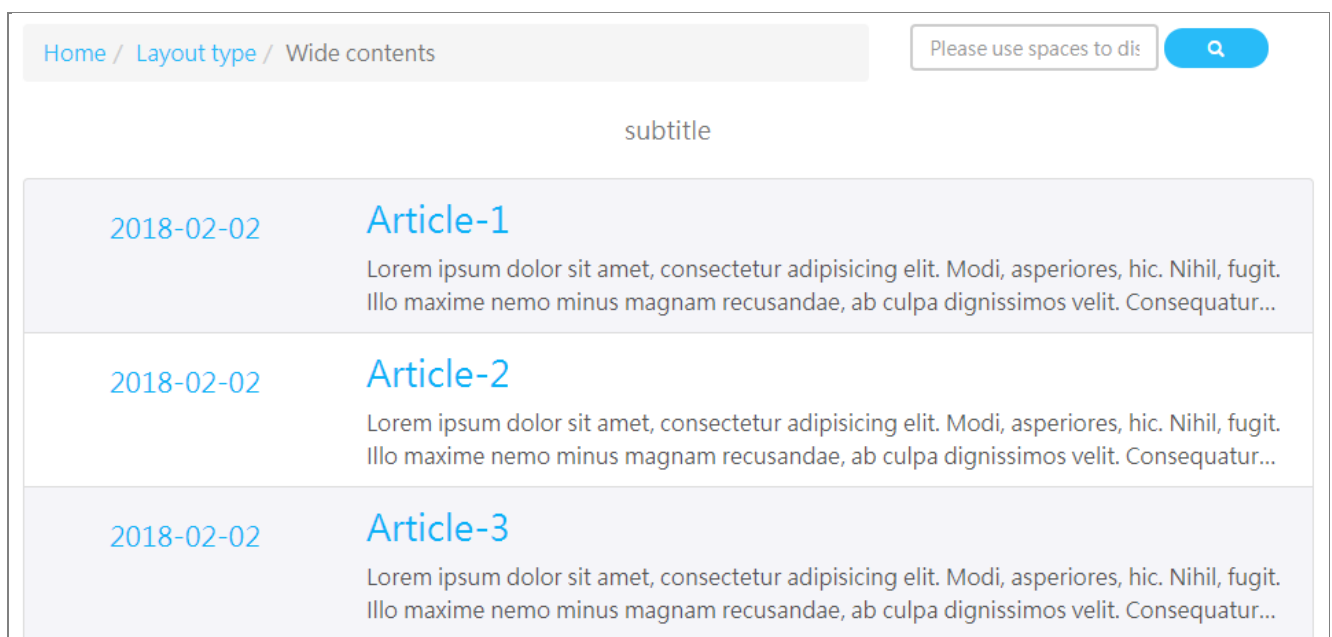
Adding a new page according to the [Usage Scenario: Add sub-page data at designated page (unit)], change the value of field [Page type] of Page settings section to “page” (as shown below).



Press the subject link of newly added page to check Sub-items section. Make sure the value of “Display in the front-stage” is ON.



Then, as long as you continue to add sub-pages, the presentation of this page in front-stage is to list all sub-pages as a list. The picture below shows the page [Wide contents] of front-stage, more than 10 sub-pages will be paged.



« 1 2 »

◀ RETURN
▲ TOP

* Since the value “page” of field [Page type] allows the sub-page list to be rendered at the same time with the page context. It is recommended that you do not enter page context when creating a list page.

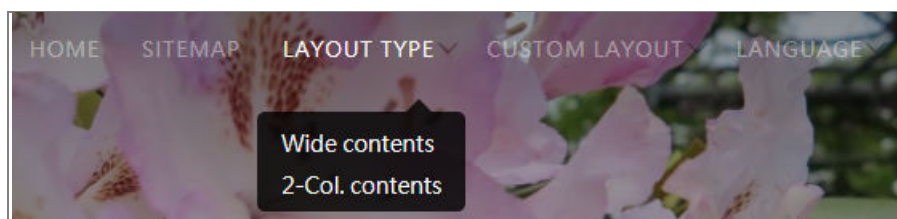
3.11.Usage Scenario: Make the hyperlink of designated page appear in the unit area

After finding the designated page according to the [Usage Scenario: View designated page data], or adding a new page. In addition, the designated page must be at the first level under [Site Architecture Mgmt.].

There is a field [Appear in the unit are] in Page settings section of page data form, the default value of this field is unchecked (as shown below). Change the value of this field to checked, the subject of the designated page will appear in the unit area in the upper right corner of the front-stage page.

Appear in the unit area	<input checked="" type="checkbox"/> Appear in the unit area
-------------------------	---

Take the page [Layout type] as an example, the rendering of the unit area in the front-stage page is as follows. If there are sub-pages, the sub-pages will be listed as pop-up menu.



If you do not want to list sub-pages in the unit area, please change the value of field [Hide article / Hide sub-items] in Page settings section to checked.

Hide article	<input type="checkbox"/> Hide this (If there is a menu, this article does not appear in the parent's menu) <input checked="" type="checkbox"/> Hide sub-items (If there is a menu, all the sub-items will not be listed in the menu)
--------------	---

The following picture shows the presentation of unit area in front-stage page after changing the setting.



3.12.Usage Scenario: Make the hyperlink of designated page appear in the sitemap

After finding the designated page according to the [Usage Scenario: View designated page data], or adding a new page. In addition, the designated page must be at the first level under [Site Architecture Mgmt.].

There is a field [Appear in the sitemap] in Page settings section of page data form, the default value of this field is checked (as shown below).

Appear in the sitemap	<input checked="" type="checkbox"/> Appear in the sitemap
--------------------------	---

Take the page [Layout type] as an example, the rendering of the sitemap in the front-stage is as follows. If there are sub-pages, the sub-pages will be listed in an indented list, listing up to 2 levels.

1. Layout type 1-1. Wide contents 1-2. 2-Col. contents	2. Custom layout 2-1. List-Items-Thumb 2-2. List-Blocks	3. About Us 3-1. Privacy Policy 3-2. Security Policy
---	--	---

If you do not want to list sub-pages in the sitemap, please change the value of field [Hide article / Hide sub-items] in Page settings section to checked.

Hide article	<input type="checkbox"/> Hide this (If there is a menu, this article does not appear in the parent's menu)
	<input checked="" type="checkbox"/> Hide sub-items (If there is a menu, all the sub-items will not be listed in the menu)

The following picture shows the presentation of sitemap in front-stage after changing the setting.

1. Layout type	2. Custom layout 2-1. List-Items-Thumb 2-2. List-Blocks	3. About Us 3-1. Privacy Policy 3-2. Security Policy
-----------------------	--	---

If you do not want to list the designated first level page in the sitemap, please change the value of field [Appear in the sitemap] in Page settings section to unchecked.

Appear in the sitemap	<input type="checkbox"/> Appear in the sitemap
--------------------------	--

Take the page [Layout type] as an example, the rendering of the sitemap in the front-stage is as follows.

<h2>1. Custom layout</h2> <ul style="list-style-type: none">1-1. List-Items-Thumb1-2. List-Blocks	<h2>2. About Us</h2> <ul style="list-style-type: none">2-1. Privacy Policy2-2. Security Policy
--	---

3.13.Usage Scenario: Change the designated page to become a hyperlink to open an external web page

After finding the designated page according to the [Usage Scenario: View designated page data], or adding a new page.


There is a field [Page type] in Page settings section of page data form, change the value of this field to “URL” (as shown below). Take the page [open external page demo] as an example, fill in the URL containing “http://” in the field [URL:] and change the option [Open in new window] to checked.

Page type	<input type="radio"/> page <input type="radio"/> to sub-page <input checked="" type="radio"/> URL <input type="radio"/> use control
(Fill in the link URL, custom web program please use ~ / beginning. e.g., ~/News.aspx)	
URL:	<input type="text" value="http://www.google.com"/> <input type="button" value="Browse"/>
<input checked="" type="checkbox"/> Open in new window	
Sub-item default URL:	<input type="text"/> <input type="button" value="Browse"/>

Press the Save button  to update data.

Got to the page [open external page demo], press the specific language View button

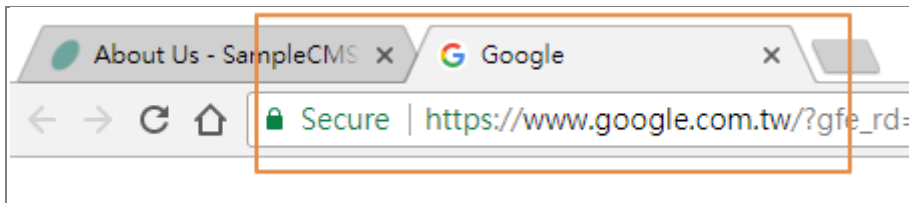
 View (中)

 (Eng)

to open front-stage page to confirm.

2018-03-16	Privacy Policy Lorem ipsum dolor sit amet, consectetur adipisicing elit. Modi, asperiores, hic. Nihil, fugit. Illo maxime nemo minus magnam recusandae, ab culpa dignissimos velit. Consequatur...
2018-03-16	Security Policy Lorem ipsum dolor sit amet, consectetur adipisicing elit. Modi, asperiores, hic. Nihil, fugit. Illo maxime nemo minus magnam recusandae, ab culpa dignissimos velit. Consequatur...
2018-03-19	open external page demo

Click the link [open external page demo], it will open a designated external web page in a separate window.



3.14.Usage Scenario: Make designated page using custom web program to render front-stage page

After finding the designated page according to the [Usage Scenario: View designated page data], or adding a new page.

There is a field [Page type] in Page settings section of page data form, change the value of this field to “URL”.

In the current pages, the [Sitemap] and [Search Result] use custom web program to render in front-stage.

Take the [Sitemap] as an example, suppose you want to create this page from the beginning, the field [URL:] is blank (as shown below).

Page type

☐page
☐to sub-page
☒URL
☐use control

(Fill in the link URL, custom web program please use ~ / beginning. e.g., ~/News.aspx)

URL:

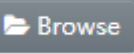
Browse

☐Open in new window

Sub-item default

URL:

Browse

Press the Browse button  behind the field [URL:] to open Custom web programs form (as shown below).

Custom web programs

(Clear to blank)

Select

1. Subject subject
1-1. Subject subject
1-2. Subject subject
1-3. Subject subject
1-4. Subject subject
1-5. Subject subject

2. Subject subject
2-1. Subject subject
2-2. Subject subject

3. Subject subject
3-1. Subject subject
3-2. Subject subject

4. Subject subject
4-1. Subject subject
4-2. Subject subject

5. Subject subject
5-1. Subject subject
5-2. Subject subject

~/Sitemap.aspx

Select

~/Search-Result....

Select

Click on thumbnails to see enlarged previews of front-stage page layout.

~/Sitemap.aspx

~/Search-Result....

1. Subject subject

2. Subject subject

3. Subject subject

1-1. Subject subject

2-1. Subject subject

3-1. Subject subject

1-2. Subject subject

2-2. Subject subject

3-2. Subject subject

1-3. Subject subject

1-4. Subject subject

1-5. Subject subject

4. Subject subject

5. Subject subject


4-1. Subject subject

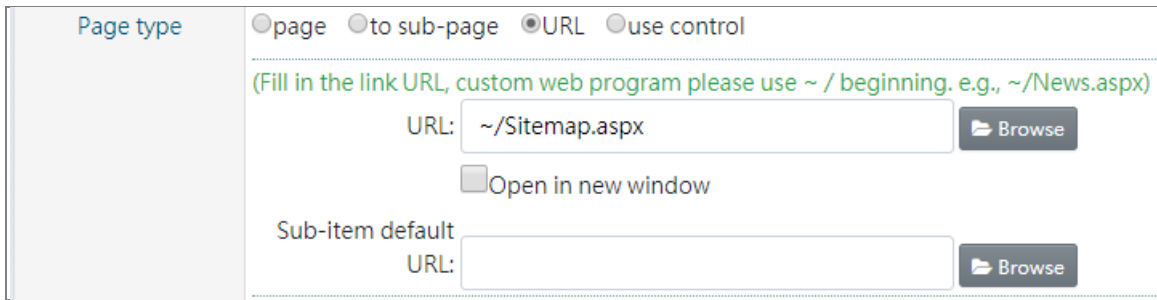
5-1. Subject subject

4-2. Subject subject

5-2. Subject subject

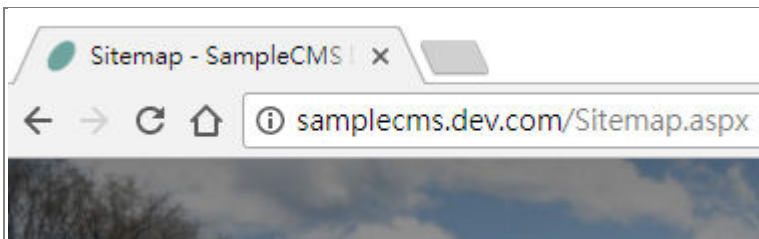
~/Sitemap.aspx

Take the [Sitemap] as an example, press the Select button  of [~/Sitemap.aspx] here. After selecting, the field [URL:] will be brought into “~/Sitemap.aspx”.



Press the Save button  to update data.

After changing setting, in addition to the [Sitemap] front-stage page changed to use custom web program rendering, the URL of front-stage page also changed to use <http://DomainName/Sitemap.aspx> to open (as shown below).



* About the field [Sub-item default URL:], if this field is set, the system will automatically change the value of field [Page type] to “URL” and fill in the value of field [URL:] with the value of field [Sub-item default URL:] of parent-page in the form of adding sub-page.

3.15.Usage Scenario: Make designated page using layout control to render

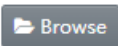
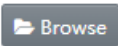
front-stage page

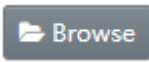
After finding the designated page according to the [Usage Scenario: View designated page data], or adding a new page.

There is a field [Page type] in Page settings section of page data form, change the value of this field to “use control”.

In the current pages, the [List-Items-Thumb] and [List-Blocks] under [Custom layout] use layout control to render in front-stage.

Take the [List-Items-Thumb] as an example, suppose you want to create this page from the beginning, the field [Control:] is blank (as shown below).

Page type	<input type="radio"/> page <input type="radio"/> to sub-page <input type="radio"/> URL <input checked="" type="radio"/> use control	
	(Fill in the control name)	
	Control:	<input type="text"/> 
	Sub-item default control:	<input type="text"/> 

Press the Browse button  behind the field [Control:] to open Layout controls form (as shown below).

Layout controls

(Clear to blank)

Select


ListItemsThumb

Select

ListBlocks


Select

Click on thumbnails to see enlarged previews of front-stage page layout.




測試2-1

Lorem ipsum dolor sit amet, consectetur adipisicing elit. Modi, asperiores, hic, Nihil, fugit, illo maxime nemo minus magnam recusandae, ab culpa dignissimos velit. Consequatur voluptate, veniam ad ea asperiores sequi culpa, distinctio qui voluptates enim, fugit sint...



測試2-2


Lorem ipsum dolor sit amet, consectetur adipisicing elit. Modi, asperiores, hic, Nihil, fugit, illo maxime nemo minus magnam recusandae, ab culpa dignissimos velit. Consequatur voluptate, veniam ad ea asperiores sequi culpa, distinctio qui voluptates enim, fugit sint

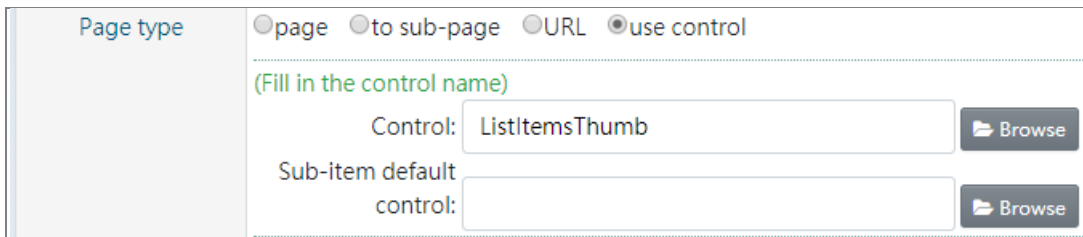


測試2-3

Lorem ipsum dolor sit amet, consectetur adipisicing elit. Modi, asperiores, hic, Nihil, fugit, illo maxime nemo minus magnam recusandae, ab culpa dignissimos velit. Consequatur voluptate, veniam ad ea asperiores sequi culpa, distinctio qui voluptates enim, fugit sint

ListItemsThumb

Take the [List-Items-Thumb] as an example, press the Select button  of [ListItemsThumb] here. After selecting, the field [Control:] will be brought into “ListItemsThumb”.



Press the Save button  to update data.

After changing setting, the [List-Items-Thumb] front-stage page changed to use layout control rendering. Unlike the custom web program, the URL of front-stage page still is Article.aspx?artid=xxxxx .

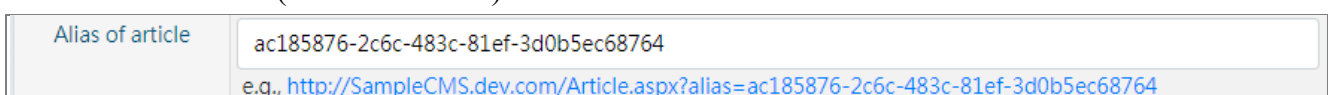


* About the field [Sub-item default control:], if this field is set, the system will automatically change the value of field [Page type] to “use control” and fill in the value of field [Control:] with the value of field [Sub-item default control:] of parent-page in the form of adding sub-page.

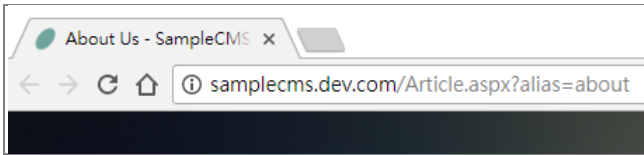
3.16.Usage Scenario: Make designated page using easy-to-remember URL alias

After finding the designated page according to the [Usage Scenario: View designated page data], or adding a new page.

There is a field [Alias of article] in Basic information section of page data form, the default value of this field is article id (as shown below).



Take the page [About Us] as an example, fill in “about” to the field and save data. Instead of using the original URL to open [About Us] at front-stage, using Article.aspx?alias=about will also open the same page.




3.17.Usage Scenario: Immediately update search sources

When searching on the front-stage page, search result list content found from search sources. The search sources default to rebuild at midnight each day. Therefore, it may happen that the newly added web page data or updated web page content is not found correctly at the front-stage.

If you would like to update search sources immediately. Change the value of field [Search sources / Search sources are updated immediately after saving] in Basic information section of page data form to checked.



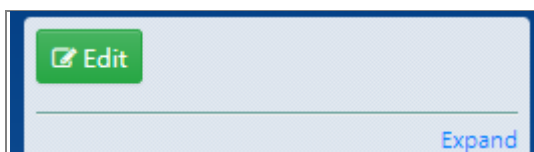
Then, press the Save button  to update data and the system will rebuild the search sources at the same time.

4. Operation Management




The [Operation Management] of this system is for administrator use of management functions only. In addition, the guest is specifically allowed to view the list and data.

4.1. Usage Scenario: View designated operation data



After logging in to the system, press the Edit button  upper left corner of the System Menu to enter [Operation Management].






You can see the operation list of this system (as shown below).

Home / Operations						
 Operations						
↑ Back + Add new						
Sub-items						
	Adjust	Subject	Open in new win.	Common class	Sort number	Management
1	↓	 System Management			10	Edit Delete
2	↓ ↑	 Site Architecture Mgmt.		Selected	20	Edit Delete


If there are too many operations, you can press on the field name to change data order to help find operation.



	Adjust	Subject	Open in new win.	Common class ▼	Sort number	Management
1		 Site Architecture Mgmt.		Selected	20	Edit Delete
2		 demo item			40	Edit Delete

There are some fields of operation data can be seen in the operation list.


	Adjust	Subject	Open in new win.	Common class	Sort number	Management
1	↓	 Account mgmt.		Selected	10	 Edit  Delete


Home / Operations / System Management / Account mgmt.

 Account mgmt.



 Back  Edit

Properties

Icon	
URL	Account-List.aspx
Open in new window	
Hide this item	Show
Common class	AccountCommonOfBackend
Modifier account	admin
Updated	2018-03-14 17:18:11

Press the Edit button  Edit to open operation data will get more information (as shown below).

Basic information Title URL ↑ Open to...


* Sort number	<input type="text" value="10"/>		
* Subject	<input type="text" value="帳號管理"/>	* English subject	<input type="text" value="Account mgmt."/>
Icon	<input type="text" value="vectory_mini/personnel/152.png"/>		 Browse
Preview: 			


URL	<input type="text" value="Account-List.aspx"/> <input type="checkbox"/> Open in new window · {website_url} = Will be replaced by the front-stage URL. e.g., http://SampleCMS.dev.com · {backend_url} = Will be replaced by the back-stage URL. e.g., https://SampleCMS.dev.com/Management
Hide this item	<input type="checkbox"/> Hide this item


Common class	AccountCommonOfBackend
	<div> <div>≡ Browse and select classes</div> <ul style="list-style-type: none"> • Case sensitive! • This setting is a data source of system used to determine the authority, if not sure, do not change! • 「Site Architecture Mgmt.」 set to 「ArticleCommonOfBackend」 ! • When the URL is Article-Node.aspx, please set it as blank! </div>

Modification information			
Creator	admin	Create date	2018-01-29 13:47:32
Modifier	admin	Modify date	2018-03-14 17:18:11

4.2. Usage Scenario: Change subject, icon, to hide or not of operation basic information

After finding the designated operation according to the [Usage Scenario: View designated operation data], press the Edit button  to open operation data (as shown below).

Basic information		Title	URL	↑ Open to...
* Sort number	10			
* Subject	帳號管理	* English subject	Account mgmt.	
Icon	vectomy_mini/personnel/152.png		Browse	
Preview: 				
Hide this item	<input type="checkbox"/> Hide this item			

Modify the text of fields or change the value of field [Hide this item], press the Save button  to update data.

* When changed to hidden, the operation background will be shown in red in the list, and will not appear in the System Menu.

	Adjust	Subject	Open in new win.	Common class	Sort number	Management
1	⬇	Account mgmt.		Selected	10	<div>Edit</div> <div>Delete</div>

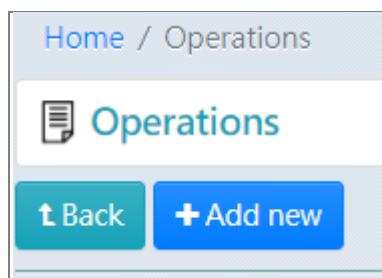
4.3. Usage Scenario: Add operation data as a functional group

Operations can be created up to two levels. Usually the first level is used as a functional group, and the second level is unit entrance. The [Site Architecture Mgmt.] is an exception that requires only one level.

Take the creation of a functional group as an example. you can find the Add new button

+ Add new

below the unit subject [Operations].



Press the Add new button to open blank form and fill in the subject and pick an icon.

Basic information

TitleURLOpen to...

* Sort number

40

* Subject

範例選項

* English subject

demo item

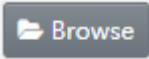
Icon


vectory_mini/multimedia/024.png


Browse

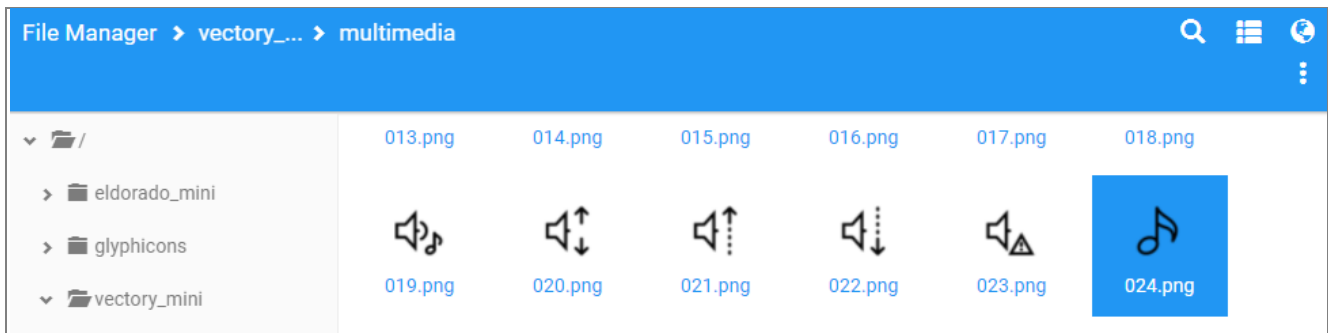
Preview:

🎵

Press the Browse button  behind the text area of icon field to open file manager (as

shown below). If the content is list, please press the Icons button  in the upper right corner to switch to icon mode. Double-click the designated image file to determine the choice.

(If you are viewing on a mobile phone, press on the designated image file for 1 second to call up a menu and press the Select this button )

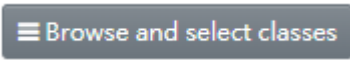


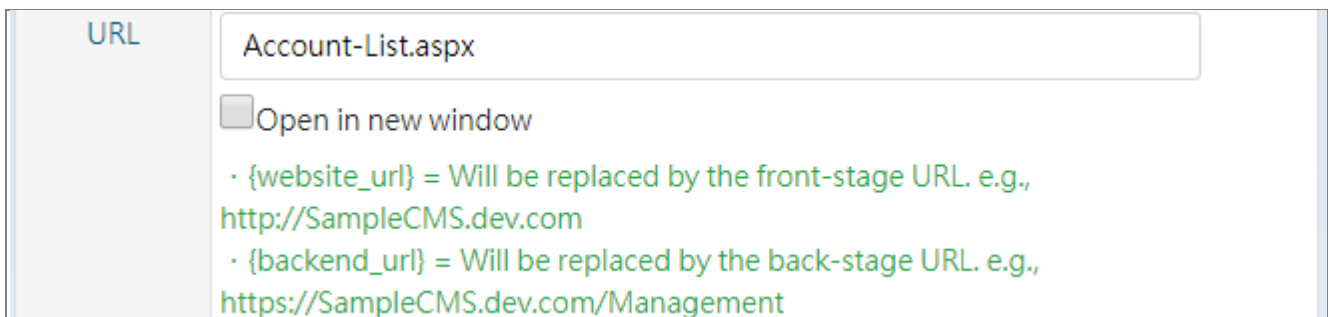
Press the Save button  to update data.

4.4. Usage Scenario: Add operation data that using specific feature

Among the operations, in addition to the first level as a functional group, most of the operations are used as unit entrance. These operations all have fixed values of fields [URL] and [Common class] to be filled in.

Take the [Account mgmt.] as an example, field [URL] needs to be filled in “Account-list.aspx” and field [Common class] needs to be filled in “AccountCommonOfBackend”.

(Press the Browse and select classes button  first to expand the menu)



Common class	AccountCommonOfBackend
	AccountCommonOfBackend (後台帳號管理頁的共用元件) ▼
	(choose)
	blank
	AccountCommonOfBackend (後台帳號管理頁的共用元件)
	ArticleAttachCommonOfBackend (後台網站架構管理-附件設定頁的共用元件)
	ArticleCommonOfBackend (後台網站架構管理頁的共用元件)

In case you need to re-create the operations, the following are the related settings.


	Subject	URL	Common class
1.	Account mgmt.	Account-List.aspx	AccountCommonOfBackend
2.	Role & Privilege mgmt.	Role-List.aspx	RoleCommonOfBackend
3.	Department mgmt.	Department-List.aspx	DepartmentCommonOfBackend
4.	Operating log	Back-End-Log.aspx	BackEndLogCommonOfBackend
5.	Site Architecture Mgmt.	Article-Node.aspx	ArticleCommonOfBackend

4.5. Usage Scenario: Add operation data with embedded web page

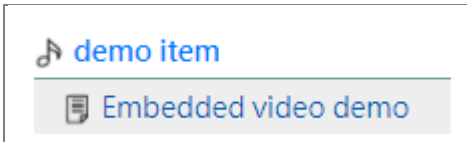
When adding a operation, just fill in the field [URL] starting with “http://” and make the option [Open in new window] to unchecked. The web page of designated URL will be embedded in page content of this operation. (* Please make sure that the designated external web page is allowed to be embedded by other web pages.)

Take an embedded Youtube video as an example (as shown below), fill in the URL in field [URL].

* Subject	內嵌影片範例	* English subject	Embedded video demo
URL	https://www.youtube.com/embed/iFUvm10QtIM <input type="checkbox"/> Open in new window · {website_url} = Will be replaced by the front-stage URL. e.g., http://SampleCMS.dev.com · {backend_url} = Will be replaced by the back-stage URL. e.g., https://SampleCMS.dev.com/Management		


Press the Save button  to complete the data creation.

Find and press this operation in the System Menu.



The youtube video is embedded in web page of operation (as shown below).



* If the content of the embedded web page is too large, and it is inconvenient to use within a limited range, press the Open in new window button  to open the embedded page to a separate window.

In addition, to embed web pages or resources under this system (e.g., pdf file). The system provides alternate text for you to set the front-stage or back-stage website URL.

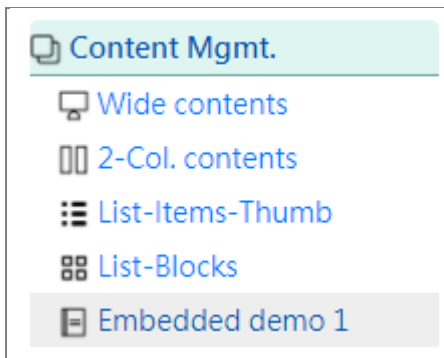
- {website_url} = Will be replaced by the front-stage URL. e.g., <http://SampleCMS.dev.com>
- {backend_url} = Will be replaced by the back-stage URL. e.g., <https://SampleCMS.dev.com/Management>

For example, embed a pdf file that under back-stage root directory (as shown below). Fill in “{backend_url}/xxxxx.pdf” to field [URL].

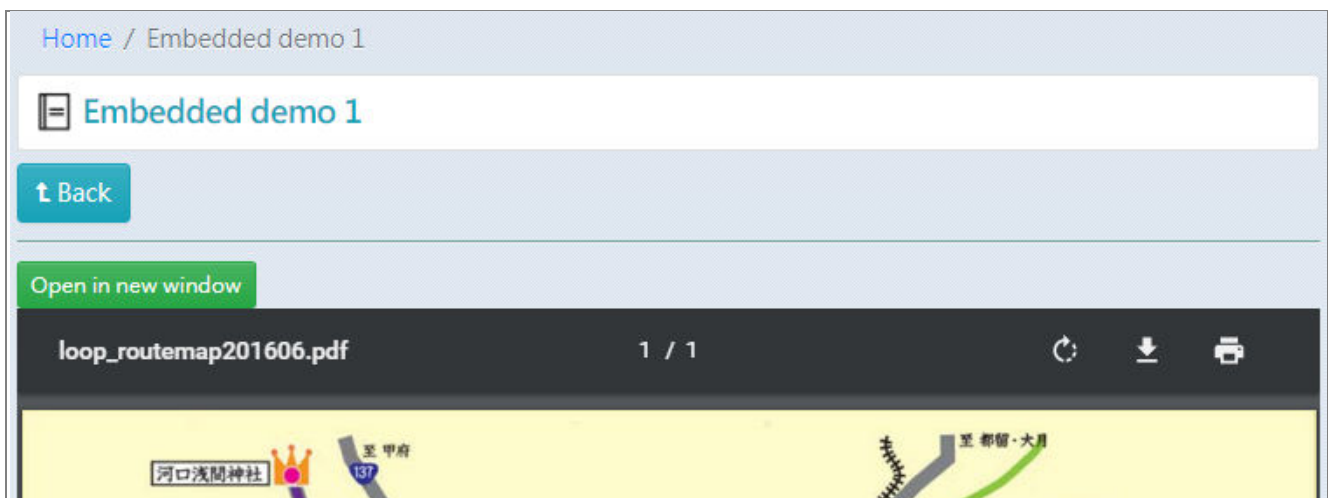
* Subject	內嵌網頁範例1	* English subject	Embedded demo 1
URL	<div>{backend_url}/loop_routemap201606.pdf</div> <div><input type="checkbox"/> Open in new window</div> <div>· {website_url} = Will be replaced by the front-stage URL. e.g., http://SampleCMS.dev.com</div> <div>· {backend_url} = Will be replaced by the back-stage URL. e.g., https://SampleCMS.dev.com/Management</div>		

Press the Save button  to complete data creation.

Find and press this operation in the System Menu.



The pdf file is embedded in web page of operation (as shown below).



4.6. Usage Scenario: Add operation data with page of [Site Architecture Mgmt.] and set privileges


Although we can adjust the privileges of role for the [Site Architecture Mgmt.] in the button [Grant] of [Role & Privilege mgmt.], if we want to adjust the privileges for the designated page under [Site Architecture Mgmt.], the original function is not enough.



This system allows the designated page URL under [Site Architecture Mgmt.] to be set in the field [URL] of operation data. For example, I hope that the accounts belonging to the RoleA can only add and edit sub-pages in the page [About Us], and it is not allowed to edit the page data of [About Us]. The following are the setting steps.

1. Finding the page [About Us] under [Site Architecture Mgmt.] according to the [Usage Scenario: View designated page data]. Copy the URL of page, e.g., "[Article-Node.aspx?artid=xxxxx](#)".
[Article-Node.aspx?artid=ac185876-2c6c-483c-81ef-3d0b5ec68764](#)

- Add an operation under [demo item] of [Operation Management]. Fill in the subject and paste the URL above into the field [URL] and save it (as shown below).

* Subject	關於我們	* English subject	About Us
URL	Article-Node.aspx?artid=ac185876-2c6c-483c-81ef-3d0b5ec68764 <input type="checkbox"/> Open in new window · {website_url} = Will be replaced by the front-stage URL. e.g., http://SampleCMS.dev.com · {backend_url} = Will be replaced by the back-stage URL. e.g., https://SampleCMS.dev.com/Management		

- After add a role [RoleA] in the [Role & Privilege mgmt.], press the Grant button  of RoleA to open authorization form. Change the value of [demo item] to “Read (Operation)”.

4	demo item 	Read	Not allowed	Not allowed	Not allowed	
4-1	Embedded video demo	Not allowed	Not allowed	Not allowed	Not allowed	
4-2	About Us 	Read	Read Edit Add Delete	Read Edit Delete	Read Edit Delete	

Then change the value of [About Us] to

“Read (Operation)”,

“Add (Own sub-item)”,

“Read, Edit, Delete (All sub-item)”

(As shown below, click on the option at purple 1 and then on the option at purple 2.)

4-2 . About Us (Operation name)

Not allowed Read Edit

Own sub-item


Not allowed Read Edit Delete

Dept. sub-item

Not allowed Read Edit Delete

All sub-item

Not allowed Read Edit Delete

 Add

1

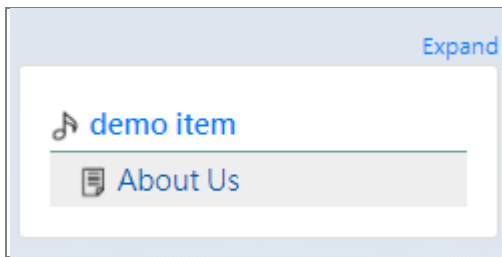
2

and then save it.

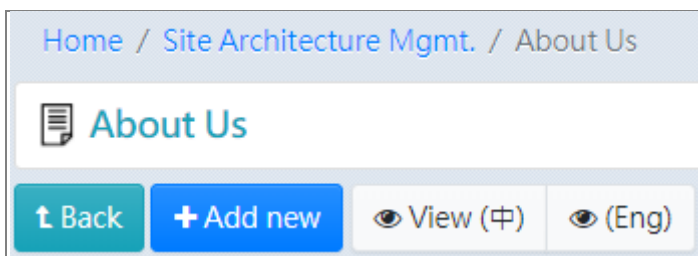
- Add an account [UserA] in [Account mgmt.] and choose the role [RoleA] (as shown below), and then save it.

Role	RoleA (RoleA) ▼
------	-----------------

- Log in to the system using account [UserA]. You can only see the [demo item, About Us] in the System Menu.



Press the [About Us] to open page data. You can't use the Edit button of [About Us] to modify data according to the authorization settings. You can only add the sub-pages of it.



You can edit and delete all sub-pages according to the authorization settings

Sub-items
Display in the front-stage: ON
Sort in the front-stage: (default) - (default)

Search conditions

Keyword of subject

	Adjust	Subject	Language	Sort number	Status	Validation date	Dept. name	Management
1	↓	Privacy Policy	中 Eng	10	👍	2018-03-13 ~ 2028-03-16	Default	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
2	↓ ↑	Security Policy	中 Eng	20	👍	2018-03-13 ~ 2028-03-16	Default	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
3	↑	open external page demo	中 Eng	30	👍	2018-03-16 ~ 2028-03-19	Default	<input type="button" value="Edit"/> <input type="button" value="Delete"/>