

GEP. Self-evaluation

Deliverable 3: Budget and sustainability

		Excellent (4)	Expected level (3)	Poor (2)	Unacceptable (1)	
Content	Self-assessment of the current domain of sustainability competition		Answer the survey (can be done anonymously) accessible from the following link: goo.gl/kWLMLE Once answered write a summary (300 words) summarizing the conclusions of the self-evaluation.			
			The summary shows an excellent level of reflection and analysis related to your self-evaluation. Good analyse of strengths and weaknesses.	The summary shows an expected level of reflection and analysis related to your self-evaluation. There is a minimum analyse of strengths and weaknesses.	The summary shows a poor level of reflection and analysis related to your self-evaluation. No conclusions regarding strengths and weaknesses.	There is not a self-assessment or it is really poor.
	Economic Dimension of the sustainability matrix*: Budget	Identification of costs	The budget includes,and appropriately describes,all the elements that should be considered:direct and indirect costs, depreciation, unforeseen contingencies, etc. Cost estimation is linked to task description (according to a Gantt chart), so that a link can be established between the various activities and the cost of each one.	The budget includes,but barely describes, almost all of the elements that should be considered: direct and indirect costs, depreciation, unforeseen contingencies, etc. Cost estimation is not linked to task description (according to a Gantt chart), so a link cannot be established between the various activities and the cost of each one.	The budget barely includes some of the costs that should be considered. Some relevant costs are not considered. Cost estimation is not linked to task description (according to a Gantt chart), so a link cannot be established between the various activities and the cost of each one.	The budget omits relevant costs. Cost estimation is not linked to task description (according to a Gantt chart), so a link cannot be established between the various activities and the cost of each one.
		Estimation of costs	Costs are consistent and clearly justified.	Costs are consistent, but only briefly justified.	Some of the costs are under/over-estimated, or their justification is missing.	Cost estimation is completely unrealistic. Costs are not justified.
		Control management	Various control mechanisms are suggested to prevent deviations. Indicators are established.	Some control mechanisms are suggested to prevent deviations. Indicators are barely established.	Few control mechanisms are suggested to prevent deviations. Indicators to ensure control are not established.	No control mechanisms are suggested to prevent deviations. Indicators to ensure control are not established.

		Excellent (4)	Expected level (3)	Poor (2)	Unacceptable (1)
Content	Economic Dimension of the sustainability matrix*: Reflection	Rate according to the level of debate generated on the following questions or items of reflection: <ul style="list-style-type: none"> Regarding PPP: Reflection on the cost you have estimated for the completion of the project Regarding Useful Life: How are currently solved economic issues (costs...) related to the problem that you want to address (state of the art)?, and How will your solution improve economic issues (costs ...) with respect other existing solutions? 			
		All the items that are described above and apply to the project are considered adequately.	Most of the items that are described above and apply to the project are considered.	There are many items described above that apply to the project, but are not considered.	Many items from those described above are not discussed, despite applying to the project.
	Environmental Dimension of the sustainability matrix*: Reflection	Rate according to the level of debate generated on the following questions or items of reflection: <ul style="list-style-type: none"> Regarding PPP: Have you estimated the environmental impact of the project? Regarding PPP: Did you plan to minimize its impact, for example, by reusing resources? Regarding Useful Life: How is currently solved the problem that you want to address (state of the art)?, and How will your solution improve the environment with respect other existing solutions? 			
		All the items that are described above and apply to the project are considered adequately.	Most of the items that are described above and apply to the project are considered.	There are many items described above that apply to the project, but are not considered.	Many items from those described above are not discussed, despite applying to the project.
	Social Dimension of the sustainability matrix*: Reflection	Rate according to the level of debate generated on the following questions or items of reflection: <ul style="list-style-type: none"> Regarding PPP: What do you think you will achieve -in terms of personal growth- from doing this project? Regarding Useful Life: How is currently solved the problem that you want to address (state of the art)?, and How will your solution improve the quality of life (social dimension) with respect other existing solutions? Regarding Useful Life: Is there a real need for the project? 			
		All the items that are described above and apply to the project are considered adequately.	Most of the items that are described above and apply to the project are considered.	There are many items described above that apply to the project, but are not considered.	Many items from those described above are not discussed, despite applying to the project.

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Forma	Organisation	The document is logically structured. The different sections are well-connected, which makes it easy to read.	The document is fairly well-structured. Sections are differentiated, however some are disconnected.	The document is fairly well-organised. However, some important aspects need to be improved (badly-connected sections, missing headings, headings in different styles, overlong paragraphs and/or sentences, etc.).	The document does not follow a logical structure. There is no rigor in presenting the different sections and arguments. Many aspects need to be improved (badly connected sections, missing headings, headings in different styles, overlong paragraphs and/or sentences, etc.).
	Clarity	The content is very clear and ideas flow logically. There is no need to read a paragraph twice because the writing style is very precise.	The content is clear and ideas flow logically. Despite minor problems, the document is readable.	Ideas do not flow logically. It is difficult to figure out what the text is saying. Some paragraphs need to be read twice to understand their meaning.	It is very difficult to understand the content. Ideas do not flow logically. Most of the paragraphs need to be read twice to figure out what they mean.
	Writing	The document is free of grammar and spelling mistakes.	Few grammar and spelling mistakes.	Some grammar and spelling mistakes.	The document is full of grammar and spelling mistakes.

* For more information, see the "Sustainability report.pdf" document.